



Regular Meeting

June 25, 2018

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

**BUDGET HEARING 2018-2019
Monday
June 25, 2018
5:45 p.m.**

Community Center- Brick Elementary

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 PLEDGE TO FLAG**
- 3.0 PUBLIC HEARING ON BUDGETS**
 - 3.1 2017-2018 Budget Amendment
 - 3.2 2018-2019 Budgets
- 4.0 PUBLIC COMMENTS**
- 5.0 ADJOURNMENT**

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION MEETING
Monday, June 25, 2018
6:00 p.m.
Community Center-Brick Elementary

AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Lincoln Statue Committee

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Finance Report

7.2.1 May 2018 Student Enrollment Report

7.2.2 May 2018 Food Service Report

8.0 PUBLIC COMMENT

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

9.2 Board Performance Committee Report

9.3 Board Planning Committee Report

9.4 Board Finance Committee Report

9.5 Reports and Correspondence

10.0 NEW BUSINESS

10.1 Student Discipline

10.1.1 Student #13

10.2 Revision to Board Policies

10.3 Elementary Schools Wireless and Network Upgrade

10.4 Desktop Replacements Staff and High School Lab

10.5 State Aid Borrowing Resolution

10.6 2018-2019 Master Calendar

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting June 11, 2018

11.1.2 Closed Session-Negotiations June 11, 2018

11.1.3 Closed Session-Employee Termination June 11, 2018

11.2 2017-2018 Budget Amendment

11.3 2018-2019 Budgets

11.4 Secondary Breakfast Prices

11.5 Michigan High School Athletics Association (MHSAA) 2018-2019 Resolution

11.6 Food Service Contract Renewal

11.7 East Gym Floor

11.8 May 2018 Trust & Agency Report

11.9 May 2018 Check Register

12.0 CLOSED SESSION

12.1 Negotiations

13.0 ADJOURNMENT

TO: Board of Education

FROM: Sean R. McNatt, Superintendent

DATE: June 20, 2018

**SUBJECT: Board of Education Meeting
June 25, 2018
6:00 p.m.
Community Center-Brick Elementary**

AGENDA/EXPLANATORY NOTES

- 1.0 CALL TO ORDER**
- 2.0 ROLL CALL**
- 3.0 ESTABLISHMENT OF QUORUM**
- 4.0 PLEDGE TO FLAG**
- 5.0 ACCEPTANCE OF AGENDA**
- 6.0 PRESENTATIONS**
 - 6.1 Lincoln Statue Committee
Presented by David Northrop and the Statue Committee
- 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**
 - 7.1 Superintendent's Report
 - 7.2 Finance Report
 - 7.2.1 May 2018 Student Enrollment Report
Report provided in Board packet
 - 7.2.2 May 2018 Food Service Report
Report provided in Board packet
- 8.0 PUBLIC COMMENT**
- 9.0 BOARD REPORTS/CORRESPONDENCE**
 - 9.1 Board Executive Committee Report
 - 9.2 Board Performance Committee Report
 - 9.3 Board Planning Committee Report
 - 9.4 Board Finance Committee Report
 - 9.5 Reports and Correspondence
- 10.0 NEW BUSINESS**
 - 10.1 Student Discipline

10.1.1 Student #13

The Board Discipline Committee met on June 13, 2017, to conduct a disciplinary hearing for Student #13 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #13 as presented.

10.2 Revision to Board Policies

Attached is Vol. 32 No. 2, Technology Phase IV and 2414 for your reference. The Superintendent and Planning Committee have reviewed and recommend approval. This is presented for information only; Board action will be requested at a subsequent meeting.

10.3 Elementary Schools Wireless and Network Upgrade

We have received 3 bids for the wireless and network upgrade for Bishop, Brick, Childs and Model schools. This will include replacing all the wireless access points in these schools with the latest wireless standards which increases speed and density. Replacing several of the older switching equipment will increase the network speed (from 1GB to 10GB); this plan also includes replacing the uninterruptible power supplies that this equipment is attached to; which increases continuity and prevent damage to networking equipment in case of a power outage. This project is E-Rate qualified and the expected compensation will be from 75% to 85% for total cost of hardware. Any licensing will have to be covered by the district. (See attached chart for prices)

The recommendation is for Sentinel (highlighted in the chart); as they are the original vendor that installed our network equipment in the elementary schools. They are also the same vendor that installed our Middle and High School wireless upgrade and network switching core in the district. To keep the products and the network management software consistent; utilizing the same vendor will ensure uniformity across all levels in the district. They also included uninterruptible power supply units as per the original bid request. This is presented for information only; Board action will be requested at a subsequent meeting.

10.4 Desktop Replacements Staff and High School Lab

Seeking board approval to replace staff computers for the upcoming school year (2018-2019) and one technology lab in the high school (special hardware requirements). Also, looking to replace approximately 363 desktop computers for staff in all schools across the district. The current projected costs will be approximately \$240,000.00. This does not include new monitors; just the base desktop system which includes the computer, keyboard and mice.

Technology received 3 bids/quotes that are included for board review. The recommendations for the 331 teacher and staff desktop replacements is Sehi for \$198,874.73 and InaComp for the Technology Lab CAD workstations for \$38,989.76. The InaComp workstations are more suited to the type of software that will be used in the high school technology lab. The total will come to \$237,864.49. This is presented for information only; Board action will be requested at a subsequent meeting.

10.5 State Aid Borrowing Resolution

Enclosed is the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2018 Borrowing through the Michigan Finance Authority), as well as additional documentation. Mr. Snapp will be in attendance to answer your questions Monday evening, following which Board approval by roll call vote will be requested. I recommend approved as presented.

RECOMMENDED MOTION: I move that we approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2018 Borrowing through the Michigan Finance Authority) as recommended.

Mr. Rollins _____
Mrs. VanZomeren _____
Mrs. Williams _____
Mrs. Czachorski _____
Mrs. LaBombarbe _____

Mrs. Sparks _____
Mrs. Newlon _____

- 10.6 2018-2019 Master Calendar
The 2018-2019 Master Calendar has been agreed upon by the LEA and the Superintendent meets the 1098 clock hours, 180 plus days as mandated by the State of Michigan. Superintendent recommends approval as presented. Board action is requested.

RECOMMENDED MOTION: I move that we approve the 2018-2019 Master Calendar as presented by the Superintendent.

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
11.1.1 Board Meeting June 11, 2018
11.1.2 Closed Session-Negotiations June 11, 2018
11.1.3 Closed Session-Employee Termination June 11, 2018
Enclosed are the minutes of the June 11, 2018, Regular Meeting and Closed Sessions Negotiations and Employee Termination.

RECOMMENDED MOTION: I move that we approve the minutes of the June 11, 2018, Regular Meeting and Closed Sessions-Negotiations and Employee Termination as presented.

- 11.2 2017-2018 Budget Amendment
Enclosed is the 2017-2018 Budget Amendment. Adam Snapp will be available to answer questions and provide additional information. Board action is requested.

RECOMMENDED MOTION: I move that we approve 2017-2018 Budgets Amendment as presented.

- 11.3 2018-2019 Budgets
Enclosed is the 2018-2019 proposed budgets. Adam Snapp will be available to answer questions and provide additional information. Board action is requested.

RECOMMENDED MOTION: I move that we approve the 2018-2019 Budgets as presented by the Finance Director.

- 11.4 Secondary Breakfast Prices
The current cost to make a meal for breakfast is \$1.54. The district received \$.30 for each paid meal as reimbursement. The district charged a price of \$1.20 as of this current year. The cost to make a meal for breakfast next year is going to be \$1.54, causing an increased cost to the food service fund estimated to be \$4,000 unless the charged price is changed. It is recommended that the district increase the price of breakfast at the secondary buildings to \$1.25 to cover some of these expenses. The district will reevaluate the elementary pricing next year. Board action is requested.

RECOMMENDED MOTION: I move that we approve a price increase for Secondary Breakfast Prices in the amount of .05 cents as presented.

- 11.5 Michigan High School Athletics Association (MHSAA) 2018-2019 Resolution
Enclosed is the 2018-2019 MHSAA Membership Resolution, which requires annual adoption. Board action is requested.

RECOMMENDED MOTION: I move that we approve the 2018-2019 Michigan High School Athletic Association (MHSAA) Resolution as presented.

- 11.6 Food Service Contract Renewal
Lincoln Consolidated Schools entered into a five year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2019, and may be renewed by mutual

agreement for three additional one-year periods, this year being our first renewal. Board action is requested.

RECOMMENDED MOTION: I move that we approve Food Service Contract Renewal extended the contract to June 30, 2019, as presented.

11.7 East Gym Floor

The East Gym of Lincoln High School is in desperate need of repair. The floor has not been properly maintained over the last 10 years, with temporary measures taken to try to get by year to year. The floor is now at the point where any level of finish that is applied is chipping off and can be easily pulled off with tape. This year the floor was screened and refinished again, however, on two different occasions events were held that caused major damage to the floor. We are now at the point where the floor needs to be sanded down to the bare wood, repainted, sealed, and refinished. It is the recommendation of the Superintendent that we accept the bid from Floor Care Concepts due to being the lowest bid and previous work done in the District with excellent results. The total cost to of the project is \$32,823 with a total expense of approximately \$10, 000 to the District after a \$6,000.00 reimbursement from damage to the floor after a robotic competition and a generous donation from Gene Butman Ford. Board action is requested.

RECOMMENDED MOTION: I move that we approve and accept the bid from Floor Care Concepts for the sanding and resurfacing of the High School East Gym Floor as presented.

11.8 May 2018 Trust & Agency Report

Enclosed is the May 2018, Trust & Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the May 2018, Trust & Agency Report as presented.

11.9 May 2018 Check Register

Enclosed is the May 1-31, 2018, check register in the amount of \$1,901,154.52. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the May 1-31, 2018, check register in the amount of \$1,901,154.52 as presented.

12.0 CLOSED SESSION

12.1 Negotiations

It will be necessary to adjourn to closed session to discuss negotiations.

A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Section 8 (c) of the Open meetings Act, I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

13.0 ADJOURNMENT

**LINCOLN CONSOLIDATED SCHOOLS
ENROLLMENT SUMMARY - BY GRADE**

Agenda Item
7.2.1
June 25, 2018

	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	VLAC	TOTAL
NOTE: Numbers represent the ENROLLMENT for Pre K-12 only.																
9/27/2000 Count Date	18.8	334	362	368	356	386	353	382	353	350	349	319	272	223		4425.80
2/14/2001 Count Date	20	331	370	373	352	393	362	396	360	354	346	303	251.56	217.83		4429.39
9/26/2001 Count Date	15.6	337	374	359	375	356	379	379.33	398	358	441.83	307.5	265	189		4534.26
2/13/2002 Count Date	20.80	342.67	377.00	381.00	383.00	357.00	383.00	386.33	402.00	358.00	387.33	304.17	275.33	208.33		4565.96
9/25/2002 Count Date	19.20	340.00	363.00	377.00	395.00	375.00	355.00	411.25	399.32	414.00	440.17	353.00	273.00	228.50		4,743.44
2/12/03 Count Date	22.40	342.00	361.00	374.00	396.00	376.00	351.00	413.25	403.50	406.00	389.00	351.67	287.50	232.16		4705.48
9/24/03 Count Date	18.80	374.00	383.00	360.00	396.00	405.00	395.00	386.30	427.00	409.00	497.66	342.00	316.50	233.00		4943.26
2/11/04 Count Date	22.40	365.00	381.00	363.50	395.00	405.71	403.00	389.35	435.15	404.00	443.33	331.83	322.50	262.83		4924.60
9/22/04 Count Date	16.00	298.00	383.00	397.00	378.00	399.00	413.00	428.00	406.46	441.31	498.05	404.17	328.17	262.00		5052.16
2/08/05 Count Date	15.80	303.00	380.00	399.00	380.00	403.00	408.00	437.00	407.30	439.31	419.87	409.34	311.66	285.83		4999.11
9/28/05 Count Date	19.20	326.00	336.05	396.13	388.00	384.00	405.00	426.00	432.00	411.30	534.47	361.83	372.50	257.33		5049.81
2/8/2006 Count Date	23.60	326.00	333.05	396.13	394.00	385.00	410.00	425.00	433.00	406.00	513.00	349.83	364.00	250.22		5008.83
9/27/06 Count Date	23.20	349.00	366.00	314.00	404.00	384.00	382.00	385.00	418.00	446.00	522.00	392.00	316.00	305.00		5006.20
2/13/07 Count Date	36.40	349.00	365.00	312.00	410.07	379.00	383.00	388.15	423.00	451.00	460.32	395.83	315.83	339.09		5007.69
9/26/07 Count Date	25.63	356.00	395.00	353.00	306.03	398.00	383.00	361.00	385.00	425.00	554.83	383.50	359.00	266.50		4951.49
2/13/08 Count Date	30.08	357.00	389.00	357.00	307.03	393.00	379.00	359.00	378.00	411.07	491.33	377.48	340.00	292.00		4860.99
9/24/08 Count Date	21.00	344.00	382.00	366.00	341.00	311.00	386.00	350.00	367.31	376.00	409.83	471.50	354.00	312.17		4791.81
2/11/09 Prelim. Count	34.40	351.00	392.00	355.00	344.00	314.00	385.00	347.00	373.00	383.00	410.34	461.90	325.49	305.66		4781.79
9/30/09 Count Date	24.20	390.00	358.00	356.00	353.00	339.00	303.00	399.14	350.00	374.50	386.66	394.33	415.66	323.50		4766.99
9/30/09 Head Count	23.00	390.00	358.00	357.00	353.00	339.00	304.00	406.00	352.00	376.00	389.00	397.00	423.00	325.00		4792.00
2/11/10 Count Date	30.20	388.00	356.00	359.00	349.00	345.00	298.00	392.00	353.00	375.00	386.00	387.33	385.49	329.67		4733.69
2/11/2010 Head Count	29.00	387.00	357.00	361.00	348.00	343.00	298.00	397.00	353.00	377.00	387.00	391.00	390.00	334.00		4752.00
9/29/10 Count Date	29.40	319.00	365.00	364.00	344.00	348.00	327.00	312.00	402.00	372.00	383.13	406.95	374.29	391.63		4738.40
9/29/10 Head Count	30.00	392.00	292.00	364.00	344.00	348.00	327.00	312.00	406.00	372.00	386.00	386.00	389.00	396.00		4744.00
2/8/2011 FTE Prelim. Ct	37.00	321.00	367.00	360.00	338.00	348.00	327.00	325.00	402.00	367.00	378.83	407.66	367.33	357.83		4703.65
2/8/2011 Head Count	39.00	322.00	367.00	363.00	338.00	349.00	327.00	326.00	405.00	367.00	382.00	408.00	372.00	359.00		4724.00
10/5/11 FTE Count	32.00	337.00	302.00	330.00	316.00	321.00	331.00	331.00	340.00	397.00	376.05	400.75	380.78	375.39		4569.97
2/8/12 FTE Ct	40.00	342.00	302.00	326.00	314.00	313.00	329.00	326.00	338.00	388.00	364.33	383.96	368.20	355.83		4490.32
2/29/2012 Head Count	42.00	341.00	303.00	327.00	315.00	313.00	329.00	326.00	340.00	393.00	348.00	371.00	381.00	407.00		4536.00
10/3/2012 FTE Count	38.20	297.15	321.15	306.00	327.00	315.09	304.00	331.16	319.00	326.64	363.33	460.01	291.00	378.00		4377.73
2/13/2013 FTE Count	49.00	297.15	322.15	311.00	327.50	319.09	304.00	331.16	321.00	330.32	376.66	438.84	287.00	343.83		4358.70
10/2/13 FTE Count	43.00	269.00	304.00	312.00	306.00	332.00	325.00	304.00	337.17	331.00	314.33	477.82	339.17	325.49		4310.09
2/12/14 FTE Count	50.82	266.00	297.00	310.00	308.00	331.00	325.00	293.00	329.15	330.00	311.85	457.66	338.34	300.83		4248.65
10/1/2014 FTE Count	38.67	256.64	263.00	291.00	300.00	312.00	320.00	304.00	295.00	341.43	356.00	400.49	378.67	339.34		4196.24
2/11/2015 FTE Count	49.67	260.72	260.00	289.00	308.00	313.00	321.00	304.00	293.85	336.15	339.88	392.36	352.00	331.34		4,150.97
10/7/2015 FTE Count	39.31	261.00	258.00	266.00	291.00	294.00	303.00	313.00	304	287.71	335.00	403.33	316.83	376.00		4,048.18
2/10/16 FTE Count	52.32	265.04	256.20	267.00	287.00	301.00	305.00	318.00	296.00	283.15	330.00	388.00	313.00	364.00		4025.71
10/5/16 FTE Count	62.70	288.88	222.50	262.63	265.50	293.50	296.29	305.21	296.28	316.21	311.78	299.98	294.27	346.98		3862.71
2/8/2017 FTE Count	58.20	267.00	212.00	249.63	257.00	289.00	286.00	291.00	318.00	305.06	303.17	348.00	323.34	315.66		3823.06
9/30/2017	47.00	288.00	220.00	218.00	247.00	263.00	289.00	281.00	264.00	314.00	322.00	338.00	331.00	333.00	8.00	3763.00
10/4/17 FTE Count	45.00	291.00	221.00	220.00	248.59	271.00	291.00	279.00	260.84	313.50	319.07	337.07	319.74	343.34		3760.15
10/31/2017	49.00	290.00	219.00	218.00	249.00	266.00	291.00	282.00	262.00	316.00	321.00	343.00	321.00	343.00	8.00	3778.00
11/30/2017	56.00	292.00	218.00	220.00	247.00	269.00	291.00	285.00	261.00	313.00	327.00	341.00	318.00	340.00	8.00	3786.00
12/30/2017	52.00	289.00	218.00	219.00	249.00	270.00	290.00	283.00	261.00	313.00	325.00	339.00	312.00	334.00	8.00	3762.00
1/31/2018	55.00	289.00	219.00	222.00	253.00	275.00	290.00	278.00	264.00	308.00	322.00	339.00	315.00	330.00	8.00	3767.00
2/14/18 FTE Count	54.50	288.62	223.00	223.00	251.59	277.00	292.60	274.00	269.00	303.66	319.00	327.00	314.83	329.17		3746.97
3/31/2018	59.00	289.00	224.00	222.00	250.00	275.00	293.00	271.00	267.00	303.00	321.00	335.00	317.00	333.00	6.00	3765.00
4/30/2018	60.00	286.00	222.00	221.00	251.00	271.00	294.00	271.00	266.00	303.00	322.00	335.00	312.00	304.00	6.00	3724.00
5/31/2018	62.00	284.00	220.00	220.00	251.00	271.00	293.80	271.00	266.00	303.00	324.00	330.00	309.00	302.00	6.00	3712.00

