

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, April 9, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Kevin Upton, Curriculum & Instruction Director
Robert Jansen, Bishop Elementary Principal
Tim Green, Middle School Principal
Mary Aldridge, Childs Elementary Principal
David Northrop, Brick Elementary Principal
Regina Winborn, Assistant High School Principal

OTHERS PRESENT

Jim Harless, Edgar Brown, Jamie Mayo, Dianna Hinderer, Denise Allee, Charlotte Allum, Kim Porter, Colleen Brohl, Aimee Griffin, Karen Cook, Jenny Sky, Janet Rickle, Laurie Price and Mike Weathers

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:02 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

6.1 Employee of the Month

A nomination by Mary Aldridge

I would like to recommend one of my veteran teachers, Janet Rickle, for Employee of the Month. Mrs. Rickle is a wonderful example of the best that Lincoln has to offer.

She has taught 1st grade for 28 years and has been at Childs since 2012. She is a master teacher who cares deeply for her students and is committed to their success. Mrs. Rickle is such a valuable part of the staff because she's always smiling, has great attendance, never complains, is willing to tackle new things (even technology), and dedicated to all students in her class, especially those needing the most support. She seems to thoroughly enjoy her students and they know how much she cares for them.

6.2 Student Recognition

Bishop students that traveled to Madrid, Spain, were presented with certificates for their exemplary representation of Lincoln while in Spain.

6.3 Strategic Plan-Goal 3 Facilities

Presented by Adam Snapp

- Improved the work order management system: Conducting a system audit of open tickets, establishing a new process flow of assignments of work orders, streamlining materials on hand to expedite the completion of requests and updating the tools the team has to monitor/manage the flow of work orders from the time created through completion, establishing an improved communication flow to the requester, and building administration.
- Wrestling room project completed: expand the current space in the 1100 wing of the high school to establish a safe dedicated place for the wrestling program for the High school, middle school, and community programs to practice.
- Painting projects on high visibility areas within the interior and exterior of the district based on highest need: Brick (restrooms, Stairwells, & hallways), Childs (various interior walls), LHS (West hallway corridor around to the athletic office, West Gym Vestibule area, West Cafeteria, & East Hallway corridor).
- Crack filled and lined of Rail Splitter Dr. and Lincoln Way.
- Improved communication with custodial vendor utilizing email, and school dude work order system.
- Updated snow removal plan to reduce the need for outside vendors which will reduce the overall cost to the district.
- Created a preventative maintenance program for the district that will be tracked via the school dude work order system.
- upgraded the District wireless infrastructure, our network core and backbone, and replaced laptop's and desktop's around the district.
- Completion of the E911 phone system upgrade.

6.4 Middle School Presentation

Presented by Tim Green

- Enrollment: 858 Fall-Boys: 443 Girls: 415
- Students with disabilities: 192-(22%)
- English language learner: 15
- Ethnicity: African American- 28%, Caucasian- 54%, Hispanic- 2%, Multi- Racial- 14%
- University of Michigan sponsored health clinic's Nurse Practitioner had 1129 visits (852 last year). Seeing students for immunization-91 vaccines, sports physicals, Mobile Dentist, eye exams, asthma management, Social Work Visits(340), working with Project Healthy Schools and dietician visits (162)
- In 2016-2017 there were 185 out of school suspensions and in 2017-2018 to date there have been 107.
- In 2016-2017 there were 346 in school suspensions and in 2017-2018 to date there have been 238.
- The RIT score is based on a nationally representative sample of MAP Growth Assessment scores. MAP scores allow us to compare our students' achievement status and growth norms with their peers nationally. NWEA testing enables teachers to recognize where to focus attention for your student learning that is outlined on a learning continuum for them. RIT is commonly known as – Ready for Instruction Today.
- An average of 6 point improvement in NWEA group in the areas of math, reading and science.
- School Improvement Goals were geared toward core subjects areas measured on the M-STEP test which are ELA, Math, Science. One goal was geared toward Climate and Culture.

