

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, June 11, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Kevin Upton, Curriculum & Instruction Director
Robert Jansen, Bishop Elementary Principal
Mary Aldridge, Childs Elementary Principal
Nicole Holden, High School Principal
David Northrop, Brick Elementary Principal
Carrie Wollam, Assistant Principal High School

OTHERS PRESENT

Dianna Hinderer, Andrea Adams, Edgar Brown, Ronda Selter, Gillian Williams, Kim Porter, Mike Weathers, Chris Parmelee, Amy Stamps, Susan Hopkins, Tracy Gamboe, Jamie Lehto, Bob Stowe, Kelly Huling, Sandy Black, Tammy Romanini, Greg Brown, Carole Ryburg, Brett Weaver, Colleen Brohl, Michelle Cox, John Cox, Robin Dye, Denise Burten, Jean Hammonds, Jenny Kellerman, Megan Whitacre, Dianne Vargo, Barbera Clock, Karen Cook, Kimm Kenney, Nicola Northrop, Michael Althoen, Donnelle Lemke, Todd Kellerman, Jim Harless, Kristen Greene, Joe Kellerman, Lucas Wright, Teri Wagner, Tyler Wagner, Todd Bos, Danielle Cole, Leslee Cassel-Bonilla, Chris Westfall, Debra Laurain, Margeret Porter, Laticia Rankins, Ronda Haddad, Sally Noud, Aaron Rogers, Mary Boivin, Ellen Codere, Denise Bodo, Brian Westphal and Linda Westphal

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 PRESENTATIONS

- 6.1 Years of Service Recognition
Mr. McNatt handed out certificates and years of service pins to employees with 10, 15, 20, 25, 30, 35 and 40 years of employment at Lincoln Consolidated Schools.
- 6.2 Employee of the Month
Michelle Cox
Michelle works tirelessly throughout the district as well as her position at Brick Elementary. She always has a smile and a positive attitude, and makes great connections with families in the community. Michelle puts in many extra hours of her own time and involves everyone in the process to make things happen! She has organized and led many activities ranging from summer reading programs to district wide plays, and does so with enthusiasm and great energy! We are so very lucky to have her in our Railsplitter family!
Nominated by: Kathleen Golder, Paraprofessional and Dianne Vargo, Paraprofessional
- 6.3 Athletics Presentation
Presented by Chris Westfall
- Southeastern Conference-SEC White adds Jackson Vikings in 2018
 - Softball Team won back to back Districts Championships
 - Football has historic season with first District Championship in school history, most wins in school history, most points scored in school history
 - Boys Varsity Swim Team breaks school records in 200 Medley Relay, 200 Free Relay, 400 Relay, 100 Freestyle, 6 State Meet Qualifiers!
 - Athletes of the Year- Cam Thompson – AA News Football Player of the Year, Matt Moorer – Washtenaw County Track Athlete of the Year, Serena Varner – Washtenaw Country Field Athlete of the Year
 - Girl's sports participation-Fall 106, Winter 62 and Spring 129
 - Boy's sports participation-Fall 149, Winter 89, Spring 127
 - 40% of our students play at least one sport
 - Multi-sport athletes 39.53%
 - Hoping to add Middle School soccer in the future and possibly a bowling team at the High School as well
 - Total athletic revenue \$167,819 for the 2017-2018 school year
 - Numerous graduating athletes moving on the play at the next level in college.
- 6.4 Student Recognition
The High School Boys Swim Team was recognized by the Superintendent as "Students of the Month" for their many accomplishments this year breaking school records.
- 6.5 Strategic Plan-Goal 6 Communication/Marketing
Presented by Mr. McNatt
Organized community events to engage the community as a whole
- Bounce Back to School
 - Super Splitter Tailgate
 - Reading in the Park (3 times; Summer 2018)
 - Movie Night (Summer 2018)
 - LMS Back to School Block Party
- Improve central enrollment process
- Reconfigure enrollment space to be more inviting
 - Ensure proper staffing, especially during peak enrollment times
- 6.6 2017-2018 Budget
Presented by Adam Snapp
The 2017-2018 school year started with at a 12% Fund Balance and we budgeted a to go down to 6% and we are expected to come in at 7.81%

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- All Annual Education Reports are on the school website
- Movie Night on the High School Football Field was a HUGE success! Approximately 350 people showed and we are planning to do another movie in the Fall.
- Middle School Block Party is scheduled for July 31, 2018, from 6-8 p.m. to give our Middle School students something to look forward to over the Summer.
- An educational and information only flier about the 2018 bond project is available for anyone that wishes to have one or share.
- Staffing is being finished and we continue to focus on right sizing the District.
- Middle School NWEA results were OUTSTANDING! Lots of hard work by the students and staff showed in the end of the year result with improvements in all areas.