LINCOLN CONSOLIDATED SCHOOLS 2017-2018
Preliminary Enrollment Summary - May 31, 2018

Building/# sections	Grade	Female	Male	Total	SUMMARY								
					Brick, Childs			Bishop Elem					
Grade	TOTAL	Projected	Total	# Sect	Avg Cts	Total	# Sect	Avg Cts					
ECC			0	0	0								
PPI	EO		0	0	0								
PPI	IA		9	27	36	186	8	23.25	98				
PPI	IP		9	17	26	147	6	24.50	73				
Not included in building or grade totals/summary:					62	156	6	26.00	64				
Brick	4	K	44	44	88	171	6	28.50	80				
	3		1	36	37	191	7	27.29	80				
	3		2	38	39	199	7	28.43	94				
	3		3	36	51	87							
	4		4	45	56	101							
	4		5	51	53	104							
Brick Total			206	236	530	1050	40	26.25					
Childs	4	K1	44	54	98	271							
	3		1	36	38	266							
	3		2	43	36	79							
	3		3	50	34	84							
	3		4	46	44	90							
	3		5	38	57	95							
Childs Total			257	263	520	309							
VLAC			0	1	0	1							
			1	0	0	0							
			2	1	0	1							
			3	0	0	0							
			4	1	1	2							
			5	1	1	2							
			6	0	0	0							
			7	0	0	0							
			8	0	0	0							
VLAC Total			4	2	6	302							
Bishop		K1	46	52	98	6							
		KA	0	0	0	1							
			1	27	46	73							
			2	25	39	64							
			3	33	47	80							
			4	39	41	80							
			5	50	44	94							
Bishop			220	269	489								
Elementary Grand Total					1539								
Middle School	6	131	140	271									
	7	129	137	266									
	8	142	161	303									
Middle School Total		402	438	840									
High School	9	163	161	324									
	10	156	174	330									
	11	159	150	309									
	12	154	148	302									
High School Total		632	633	1265									
Pre K - 12 TOTAL					3712								
Head Count													
					Overall								
					EI Cts Sz			38.48					
					1998 - 99 Fourth Wednesday Audited Count								
					9/23/98 Count Date, Audited FTEs:			4118.48					
					1999 - 2000 Fourth Wednesday Audited Count								
					9/22/99 Count Date, Audited FTEs:			4200.05					
					2000 - 2001 Fourth Wednesday Audited Count								
					9/27/00 Count Date, Audited FTEs:			4425.80					
					2001 - 2002 Fourth Wednesday Audited Count								
					9/26/01 Count Date, Audited FTEs:			4534.26					
					2002 - 2003 Fourth Wednesday Audited Count								
					9/25/02 Count Date, Audited FTEs:			4743.44					
					2003-2004 Fourth Wednesday Audited Count								
					9/24/03 Count Date, Audited FTEs:			4943.26					
					2004-2005 Fourth Wednesday Audited Count								
					9/22/04 Count Date, Audited FTEs:			5012.16					
					2005-2006 Fourth Wednesday Audited Count								
					9/28/05 Count Date, Audited FTEs:			5,049.81					
					2006-2007 Fourth Wednesday Audited Count								
					9/27/06 Count Date, Audited FTEs:			5006.20					
					2007-2008 Fourth Wednesday Audited Count								
					9/26/07 Count Date, Audited FTEs:			4951.49					
					2008/2009 Fourth Wednesday Audited Count								
					9/24/08 Count Date, Audited FTEs:			4791.81					
					2009-2010 Fourth Wednesday Audited Count								
					9/23/09 Count Date, Audited FTEs:			4766.99					
					2010-2011 Fourth Wednesday Audited Count								
					9/29/10 Count Date, Audited FTEs:			4738.40					
					2011-2012 Fifth Wednesday Audited Count								
					10/5/2011 Count Date, Audited FTEs:			4569.97					
					2012-2013 Fifth Wednesday Audited Count								
					10/6/2012 Count Date, Audited FTEs:			4377.73					
					2013-2014 Fifth Wednesday Audited Count								
					10/2/2013 Count Date, Audited FTEs:			4310.99					
					2014-2014 Fifth Wednesday Audited Count								
					10/1/2014 Count Date, Audited FTE:			4196.24					
					2015-2016 Fifth Wednesday Audited Count								
					10/7/2015 Count Date, Audited FTE:			4058.97					
					2016-2017 Fifth Wednesday Audited Count								
					10/5/2016 Count Date, Audited FTE:			3862.71					
					2017-2018 Fifth Wednesday Unaudit Count								
					10/4/2017 Count Date, Unaudit FTE:			3760.15					



6/14/2018

Lincoln Consolidated Schools
8970 Whittaker Rd
Ypsilanti MI 48197

Dear, Lincoln School Board Members
Sean McNatt, Superintendent

Meal Participation

The participation report for May 2018 is attached. Compared to 2017, average daily breakfasts are down 5.0%, average daily lunches are up 2.9% and average daily cash sales are down 3.7%.

Department Update

- As of May 31st, the district was at 52.4% free or reduced eligible students.
- As requested by students, a soft pretzel with cheese was added to the Middle and High School lunch menus.
- April 30th – May 2nd, Karen attended the American Commodity Distribution Association Annual Conference in Minneapolis on behalf of Lincoln's USDA consortium, SPARC.
- May 24th and 25th, our department was audited by MDE for the triannual Administrative Review. This is the review to ensure that our programs are meeting the USDA Guidelines for School Meals. The final report is not published yet, but the only corrective action was to fix one free and reduced application and to adjust the ratio of fruit offerings per meal to ensure fruit juice was less than 50% of offerings.
- During May, our FUEL Secondary Menu Promotions included Cauliflower Chicken Pizza and Pepper Popper Pizza. Fuel4me.com

Industry Update

FNS Details Child Nutrition Program Flexibilities for the Upcoming School Year

In a memo published on June 1, 2018, the U.S. Department of Agriculture's (USDA) Food and Nutrition Service (FNS) summarized the flexibilities provided to Child Nutrition Program (CNP) operators in School Year (SY) 2018-2019 for milk, whole grains, and sodium requirements.

- State Agencies may use their discretion to grant whole grain waivers for School Food Authorities that can demonstrate hardship.
- Sodium Target 1 will continue as the regulatory limit for breakfast and lunch programs.
- Operators in the National School Lunch Program (NSLP) and the School Breakfast Program (SBP) will have the option to offer flavored, low-fat (1 percent fat) milk as part of a reimbursable meal or competitive food sale.

These flexibilities will be effective July 1, 2018 and are consistent with the Interim Final Rule published on November 30th, 2017. SNA submitted comments in response to the Interim Final Rule, thanking USDA for the temporary flexibilities and requesting permanent relief.

<https://schoolnutrition.org/news-publications/newsletters/tuesday-morning/june-12-2018/#federalpolicy3>

Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072

Thomas-karen@aramark.com
thomask@lincolnk12.org

May 2018 Meals

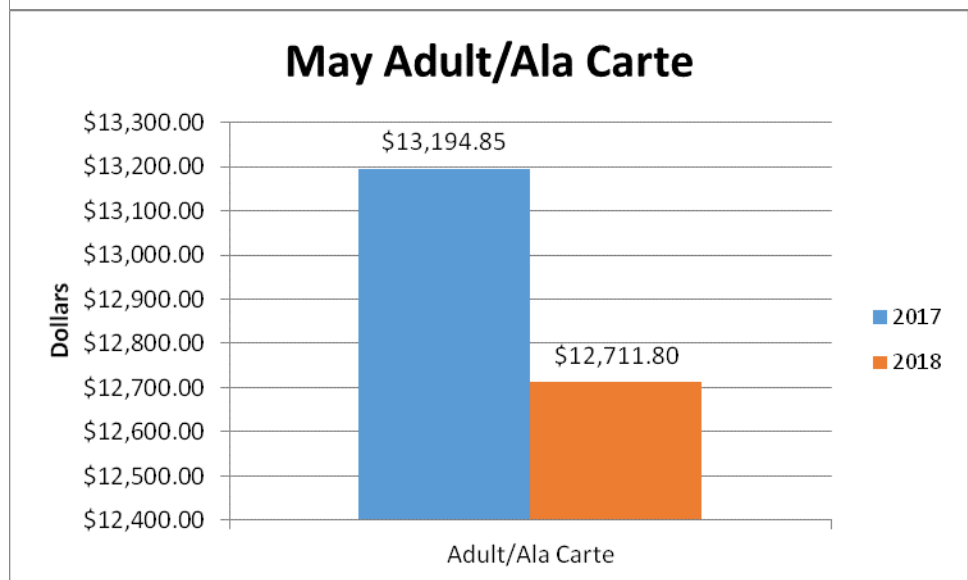
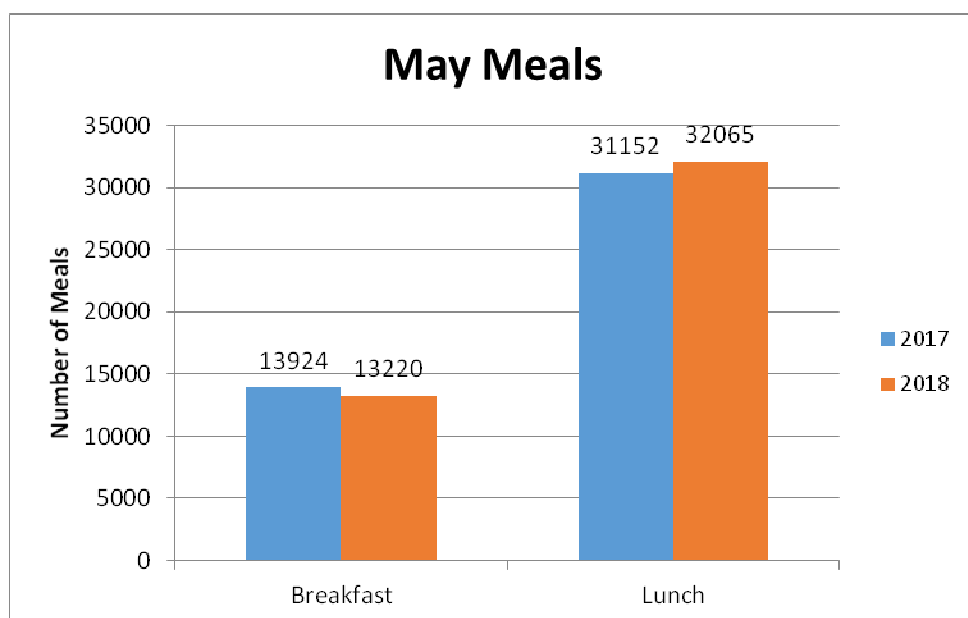
Date Range – April 26th – May 23rd 2018
Service Days – 20
Average Meals per Day – 2264

Breakfast Meals - 13220
Lunch Meals – 32065
a La Carte/Adult Dollars - \$12711.80

May 2017 Meals

Date Range – April 27th – May 24th 2017
Service Days – 20
Average Meals per Day – 2254

Breakfast Meals - 13924
Lunch Meals – 31152
a La Carte/Adult Dollars – \$13194.85





FINANCE COMMITTEE MINUTES

June 4, 2018

4:30 pm Superintendent's Conference Room

Attendees – Sean McNatt, Jennifer Czachorski, Thomas Rollins, Jennifer LaBombarbe, Julia Butler, Adam Snapp

1. Call meeting to order-4:34
2. Approve agenda – None
3. Public comments - None
4. **Old Business**
 - A. Budget, enrollment, budget update's-- **Discussed proposed June budget amendment. Discussed enrollment numbers along with attrition numbers for staffing 18/19 budget**
 - B. JSC & Marketing committee update—**Discussed union concerns with bond. No discussion on marketing**
 - C. Line item budget review—**Discussed and reviewed line item budget. No major concerns at this time**
 - D. Dashboard review—**Discussed and reviewed financial dashboard.**
5. **New Business**

None

Adjournment 5:45

Next meeting is Monday June 18, 2018 4:30pm



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROGRAM
2414/page 1 of 2

REVISED POLICY - VOL. 32, NO. 1

REPRODUCTIVE HEALTH AND FAMILY PLANNING

The Board of Education directs that instruction be provided on the principal modes by which dangerous communicable diseases, including HIV and AIDS, are spread and the best methods for the restriction and prevention of these diseases. The instruction shall stress that abstinence from sex is the only protection that is 100% effective against unplanned pregnancy and sexually transmitted diseases, including HIV and AIDS, and that abstinence is a positive lifestyle for unmarried young people. ~~The Board of Education directs that students receive instruction in reproductive health and family planning. "Reproductive Health" shall be defined as that state of an individual's well-being which involves the reproductive system and its physiological, psychological, and endocrinological functions.~~

~~In addition, students are to be provided instruction in the recognition, prevention, and treatment of noncasual contact communicable diseases such as venereal diseases, HBV, and HIV; and the use of abstinence from sex as a responsible method for restriction and prevention of noncasual contact communicable disease and as a positive life style for unmarried young people.~~

No person shall dispense or otherwise distribute in a District school or on District school property a family planning drug or device. Additionally, any officer, agent, or employee of the Board is prohibited from referring a student for an abortion or assisting a student in obtaining an abortion.

The Board accepts as policy the guidelines entitled "Sex Education Guidelines including Reproductive Health and Family Planning" established by the Michigan Department of Education. A copy shall be available for inspection in the Board office.

Each person who teaches K to 12 students about human immunodeficiency virus infection and acquired immunodeficiency syndrome shall have training in human immunodeficiency virus infection and acquired immunodeficiency syndrome education for young people. Licensed health care professionals who have received training on human immunodeficiency virus infection and acquired immunodeficiency syndrome are exempt from this requirement.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROGRAM
2414/page 2 of 2

~~A Sex Education Advisory Board (AG 2414) shall be established, in order to ensure the effective participation of parents and community groups in the design and implementation of this program area.~~

~~{ } Teacher consultants to the District will meet preparatory criteria established by the State guidelines before participating in sex education instructional activities.~~

The District shall notify the parents, in advance of the instruction and about the content of the instruction, give the parents an opportunity, prior to instruction, to review the materials to be used (other than tests), as well as the opportunity to observe the instruction, and advise the parents of their right to have their child excused from the instruction.

~~The Superintendent shall prepare regulations to implement these recommended guidelines which are to include at least two (2) public hearings on any revisions to any of the curricula described above. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given and conducted in accordance with the Open Meetings Act. **Before any revisions to the curriculum on the subjects taught pursuant to M.C.L. 380.1169 are implemented, the Board shall hold at least two (2) public hearings on the proposed revisions. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required for board meetings. A public hearing held pursuant to this section may be held in conjunction with a public hearing held pursuant to M.C.L. 380.1507.**~~

| M.C.L. 380.1169, **380.1507, 388.1766**
A.C. Rule 388.273 et seq.

| © NEOLA 20042017

N EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530/page 1 of 2

REVISED POLICY - PHASE IV TECHNOLOGY UPDATE - FEBRUARY 2018

LENDING OF ~~DISTRICT~~BOARD-OWNED EQUIPMENT

No item of Board-owned equipment shall be loaned for non-school use off District school property. If equipment is required for the use of those granted permission to use District facilities, it may be loaned in accordance with Board of Education policy on the use of school facilities.

The Board of Education believes that ~~District~~**Board**-owned equipment is a valuable resource ~~which~~**that** may be loaned for community use under certain conditions only, provided that such use does not infringe on the original and necessary purpose of the equipment or interfere with the **District's** educational program ~~of the District~~.

The Board may lend specific items of equipment on the written request of the user and approval granted by

the Superintendent.

~~the Board.~~

and only when such equipment is unobtainable elsewhere.

The user of ~~District~~**Board**-owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use, and shall be responsible for its safe return. **The use of Board-owned equipment off District property is subject to the same rules and conditions of use that are in effect when the equipment is used on District property.**

District equipment may be removed from District property by students or staff members **and/or Board members** only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities. The consent of the

Superintendent

is required for such removal.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530/page 2 of 2

[] ~~Individuals authorized to use Board-owned equipment off District property are prohibited from allowing anyone else to use the equipment (e.g., spouses, children, relatives, friends, etc. may not use Board-owned equipment, which is approved for use by a specific person).~~

[X] A Board employee may use authorized Board-owned Technology Resources for school use off of District property. District Technology Resources (as defined in Bylaw 0100) may contain personally identifiable information ("PII") about students and/or staff. Federal and State laws prohibiting disclosure of such PII apply to electronic records stored on District Technology Resources. Board employees must exercise caution when saving/uploading/storing PII on mobile/portable storage devices (e.g., external hard drives, CDs/DVDs, USB thumb/flash drives, etc.), including mandatory encryption of the device, and when accessing PII that is stored on the District's network or contracted cloud-storage. A Board employee who loses or misuses student or staff PII will be subject to disciplinary action.

[X] Personal use of District-~~Board-owned~~ equipment or facilities by staff or students will be in accordance with the Superintendent's administrative guidelines.

[X] ~~Removal of District-Board-owned equipment from District property for by staff or students from school property for personal use is prohibited by staff or students is prohibited.~~

© NEOLA 20162018



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 1 of 9

REVISED POLICY - PHASE IV TECHNOLOGY UPDATE - FEBRUARY 2018

STAFF USE OF PERSONAL COMMUNICATION DEVICES

Use of personal communication devices ("PCDs") (as defined in Bylaw 0100) has become pervasive in the workplace. For purposes of this policy, "personal communication device" includes computers, tablets (e.g., iPad-likes and similar devices), electronic readers ("e-readers"; e.g., Kindle-likes and similar devices), cell phones (e.g., mobile/cellular telephones, smartphones {(e.g., BlackBerry, iPhones, Android devices, Windows Mobile devices, etc.)}, ~~(#)~~ telephone paging devices, {(e.g., beepers or pagers)}, **[NOTE: END OF OPTION]** ~~(+)~~ and/or other web-enabled devices of any type. Whether the PCD is Board-owned and assigned to a specific employee, or personally-owned by the employee (regardless of whether the Board pays the employee an allowance for his/her use of the device, the Board reimburses the employee on a per use basis for their business-related use of his/her PCD, or the employee receives no remuneration for his/her use of a personally-owned PCD), the employee is responsible for using the device in a safe and appropriate manner.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 2 of 9

Safe and Appropriate Use of Personal Communication Devices, Including Cell Phones/Smartphones

[NOTE: START OF FIRST SET OF OPTIONS - CHOOSE OPTION A AND/OR OPTION B OR OPTION C]

[OPTION A]

Employees whose job responsibilities include regular or occasional driving and who use a PCD for business use are expected to refrain from using their device while driving. Safety must come before all other concerns. Regardless of the circumstances, including slow or stopped traffic, employees are strongly encouraged to pull off to the side of the road and safely stop the vehicle before placing or accepting a call. Reading or sending a text message, instant message or e-mail, or browsing the Internet using a PCD while driving is strictly prohibited. If acceptance of a call is unavoidable and pulling over is not an option, employees are expected to keep the call short, use hands-free options (e.g., headsets or voice activation) if available, refrain from the discussion of complicated or emotional topics, and keep their eyes on the road. Special care should be taken in situations where there is traffic, inclement weather, or the employee is driving in an unfamiliar area. In the interest of safety for both Board employees and other drivers, employees are required to comply with all applicable laws while driving (including any laws that prohibit texting or using a cell phone or other PCD while driving).