- All students at Lincoln Middle School will increase proficiency in Reading & Writing, (ELA) Math, and Science.
- The M-STEP will provide trend data after we take the 2018 test. As of this date, the state has stated that M-STEP data will be used over the last three years to establish baselines for teachers' evaluations. More information will be provided as it becomes available.
- We will monitor student growth with NWEA data to determine where students' growth has occurred and proceed on the learning continuum to ensure yearly academic gains.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- School of Choice application is now available for the 2018-2019 school year.
- RAHS clinic is on track for on time completion.
- Great Start Readiness Program (GSRP) is looking at being able to provide lunch service within the building.

7.2 Finance Report

7.2.1 March 2018 Student Enrollment Report
Report provided in the Board packet.

7.2.2 March 2018 Food Services Report
Report provided in the Board packet.

7.3 Curriculum

- Thank you Amanda Pringle and Puja Mullins for their professionalism and commitment to our district and the students they serve. Their efforts were instrumental in helping the Lincoln Consolidated School District to successfully complete the Title III MDE on-site audit that took place on March 2, 2018.
- The first round of Summer School Academy invitations are being collected. The elementary Summer School staffing roster is being finalized.
- Each building is in the process of finalizing their school improvement plans. The 2017-2018 district improvement plan will be updated to include the updated building school improvement plan goals.
- Building school improvement teams will be focusing on completing and submitting their Program Evaluation Tools by the June 30, 2018 deadline.
- Registration is open for two Critical Friends Group training sessions that will be held at the Lincoln Consolidated Schools this summer. The CFG New Coaches Institute is a 5-day, intensive, hands-on professional development experience. Any educator and administrator that is interested in deepening his or her practice and becoming a more reflective educator will benefit.

8.0 PUBLIC COMMENT

No public comment.

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The Board Executive Committee met on April 2, 2018, and will meet next on May 7, 2018.

9.2 Board Performance Committee Report

The Board Performance Committee will meet next on April 23, 2018.

9.3 Board Planning Committee Report

The Board Planning Committee met on April 9, 2018, and reviewed 18 Board policies.

9.4 Board Finance Committee Report

The Finance Committee met on April 2, 2018, minute will be forthcoming in the Board packet. The Committee will meet next on June 4, 2018.

9.5 Reports and Correspondence

- Fundraiser for Lincoln bus driver, Mark Winker, was held at the Moose Lodge and raised more than \$10,000.
- Lin-Bots are done for the year after a 22nd place finish. Lots of compliments were given to Lincoln and the success of our first robotics competition.
- Jackie Shock's classroom would like permission to paint storm drains at Bishop.
- Congratulations to the High School DECCA program on a fantastic year and much success.

10.0 NEW BUSINESS

10.1 Student Discipline

10.1.1 Student #5

The Board Discipline Committee met on March 19, 2018, to conduct a disciplinary hearing for Student #5 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #5 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.1.2 Student #6

The Board Discipline Committee met on March 23, 2018, to conduct a disciplinary hearing for Student #6 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #6 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.1.3 Student #7

The Board Discipline Committee met on April 5, 2018, to conduct a disciplinary hearing for Student #7 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #7 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.1.4 Student #8

The Board Discipline Committee met on April 5, 2018, to conduct a disciplinary hearing for Student #8 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #8 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.1.5 Student #9

The Board Discipline Committee met on April 5, 2018, to conduct a disciplinary hearing for Student #9 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #9 as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

10.2 Teacher Tenure Charge

The Board has reviewed the proposed tenure charges against Mr. Zamorski, and the proposed resolution entitled 'Decision to Proceed Upon Tenure Charges Pursuant to the Teachers' Tenure Act.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Rollins that the Board pass the resolution, and proceed on the charges without modification

Ayes: 7 Newlon, Williams, Czachorski, Rollins
 LaBombarbe, Sparks, VanZomeren

Nays: 0

Motion carried 7-0

10.3 2017-2018 Budget Amendment

The increase in budgeted revenue is related to changes in the taxable value due to the State of Michigan properly assessing the Wolverine Power, Inc. Once this happened, the District received more in property tax revenue, but then less in state aid.

The decrease in budgeted expenditures is related to the district not having to spend as much as expected in legal expenses, abated taxes, contractual agreements, and maintenance costs in transportation and O&M. The district did have to increase budgeted expenditures for curriculum due to text book purchases and also in special education for pediatric therapy.