7.2 Curriculum Report

Presented by Kevin Upton

- The M-STEP testing season is proceeding smoothly. Mr. Upton recognized all of the administrators, building testing coordinators, and staff that have helped to make the testing season as smooth as possible for our students.
- The second round of Summer School Academy invitations are being collected and the elementary Summer School staffing roster is being finalized.
- The NWEA spring testing window opens on 5/14/18.
- All building school improvement teams have submitted their draft plans for the 2018-2019 school year.
- The Washtenaw Title III Consortium will be meeting on 5/30/18 to plan for the 2018-2019 Title III application for grant funds.
- Registration is still open for the Critical Friends Group training sessions. The CFG New Coaches Institute is a 5-day, intensive, hands-on professional development experience. The institute will be geared toward teacher-leaders and other educators who are interested in facilitating a Critical Friends Group; it will also be useful for school leaders who want to hone their facilitative leadership skills and move their school toward becoming a stronger professional learning community. Any educator and administrator that is interested in deepening his or her practice and becoming a more reflective educator will benefit.

7.3 Facilities Report

Phil Bongiorno will not be in attendance, Adam Snapp will be presenting in his absence.

- Bid selected for refinishing of East gym floor, waiting on Board approval. Work to start end of July, completed by August 15th.
- Lighting company scheduled to come out to service the light poles adjacent to Childs, and by the PAC
- HVAC update:
 - Lincoln High School, Childs, Transportation, Brick, and Model – All units online and functioning as of 6/1/2018
 - Lincoln Middle School – controller issues, continue to work with vendors to trouble shoot systems.
 - Bishop – 2 out of 6 units down, motors being replaced this week.
- RAHS Clinic Build Update – Completed
- East Gym Signage Package - Completed
- Central Office Build Update – In process
 - Finished demo and new construction plans for new space for Central Office
 - Demo to begin June 5th scheduled to be completed by July 9th.
- Model Kitchen remodel-working with Washtenaw County Food Division regarding renovation plans and ordering materials and appliances.
- Curb appeal plans
 - Working with Eagle Scout and Nation honor society for the front two main entrances of the high school. Work to be completed before Aug 1st.
 - Working with Childs PTO to clean up the main entrance area.

- 7.4 Public Relations/Marketing Report
Presented by Mr. McNatt
- Drone project to continue with sponsor secured in the amount of \$3,500

8.0 PUBLIC COMMENT

- Lloyd Ingram stated he was proud to be a Lincoln employee and thanked the Board of Education and Superintendent for their support while out of work ill.
- Todd Bos voiced his thoughts about the possible move of the Fine Arts Departments.
- Brian Westphal stated a meeting was held with Mrs. Holden, Mr. Snapp, Mr. Bongiorno and all the heads of the Fine Arts Departments to discuss the space-compromise was made and all parties left the meeting feeling better than before.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee met on June 4, 2018, minutes are in the Board packet and Committee will meet again on June 18, 2018.
- 9.2 Board Performance Committee Report
The Board Performance Committee will meet next on June 25, 2018.
- 9.3 Board Planning Committee Report
The Board Planning Committee met on June 11, 2018, to discuss policies 2414, Vol. 32 No. 2 and Technology Update Phase 4.
- 9.4 Board Finance Committee Report
The Board Finance Committee met on June 4, 2018, minutes forthcoming in next Board packet.
- 9.5 Reports and Correspondence
- This is a great time of year at Lincoln! \$6,300,000.00 in scholarships awarded to this year's seniors at honors night.