In situations where job responsibilities include regular driving and accepting of business calls, the employee should consider the use of hands-free equipment to facilitate the provisions of this policy.

[OPTION B]

Employees are responsible for operating Board-owned vehicles and potentially hazardous equipment in a safe and prudent manner, and therefore, employees are prohibited from using PCDs while operating such vehicles or equipment. In the interest of safety for both Board employees and other drivers, employees are required to comply with all applicable laws while driving.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 3 of 9

[OPTION C]

- [] Using a cell phone or other PCD while operating a vehicle is strongly discouraged. Employees should plan their work accordingly so that calls are placed, text messages/instant messages/e-mails read and/or sent, **GPS-navigation destinations set/modified**, and/or the Internet browsed either prior to traveling or while on rest breaks. In the interest of safety for both Board employees and other drivers, employees are required to comply with all applicable laws while driving (including any laws that prohibit texting or using a cell phone or other PCD while driving).

[NOTE: END OF FIRST SET OF OPTIONS]

Employees may not use a PCD in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information - Public and Student Record Requirements

Employees are subject to all applicable policies and guidelines pertaining to protection of the security, integrity and availability of the data stored on their PCDs.

Cellular and wireless communications, including calls, text messages, instant messages, and e-mails sent from PCDs, may not be secure. Therefore, employees should use discretion in relaying confidential information, particularly as it relates to students.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 4 of 9

Additionally, cellular/wireless communications, including text messages, instant messages and e-mails sent and/or received by a public employee or school official using his/her PCD may constitute public records if the content of the message concerns District business, or an education record if the content includes personally identifiable information about a student. Cellular/wireless communications that are public records are subject to retention and disclosure, upon request, in accordance with Policy 8310 – Public Records. Cellular/wireless communications that are student records should be maintained pursuant to Policy 8330 – Students Records. Finally, cellular/wireless communications and other electronically stored information (ESI) stored on the staff member's PCD may be subject to a Litigation Hold pursuant to Policy 8315 – Information Management. Staff are required to comply with District requests to produce copies of cellular/wireless communications in their possession that are either public records or education records, or that constitute ESI that is subject to a Litigation Hold.

[NOTE: START OF SECOND SET OF OPTIONS - CHOOSE OPTION A OR OPTION B]

[OPTION A] [TO BE SELECTED IF BOARD ADOPTED POLICY 7530.01 V1]

At the conclusion of an individual's employment (whether through resignation, nonrenewal, or termination), the employee is responsible for verifying all public records, student records and ESI subject to a Litigation Hold that are maintained on the employee's PCD are transferred to the District's custody (e.g., server, alternative storage device). The District's IT department/staff is available to assist in this process. Once all public records, student records and ESI subject to a Litigation Hold are transferred to the District's custody, the employee is required to delete the records/ESI from his/her PCD. The employee will be required to sign a document confirming that all such records/information has been transferred to the District's custody and deleted from his/her PCD before the Board will issue any final compensation that is owed to the employee.

Similarly, if an employee intends to dispose of, or otherwise stop using, a personally-owned PCD on which s/he has maintained public records, student records and/or ESI that is subject to a Litigation Hold, the employee must transfer the records/ESI to the District's custody before disposing of, or otherwise ceasing to use, the personally-owned PCD. The employee is responsible for securely deleting such records/ESI before disposing of, or ceasing to use, the personally-owned PCD. Failure to comply with these requirements may result in disciplinary action.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 5 of 9

[OPTION B] [TO BE SELECTED IF BOARD ADOPTED POLICY 7530.01 V2]

At the conclusion of an individual's employment (whether through resignation, nonrenewal, or termination), the employee is responsible for informing the Superintendent or his/her designee of all public records, student records and ESI subject to a Litigation Hold that is maintained on the employee's Board-owned PCD. The District's IT department/staff will then transfer the records/ESI to an alternative storage device.

- []** If the employee also utilized a personally-owned PCD for work-related communications, and the device contains public records, students records and/or ESI subject to a Litigation Hold, the employee must transfer the records/ESI to the District's custody (e.g., server, alternative storage device) prior to the conclusion of his/her employment. The District's IT department/staff is available to assist in this process. Once all public records, student records and ESI subject to a Litigation Hold are transferred to the District's custody, the employee is required to delete the records/ESI from his/her personally-owned PCD. The employee will be required to sign a document confirming that all such records/information has been transferred to the District's custody and deleted from his/her personally-owned PCD before the Board will issue any final compensation that is owed to the employee.

[NOTE: END OF SECOND SET OF OPTIONS]

If a PCD is lost, stolen, hacked or otherwise subjected to unauthorized access, the employee must immediately notify the Superintendent so a determination can be made as to whether any public records, students records and/or ESI subject to a Litigation Hold has been compromised and/or lost. The Superintendent shall determine whether any security breach notification laws may have application to the situation. Appropriate notifications will be sent unless the records/information stored on the PCD was encrypted.

 **BOARD of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 6 of 9

The Board prohibits employees from maintaining the following types of records and/or information on their () PCDs () cell phones:

- social security numbers
- driver's license numbers
- credit and debit card information
- financial account numbers
- student personally identifiable information
- information required to be kept confidential pursuant to the Americans with Disabilities Act (ADA)
- personal health information as defined by the Health Insurance Portability and Accountability Act (HIPAA)
- _____

If an employee maintains records and/or information on a () PCD () cell phone that is confidential, privileged or otherwise protected by state and/or Federal law, the employee is required to encrypt the records and/or information.

It is () required () suggested that employees lock and password protect their PCDs when not in use.

Employees are responsible for making sure no third parties (including family members) have access to records and/or information, which is maintained on a PCD in their possession, that is confidential, privileged or otherwise protected by State and/or Federal law.



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 7 of 9

Privacy Issues

Except in emergency situations or as otherwise authorized by the Superintendent or as necessary to fulfill their job responsibilities, employees are prohibited from using PCDs to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person in the school or while attending a school-related activity. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.

[NOTE: START THIRD SET OF OPTIONS - CHOOSE OPTION A OR OPTION B OR OPTION C]

[OPTION A]

The use of PCDs that contain built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in () classrooms, () gymnasiums, locker rooms, shower facilities, rest/bathrooms () and/or swimming pool.

[OPTION B]

The use of PCDs in () classrooms, () gymnasiums, locker rooms, shower facilities, rest/bathrooms and/or () swimming pool is prohibited.

[OPTION C]

PCDs, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, (✓) classrooms, (✓) gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

[NOTE: END OF THIRD SET OF OPTIONS]

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 8 of 9

Personal Use of PCDs While at Work

[NOTE: START OF FOURTH SET OF OPTIONS - CHOOSE OPTION A OR OPTION B]

[OPTION A]

During work hours personal communications made or received, regardless of whether on a PCD or a regular telephone or network computer, can interfere with employee productivity and distract others. Employees are expected to use discretion in using PCDs while at work for personal business. Employees are asked to limit personal communications to breaks and lunch periods, and to inform friends and family members of the Board's policy in this regard.

[OPTION B]

Board employees may carry () PCDs () cell phones with them while at work () including while operating Board equipment, but are subject to the following restrictions:

- A. Excessive use of a () PCD () cell phone for personal business during work hours is considered outside the employee's scope of employment and may result in disciplinary action.
- B. Employees are personally and solely responsible for the care and security of their personally-owned PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, personally-owned PCDs brought onto its property, or the unauthorized use of such devices.

[NOTE: END OF FOURTH SET OF OPTIONS]



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7530.02/page 9 of 9

Potential Disciplinary Action

Violation of this policy may constitute just cause for disciplinary action up to and including termination. Use of a PCD in any manner contrary to local, State or Federal laws may also result in disciplinary action up to and including termination.

| © NEOLA 201218

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7542/page 1 of 4

REVISED POLICY – PHASE IV TECHNOLOGY UPDATE – FEBRUARY 2018

ACCESS TO DISTRICT TECHNOLOGY RESOURCES AND/OR
INFORMATION RESOURCES FROM PERSONAL
COMMUNICATION DEVICES

For purposes of this policy, “personal communication device” (PCD) includes computers, tablets (e.g., iPad-like devices), electronic readers (“e-readers”; e.g., Kindle-like devices), cell phones, smartphones (e.g., iPhones, Android devices, Windows Mobile devices, etc.), ~~(-) telephone paging devices~~ (e.g., beepers or pagers), [NOTE: END OF OPTION] and/or other web-enabled devices of any type.

The Board of Education provides both a guest network and business network. The business network is a secure network for the conduct of official District business. Access to the business network requires prior approval and authorization by the District. The guest network is a CIPA-compliant non-secured network provided for use by students, parents, and other visitors while on school property. Only Board-approved communication devices and authorized users may access the business network. Any non-Board-approved communication devices or non-authorized users must be pre-approved by the Superintendent.

[OPTION #1]

~~The Board of Education prohibits individuals from using their personal communication devices (PCDs) to access the District's technology resources (e.g., networks, servers, projectors, printers, etc.) **Technology and/or Information Resources (as defined in Bylaw 0100)** while on-site at a District facility. For purposes of this policy, “personal communication device” includes computers, tablets (e.g., iPads and similar devices), electronic readers (“e readers”; e.g., Kindles and similar devices), Cell phones (e.g., mobile/cellular telephones, smartphones (e.g., BlackBerry, iPhone, Android devices, Windows Mobile devices, etc.)), ~~(-) telephone paging devices (e.g., beepers or pagers), (-) and/or other web enabled devices of any type.~~~~



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7542/page 2 of 4

Exceptions to this policy must be approved in advance, in writing, by the Superintendent.

[END OF OPTION #1]

[OPTION #2]

The Board of Education permits

- employees,
- students,
- Board members,
- guests,
- , as well as
 - contractors,
 - vendors,
 - agents,

to use their personal communication devices ("PCDs") to wirelessly access the District's technology resources (guest or business networks, servers, projectors, printers, etc.) **Technology and/or Information Resources (as defined in Bylaw 0100)** while they are on-site at any District facility. Access to the business/guest network shall require authentication.

For purposes of this policy, "personal communication device" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e readers"; e.g., Kindles and similar devices), cell phone (e.g., mobile/cellular telephones, smartphones (e.g., BlackBerry, iPhone, etc.), (-) and/or other web-enabled devices of any type.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7542/page 3 of 4

If the user wants to access the District's ~~technology resources~~ **District's Technology and/or Information Resources** through a hard-wired connection, the user's PCD must first be checked by the ~~Technology Director~~ *Technology Director* to verify it meets the established standards for equipment used to access the network.

~~Technology Director~~ *Technology Director* is charged with developing or, ~~() is directed to develop the~~ necessary standards for connecting PCDs to the District's **Technology and Information Resources** ~~technology resources~~. The standards shall be available upon request.

The standards shall be designed and enforced to minimize the Board's exposure to damages, including, but not limited to, the loss of ~~Confidential sensitive District data~~ **Data/Information**, illegal access to **Confidential Data/Information** ~~confidential data~~, damage to the District's intellectual property, damage to the District's public image/**reputation**, and damage to the District's critical internal systems, from unauthorized use.

The use of PCDs must be consistent with the established standards for appropriate use as defined in Policy 7540.03 and AG 7540.03 - Student ~~Education~~ **Technology Acceptable Use and Safety**, Policy 7540.04 and AG 7540.04 - Staff ~~Education~~ **Technology Acceptable Use and Safety**, Policy 5136 and AG 5136 - Personal Communication Devices, Policy 7530.02 - Staff Use of Personal Communication Devices. When an individual connects to and uses the District's ~~technology resources~~ **Technology and/or Information Resources**, s/he must agree to abide by all applicable policies, administrative guidelines and laws (e.g., the user will be presented with a "splash screen" that will set forth the terms and conditions under which s/he will be able to access the District's **Technology and/or Information Resource(s)** ~~technology resource(s)~~; the user will need to accept the stated terms and conditions before being provided with access to the specified technology resource(s)).

In order to comply with the Children's Internet Protection Act ("CIPA"), the Board has implemented technology protection measures that protect against (e.g., filter or block") access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors. The Board also utilizes software and/or hardware to monitor online activity to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7542/page 4 of 4

Any user who violates the established standards and/or the Board's Acceptable Use policy, or who accesses the District's **Technology and/Information Resources** ~~technology resources~~ without authorization may be prospectively denied access to the District's **Technology and/or Information Resources** ~~technology resources~~. If the violation is committed by a contractor, vendor or agent of the District, the contract may be subject to cancellation. Further disciplinary action may be taken if the violation is committed by a student or employee.

The owner of a PCD bears all responsibility and assumes all risk of theft, loss, or damage to, or misuse or unauthorized use of the device while it is on Board property. This provision applies to everyone, regardless of their affiliation or connection to the District.

[END OF OPTION #2]

| © NEOLA 201218



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 1 of 6

REVISED POLICY - PHASE IV TECHNOLOGY UPDATE - FEBRUARY 2018

**UTILIZATION OF THE DISTRICT'S WEBSITE AND REMOTE ACCESS TO
THE DISTRICT'S NETWORK**

**Parents, students, staff/employees and community members are encouraged to
Access to the District's Website (www._____) is encouraged.**

The following resources are shall be available on the District's website:

- links to school websites**
- School/District Departments**
- the District's calendar of events**
- (gradebook program)**
- (required State report)**
- Board agendas and minutes**
- information concerning the District's Anti-Discrimination Policies and Guidelines, including Section 504/ADA complaint procedures**
- ~~summary of all reported bullying incidents (updated twice a year)~~
- required Forms**
- employment and Volunteer Opportunities**



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 2 of 6

() **resources for additional information during a crisis/emergency situation**

() **contact info**

() _____ **[e.g., ~~School Choice Options~~]**

() _____

The Board encourages employees, parents, students, **staff/employees** and community members **should** to check the District's website regularly for changes to these resources and for the addition of other resources. Some resources may require a user name and password, or a login procedure due to the personally-identifiable nature of the information provided through that resource (e.g., the gradebook program and e-mail system). If a user name and password, or log-in procedure, is necessary to access a resource, **the user should contact the applicable school or department for access.** information shall be provided on the website explaining who is eligible for a user name and password, how to obtain a user name and password, and detailed instructions concerning the login process.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 3 of 6

Access to the District Network through Server

[NOTE: PLEASE CHOOSE ONE (1) OF THE FOLLOWING OPTIONS.]

[OPTION #1]

Board members,

District employees,

Students,

, as well as

contractors,

vendors,

agents

of the District,

are not permitted to use their personally-owned or District-owned computers or workstations

and/or web-enabled devices of any type

to remotely (i.e. away from District property or facilities) access the District's server and connect to the District's network.

Any exceptions to this policy must be approved in advance, in writing, by the Superintendent.

[END OF OPTION #1]

 **EOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 4 of 6

[OPTION #2]

Board members

District employees

Students

, as well as

contractors,

vendors,

~~agents~~

of the District,

are permitted to use their personally-owned or District-owned computers or workstations

and/or web-enabled devices of any type

to remotely (i.e. away from District property and facilities) access the District's server and thereby connect to the District's ~~network~~. This policy is limited to remote access connections that are used to do work on behalf of or for the benefit of the District, including, but not limited to, reading or sending e-mail and reviewing District-provided intranet web resources **and completing assigned coursework.**



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 5 of 6

Each individual granted remote access privileges pursuant to this policy must adhere to the following standards and regulations:

A. his/her ~~device~~ computer/device must have **active on it**, ~~at the minimum, the~~ **an anti-virus program with the latest updates from the manufacturer's software specified in the District's standards for remote access and connection**

B. the individual may only access the Nnetwork using his/her assigned user name and password

The individual **is prohibited from** ~~must not allowing~~ other persons, including **friends and family members**, to use his/her user name and password to log into the Nnetwork. The user may not go beyond his/her authorized access.

C. his/her device may not be connected to any other network at the same time s/he is connected to the Nnetwork, with the exception of personal networks that are under the complete control of the user

D. ~~the individual may not access non-District e-mail accounts (e.g. Hotmail, Gmail, Yahoo, AOL, and the like) or other external resources while connected to the Network~~

E. his/her device may not, at any time while the individual is using remote access to connect to the Nnetwork, be reconfigured for the purpose of **connecting to another (an additional) network** ~~split tunneling or dual-homing~~



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7543/page 6 of 6

use of the Nnetwork, **whether connected directly or remotely**, is contingent upon the individual abiding by the terms and conditions of the District ~~Board's Network and Internet~~ **Technology** Acceptable Use and Safety policies and guidelines

Users ~~may be~~ **are** required to sign the applicable agreement form (Form 7540.03 F1 or Form 7540.04 F1) prior to being permitted to use remote access.

Additional standards and regulations for remotely accessing and connecting to the District network shall be developed and published in AG 7543 - Standards and Regulations for Remote Access and Connection.

Any user who violates this policy may be denied remote access and connection privileges.

[END OF OPTION #2]

Any employee who violates this policy may be disciplined, up to and including termination; any **contractor** **vendor** **agent** who violates this policy may have his/her contract with the District terminated; and **any student who violates this policy** may be disciplined up to and including suspension or expulsion.

© NEOLA 200918

Agenda Item
10.2
June 25, 2018
*Sept's
Copies*

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

BYLAWS
0140/page 8 of 19

REVISED BYLAW 0143.1 - VOL. 32, NO. 2 - FEBRUARY 2018

0143.1 **Public Expression of Board Members**

The Board President functions as the official spokesperson for the Board.

From time-to-time, however, individual Board members make public statements on school matters:

- A. to local media;
- B. to local officials and/or State officials.

Sometimes the statements imply, or the readers (listeners) infer, that the opinions expressed or statements made are the official positions of the Board. The misunderstandings that can result from these incidents can embarrass both the member and the Board. Therefore, Board members should, when writing or speaking on school matters to the media, legislators, and other officials, make it clear that their views do not necessarily reflect the views of the Board or of their colleagues on the Board.