The increase to revenue is \$33,275 and the decrease to expenditures is \$105,150

Overall, the District is increasing its fund equity by \$138,425. This was presented for information only; Board action will be requested at a subsequent meeting.

10.4 LAA Individual Contract Extensions

Below are recommendations for LAA contract extensions. This was presented for information only; Board action will be requested at a subsequent meeting.

Listed below are recommendations for LAA contract extensions through the June 30, 2019, school year.

Mary Aldridge, Elementary Principal
Nicole Holden, High School Principal
Robert Jansen, Elementary Principal
David Northrop, Elementary Principal
Jeffery Petzak, Middle School Assistant Principal
Kerry Shelton, Model Principal
Christopher Westfall, Athletic Director
Regina Winborn, High School Assistant Principal
Carrie Wollam, High School Assistant Principal
Tim Green, Middle School Principal

10.5 Non-Affiliate Individual Contract Extensions

Below are recommendations for Non-Affiliate contract extensions. This was presented for information only; Board action will be requested at a subsequent meeting.

Listed below are recommendations for Non-Affiliate contract extensions through the June 30, 2019, school year.

Robert Williams	Supervisor, Student Services
Vicki Coury	Supervisor, Communication & Information Services
Sherry Gerlofs	Administrative Assistant, Human Resources
Julia Butler	Human Resources Director
Candy Ebeler	Transportation Director
Kaitlin Moffett	Coordinator for Athletics & Sports Development
Diane Russell	Administrative Assistant, Business Office
Ty Smith	Administrative Assistant to the Superintendent
Phil Bongiorno	Facilities Director
Jeannie Baber	Dispatcher

- 10.6 WISD Professional Development Contract
The WISD Professional Development Contract for the 2018-2019 school year was included in the Board packet. The contract with the WISD is for 31 days or less of professional development and will not exceed this year's cost of \$20,677.00. Travel cost will be paid by the WISD. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.7 Title I Technology Purchase
Lincoln Consolidated Schools Board of Education approval of Title I funding (\$110,025.00 to cover the purchase of additional technology equipment that will be used to support Title I students during regular instruction, before/after school tutoring, and focused interventions in the core content areas. The funds will be used to purchase at least 125 laptops, 4 securable laptop carts, 130 headphones, and 140 mice. This was presented for information only at this time; Board action will be requested at a subsequent meeting.
- 10.8 Tenure and Continuing Probation Recommendations
Included in the Board packet was the 2018-2019 probationary and tenure teacher recommendations from administration. This was presented for information only at this time; Board action will be requested at a subsequent meeting.
- 10.9 Preliminary Qualification Application
On April 4, 2018, the following people met to discuss the Preliminary Qualification Application for Lincoln Consolidated Schools: Sean McNatt, Adam Snapp, Phil Bongiorno, Paul Stauder, Jeff Soles, Scott Hoeft, Micheal Pung, Aaron Grove and Carol Densmore, Department of Treasury. The resolution will be available on Monday, April 9, 2018, due to the meeting taking place on April 4, 2018. Board action was requested.
- (1) Resolved to apply for preliminary qualification of bonds by the State Treasurer for the purpose of financing the school construction description in this application.
 - (2) That said application is presented to the State Treasurer for action prior to the official action of the Board of Education calling the election on said bond issue.
 - (3) Resolved that this Board of Education will present a final qualification application to the State Treasurer for qualification of their bonds after this bond issue has been approved by the electors of said district.
 - (4) Read this application and approved all statements and representations contained herein as true to the best knowledge and belief of the Board.
 - (5) Authorized the Secretary of the Board of Education to sign this Preliminary Application and submit same to the State Treasurer for review and approval.