10.0 NEW BUSINESS

- 10.1 2018-2019 Tax Levy Request
Millage rates have not changed at the advice and recommendation of our advisor from Public Financial Management. Board action was requested due to time sensitive deadline.
- It was moved by LaBombarbe and seconded by Rollins that we approve the 2018-2019 Tax Levy Request as presented.
- Ayes: 7
Nays: 0
Motion carried 7-0
- 10.2 Secondary Breakfast Prices
The current cost to make a meal for breakfast is \$1.54. The district received \$.30 for each paid meal as reimbursement. The district charged a price of \$1.20 as of this current year. The cost to make a meal for breakfast next year is going to be \$1.54, causing an increased cost to the food service fund estimated to be \$4,000 unless the charged price is changed. It is recommended that the district increase the price of breakfast at the secondary buildings to \$1.25 to cover some of these expenses. The district will reevaluate the elementary pricing next year. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 Michigan High School Athletics Association (MHSAA) 2018-2019 Resolution
Included in the Board packet was the 2018-2019 MHSAA Membership Resolution, which requires annual adoption. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.4 2018-2019 Budget
Adam Snapp was available to answer questions and provide additional information. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.5 Food Service Contract Renewal
Lincoln Consolidated Schools entered into a five year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2019, and may be renewed by mutual agreement for three additional one-year periods, this year being our first renewal. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.6 Employee Termination
The employee has requested a closed session to discuss the Board of Education's consideration for termination. A roll call vote was necessary and Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Section 8 (a) of the Open meetings Act, I move that we enter closed session for the purpose of discussing employee termination, to return to open session.

A roll call vote was taken. (7:54 p.m.)

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0 (return to Regular Meeting at 8:48 p.m.)

It was moved by LaBombarbe and seconded by Czachorski that we approve the employee termination as presented.

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0

A friendly amended motion adding employee's name was reread calling for an additional roll call vote.

It was moved by LaBombarbe and seconded by Czachorski that we approve the employee termination of Melanie Harner, as presented.

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0

- 10.7 East Gym Floor
The East gym of Lincoln high school is in desperate need of repair. The floor has not been properly maintained over the last 10 years, with temporary measures taken to try to get by year to year. The floor is now at the point where any level of finish that is applied is chipping off and can be easily pulled off with tape. This year the floor was screened and refinished again, however, on two different occasions events were held that caused major damage to the floor. We are now at the point where the floor needs to be sanded down to the bare wood, repainted, sealed, and refinished. It is the recommendation of the Superintendent that we accept the bid from Floor Care Concepts due to being the lowest bid and previous work done in the District with excellent results. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting May 14, 2018

11.1.2 Closed Session May 14, 2018

Included in the Board packet are the minutes of the May 14, 2018, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the May 14, 2018, Regular Meeting and Closed Session as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Bishop Student Trip

Bishop requested approval for an overnight trip to Camp Storer in November 2018. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Bishop Camp Storer trip as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 Teamsters Memorandum of Understanding

A Memorandum of Understanding between the International Brotherhood of Teamsters #214 and the Board of Education addressing fieldtrips and/or extracurricular activity trips has been negotiated. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Teamsters Memorandum of Understanding between the International Brotherhood of Teamsters #214 and the Board of Education as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 Personnel Transactions Summary

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Angelina Brown	Paraprofessional/HS	5/18/2018	Resignation	N/A
Katherine Genthner	Teacher/HS	6/30/2018	Resignation	N/A
Sherry Gerlofs	Administrative Assistant/Human Resources	6/30/2018	Retirement	N/A
Deborah Hartsoe	Bus Driver/Transportation	6/15/2018	Retirement	N/A
Patricia Luckscheiter	Teacher/Childs	6/30/2018	Retirement	N/A
Christine Massey	Bus Aide/Transportation	6/14/2018	Retirement	N/A
Elizabeth McClure	Teacher/Bishop	6/30/2018	Retirement	N/A
Diane Overbay Vance	Noon Supervisor	6/1/2018	Resignation	N/A
Diane Russell	Administrative Assistant/Business Office	6/30/2018	Retirement	N/A
Gunther VanHorssen	Teacher/LHS	8/17/2018	Retirement	N/A
Lamanzer Williams-Smith	Bus Driver/Transportation	5/16/2018	Resignation	N/A
Name	Position/Building	Status	Leave End Date	Approved/Not Approved
Jennifer Harless	Paraprofessional/Brick	Leave	6/18/2018	Approved
Lloyd Ingram	Bus Driver/Transportation	Leave	7/10/2018	Approved
Ada Ochoa	Paraprofessional/HS	Leave	6/14/2018	Approved
Olympia Panagoulis	Bus Driver/Transportation	Leave	6/14/2018	Approved

It was moved by LaBombarbe and seconded by Czachorski that we approve the June 11, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

12.0 CLOSED SESSION

12.1 Negotiations

It was necessary to adjourn to closed session to discuss negotiations.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Section 8 (c) of the Open meetings Act; I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 7 VanZomeren, Newlon, Williams, Czachorski, Rollins
 LaBombarbe, Sparks

Nays: 0

Motion carried 7-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 9:12 p.m.