- A. This bylaw shall apply to all statements and/or writings by individual Board members not explicitly sanctioned by a majority of its members, except as follows:
 - 1. correspondence, such as legislative proposals, when the Board member has received official guidance from the Board on the matters discussed in the letter
 - 2. routine, not for publication, correspondence of the Superintendent and other Board employees
 - 3. routine "thank you" letters of the Board
 - 4. statements by Board members on nonschool matters (providing the statements do not identify the author as a member of the Board)
 - 5. personal statements not intended for publication



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

BYLAWS
0140/page 9 of 19

- B. Copies of this bylaw shall be sent annually to local media by the Board President.

[OPTIONAL LANGUAGE]

- A Board member's personal or private use of social media may have unintended, negative consequences to the Board member and/or the District, including possible violations of the Open Meetings Act and issues relating to creation of a public record. Postings to social media should be done in a manner sensitive to the Board member's responsibilities, applicable District policies, and legal obligations.

[END OPTIONAL LANGUAGE]

0144 **Operations**

0144.1 **Compensation**

Board members shall receive not more than \$30 per meeting up to a total of not more than fifty-two (52) meetings (including committee meetings) as compensation for their services. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.

M.C.L. 380.11a, 380.1254

The following guidelines have been established by the Board of Education to ensure appropriate and proper reimbursement of expenses for Board members.

- Expenses will be reimbursed only for activities authorized by the Board.
- Reimbursement for mileage will not exceed the current rate established by the Internal Revenue Service.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

ADMINISTRATION
1421/page 4 of 5

The Superintendent shall establish the necessary procedures for obtaining from the Criminal Records Division of the State Police any criminal history on the applicant maintained by the State Police. In addition, the Superintendent shall request the State Police to obtain a criminal history records check from the Federal Bureau of Investigation.

An applicant must

submit, at no expense to the District,

or

provide, at the District's expense,

a set of fingerprints, prepared by an entity approved by the Michigan State Police, as part of his/her employment application or as required by State law for continued employment.

Confidentiality

All information and records obtained from such criminal background inquiries and disclosures are to be considered confidential and shall not be released or disseminated to those who have not been given access to CHRI by the Superintendent. Violation of confidentiality is considered a misdemeanor punishable by a fine up to \$10,000.

Any notification received from the Michigan Department of Education or Michigan State Police regarding District employees with criminal convictions shall be exempt from disclosure under the Freedom of Information Act (FOIA) for the first fifteen (15) days until the accuracy of the information can be verified. Thereafter, only information about felony convictions or misdemeanor convictions involving physical or sexual abuse may be disclosed in reference to a FOIA request.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

ADMINISTRATION
1421/page 5 of 5

~~CHRI~~riminal history reports may be released with the written authorization of the individual.

Records may also be released, in accordance with statute, upon the request of a school district, intermediate school district, public school academy or non-public school when the individual is an applicant for employment at such school and there has been no separation from service, as defined in this policy and by statute.

¹ Individuals who submit and receive such criminal history record checks on behalf of the District must be direct employees of the District. Notwithstanding this, Information Technology contractors and vendors may be granted access to CHRI subject to successful completion of a national fingerprint-based criminal history record check as detailed in Policy 8321.

M.C.L. 380.1230 et. seq., 380.1535, 380.1535a, 380.1809, 28.722

© NEOLA 20172018



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROFESSIONAL STAFF
3121/page 1 of 5

REVISED POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

CRIMINAL HISTORY RECORD CHECK

Before the District hires any employee (full or part-time) or allows any individual under contract to continuously and regularly work in the schools, a criminal history records check shall be conducted in accordance with State law.

"Under contract" shall apply to individuals, as well as owners and employees of entities, who contract directly with the District or with a third party vendor, management company, or similar contracting entity to provide food, custodial, transportation, counseling or administrative services on more than an intermittent or sporadic basis. It shall also apply to individuals or entities providing instructional services to students or related auxiliary services to special education students.

Prior to allowing an individual, who is subject to the criminal history record check requirement, to work in the District, the District shall submit a fingerprint-based check on the individual, using Michigan State Police (MSP) Form RI-030 (7/2012), regardless of whether the individual will work directly for the District or be contracted through a third-party vendor, management company or similar contracting entity ("Private Contractors"). Except as provided below, the report from the MSP must be received, reviewed and approved by the District prior to the individual commencing work.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROFESSIONAL STAFF
3121/page 2 of 5

Such Private Contractors cannot receive or retain criminal history record information ("CHRI").¹ Where the District will contract with a Private Contractor for the services of an individual, the District will notify the Private Contractor(s), after review of the MSP report, whether the individual has been approved to work within the District. The District may not give any details, including the fact that a criminal history check was run. Notice for approval to work in the District should use the Affidavit of Assignment or similar "red light/green light" procedure.

Should it be necessary to employ a person or contract for a person to maintain continuity of the program prior to receipt of the criminal history report, the Superintendent may contract on a provisional basis until the report is received. Any such provisional hire requires that:

- A. the record check has been requested;
- B. the applicant has signed a disclosure of all convictions and acknowledges that employment may be terminated if there are discrepancies; and
- C. the hiring occurs during the school year or not more than thirty (30) days before the beginning of the school year.

For substitute teachers or substitute bus drivers currently working in another district, public school academy or non-public school in the State, the Superintendent may use a report received from the State Police by such school to confirm the individual has no criminal history. Absent such confirmation, a criminal history record check shall be performed.

Individuals working in multiple districts may authorize the release of a prior criminal history records check with another district in lieu of an additional check for either direct employment or working regularly and consistently under contract in the schools.



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROFESSIONAL STAFF
3121/page 3 of 5

Individuals who previously received a statutorily required criminal background check and who have been continuously employed by a school district, intermediate school district, public school academy or non-public school within the State, with no separation, may have their previous record check sent to the District in lieu of submitting to a new criminal background check. If this method is used, the Superintendent must confirm that the record belongs to that individual and whether there have been any additional convictions by processing the individual's name, sex and date of birth through the Internet Criminal History Access Tool (ICHAT).

"No separation," for purposes of the preceding paragraph, means a lay off or leave of absence of less than twelve (12) months with the same employer; or the employee transfers without a break in service to another school district, intermediate school district, public school academy or non-public school within the State.

~~All criminal history record check reports received from the State Police or produced by the State Police and received by the District from another proper source, will be maintained in the individual's confidential file, which must be maintained in compliance with Policy 8321 and AG 8321.~~

All CHRI received from the State Police, or produced by the State Police and received by the District from another proper source, will be maintained pursuant to Policy 8321.

When the District receives a report that shows an individual has been convicted of a listed offense under State statutes or any felony, the Superintendent shall take steps to verify that information using public records, in accordance with the procedures provided by the State Department of Education.

Verified convictions may result in termination of employment or rejection of an application. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of a "listed" offense as defined in M.C.L. 28.722. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of any felony unless both the Superintendent and the Board provide written approval.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROFESSIONAL STAFF
3121/page 4 of 5

The District must report as directed by and to the State Department of Education the verified information regarding conviction for any listed offense or conviction for any felony and the action taken by the District with regard to such conviction. Such report shall be filed within sixty (60) days of receipt of the original report of the conviction.

The Superintendent shall establish the necessary procedures for obtaining from the Criminal Records Division of the State Police any criminal history on the applicant maintained by the State Police. In addition, the Superintendent shall request the State Police to obtain a criminal history records check from the Federal Bureau of Investigation.

An applicant must

() submit, at no expense to the District,

or

() provide, at the District's expense,

a set of fingerprints, prepared by an entity approved by the Michigan State Police, as part of his/her employment application or as required by State law for continued employment.

Confidentiality

All information and records obtained from such criminal background inquiries and disclosures are to be considered confidential and shall not be released or disseminated to those who have not been given access to CHRI by the Superintendent. Violation of confidentiality is considered a misdemeanor punishable by a fine up to \$10,000.

Any notification received from the Michigan Department of Education or Michigan State Police regarding District employees with criminal convictions shall be exempt from disclosure under the Freedom of Information Act (FOIA) for the first fifteen (15) days until the accuracy of the information can be verified. Thereafter, only information about felony convictions or misdemeanor convictions involving physical or sexual abuse may be disclosed in reference to a FOIA request.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROFESSIONAL STAFF
3121/page 5 of 5

~~CHRI~~riminal history reports may be released with the written authorization of the individual.

Records may also be released, in accordance with statute, upon the request of a school district, intermediate school district, public school academy or non-public school when the individual is an applicant for employment at such school and there has been no separation from service, as defined in this policy and by statute.

¹ Individuals who submit and receive such criminal history record checks on behalf of the District must be direct employees of the District. Notwithstanding this, Information Technology contractors and vendors may be granted access to CHRI subject to successful completion of a national fingerprint-based criminal history record check as detailed in Policy 8321.

M.C.L. 380.1230 et. seq., 380.1535, 380.1535a, 380.1809, 28.722

© NEOLA 20172018



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4121/page 1 of 5

REVISED POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

CRIMINAL HISTORY RECORD CHECK

Before the District hires any employee (full or part-time) or allows any individual under contract to continuously and regularly work in the schools, a criminal history records check shall be conducted in accordance with State law.

"Under contract" shall apply to individuals, as well as owners and employees of entities, who contract directly with the District or with a third-party vendor, management company, or similar contracting entity, to provide food, custodial, transportation, counseling or administrative services on more than an intermittent or sporadic basis. It shall also apply to individuals or entities providing instructional services to students or related auxiliary services to special education students.

Prior to allowing an individual, who is subject to the criminal history record check requirement, to work in the District, the District shall submit a fingerprint-based check on the individual, using Michigan State Police (MSP) Form RI-030 (7/2012), regardless of whether the individual will work directly for the District or be contracted through a third-party vendor, management company or similar contracting entity ("Private Contractors"). Except as provided below, the report from the MSP must be received, reviewed and approved by the District prior the individual commencing work.

Such Private Contractor(s) cannot receive or retain criminal history record information ("CHRI").¹ Where the District will contract with a Private Contractor for the services of an individual, the District will notify the Private Contractor(s), after review of the MSP report, whether the individual has been approved to work within the District. The District may not give any details, including the fact that a criminal history check was run. Notice for approval to work in the District should use the Affidavit of Assignment or similar "red light/green light" procedure.



BOARD OF EDUCATION of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4121/page 2 of 5

Should it be necessary to employ a person or contract for a person to maintain continuity of the program prior to receipt of the criminal history report, the Superintendent may contract on a provisional basis until the report is received. Any such provisional hire requires that:

- A. the record check has been requested;
- B. the applicant has signed a disclosure of all convictions and acknowledges that employment may be terminated if there are discrepancies; and
- C. the hiring occurs during the school year or not more than thirty (30) days before the beginning of the school year.

Such an inquiry shall also be made for regular substitutes who may be employed by the District. A substitute support staff person shall be required to submit to a criminal history records check if they work more than 8 hours per week in the schools, on a regular and consistent basis, even if such work is only as needed.

Individuals working in multiple districts may authorize the release of a prior criminal history records check with another district in lieu of an additional check for either direct employment or working regularly and consistently under contract in the schools.

Individuals who previously received a statutorily required criminal background check and who have been continuously employed by a school district, intermediate school district, public school academy or non-public school within the State, with no separation, may have their previous record check sent to the District in lieu of submitting to a new criminal background check. If this method is used, the Superintendent must confirm that the record belongs to that individual and whether there have been any additional convictions by processing the individual's name, sex and date of birth through the Internet Criminal History Access Tool (ICHAT).

"No separation," for purposes of the preceding paragraph, means a lay off or leave of absence of less than twelve (12) months with the same employer; or the employee transfers without a break in service to another school district, intermediate school district, public school academy or non-public school within the State.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4121/page 3 of 5

~~All criminal history record check reports received from the State Police or produced by the State Police and received by the District from another proper source, will be maintained in the individual's confidential file, which must be maintained in compliance with Policy 8321 and AG 8321.~~

All CHRI received from the State Police or produced by the State Police and received by the District from another proper source, will be maintained pursuant to Policy 8321.

When the District receives a report that shows an individual has been convicted of a listed offense under State statutes or any felony, the Superintendent shall take steps to verify that information using public records, in accordance with the procedures provided by the State Department of Education.

Verified convictions may result in termination of employment or rejection of an application. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of a "listed" offense as defined in M.C.L. 28.722. The District will not hire or continue to employ any individual, either directly or as a contracted employee to work regularly and continuously in the schools, who has been convicted of any felony unless both the Superintendent and the Board provide written approval.

The District must report as directed by and to the State Department of Education the verified information regarding conviction for any listed offense or conviction for any felony and the action taken by the District with regard to such conviction. Such report shall be filed within sixty (60) days of receipt of the original report of the conviction.

The Superintendent shall establish the necessary procedures for obtaining from the Criminal Records Division of the State Police any criminal history on the applicant maintained by the State Police. In addition, the Superintendent shall request the State Police to obtain a criminal history records check from the Federal Bureau of Investigation.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4121/page 4 of 5

An applicant must

submit, at no expense to the District,

or

provide, at the District's expense,

a set of fingerprints, prepared by an entity approved by the Michigan State Police, as part of his/her employment application or as required by State law for continued employment.

Confidentiality

All information and records obtained from such inquiries and disclosures are to be considered confidential and shall not be released or disseminated to those who have not been given access to CHRI by the Superintendent. Violation of confidentiality is considered a misdemeanor punishable by a fine up to \$10,000.

Any notification received from the Michigan Department of Education or Michigan State Police regarding District employees with criminal convictions shall be exempt from disclosure under the Freedom of Information Act (FOIA) for the first fifteen (15) days until the accuracy of the information can be verified. Thereafter, only information about felony convictions or misdemeanor convictions involving physical or sexual abuse may be disclosed in reference to a FOIA request.

| ~~CHRI~~riminal history reports may be released with the written authorization of the individual.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4121/page 5 of 5

Records may also be released, in accordance with statute, upon the request of a school district, intermediate school district, public school academy or non-public school when the individual is an applicant for employment at such school and there has been no separation from service, as defined in this policy and by statute.

¹ Individuals who submit and receive such criminal history record checks on behalf of the District must be direct employees of the District. Notwithstanding this, Information Technology contractors and vendors may be granted access to CHRI subject to successful completion of a national fingerprint-based criminal history record check as detailed in Policy 8321.

M.C.L. 380.1230 et seq., 380.1535, 380.1535a, 380.1809, 28.722

| © NEOLA 20172018



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 1 of 8

REVISED POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

CONTROLLED SUBSTANCE AND ALCOHOL POLICY FOR
COMMERCIAL MOTOR VEHICLE (CMV) DRIVERS AND OTHER
EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS

Purpose

The Board of Education believes that the safety of students while being transported to and from school or school activities is of utmost importance and is the primary responsibility of the driver of the school vehicle. To fulfill such a responsibility, each driver, as well as others who perform safety-sensitive functions with District vehicles (**collectively "Covered Employees"**), must be mentally and physically alert at all times while on duty.

To that end, the Board has established this policy, which includes an alcohol and controlled substances testing program. The Board **also** expects all ~~Drivers~~ **Covered Employees** to comply with Board Policy 4122.01 on Drug Free Workplace which prohibits the possession, use, sale, or distribution of alcohol and any controlled substance on school property at all times.

Further, the Board concurs with the Federal requirement that all ~~Drivers~~ **Covered Employees** should be free of any influence of alcohol or controlled substance while on duty. Therefore, participation in the alcohol and controlled substances testing program is a condition of employment for all ~~Drivers~~ **Covered Employees**.

Covered Employees

~~This policy covers all commercial driver's license (CDL) holders and regular and substitute bus drivers as well as other staff who operate, inspect, service and condition a commercial motor vehicle (CMV) while on duty, regardless of whether they are required to hold a CDL.~~

~~[] This policy also covers other staff members who drive students in or inspect, service, and condition non-CMV District vehicles.~~

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 2 of 8

Definitions

For purposes of this policy and the guidelines associated with the policy, the following definitions shall apply.

- A. The term *alcohol* means the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohols, including methyl or isopropyl alcohol. ~~This term is a volume breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test as described herein.~~
- B. **The term *illegal drug* means drugs and controlled substances, the possession or use of which is unlawful, pursuant to Federal, State, and/or local laws and regulations.**
- B.C. The term *controlled substance* includes any illegal drug, ~~the possession or use of which is unlawful pursuant to Federal, State and local laws and regulations,~~ and any drug that is being used illegally, such as a prescription drug that was not legally obtained or not used for its intended purposes or in its prescribed quantity. The term does not include any legally-obtained prescription drug used for its intended purpose in its prescribed quantity unless such use would impair the individual's ability to safely perform safety-sensitive functions. ~~This term includes, but is not limited to, marijuana metabolites, cocaine metabolites, amphetamines, opiate metabolites, phenylelidine (PCP).~~
- C.D. The term *controlled substance abuse* includes excessive use of alcohol as well as prescribed drugs not being used for prescribed purposes, in a prescribed manner, or in the prescribed quantity.
- D.E. The term *safety-sensitive functions* includes ~~waiting to be dispatched, inspecting equipment, servicing, driving, loading or unloading District vehicles, as well as repairing, obtaining assistance, or remaining in attendance upon a disabled District vehicle.~~ **all tasks associated with the operation and maintenance of District owned and/or operated vehicles.** This term further includes any period in which an individual is actually performing, ready to perform, or immediately available to perform any safety-sensitive function.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 3 of 8

E.F. The term **Covered Employee** means all commercial driver license (CDL) holders and regular and substitute bus drivers as well as other staff who operate, inspect, service and condition a commercial motor vehicle (CMV) while on duty, regardless of whether they are required to hold a CDL. ~~CDL license holder means all Driver CDL holders and regular and substitute bus drivers who operate a commercial motor vehicle while on duty, as well as other staff members who operate, inspect, service and condition a commercial motor vehicle (CMV) while on duty, regardless of whether they are required to hold a CDL.~~

This policy also covers other staff members who drive students in or inspect, service, and condition non-CMV District vehicles.

F.G. The term *while on duty* means all time from the time the ~~Driver~~ **Covered Employee** begins to work or is required to be in readiness for work until the time s/he is relieved from work and all responsibility for performing work.