It was moved by LaBombarbe and second by Newlon that we approve the Preliminary Qualification Application for the August bond election filing with the Treasury.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.10 Board of Education Policy 4140 Revision
A change in wording to Policy 4140 in the first paragraph from “may” to “shall”. This was presented for information only at this time; Board action will be requested at a subsequent meeting.
- 10.11 Middle School Band & Choir Trip
This proposal is a reward trip for the 7th and 8th grade band and 8th grade choir that participated in Festival and the Memorial Day parade to attend Cedar Point in Sandusky, Ohio. This was presented for information only at this time; Board action will be requested at a subsequent meeting.
- 10.12 Childs Student Trip
This trip proposal is for Childs’ PALS students to attend a Mudhens game in Toledo, Ohio to. This agenda item is time sensitive and Board action was requested

It was moved by Newlon and seconded by Czachorski that we approve the Childs student trip proposal as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.13 WISD Registered Nurse Contract
An agreement between the WISD and Lincoln Consolidated Schools for the district nurse contract for the 2017-2018 school year is due to expire June 30, 2018. The draft contract for 2018-2019 was included in the packet for the amount of \$9,729.00. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.14 Brick Student Trip
This student trip proposal is for Brick 5th grade students to attend an annual excursion High Velocity and requires an overnight stay. This agenda item is time sensitive and Board action was requested.

It was moved by Czachorski and seconded by Newlon that we approve the Brick 5th grade student trip proposal as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.15 2017-2018 Master Calendar Update
For the 2017-2018 school year we have missed 7 days. The State of Michigan allows us to miss a total of 6 inclement weather or unforeseen closer days. The District is seeking a waiver for the seventh day from the State. The cost of this day is an additional expenditure in the amount of \$25, 000. If we do not have the 180 school days the State will deduct a prorated State Aid penalty of 1 divided by 180, which is approximately \$172,000.00. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
- 11.1.1 Board Meeting March 12, 2018
 - 11.1.2 Closed Session March 12, 2018
- Enclosed in the packet are the minutes of March 12, 2018, Regular Meeting and Closed Session.
- It was moved by Newlon and seconded by Czachorski that we approve the minutes of the March 12, 2018, Regular Meeting and Closed Session as presented.
- Ayes: 7
Nays: 0
Motion carried 7-0
- 11.2 March 2018 Check Register
Included in the Board packet was the March 1-31, 2018, check register in the amount of \$1,636,689.64. The Superintendent recommended approval as presented.

It was moved by LaBombarbe and seconded by Czachorski that we approve the March 1-31, 2018, check register in the amount of \$1,636,689.64 as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

- 11.3 March 2018 Trust & Agency Report
 Included in the Board packet is the March 2018, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the March 2018, Trust & Agency Report as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

- 11.4 Personnel Transactions Summary

ACTION ITEMS

Name	Position/Building	Effective Date	Status	Major/Step
Jennifer Arnold	GSRP Paraprofessional/Model	4/2/2018	New Hire	N/A
Luciana Chaulet Dos Santos Mahl	Noon Supervisor/Brick	3/19/2018	New Hire Increase to 1.0 FTE	N/A
Michelle Cox	Title I Parent Coordinator/Brick	3/12/2018		N/A
Jean Hammonds	Teacher/Brick	6/30/2018	Retirement	N/A
Jason Jarvis	Bus Driver/Transportation	4/4/2018	New Hire	N/A
Kevin Kern	Paraprofessional/HS Behavior Intervention Specialist/Bishop	4/2/2018	Retirement	N/A
Sonia Neal		4/3/2018	New Hire	MA/Step 1
Margaret Porter	Paraprofessional/MS	10/12/2018	Retirement	N/A
Tori Ranusch	Special Education Teacher/Brick	4/2/2018	New Hire	BA/Step 2
Regina Robinson	Social Worker/Childs	3/27/2018	Resignation	N/A
Sandra Robinson	Noon Supervisor/LMS	4/3/2018	Resignation	N/A
Jacklyn Shock	Teacher/Bishop	6/30/2018	Retirement	N/A
Sarah Stanley	Paraprofessional/MS	2/19/2018	Transfer	N/A
Name	Position/Building	Status	Leave End Date	Approved/Not Approved
Jennifer Kegley	Bus Driver/Transportation	Leave	4/10/2018	Approved
Olympia Panagoulis	Bus Driver/Transportation	Leave	4/13/2018	Approved
Vonda Roll	Secretary/Childs/Transportation	Leave	5/2/2018	Approved

It was moved by LaBombarbe and seconded by Newlon that we approve the April 9, 2018, Personnel Transactions Summary as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Newlon that we adjourn the meeting at 7:38 p.m.

Ayes: 7
 Nays: 0
 Motion carried 7-0