Procedures

The Superintendent shall establish a drug and alcohol testing program whereby each ~~Driver~~ **Covered Employee** is tested for the presence of alcohol in his/her system as well as for the presence of the following controlled substances:

- A. Marijuana
- B. Cocaine
- C. ~~Opiates~~ **Opioid**
- D. Amphetamines
- E. Phencyclidine (PCP)

 **EOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 4 of 8

The alcohol and controlled substances tests are to be conducted in accordance with Federal and State regulations a.) prior to employment (**Controlled Substances Only**), b.) reasonable suspicion, c.) upon return to duty after any alcohol or drug rehabilitation,

[OPTION #1]

- d.) after any accident 1) resulting in human death, 2) where the driver is issued a citation and the accident results in an injury that requires immediate medical attention away from the scene, or 3) where there is disability damage to any motor vehicle that requires towing **[END OF OPTION]**

[OPTION #2]

- d.) after any accident,

[NOTE: must select one option. Option #1 mirrors the DOT regulations; Option #2 provides a more affirmative approach to drivers who are primarily involved with transporting children.]

e.) on a random basis, and f.) on a follow-up basis.

Candidates shall also be tested for the presence of alcohol in their system prior to employment.

Any staff member who tests positive as defined in the guidelines shall be **immediately prohibited from driving any District owned and/or operated vehicle or conducting a safety sensitive function:**

- (+) ~~immediately prohibited from driving any District vehicle or conducting a safety sensitive function;~~
- () **and** evaluated by a substance abuse professional;
- () **and** provided information regarding drug/alcohol counseling; or referred to the District's Employee Assistance Program;



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 5 of 8

- (1) **and** subject to discipline, up to and including discharge, in accordance with District guidelines and the terms of any applicable collective bargaining agreements.

No staff member who has tested positive for alcohol or a controlled substance may be returned to a safety sensitive position without having been evaluated by a qualified substance abuse professional (SAP), ~~completed~~ **completing** any required treatment program, and ~~passed~~ **passing** a retest. Return to a safety sensitive position is solely at the District's discretion.

Furthermore, if during any test the lab determines that an adulterant has been added to the specimen, then:

- (1) **the test will be considered positive and the employee shall be prohibited from driving any school vehicle and be referred to the District's Employee Assistance Program.**
- () **the employee will be re-tested with an observed collection to prevent the addition of an adulterant to the specimen.**

Any staff member who refuses to submit to a test shall be prohibited from performing or continuing to perform his/her safety-sensitive functions (e.g., driving any Board-owned vehicle).

Prior to the beginning of the testing program, the District shall provide a **drug-free awareness program which will inform** ~~training for all employees, including Drivers Covered Employees~~ and their supervisors, about:

- A. the dangers of illegal drug use and controlled substance and alcohol abuse;
- B. indicators of probable alcohol misuse and controlled substance abuse;
- C. Board Policy 4122.01 - Drug-Free Workplace, Policy 4161 - Unrequested Leaves of Absence/Fitness for Duty, Policy 4170 - Substance Abuse, and Policy 4170.01 - Employee Assistance Program;



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 6 of 8

- D. the sanctions that may be imposed for violations of Policy 4122.01.

The Superintendent shall arrange for periodic retraining of supervisors and staff members as necessary. The Superintendent shall provide a copy of this policy and testing guidelines to all ~~Drivers~~ **Covered Employees** and will include available resources to assist employees with problems related to the use of alcohol and controlled substances.

The Superintendent shall submit, for Board approval, a contract with a certified laboratory to provide the following services:

- A. testing of all first and second test urine samples
- B. clear and consistent communication with the District's Medical Review Officer (MRO)
- C. methodology and procedures for conducting random tests for controlled substances and alcohol
- D. preparation and submission of all required reports to the District, the MRO, and to Federal and State governments

The Superintendent shall also select the agency or persons who will conduct the alcohol breathalyzer tests, the District's MRO, and the drug collection site(s) in accordance with the requirements of the law.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

SUPPORT STAFF
4162/page 7 of 8

Educational materials explaining the requirements of the Federal regulations and of the Board's policies and procedures to meet the Federal regulations shall be provided to all Covered Employees, including the following:

- A. the name of the person designated by the Board to answer questions about the materials**
- B. information sufficient to make clear to employees the period of the work day during which they are required to comply with the regulations**
- C. information concerning what conduct is prohibited**
- D. the circumstances under which employees are subject to testing**
- E. the procedures for testing in order to protect the employee and the integrity of the testing process, to safeguard the validity of the test results, and to confirm the results are attributed to the correct employee**
- F. the requirement that staff members must submit to testing as required by the regulations**
- G. an explanation of what constitutes a refusal to be tested and the attendant consequences**
- H. the consequences of testing positive, including the requirements of immediate removal from safety-sensitive functions, and the procedures regarding referral, evaluation, and treatment**
- I. the consequences for a test indicating an alcohol concentration greater than 0.02, and**



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

SUPPORT STAFF
4162/page 8 of 8

- J. information concerning the effects of alcohol and drug misuse on an individual's health, work, and personal life; signs and symptoms of an alcohol problem (the employee's or a co-worker's); and available methods of intervening when a drug or alcohol problem is suspected (including confrontation and how to refer someone to an Employee Assistance Program or to management).

49 C.F.R. 382.101 et. seq.
34 C.F.R. Part 40

© NEOLA 20132018



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

STUDENTS
5111/page 1 of 3

REVISED POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education establishes the following policy for determining eligibility to attend the schools of this District.

- A. The Board will educate, tuition-free, students who are legal residents of the District, **regardless of their citizenship or immigration status. The Board shall meaningfully communicate material information about enrollment requirements and procedures with parents, including parents who have limited proficiency in English. Access to information regarding enrollment requirements and procedures shall be available on the District's web site.** Proof of residency will be required for registration in the District. Legal residency means a student is residing with his/her parents, legal guardians, or a resident relative with power of attorney over the student. A student may attend school in this District tuition-free if a parent or legal guardian is a legal resident of the District, regardless of whether the parent or legal guardian has actual custody of the student. Legal residency, when living with a relative, must be based on the need for a suitable home and not for educational purposes.

If the student temporarily resides in another school district but attends school in this District (where one (1) parent resides), it is the obligation of the parents to provide transportation for the student from the home of the nonresident, custodial parent.

- B. The District shall provide a free education to those students who are considered by Federal law to be illegal aliens or considered to be homeless by State established criteria.
- C. A student who is a resident within the District by order of a juvenile or probate court or placed in the District as a ward of the State by an authorized agency shall be admitted tuition-free.
- D. Any student who enrolls in the District under the District's schools of choice program.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

STUDENTS
5111/page 2 of 3

- E. A child who is placed in foster care by a court of competent jurisdiction shall be admitted tuition-free, without regard to residency, to a school within the District, as selected by the State Department of Human Services or the child placing agency responsible for placement of that child.
- (i) Foreign students, participating in a bona fide, foreign-exchange program and living with a resident host family, will be admitted tuition-free.
 - (i) Students whose parents do not reside within the District, but who present evidence that they will move into the District within a short period of time may enroll in the schools of this District as tuition students for the time not in residence.
 - (i) Twelfth grade students who have begun their work toward graduation from the District's high school and whose parents no longer reside within the District may be permitted to complete their high school education as tuition students.
 - (i) A resident student, otherwise eligible to attend school in the District, may be denied admission if s/he has a record of behavior that the Superintendent believes would constitute a threat to the safety and well-being of staff and other students.
 - (i) A nonresident student placed with the District for educational reasons by a juvenile or probate court order shall be admitted tuition-free.
 - (i) Students enrolled in the special education program of this District whose parents do not reside within the District may attend as tuition students.
 - (i) Nonresidents may be accepted into the District's Adult Education Classes upon payment of the appropriate fees.
 - (i) Nonresident students may be accepted into the District's Summer School Program.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

STUDENTS
5111/page 3 of 3

- 1) A student who is the child of a person who is employed by the District, including an adopted child or legal ward.

M.C.L. 380.1148, 1401 et seq., 388.1606
Emancipation of Minors Act, Section 4, Subsection 6
Public Law 100-77, Section 721, 42 U.S.C. 11431
Stewart McKinney Homeless Assistance Amendment Act of 1990
PA 203 of 1994, Sec. 163a (1) & (2)

| © NEOLA 20102018



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 1 of 11

REPLACEMENT POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

WEB ACCESSIBILITY, CONTENT, APPS AND SERVICES

A. **Creation of Content for Web Pages/Sites, Apps and Services**

The Board of Education authorizes staff members

~~() and students~~

to create content, apps and services (see Bylaw 0100 Definitions) that will be hosted by the Board on its servers or District-affiliated servers and/or published on the Internet.

The content, apps and services must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA) and Children's Online Privacy Protection Act (COPPA)), and reflect the professional image/brand of the District, its employees, and students. Content, apps and services must be consistent with the Board's Mission Statement and staff-created web content, services and apps are subject to prior review and approval of the Superintendent before being published on the Internet and/or used with students.

[NOTE: CHOOSE ONE, BOTH, OR NONE OF THE FOLLOWING OPTIONS.]

Student-created content, apps and services are subject to Policy 5722 - School-Sponsored Student Publications and Productions.

The creation of content, apps and services by students must be done under the supervision of a professional staff member.

[END OF OPTIONS]



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 2 of 11

B. Purpose of Content of District Web Pages/Sites, Apps and Services

The purpose of content, apps and services hosted by the Board on its servers or District-affiliated servers is to educate, inform, and communicate. The following criteria shall be used to guide the development of such content, apps and services:

1. **Educate**

Content should be suitable for and usable by students and teachers to support the curriculum and the Board's Objectives as listed in the Board's Strategic Plan.

2. **Inform**

Content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

Content may communicate information about the plans, policies and operations of the District to members of the public and other persons who may be affected by District matters.

The information contained on the Board's website(s) should reflect and support the Board's Mission Statement, Educational Philosophy, and the School Improvement Process.

When the content includes a photograph or personally identifiable information relating to a student, the Board will abide by the provisions of Policy 8330 - Student Records.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 3 of 11

Under no circumstances is District-created content, apps and services, to be used for commercial purposes, advertising, political lobbying or to provide financial gains for any individual. Included in this prohibition is the fact no web content contained on the District's website may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution or recall of a public official, or passage of a tax levy or bond issue;
2. link to a website of another organization if the other website includes such a message; or
3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

Under no circumstances is staff member-created content, apps and services, including personal web pages/sites, to be used to post student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the Board-specified website, app or service (e.g., *Gradebook* **[Progressbook]**) for the purpose of conveying information to students and/or parents.

Staff members are prohibited from requiring students to go to the staff member's personal web pages/sites (including, but not limited to, their Facebook, Instagram, Pinterest pages) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

If a staff member creates content, apps and services, related to his/her class, it must be hosted on the Board's server or a District-affiliated server.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 4 of 11

- Unless the content, apps and services contains student personally-identifiable information, Board websites, apps and web services that are created by students and/or staff members that are posted on the Internet should not be password protected or otherwise contain restricted access features, whereby only employees, student(s), or other limited groups of people can access the site. Community members, parents, employees, staff, students, and other website users will generally be given full access to the Board's website(s), apps and web services.

Web content, apps and web services should reflect an understanding that both internal and external audiences will be viewing the information.

School web pages/sites, apps and web services must be located on Board-owned or District-affiliated servers.

The Superintendent shall prepare administrative guidelines defining the rules and standards applicable to the use of the Board's website and the creation of web content, apps and web services by staff ~~() and students.~~

The Board retains all proprietary rights related to the design of web content, apps and web services that are hosted on Board-owned or District-affiliated servers, absent written agreement to the contrary.

Students who want their class work to be displayed on the Board's website must have written parent permission and expressly license its display without cost to the Board.

Prior written parent permission is necessary for a student to be identified by name on the Board's website.



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 5 of 11

C. Website Accessibility

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered online.

The District adopts this policy to fulfill this commitment and affirm its intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, and Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131 and 28 C.F.R. Part 35 in all respects.

1. **Technical Standards**

The District will adhere to the technical standards of compliance identified at [INSERT link to District website]. The District measures the accessibility of online content and functionality according to the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.0 Level AA, and the Web Accessibility Initiative - Accessible Rich Internet Applications Suite (WAI-ARIA 1.1) for web content. ~~() _____ [insert another acceptable standard selected by the District].~~

[DRAFTING NOTE: OCR recommends WCAG 2.0 Level AA.]



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 6 of 11

2. Web Accessibility Coordinator

The Board designates its Section 504/ADA Compliance Coordinator(s) Technology Director *Communications Supervisor* as the District's Web Accessibility Coordinator(s). That individual(s) is responsible for coordinating and implementing this policy.

[SELECT OPTION #1 OR #2]

[OPTION #1]

See Board Policy 2260.01 for the Section 504/ADA Compliance Coordinator(s)' contact information.

[OPTION #2]

The District's Web Accessibility Coordinator(s) can be reached at:

[INSERT NAME or TITLE, ADDRESS, E-MAIL, PHONE]

[END OF OPTIONS]



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

PROPERTY
7540.02/page 7 of 11

3. **Third Party Content**

Links included on the Board's website(s) or web services and apps that pertain to its programs, benefits and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA and COPPA). While the District strives to provide access through its website to online content provided or developed by third parties (including vendors, video-sharing websites, and other sources of online content) that is in an accessible format, that is not always feasible. The District's administrators and staff, however, are aware of this requirement with respect to the selection of online content provided to students. The District's Web Accessibility Coordinator or his/her designees will vet online content available on its website that is related to the District's programs, benefits and/or services for compliance with this criteria for all new content placed on the District's website after adoption of this policy.

Nothing in the preceding paragraph, however, shall prevent the District from including links on the Board's website(s) to:

- a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or
- b. websites, services and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The Board recognizes that such third party websites may not contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01, AG 9700B, and State and Federal law.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 8 of 11

4. **Regular Audits**

The District, under the direction of the Web Accessibility Coordinator(s) or his/her/their designees, will, at regular intervals, audit the District's online content and measure this content against the technical standards adopted above.

[OPTION]

~~This audit will occur no less than once every two years.~~

[END OF OPTION]

If problems are identified through the audit, such problems will be documented, evaluated, and, if necessary, remediated within a reasonable period of time.

5. **Reporting Concerns or Possible Violations**

If any student, prospective student, employee, guest, or visitor believes that the District has violated the technical standards in its online content, s/he may contact the Web Accessibility Coordinator with any accessibility concerns. S/he may also file a formal complaint utilizing the procedures set out in Board Policies 2260 and 2260.01 relating to Section 504 and Title II.

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 9 of 11

D. Instructional Use of Apps and Web Services

The Board authorizes the use of apps and web services to supplement and enhance learning opportunities for students either in the classroom or for extended learning outside the classroom.

[SELECT OPTION #1 or #2]

[OPTION #1]

~~The Board requires the () Superintendent () _____ pre-approve each app and/or web service that a teacher intends to use to supplement and enhance student learning. To be approved, the app and/or web service must have a FERPA-compliant privacy policy, as well as comply with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA) and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.~~

[END OF OPTION #1]

[OPTION #2]

A teacher who elects to supplement and enhance student learning through the use of apps and/or web services is responsible for verifying/certifying to the ~~() Superintendent ()~~ that the app and/or web service has a FERPA-compliant privacy policy, and it complies with all requirements of the Children's Online Privacy Protection Act (COPPA), Student Online Personal Protection Act (SOPPA) and the Children's Internet Protection Act (CIPA) () and Section 504 and the ADA.

[END OF OPTION #2]

*Technology Director
and
Communications Supervisor*

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 10 of 11

The Board further requires

- the use of a Board-issued e-mail address in the login process.
- prior written parental permission to use a student's personal e-mail address in the login process.

E. Training

The District will provide ~~()~~ annual periodic training for its employees who are responsible for creating or distributing information with online content so that these employees are aware of this Policy and understand their roles and responsibilities with respect to web design, documents and multimedia content.

F. One-Way Communication Using District Web Content, Apps and Services

The District is authorized to use web pages/sites, apps and services to promote school activities and inform stakeholders and the general public about District news and operations.

Such communications constitute public records that will be archived.

When the Board or Superintendent designates communications distributed via District web pages/sites, apps and web services to be one-way communication, public comments are not solicited or desired, and the web site, app or web service is to be considered a nonpublic forum.

If the District uses an apps and web service that does not allow the District to block or deactivate public comments (e.g., Facebook, which does not allow comments to be turned-off, or Twitter, which does not permit users to disable private messages or mentions/replies), the District's use of that apps and web service will be subject to Policy 7544 – Use of Social Media, unless the District is able to automatically withhold all public comments.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

PROPERTY
7540.02/page 11 of 11

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule (see AG 8310A – Public Records, and AG 8310E – Record Retention and Disposal), but it will not review or consider those comments.

[DRAFTING NOTE: Districts are advised to adopt a new category of records that covers such “hidden public comments” on social media. Unless dictated by State law, retention periods established by the district for such unsolicited communications should be limited.]

© NEOLA 2018



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 1 of 15

REVISED POLICY - VOL. 32, NO. 2 - FEBRUARY 2018

CRIMINAL JUSTICE INFORMATION SECURITY
(NON-CRIMINAL JUSTICE AGENCY)

The District is required by State law to have the Michigan State Police (MSP) obtain both a State and a Federal Bureau of Investigation (FBI) criminal history record information (CHRI) background check report for all employees of the District and contractors, vendors and their employees who work on a regular and continuous basis in the District. To assure the security, confidentiality, and integrity of the CHRI background check information received from the MSP/FBI, the following standards are established:

A. Sanctions for Non-Compliance

Employees who fail to comply with this policy and any guidelines issued to implement this policy will be subject to discipline for such violations. Discipline will range from counseling and retraining to discharge, based on the nature and severity of the violation. All violations will be recorded in writing, with the corrective action taken. The Superintendent shall review, approve, sign and date all such corrective actions.

B. Local Agency Security Officer (LASO)

The Communications Supervisor [insert designated administrator] shall be designated as the District's Security Officer ("LASO") and shall be responsible for overall implementation of this policy and for data and system security. This shall include:

1. ensuring that personnel security screening procedures are being followed as set forth in this policy;
2. ensuring that approved and appropriate security measures are in place and working as expected;
3. supporting policy compliance and instituting the incident response reporting procedures;

 **NEOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 2 of 15

4. ensuring that the Michigan State Police are promptly informed of any security incidents involving the abuse or breach of the system and/or access to criminal justice information;
5. to the extent applicable, identifying and documenting how District equipment is connected to the Michigan State Police system;
6. to the extent applicable, identifying who is using the Michigan State Police approved hardware, software and firmware, and ensuring that no unauthorized individuals have access to these items.

The District's LASO shall be the point of contract for the Michigan State Police and should be the person most knowledgeable about this policy. The District's LASO shall be designated on the appropriate form as prescribed and maintained by the Michigan State Police. A new form shall be submitted every time a new LASO is designated.

C. Agency User Agreements

The District shall enter into any required User Agreement for Release of CHRI ("User Agreement"), and future amendments, by the Michigan State Police necessary to access the required CHRI on applicants, volunteers, and all other statutorily required individuals, such as contractors and vendors and their employees assigned to the District. The LASO shall be responsible for the District's compliance with the terms of any such User Agreement.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 3 of 15

D. Personnel Security

All individuals that require access to any criminal justice information shall be subject to the following standards prior to granting of access:

1. Background Checks - A Michigan (or state of residency if other than Michigan) and a national fingerprint-based criminal history record check shall be conducted within thirty (30) days of assignment to a position with direct access to criminal justice information or with direct responsibility to configure and maintain computer systems and networks with direct access to criminal justice information. Background re-checks should be conducted every five (5) years.
 - a. A felony conviction of any kind will disqualify an individual for access to criminal justice information.
 - b. If any other results/records are returned, the individual shall not be granted access until the LASO reviews and determines access is appropriate. This includes, but is not limited to, any record which indicates the individual may be a fugitive or shows arrests without convictions. Such approval shall be recorded in writing, signed, dated and maintained with the individual's file.

 **EOLA of MICHIGAN**
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 4 of 15

- c. If support personnel, contractors or custodial workers need to be in an area where CHRI is maintained or processed, they shall be escorted by or under the supervision of authorized personnel at all times while in those area. Information Technology contractors or vendors will be physically or virtually escorted by authorized personnel anytime said individual have access to facilities, areas, rooms, or an agency's CHRI information system.
2. Subsequent Arrest/Conviction - If an individual granted access to criminal justice information is subsequently arrested and/or convicted, access shall be suspended immediately until the matter is reviewed by the LASO to determine if continued access is appropriate. Such determination shall be recorded in writing, signed, dated and maintained with the individual's file. In the event that the LASO has the arrest/conviction, the Superintendent (if not the designated LASO) shall make the determination. If the Superintendent is also the designated LASO, ~~the determination shall be made by _____~~ **[Insert Designated Administrator]**. Except that, as noted in D(1)(a), individuals with a felony conviction of any kind will have their access indefinitely suspended.



EOLE of MICHIGAN LOCAL TEMPLATES

BOARD OF EDUCATION
_____ SCHOOL DISTRICT

OPERATIONS
8321/page 5 of 15

3. Public Interest Denial - If the LASO determines that access to criminal justice information by any individual would not be in the public interest, access shall be denied whether that person is seeking access or has previously been granted access. Such decision and reasons shall be in writing, signed, dated and maintained in the individual's file.
4. Approval for Access - All requests for access to criminal justice information shall be as specified and approved by the LASO. Any such designee must be a direct employee of the District. The District must maintain a readily accessible list that includes the names of all LASO approved personnel with access to criminal justice information, as well as the reason for providing each individual access. This list shall be made available to Michigan State Police upon request.
5. Termination of Employment/Access - Within twenty-four (24) hours of the termination of employment, all access to criminal justice information shall be terminated immediately for that individual, such as **requiring the individual to return any keys or access cards to buildings, offices, and/or files, or** closing the individual's account and/or blocking access to any systems containing such information at the District.
6. Transfer/Re-assignment - When an individual who has been granted access to criminal justice information has been transferred or re-assigned to other duties, the LASO shall determine whether continued access is necessary and appropriate. If not, s/he shall take such steps as necessary to block further access to such information within the twenty-four (24) hour period immediately following the transfer or reassignment.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 6 of 15

7. Information Technology Contractors and Vendors¹ – Prior to granting access to criminal justice information to an IT contractor or vendor, identification must be verified via a Michigan (or state of residency if other than Michigan) and national fingerprint-based criminal history record check. A felony conviction of any kind, as well as any outstanding arrest warrant, will disqualify an IT contractor or vendor for access to criminal justice information. A contractor or vendor with a criminal record of any other kind may be granted access if the LASO determines the nature or severity of the misdemeanor offense(s) does not warrant disqualification. If any other results/records are returned, the individual shall not be granted access until the LASO reviews and determines access is appropriate.

E. Media Protection

Access to digital and physical media in all forms, which contains criminal history background information provided by the Michigan State Police through the statutory record check process, is restricted to authorized individuals only. Only individuals involved in the hiring determination of both District employees and volunteers shall be authorized to access digital and physical media containing CHRI.

1. Media Storage and Access – All digital and physical media shall be stored in a physically secure location or controlled area, such as locked office, locked cabinet or other similarly secure area(s) which can only be accessed by authorized individuals. If such security cannot be reasonably provided, then all digital CHRI background data shall be encrypted. Digital media shall be stored on a District or School server. Storage on a third party server, such as cloud service, is not permitted. Storage of digital media must conform to the requirements in AG 8321.



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 7 of 15

2. Media Transport - Digital and physical media shall only be transported upon sufficient justification approved by the LASO. Digital and physical ~~media~~-**media** shall be protected when being transported outside of a controlled area. Only authorized individuals shall transport the media. Physical media (e.g. printed documents, printed imagery, etc.) shall be transported using a locked container, sealed envelope, or other similarly secure measure. To the extent possible, digital media (e.g., hard drives and removable storage devices such as disks, tapes, flash drives and memory cards) shall be either encrypted and/or be password protected during the transport process. The media shall be directly delivered to the intended person or destination and shall remain in the physical control and custody of the authorized individual at all times during transport. Access shall only be allowed to an authorized individual.



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 8 of 15

3. Media Disposal/Sanitization – When the CHRI background check is no longer needed, the media upon which it is stored shall either be destroyed or sanitized. The LASO and the Superintendent shall approve in writing the media to be affected. This record shall be maintained by the LASO **during the individual's active employment plus an additional six (6) for a period of at least five (5) years. [Note: the regulations do not specify a specific period for maintaining this information. This time period is suggested based on the State of Michigan's background information retention schedule and as it will likely cover most statutes of limitation and can be retained in digital format.]**
 - a. Digital Media - Sanitization of the media and deletion of the data shall be accomplished by either overwriting at least three (3) times or by degaussing, prior to disposal or reuse of the media. If the media is inoperable or will not be reused, it shall be destroyed by shredding, cutting, or other suitable method to assure that any data will not be retrievable.
 - b. Physical Media – Disposal of documents, images or other type of physical record of the criminal history information shall be cross-cut shredded or incinerated. Physical security of the documents and their information shall be maintained during the process by authorized individuals. Documents may not be placed in a waste basket or burn bag for unauthorized individuals to later collect and dispose of.

All disposal/sanitization shall be either conducted or witnessed by authorized personnel to assure that there is no misappropriation of, or unauthorized access to, the data to be deleted. Written documentation of the steps taken to sanitize or destroy the media shall be maintained for ten (10) years, and must include the date as well as the signatures of the person(s) performing and/or witnessing the process. (See also, AG 8321.)



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 9 of 15

4. **Personal Mobile Devices** – A personally owned mobile device (mobile phone, tablet, laptop, etc.) shall not be authorized to access, process, store or transmit criminal justice information unless the District has established and documented the specific terms and conditions for personally owned mobile devices.

F. **CHRI Background Check Consent and Documentation**

All individuals requested to complete a fingerprint-based CHRI background check must have given written consent—properly signed and dated—at time of application and be notified fingerprints will be used to check the criminal history records of the FBI, prior to completing a fingerprint-based CHRI background check. The most current and unaltered Livescan form (RI-030) will satisfy this requirement and must be retained. Individuals subject to a fingerprint-based CHRI background check shall be provided the opportunity to complete or challenge the accuracy of the individual's criminal history record.

Some type of documentation identifying the position for which a fingerprint-based CHRI background check has been obtained must be retained for every CHRI background check conducted, such as **the "Agency User Agreement" (RI-087)**, an offer letter, employment agreement, new hire checklist, employment contract, volunteer background check form, etc.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 10 of 15

G. Controlled Area/Physical Protection

All CHRI obtained from the Michigan State Police pursuant to the statutorily required background checks shall be maintained in a physically secure and controlled area, which shall be a designated office, room, or area. The following security precautions will apply to the controlled area:

1. Limited unauthorized personnel access to the area during times that criminal justice information is being processed or viewed.
2. The controlled area shall be locked at all times when not in use or attended by an authorized individual.
3. Information systems devices (e.g., computer screens) and physical documents, when in use, shall be positioned to prevent unauthorized individuals from being able to access or view them.
4. Encryption shall be used for digital storage of criminal justice information. (See AG 8321)



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 11 of 15

H. Passwords (Standard Authentication)²

All authorized individuals with access to computer or systems where processing is conducted or containing criminal justice information must have a unique password to gain access. This password shall not be used for any other account to which the individual has access and shall comply with the following attributes and standards.

1. at least eight (8) characters long on all systems
2. not be a proper name or a word found in the dictionary
3. not be the same as the user identification
4. not be displayed when entered into the system (must use feature to hide password as typed)
5. not be transmitted in the clear outside of the secure location used for criminal justice information storage and retrieval
6. must expire and be changed every ninety (90) days
7. renewed password cannot be the same as any prior ten (10) passwords used (See also, AG 8321)

I. Security Awareness Training

All individuals who are authorized by the District to have access to criminal justice information or to systems which store criminal justice information shall have basic security awareness training within six (6) months of initial assignment/authorization and every two (2) years thereafter. The training shall, to the extent possible, be received through a program approved by the Michigan State Police. A template of the training is provided on the Michigan State Police's website. At a minimum, the training shall comply with the standards established by the U.S. Department of Justice and Federal Bureau of Investigation for Criminal Justice Information Services. (See AG 8321.) A record shall be kept current of all individuals who have completed the security awareness training.



EOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 12 of 15

J. Secondary Dissemination of Information

If criminal history background information received from the Michigan State Police is released to another authorized agency under the sharing provision designated by The Revised School Code, a log of such releases shall be maintained and kept current indicating:

1. the date of release;
2. record disseminated;
3. method of sharing;
4. agency personnel that shared the CHRI;
5. the agency, and name of the individual at the agency, to which the information was released;
6. whether an authorization was obtained.

A log entry need not be kept if the receiving agency/entity is part of the primary information exchange agreements between the District and the Michigan State Police. A release form consenting to the sharing of CHRI shall be maintained at all relevant times.

If CHRI is received from another District or outside agency, an Internet Criminal History Access Tool (ICHAT) background check shall be performed to ensure the CHRI is based on personal identifying information, including the individual's name, sex, and date of birth, at a minimum.



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 13 of 15

K. Auditing and Accountability

~~The District's information system shall generate audit records for the events listed below. The District shall specify which information system components shall carry out auditing activities.~~

~~The District's information system shall produce, at the application and/or operating system level, audit records containing sufficient information to establish what events occurred, the sources of the events, and the outcomes of the events. In the event the District does not use an automated system, manual recording of activities shall still take place.~~

~~The following events shall be logged:~~

- ~~1. Successful and unsuccessful system log-on attempts.~~
- ~~2. Successful and unsuccessful attempts to:
 - ~~a. access permission on a user account, file, directory or other system resource;~~
 - ~~b. create permission on a user account, file, directory or other system resource;~~
 - ~~c. write permission on a user account, file, directory or other system resource;~~
 - ~~d. delete permission on a user account, file, directory or other system resource;~~
 - ~~e. change permission on a user account, file, directory or other system resource.~~~~
- ~~3. Successful and unsuccessful attempts to change account passwords.~~
- ~~4. Successful and unsuccessful actions by privileged accounts.~~



EOLA of MICHIGAN

LOCAL TEMPLATES

BOARD OF EDUCATION
SCHOOL DISTRICT

OPERATIONS
8321/page 14 of 15

5. Successful and unsuccessful attempts for users to:
 - a. access the audit log file;
 - b. modify the audit log file;
 - c. destroy the audit log file.

~~The following content shall be included with every audited event: 1) date and time of the event; 2) the component of the information system (e.g., software component, hardware component) where the event occurred; 3) type of event; 4) user identity; and 5) outcome (success or failure) of the event.~~

~~The District's information system shall provide alerts to the appropriate District officials in the event of an audit processing failure. Audit processing failures include, for example software/hardware errors, failures in the audit capturing mechanisms, and audit storage capacity being reached or exceeded.~~

~~Audit Monitoring, Analysis and Reporting The District shall designate an individual or position to review/analyze information system audit records for indications of inappropriate or unusual activity, to investigate suspicious activity or suspected violations, to report findings to appropriate officials, and to take necessary actions. Audit review/analysis shall be conducted at a minimum once a week, and should be increased if volume indicates an elevated need for audit review.~~

~~Time Stamps The District's information system shall provide time stamps for use in audit record generation. The time stamps shall include the date and time values generated by the internal system clocks in the audit records.~~



NEOLA of MICHIGAN
LOCAL TEMPLATES

BOARD OF EDUCATION
_____ **SCHOOL DISTRICT**

OPERATIONS
8321/page 15 of 15

~~Protection of Audit Information—The District's information system shall protect audit information and audit tools from modification, deletion and unauthorized access.~~

~~Audit Record Retention—The District shall retain audit records for at least one (1) year. Once the minimum retention time period has passed, the District may continue to retain audit records until it is determined they are no longer needed for administrative, legal, audit, or other operational purposes.~~

¹Non-Information Technology contractors or vendors shall not have access to criminal justice information.

²Applicable to districts that maintain CHRI within a digital system of records, such as a digital database, filing system, record keeping software, spreadsheets, etc. Not applicable if CHRI kept solely via e-mail and/or paper copies.

Ref: Criminal Justice Information Services - Security Policy (Version 5.6, 2017),
U.S. Dept. of Justice and Federal Bureau of Investigation
Noncriminal Justice Agency Compliance Audit Review, Michigan State
Police, Criminal Justice Information Center, Audit and Training Section
Conducting Criminal Background Checks, Michigan State Police, Criminal
Justice Information Center

© NEOLA 20172018

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology Department

Contact Person: Nik Jackson Phone/Email: jacksonn@lincolnk12.org

Topic of Agenda Item: (Be specific)

Have received 3 bids for the **wireless and network upgrade** in Bishop, Brick, Childs and Model schools. This will include replacing all the wireless access points in these schools with the latest wireless standards which increases speed and density. Replacing several of the older switching equipment will increase the network speed (from 1GB to 10GB); this plan also includes replacing the uninterruptible power supplies that this equipment is attached to; which increases continuity and prevent damage to networking equipment in case of a power outage. This project is E-Rate qualified and the expected compensation will be from 75% to 85% for total cost of hardware. Any licensing will have to be covered by the district.

Background Data: (To assist in writing corresponding explanatory notes)

E-Rate Elementary Network Wireless Upgrade Bids						
Vendor	Product	Cost	Estimate E-Rate Cost	Notes	Estimated Cost for additional equipment not included in bid	Total Estimate LCS Pays
Sentinel	Cisco	\$167,780.00	\$60,000.00	Includes UPS and no Licenses	\$4,860.00	\$65,000.00
Sehi	Cisco	\$144,756.45	\$51,000.00	No UPS or Licenses included	\$14,148.00	\$65,000.00
Abadata	Aruba	\$113,949.00	\$40,000.00	Non-Cisco Product, and no UPS included	\$14,148.00	\$54,000.00

I recommend Sentinel (highlighted in the chart); as they are the original vendor that installed our network equipment in the elementary schools. They are also the same vendor that installed our Middle and High School wireless upgrade and network switching core in the district. To keep the products and the network management software consistent; utilizing the same vendor will ensure uniformity across all levels in the district. They also included uninterruptible power supply units as per the original bid request.

Desired Board Action: Approval Informational only _____ Board action required X

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: June 25, 2018

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Nik Jackson

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Nik Jackson June 11, 2018
Date

Nik Jackson June 11, 2018
Date

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology Department

Contact Person: Nik Jackson Phone/Email: jacksonn@lincolnk12.org

Topic of Agenda Item: (Be specific)

Seeking board approval to replace staff computers for the upcoming school year (2018-2019) and one tech lab in the high school (special hardware requirements). Looking to replace approximately 363 desktop computers for staff in all schools across the district. The current projected costs will be approximately \$240,000.00. This does not include new monitors; just the base desktop system which includes the computer, keyboard and mice.

Background Data: (To assist in writing corresponding explanatory notes)

Here is a breakdown of the quotes I have received for each type of system.

Vendor	Product	Cost	Description	Notes
Sehi	HP	\$198,874.00	Desktop replacements	331 Staff/Teacher Desktop Computer Replacements
InaComp	HP	\$202,681.23	Desktop replacements	331 Staff/Teacher Desktop Computer Replacements
Troxell	HP	\$309,485.00	Desktop replacements	331 Staff/Teacher Desktop Computer Replacements
Vendor	Product	Cost	Description	Notes
Sehi	HP	\$34,266.56	Desktop replacements	32 CAD Technology Lab Replacements
InaComp	HP	\$38,989.76	Desktop replacements	32 CAD Technology Lab Replacements
Troxell	HP	\$46,304.00	Desktop replacements	32 CAD Technology Lab Replacements

I have received 3 bids/quotes that are included for board review. My recommendations for the 331 teacher and staff desktop replacements is Sehi for \$198,874.73 and InaComp for the Technology Lab CAD workstations for \$38,989.76. The InaComp workstations are more suited to the type of software that will be used in the high school technology lab. The total will come to \$237,864.49

Desired Board Action: Approval Informational only _____ Board action required X

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: June 25, 2018

Board meeting date-Second reading & approval (If required): _____

Who will attend meeting to present request and answer questions? Nik Jackson

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:

Building/Department Head:

Nik Jackson June 13, 2018
Date

Nik Jackson June 13, 2018
Date



Sehi Computer Products, Inc.
 2930 Bond Road
 Rochester Hills, MI 48309
 1-800-233-7344

Quote	Q00100859 ^{Agenda Item} 10.4
Date	6/11/2018 June 25, 2018
Page	1

Bill To:

Lincoln Consolidated Schools
 8970 Whittaker Road
 Accounts Payable
 Ypsilanti, MI 48197

Ship To:

Lincoln Consolidated Schools
 8970 Whittaker Road
 Accounts Payable
 Ypsilanti MI 48197

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00100859	LCSD	nmeller	BEST	Net 30	296,239

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
32	Y5W43AV	HP ProDesk 400 G4 Small Form Factor (SFF) PC - i5-6500	Each	\$380.83	\$12,186.56
32	Z6W78AV	CPU I 7700 7GEN CORE I7-4C	Each	\$226.00	\$7,232.00
32	Y5S07AV	RAM 16GB (2X8GB) DDR42400 NECC UNB	Each	\$191.00	\$6,112.00
32	1AY17AV	SSD 512GB SATA SED OPAL2 TLC	Each	\$218.00	\$6,976.00
32	Y5R53AV	HP CTO GeForce GT 730 Graphic Card - 2GB - TC PC	Each	\$55.00	\$1,760.00

Subtotal	\$34,266.56
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$34,266.56



Sehi Computer Products, Inc.
 2930 Bond Road
 Rochester Hills, MI 48309
 1-800-233-7344

Quote	Q00100856 ^{Agenda Item} 10.4
Date	6/11/2018 June 25, 2018
Page	1

Bill To:

Lincoln Consolidated Schools
 8970 Whittaker Road
 Accounts Payable
 Ypsilanti, MI 48197

Ship To:

Lincoln Consolidated Schools
 8970 Whittaker Road
 Accounts Payable
 Ypsilanti MI 48197

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00100856	LCSD	nmeller	BEST	Net 30	296,236

Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
331	Y5W43AV	HP ProDesk 400 G4 Small Form Factor (SFF) PC - i5-6500	Each	\$380.83	\$126,054.73
331	Y5S13AV	HP CTO 8GB (1x8GB) DDR4-2400 Memory - nECC Unbuffered	Each	\$60.00	\$19,860.00
331	Y5R80AV	HP CTO 256GB Internal Solid State Drive 2.5" - SATA TLC	Each	\$105.00	\$34,755.00
331	Y5R53AV	HP CTO GeForce GT 730 Graphic Card - 2GB - TC PC	Each	\$55.00	\$18,205.00

Subtotal	\$198,874.73
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$198,874.73



Date:
6/13/2018
Quote:

Inacomp TSG
17250 W 12 mile Rd
Southfield, Mi 48076
Phone: 248.559-5700

Customer: Lincoln Consolidated Schools
Contact: Nik Jackon
Address:

REMC Contract

Inacomp TSG is pleased to provide you with the following estimate for products and/or services.

<u>Line</u>	<u>Qty</u>	<u>Part Number</u>	<u>Description</u>	<u>Unit Price</u>	<u>Ext. Price</u>
	32	y3a39av	HP Elitedesk 800 TWR i5-7500 4gb ram, 500GB HD, no optical, Win 10 Pro, 3yr warranty	\$477.43	\$15,277.76
	32	z6w78av	upgrade to I7-7700 processor	\$210.00	\$6,720.00
	32	y5z07av	upgrade to 16gb ram	\$199.00	\$6,368.00
	32	y5r80av	upgrade to 256gb SSD drive	\$113.00	\$3,616.00
	32	gv-n1050	Geforce GTX 1050 TI 4gb graphics card	\$219.00	\$7,008.00
			Total		\$38,989.76

It is my personal goal as well as Inacomp's goal to provide you with exceptional customer service. Should you ever feel that we are falling short of that, please do not hesitate to call. I appreciate your business and the opportunity to serve you!

Jamie J. Ogden
Director of Sales
248-444-0623 Cell
248-286-9003 Direct
jamie.ogden@inacomptsg.com

*This quote is valid for a period of 30 days. Please request updated pricing after 30 days. Thank you.



Audio•Video•Sales•Design•Service•Installation
 4007 Carpenter Rd.
 PMB#347
 Ypsilanti, MI 48197

Agenda Item
 Quote Number **0540310408**
 June 25, 2018
 June 13, 2018

QUOTED TO **TROXELL CONTACT**

Account: Lincoln Consildated Schools
 Contact: Nik Jackson
 Address:
 Ypsilanti, MI 48197
 (734)484-7000

Account Executive: Jen0 Draganescu
 Email: Jen0.Draganescu@trox.com
 Phone: (734)787-7229
 Fax: () -

Thank you for the opportunity to provide you with pricing. All prices include ground shipping/handling at no additional charge.

Terms Net 30 FOB Destination Customer # 23052 Expires 07/14/18

Item #	Description	Unit Price	Qty	Ext. Price
1	DNH HPE3GR70UT HP Z2 Mini G3 Workstation - 1 x Intel Core i5 (7th Gen) i5-7500 Quad-core (4 Core) 3.40 GHz - 8 GB DDR4 SDRAM - 256 GB SSD - NVIDIA Quadro M620 2 GB Graphics - Windows 10 Pro 64-bit - Mini PC - Space Gray, Black Chrome Accent	935.00	331	309485.00
2	DNH HPE2VN82UT HP Z240 Workstation 1 x Intel Core i7 (7th Gen) i7-7700 Quad-core (4 Core) 3.60 GHz - 16 GB DDR4 SDRAM - 512 GB SSD - NVIDIA Quadro P1000 4 GB Graphics - Windows 10 Pro 64-bit (English) - Small Form Factor - Black	1447.00	32	46304.00

Thank You,

Jeno Draganescu
Account Executive

Total 355789.00

**Don't forget we are a great source for mounting hardware, screens, replacement lamps, carts, cables, etc...
 WE CAN HELP YOU ACHIEVE YOUR GOALS!**

**RESOLUTION AUTHORIZING ISSUANCE OF NOTES
IN ANTICIPATION OF STATE SCHOOL AID
(AUGUST 2018 BORROWING THROUGH THE
MICHIGAN FINANCE AUTHORITY)**

Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan (the “Issuer” or “School District”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the Community Center, within the boundaries of the Issuer, on the 25th day of June, 2018, at 6 o’clock in the p.m.

The meeting was called to order by Williams, President.

Present: Members Williams, Czachorski, LaBombarbe, Rollins, Newlon, Sparks and VanZomeren

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the “Act”), the School District is authorized to borrow money for school operations and issue its notes therefor, in one or more series, pledging for the payment thereof moneys to be received by it pursuant to the State School Aid Act of 1979, Act 94, Public Acts of Michigan, 1979, as amended (the “State Aid Act”), which notes shall be the full faith and credit obligation of the School District; and

WHEREAS, the estimated amount of the state school aid appropriations allocated or to be allocated to the School District for the fiscal year ending June 30, 2019 and expected to be received by the School District from October 2018 through August 2019, inclusive (the “2018/2019 State Aid” or the “Pledged State Aid”), is shown in paragraph 1 of Exhibit A; and

WHEREAS, the School District has the need to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A to pay operating expenses for the fiscal year ending June 30, 2019, which amount is estimated to be not more than 70% of the difference between the total state school aid funds apportioned or to be apportioned to the School District for the 2018/2019 State Aid and that portion of the 2018/2019 State Aid already received or pledged; and

WHEREAS, the School District plans to issue or has issued notes, bonds or other obligations subject to Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), relating to arbitrage and the rebate thereof, including but not limited to federally tax-exempt and/or tax-advantaged bonds and other obligations, not including this borrowing, during calendar year 2018 in the aggregate principal amount shown in paragraph 3 of Exhibit A; and

WHEREAS, the School District determines that it is in its best interest to borrow the sum of not to exceed the amount shown in paragraph 2 of Exhibit A and issue the general obligation notes in

one or more series (the “Note” or “Notes”) of the School District therefor to the Michigan Finance Authority (the “Authority”).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District, pursuant to Section 1225 of the Act, shall issue its Notes in one or more series in order to borrow for the above purpose a sum not to exceed the amount shown in paragraph 2 of Exhibit A, the final amount and series designation to be determined by an officer designated in paragraph 4 of Exhibit A, or a designee who shall be a member of the administrative staff or board of education of the School District (each an “Authorized Officer”), prior to the sale of the Notes, or such portion thereof as the Michigan Department of Treasury (the “Treasury”) may approve, if prior approval is necessary, and issue the Notes of the School District therefor in anticipation of the distribution of the Pledged State Aid.

2. The Notes shall be issued in one or more series, bear interest at the rate or rates determined on the sale thereof, which shall not exceed the maximum rate permitted by law at the time of sale, be dated as set forth in paragraph 5 of Exhibit A, or as of the date of delivery, and be due and payable on the date shown in paragraph 5 of Exhibit A. The Notes shall be payable in lawful money of the United States of America at a bank or trust company qualified to act as paying agent in the State of Michigan, as shall be designated by the Authority. The Notes shall be in denominations to be determined by an Authorized Officer prior to the sale of the Notes. The Notes shall be subject to redemption prior to maturity as specified in the Purchase Contract described below.

3. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the School District is hereby irrevocably pledged for payment of the principal of and interest on the Notes and, in case of the insufficiency of the Pledged State Aid, the School District shall pay the Notes from any funds legally available therefor, and, if necessary, levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

4. In the event any Authorized Officer determines that it is in the best interest of the School District to choose to pay all or a portion of the principal and interest on the Notes with set-aside installments, the following provisions in this paragraph shall apply:

Moneys to pay the principal and interest on the Notes when due shall be set aside in a separate fund with the depository designated in the Purchase Contract described below (the “Depository”) in three (3), five (5) or seven (7) consecutive monthly set-aside installments (the “Installment” or “Installments”), ending on July 22, 2019, and earlier on the 20th day of each month (or in the case of January, the 22nd, and in the case of April, the 22nd), or such other state school aid payment date as may be provided for under state law (each a “Payment Date”). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Payment Date shall be the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. If, for any reason, the Pledged State Aid received during the month of the Installment is insufficient to pay the Installment, then in that event the School District pledges to use any and all other available funds to meet the Installment obligation. If the School District fails to set aside all or any portion of an Installment (the “Installment Shortfall”) on the Payment Date, the Authority is authorized, pursuant to Section 17a(3) of the State Aid Act, to intercept 100% of the Pledged State Aid to be distributed to the School District beginning with the month following the School District’s failure to meet the Installment obligation and all months thereafter, in accordance with the terms and conditions of the Purchase Contract (the “Purchase Contract”) between the Authority and the School District. Beginning with the month following the Installment Shortfall, the

Authority shall intercept 100% of the Pledged State Aid to be distributed to the School District and apply the intercepted amount on the following priority basis: (A) the Installment Shortfall; (B) the current month's Installment; and (C) any amounts remaining to be immediately distributed to the School District. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the total principal and interest on the Notes. The maximum amount of each Installment will not exceed 50% of the amount of Pledged State Aid due to the School District in any set-aside month.

If the School District has failed to deposit all or a portion of an Installment by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the School District on the first business day following the last business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of such written notice from the Depository, the Authority shall promptly notify the School District that it will immediately commence to intercept 100% of the Pledged State Aid.

If on the date of the final Installment as specified in Schedule I to the Purchase Contract, the funds with the Depository are insufficient to pay the principal of and interest on the Notes when due, the School District, pursuant to Section 17a(3) of the State Aid Act to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the payment has been made.

Any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17(a)(3) of the State Aid Act.

Any Authorized Officer is further authorized to determine that each Installment is a partial mandatory redemption of a particular series of the Notes and that the last Installment is the maturity date of that series of the Notes, and such determination shall be conclusively evidenced by the Purchase Contract described below.

5. Any Authorized Officer is authorized to sell all or a portion of the Notes to the Authority without an Installment payment schedule (the "No Set-Aside Notes") pursuant to the provisions of this resolution. In that event: (a) any Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept or advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17a(3) of the State Aid Act; (b) the School District acknowledges that payment of the principal and interest on certain of the No Set-Aside Notes may be secured by a direct-pay letter of credit issued for the account of the Authority and the School District by one or more providers selected by the Authority (each a "Letter of Credit"; and each issuer a "Letter of Credit Bank"); (c) it shall not be deemed a default by the School District under the provisions of the Purchase Contract or the No Set-Aside Notes if the principal and interest on the No Set-Aside Notes shall have been paid in full when due to the Authority from proceeds of a drawing on the Letter of Credit and the drawing on the Letter of Credit is reimbursed by the School District on the designated date set forth in the reimbursement agreement relating to the Letter of Credit; and (d) the School District appoints the Authority as its agent to enter into the reimbursement agreement for and on behalf of the School District, if required by the Authority, as well as on the Authority's own behalf, and the School District agrees to be referred to as an account party in the Letter of Credit obtained by the Authority

to secure payment of the No Set-Aside Notes and a series of the Authority's State Aid Revenue Notes issued to finance the Authority's purchase of the No Set-Aside Notes.

6. The President and Secretary of the Board of Education shall execute the Notes on behalf of the School District, and the executed Notes shall be delivered to the Authority upon the receipt of the purchase price therefor. The Vice President, Treasurer or Superintendent may execute the Notes instead of either the President or Secretary. The foregoing officials are hereby authorized to execute and deliver a temporary Note or Notes and exchange, when available, final printed Notes therefor at the request of the Authority.

7. Unless the Notes are issued as federally taxable, the School District hereby covenants for the benefit of all holders of the Notes to comply with all requirements of the Code that must be satisfied subsequent to the issuance of the Notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and moneys deemed to be Note proceeds.

8. If necessary, any Authorized Officer is hereby authorized to make application to Treasury for and on behalf of the School District for an order approving the issuance of the Notes and to pay any applicable fee therefor, or a post-issuance filing fee, as applicable.

9. The President, Vice President, Secretary, Treasurer, Superintendent, individual acting in the capacity of the school business official, or designee and any Authorized Officer are further authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities laws, rules or regulations.

10. The Notes shall be sold to the Authority and the following provisions shall apply:

a. Any Authorized Officer is hereby authorized to execute and deliver one or more Purchase Contracts with the Authority (which shall be determined by whether one or more series of Notes are issued hereunder) in substantially the form attached hereto as Exhibit B reflecting the terms and conditions of the borrowing with such additions, deletions or substitutions (including without limitation additions, deletions or substitutions required by any Letter of Credit Bank(s) or any purchaser(s) of the State Aid Revenue Notes issued by the Authority to finance its purchase of the No Set-Aside Notes), as the Authority and any Authorized Officer shall deem necessary and appropriate, including the number of set-asides, if any, and their dates and amounts, and not inconsistent with the provisions of this resolution. The choice of whether to make Installments for the Notes and/or the number, dates and amounts of Installments shall be conclusively evidenced by the Purchase Contract. The Purchase Contract shall include the School District's agreement with respect to any Installment not received by the Depository from the School District on the Payment Date, to pay the Authority an amount as invoiced by the Authority to recover its administrative costs and lost investment earnings attributable to that late payment.

b. Any Authorized Officer is further authorized to approve the specific interest rate(s) to be borne by the Notes, not exceeding the maximum rate permitted by law, the purchase price of the Notes, not less than the price specified in paragraph 6 of Exhibit A, a guaranteed investment agreement or other permitted investment in accordance with state law for funds paid to the Depository, if applicable, direct payments of Pledged State Aid to and if required by the Authority, and other terms and conditions relating to the Notes and the sale thereof.

c. The form of the Notes shall contain the following language in substantially the form set forth below as applicable, with such additions, deletions or substitutions (not

inconsistent with the Purchase Contract) as the Authority and any Authorized Officer shall deem necessary and appropriate:

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after this Note has matured and all other outstanding and unpaid amounts owing by the School District under the Purchase Contract shall bear interest until paid at an interest rate per annum based upon a 360-day year for the actual number of days elapsed equal to the "Default Rate" as described in Schedule I to the Purchase Contract.

11. By opting to sell its Notes to the Authority, the School District hereby determines that it is in the best interest of the School District to sell its Notes to the Authority rather than sell the Notes at a competitive sale based upon the historical performance of the Authority's note pool program whereby competitive interest rates and reduced costs of issuance are obtained by pooling several participating school districts in one or more series of notes.

12. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

13. The series of Notes issued hereunder are of equal standing as to the Pledged State Aid. The School District reserves the right to issue additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid with the prior written consent of an authorized officer of the Authority. The School District further resolves that the amount payable as to principal and interest on the Notes plus the amount payable as to principal and interest on or prior to the maturity date of the Notes on any additional notes or other obligations of equal standing with the Notes as to payment from Pledged State Aid will not exceed 75% of the amount of Pledged State Aid.

14. The Authority has appointed Thrun Law Firm, P.C. to act as counsel to the underwriter and the structuring agent for the August 2018 state aid note program. The School District consents to Thrun Law Firm, P.C. representing this School District and acting as counsel to the underwriter and the structuring agent for the Authority's August 2018 state aid note program.

15. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 25, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

JJS/kmh



EXHIBIT A

1. Estimated 2018/2019 State Aid allocated or to be allocated for fiscal year ending June 30, 2019: \$_____ (total amount estimated to be received from October 1, 2018 through August 31, 2019)
2. Amount of borrowing not to exceed: \$7,500,000
3. Principal amount of notes, bonds or other obligations, including but not limited to federally tax-exempt and/or tax-advantaged bonds, not including this borrowing, that have been issued or are expected to be issued during the 2018 calendar year: \$_____ (include plans for voted or non-voted bonds, refunding bonds, additional state aid notes, tax anticipation notes, installment purchase agreements, lines of credit, and lease-purchase agreements)
4. Authorized Officer: President, Vice President, Secretary or Treasurer of the Board of Education, Superintendent, Assistant/Associate Superintendent or individual acting in the capacity of the school business official, or a designee thereof
5. The Notes shall be dated August 20, 2018 and shall mature on March 20, 2019, July 22, 2019, August 20, 2019, or such other date as determined by any Authorized Officer
6. Purchase price: Not less than 97% of the principal amount of the Notes
7. Five percent (5%) of estimated fiscal year 2017/2018 operating expenses: \$_____

EXHIBIT B

FORM OF PURCHASE CONTRACT

[Insert Name of School District Here]

The Michigan Finance Authority (the “Authority”), a public body corporate, separate and distinct from the State of Michigan, hereby offers to enter into this Purchase Contract with the Issuer named below (the “Issuer”) which, upon the acceptance of this offer by the Issuer, will be binding upon the Authority and the Issuer. This offer is made subject to acceptance on or before the date set forth below. The Issuer accepts the electronic or digital signature of the Authority’s Executive Director (or other authorized officer of the Authority) if set forth below and acknowledges that it has the same legal effect and enforceability as a manual signature.

Upon the terms and conditions and upon the basis of the representations, warranties and agreements set forth herein, including those set forth on Schedule I hereto, the Authority hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Authority, notes (the “Notes”) in the principal amount and with the interest rate as shown on Schedule I. The purchase price for the Notes shall be as set forth on Schedule I.

[The Issuer acknowledges that the Authority will purchase the Notes with proceeds from certain State Aid Revenue Notes to be issued by the Authority (the “Authority’s Notes”).] The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the moneys to be received by the Issuer pursuant to the State School Aid Act of 1979, as amended (the “State School Aid”) as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term “Costs of Issuance” shall mean and include printing charges, rating agency charges, trustee fees, note counsel fees, fees and expenses of a purchaser (the “Purchaser”) of all or a portion of the Authority’s Notes [(as defined below)], and other counsel fees and issuance fees of the Authority and the Purchaser related to the Authority’s Notes; provided, however, that the Issuer’s pro rata share of such Costs of Issuance shall not exceed the amount shown on Schedule I. The terms “Purchaser”, “Holder” and “Holders’ Representative” shall have the same meanings as defined in the Note Purchase Agreement(s) dated _____, 2018 between the Authority and _____ (the “Note Purchase Agreement”).

IF THREE, FIVE OR SEVEN SET-ASIDES ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:

[The Issuer pledges to pay the principal and interest on the Notes from its State School Aid appropriations allocated or to be allocated to it for the fiscal year ending June 30, 2019 and to be paid during October 2018 through August 2019, inclusive (the “Pledged State Aid”). Moneys to pay the principal and interest on the Notes when due shall be set aside in a separate fund with the Depository (as defined in Schedule I) as hereinafter described in 3, 5 or 7 installments (the “Installment” or “Installments”) as specified in Schedule I, commencing (i) in the case of 3 installments, on May 20, 2019, (ii) in the case of 5 installments, on March 20, 2019, and (iii) in the case of 7 installments, on January 22, 2019, and thereafter on the 20th day of each month (or in the case of April, the 22nd) to and in each case



ending on [July 22], 2019, or such other State School Aid payment date as may be provided for under state law (the "Payment Date"). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Installment shall be due on the next business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. Notwithstanding the foregoing, the Issuer hereby irrevocably directs the State of Michigan to directly transfer to the Depository payment of the Issuer's current month's Installment from the Pledged State Aid received during the month of the Installment on the Payment Date. If, for any reason, the Pledged State Aid received during the month of the Installment is insufficient to pay the Installment, then in that event the Issuer pledges to use any and all other available funds to pay the Installment obligation. If the Issuer fails to set aside any portion of an Installment (the "Installment Shortfall"), pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the "Act"), the Authority is authorized to intercept 100% of the Pledged State Aid to be distributed to the Issuer. Beginning with the month following the Installment Shortfall, the Authority shall intercept 100% of the Pledged State Aid to be distributed to the Issuer and apply the intercepted amount on the following priority basis: (A) the Installment Shortfall; (B) the current month's Installment; and (C) any amounts remaining to be immediately distributed to the Issuer. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the principal of and interest on the Notes. The Authority shall promptly notify the Issuer that it will immediately commence to intercept the Pledged State Aid.

Each Installment shall be treated as a mandatory redemption of a portion of the principal of the Notes and also payment of accrued interest thereon to the date of the Installment, which together shall be equal to the amount of such Installment.

If the Issuer has failed to deposit all or a portion of an Installment by the last business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the Issuer on the first business day following the last business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of written notice from the Depository, the Authority shall promptly notify the Issuer that it will immediately commence to intercept 100% of the Pledged State Aid.

If on the date of the final Installment as specified in Schedule I, the funds on deposit with the Depository are insufficient to pay the principal of and interest on the Notes when due, and any and all other amounts owed by the Issuer as set forth in Schedule I (the "Payment Obligations") the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to meet the Payment Obligations assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any payment which is dedicated for distribution or for which the appropriation authorizing payment has been made under the Act.

If at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

- (i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer earlier than August 2019 in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and shall, after the Authority's Notes are paid, be applied on the following priority basis: (1) to the Purchaser, all

other amounts due and owing to the Purchaser under its Note Purchase Agreement with the Authority and the Depository relating to the 2018A-__ Notes, and (2) any amount remaining to be immediately distributed to the Issuer]; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a “TIA”) to provide additional security for the payment of the Notes. Each TIA shall be in a form prescribed by the Authority, with such additions, deletions or substitutions reasonably required by any local taxing unit that collects operating taxes revenues collected for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.]

IF NO SET-ASIDE INSTALLMENTS ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:

[The Issuer acknowledges that: (i) the Authority will purchase the Notes with proceeds from the State Aid Revenue Notes, Series 2018A-__, Series 2018A-__, and Series 2018A-__, to be issued by the Authority (the “Authority’s Notes”); (ii) the Authority’s Notes of Series 2018A-__ (the “2018A-__ Notes”) will be directly purchased from the Authority by _____, unsecured by any letter of credit; (iii) the Authority’s Notes of Series 2018A-__ (the “2018A-__ Notes”) will be directly purchased from the Authority by _____, unsecured by any letter of credit and (iv) the Authority’s Notes of Series 2018A-__ (the “2018A-__ Notes”) will be directly purchased from the Authority by _____, unsecured by any letter of credit.

The Issuer [(i) irrevocably directs the State of Michigan to directly transfer to the Depository the mandatory payment (the “Mandatory Payment”) from the current month’s installment of the Pledged State Aid in the amounts and on the payment dates (the “Payment Dates”) as set forth in Schedule I attached hereto; and (ii)] agrees that it will deposit[, including in accordance with any Mandatory Payment schedule in Schedule I,] with the Depository (as defined in Schedule I) payment of the principal of and interest on the Notes in immediately available funds, the full amount of such principal and interest on the Notes to be received by the Depository by 11:00 a.m. on the maturity date of the Notes. The Issuer pledges to pay the principal and interest on its Notes from the 2018/2019 State School Aid to be allocated to it and to be paid during October 2018 through August 2019, inclusive (the “Pledged State Aid”).

Not later than [March __, 2019][August __, 2019], the Issuer shall determine whether there will be sufficient funds on deposit with the Depository on [March 20, 2019][August 20, 2019] (the maturity date of the Notes) to pay the principal of and interest on the Notes when due on that maturity date. If the Issuer determines that there will be insufficient funds on deposit with the Depository on [March 20, 2019][August 20, 2019] to pay the principal of and interest on the Notes on the maturity date of the Notes, the Issuer will so notify the Authority by telephone and email not later than [March __, 2019][August __, 2019] (email to: TreasMFA-StateAidNote@michigan.gov; and telephone the Executive Director, 517-335-0994).

If on the maturity date of the Notes there are insufficient funds on deposit with the Depository to pay the principal of and interest on the Notes when due, the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to pay the principal of and interest on the Notes when due, and any and all other amounts owed by the Issuer as set forth in Schedule I (the “Payment Obligations”), assigns to the Authority, pledges to the payment of the Payment Obligations, and authorizes and directs the State Treasurer to intercept or advance all or part of any State School Aid payment which is dedicated for distribution to the Issuer or for which the appropriation authorizing the payment has been made under the

Act. The Issuer acknowledges that a State Aid Agreement will be executed among the Authority, the State Treasurer, the Depository, and the Trustee for the Authority whereby the State Treasurer agrees to intercept and/or advance all or part of any State School Aid as described under this Purchase Contract. The Authority in its sole discretion may determine the amount of any State School Aid payment to be intercepted and the dates for such collection and application. The Authority and the Issuer may also agree to the collection and application of other Issuer revenues to any unpaid Payment Obligations. State School Aid payments shall continue to be intercepted until all Payment Obligations have been paid in full. Notwithstanding the foregoing:

(A) the Issuer hereby irrevocably directs the State of Michigan to pay to the Depository 100% of the Pledged State Aid to be distributed to the Issuer on the [March 2019][August 2019] payment date, or the balance thereof to the extent all or a portion of it, prior to the [March 2019][August 2019] payment date, has been advanced to satisfy any amounts owed by the Issuer for payment of the Authority's State Aid Revenue Notes, Series 2018A-___, and the Depository shall apply the [March 2019][August 2019] State School Aid payment on the following priority basis: (1) first, if the Issuer has outstanding Notes maturing March 20, 2019, to pay to the Holder(s) of such Notes the principal and interest due on March 20, 2019 on such Notes; (2) second, if the Issuer has outstanding Notes maturing August 20, 2019, to pay to the Holder(s) of such Notes the principal and interest due on the Notes on August 20, 2019; (3) third, to pay to each Holders' Representative all other amounts due and owing under its respective Note Purchase Agreement with the Authority relating to the 2018A-___ Notes, the 2018A-___ Notes or the 2018A-___ Notes and (4) fourth, any amount remaining to be immediately distributed to the Issuer; and

(B) if (1) the Issuer's remaining Pledged State Aid to be received prior to [March 2019] [August 2019] will be less than the principal and interest on the Notes and any other notes issued by the Authority payable therefrom and (2) the Issuer will pay any of the remaining amount due from any source other than proceeds from its borrowing in the Authority's August 2019 state aid note pool, the Issuer shall give written notice not later than [March ___, 2019][August ___, 2019] to the Authority and the Depository specifying each such source and amount (*e.g.*, \$_____ will be wired to the Depository from [bank name]); and

(C) if at any time and from time to time prior to the maturity date of the Notes the Authority has reason to believe that the Issuer will be unable to pay in full the principal and interest on the Notes when due, the Authority, in its sole discretion, may by phone or email:

(i) request from the Issuer a written confirmation of both its ability to pay the Notes when due and a description of the source(s) of funds for the repayment of the Notes. If the Issuer fails within ten (10) days to provide such confirmation to the satisfaction of the Authority, the Issuer hereby authorizes the intercept of any Pledged State Aid to be distributed to the Issuer earlier than [March 2019][August 2019] in such amount as determined by the Authority to be appropriate and further authorizes the Authority to give notice to the State Treasurer to intercept that amount of any Pledged State Aid which has not already been transferred to the Issuer. Any Pledged State Aid which is thus intercepted shall be transferred to the Depository and shall be applied after the Authority's Notes are paid in the same manner as provided in paragraph (A) above; and/or

(ii) give notice to the Issuer requiring the Issuer to enter into one or more Tax Intercept Agreements (each a "TIA") to provide additional security for

the payment of the Notes and the Issuer shall take the actions necessary to enter into the TIA(s). Each TIA shall be in a form prescribed by the Authority, with such additions, deletions or substitutions reasonably required by any local taxing unit that collects operating taxes revenues collected for the Issuer, and the delinquencies thereon, on behalf of the Issuer, as the Authority and any Authorized Officer shall deem necessary and appropriate.

(D) failure to pay all or a portion of the Payment Obligations to the Authority not later than [March 20, 2019][August 20, 2019] shall constitute an event of default (“Default”) under this Purchase Contract and the Authority’s, the Holders’ and the Holders’ Representatives’ rights and remedies upon such Default shall be as set forth in this Purchase Contract and Schedule I and in applicable law.]

The Issuer consents to the Authority’s pledge and assignment of and grant of a security interest in the Authority’s rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority’s Notes and a Trust Indenture dated as of August 1, 2018, issued by the Authority pursuant to its Note Authorizing Resolution adopted May 17, 2018, and for the Authority’s obligations under a Note Purchase Agreement between it and any Holder of the Authority’s Notes.

The Issuer acknowledges that Section 15 of the Authority’s enabling statute, the Shared Credit Rating Act, as amended, provides for a statutory lien on the Authority’s pledge of the Pledged State Aid which is paramount and superior to all other liens for the sole purpose of paying the principal of, and interest on, the Authority’s Notes.

The Issuer further acknowledges that Section 17a(3) of the Act does not require the State to make an appropriation to any school district or intermediate school district and shall not be construed as creating an indebtedness of the State.

With respect to any payment not received from the Issuer by the Depository by the time and date due under this Purchase Contract, the Issuer agrees to pay the Authority an amount as invoiced by the Authority to recover its administrative costs attributable to the late payment. The Issuer further agrees to reimburse the Authority (A) for any and all amounts which the Authority may have to rebate to the federal government due to investment income which the Issuer may earn in connection with the issuance or repayment of its Notes and (B) for the Issuer’s pro rata share of the Costs of Issuance that were paid by the Authority in the event that the Authority is required to rebate investment earnings to the federal government regardless, in either case, whether the Issuer is subject to such rebate or not. In the event the Issuer does not meet any arbitrage rebate exception pursuant to the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder, relative to the Notes, the Issuer will make any required rebate payment to the federal government when due.

The Issuer shall make the Notes and its Closing Documents (defined below) available for inspection by the Authority on August __, 2018, at the offices of the Thrun Law Firm, P.C., East Lansing, Michigan. At 9:00 a.m., prevailing Eastern time, on August 20, 2018 (“Closing Date”), the Issuer shall deliver the Notes to the Authority at the offices of Dykema Gossett PLLC, Lansing, Michigan, together with such other documents, certificates and closing opinions as the Authority shall require (the “Closing Documents”) and the Authority shall accept delivery of the Notes and the Closing Documents and pay the purchase price for the Notes.

(Remainder of Page Intentionally Left Blank)

The Authority shall have the right in its sole discretion to terminate the Authority's obligations under this Purchase Contract to purchase, accept delivery of and pay for the Notes if the Authority is unable for any reason to sell and deliver the Authority's Notes on or prior to the Closing Date.

Michigan Finance Authority

By _____
Its Authorized Officer

Accepted and Agreed to this
_____ day of _____, 2018
_____ ("Issuer")

By _____
Title: _____

(Signature page to Purchase Contract)

Schedule I

[INSTALLMENT PAYMENT SCHEDULE]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby covenants that it will deposit all Installment payments as set forth in paragraph 9 below with U.S. Bank National Association, or its successor (the "Depository") at its designated corporate trust office located in Lansing, Michigan. [The Issuer directs the Depository to use the proceeds of the Installment payments to acquire U.S. Treasury Obligations state and local government series (SLGS) and/or such other U.S. Treasury notes, bonds, bills and securities as authorized and directed by the Authority and as permitted by law, or, if authorized and directed by the Authority to enter into an investment contract with a financial institution on behalf of the Issuer for the investment of the Installment payments.] In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.

2. The number of Installments shall be as set forth in paragraph 9 below. The Issuer hereby agrees to deposit funds with the Depository in accordance with the Purchase Contract and its resolution authorizing the Notes.

3. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.

4. The Issuer covenants that the principal amount of the Notes, together with any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 75% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2018, through August 31, 2019.

5. The principal amount and the initial interest rate on the Notes shall not exceed \$ _____ and ____% per annum, respectively.

6. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$ _____, plus (B) the Issuer's pro rata share of related charges pursuant to the Note Purchase Agreement between the Authority and the Purchaser, including, without limitation, all other amounts owing to the Holders under the Note Purchase Agreement.

7. The Notes shall be dated August 20, 2018 and shall mature on [July 22], 2019.

8. The purchase price of the Notes shall be \$ _____ (par of \$ _____ [less net discount of \$ _____] [plus net premium of \$ _____]).

9. The amounts of the Installments/Mandatory Redemptions on the Payment Dates are:

<u>Payment Date</u>	<u>Installment/Mandatory Redemption</u>
---------------------	---

10. In the event that the Issuer fails to pay all or a portion of the Payment Obligations to the Authority on any Payment Date or at maturity, the unpaid principal amount shall bear a default interest rate per annum beginning on the applicable Payment Date or maturity date, payable each day such principal amount remains unpaid, in an amount calculated by multiplying such unpaid principal by a percentage equal to the Base Rate plus ____% per annum or such lower interest rate as may be established by the Authority pursuant to an agreement between the Authority and the Holders' Representative. Interest at such default interest rate shall be payable on demand on any Business Day.

“Adjusted One Month LIBOR Rate” means for any date an interest rate per annum (rounded upwards, if necessary, to the next 1/16 of 1%) equal to the sum of (i) ____% per annum plus (ii) the quotient of (a) the interest rate determined by the Holders’ Representative by reference to the Reuters Screen LIBOR01 Page (or on any successor or substitute page) to be the rate at approximately 11:00 a.m. London time, on such date or, if such date is not a Business Day, on the immediately preceding Business Day, for dollar deposits with a maturity equal to one (1) month divided by (b) one minus the Reserve Requirement (expressed as a decimal) applicable to dollar deposits in the London interbank market with a maturity equal to one (1) month, provided that if the rate for any date so determined shall be less than zero, such rate shall be zero for purposes of this calculation.

“Base Rate” means, for any day, the highest of (a) the Prime Rate, (b) the Adjusted One Month LIBOR Rate and (c) _____ percent (____%) per annum.

“Business Day” means any day other than (i) a Saturday or Sunday, (ii) a day on which banking institutions in the States of Michigan, Illinois or New York are authorized or required by law or executive order to close or (iii) a day on which the New York Stock Exchange is closed.

“Prime Rate” means, for any day, the rate of interest announced by JPMorgan Chase Bank, N.A. from time to time as its prime commercial rate for U.S. dollar loans, or equivalent, as in effect on such day, with any change in the Prime Rate resulting from a change in said prime commercial rate to be effective as of the date of the relevant change in said prime commercial rate.

“Reserve Requirement” means a percentage equal to the daily average during the most recently completed interest period of the aggregate maximum reserve requirements (including all basic, supplemental, marginal and other reserves), as specified under Regulation D of the Federal Reserve Board, or any other applicable regulation that prescribes reserve requirements applicable to Eurocurrency liabilities (as presently defined in Regulation D) or applicable to extensions of credit by the Purchaser the rate of interest on which is determined with regard to rates applicable to Eurocurrency liabilities. Without limiting the generality of the foregoing, the Reserve Requirement shall reflect any reserves required to be maintained by the Purchaser against any category of liabilities that includes deposits by reference to which the Adjusted One Month LIBOR Rate is to be determined.

11. As long as the Notes are outstanding, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2019 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid (“Other Obligations”) unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer’s intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 20, 2019; and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer’s prior pledge of Pledged State Aid as security for the Notes. “Other Obligations” defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2018 and purchased by the Authority with proceeds from its State Aid Revenue Notes, Series 2018A-__ and Series 2018A-__, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2018. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

[Note: If a Purchaser of the Authority’s State Aid Revenue Notes, Series 2018A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be added to this Schedule I, as appropriate.]

Schedule I

[NO INSTALLMENTS]

All capitalized terms used and not expressly defined in this Schedule I shall have the meanings given to them in the Purchase Contract to which this Schedule I is attached (the "Purchase Contract").

1. The Issuer hereby agrees to deposit or cause to be deposited funds to pay principal of and interest on the Notes with U.S. Bank National Association, or its successor (the "Depository") at its designated corporate trust office located in Lansing, Michigan, in accordance with the Purchase Contract and resolution authorizing the Notes. In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.
2. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.
3. The Issuer covenants that the principal amount of the Notes, together with any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 75% of the amount of State School Aid to be received by the Issuer during the period from October 1, 2018, through August 31, 2019.
4. The principal amount and the initial interest rate on the Notes shall not exceed \$_____ and _____% per annum, respectively.
5. The Issuer's pro rata share of the Costs of Issuance shall not exceed: (A) \$_____, plus (B) the Issuer's pro rata share of related charges pursuant to the Note Purchase Agreement[s] among the Authority, [the/each] Purchaser and the Depository (including, without limitation, all other amounts owing to the Holders under the Note Purchase Agreement).
6. The Notes shall be dated August 20, 2018 and shall mature on [March 20, 2019][August 20, 2019].
7. The purchase price of the Notes shall be \$_____ (par of \$_____ [less net discount of \$_____] [plus net premium of \$_____]).
8. The amounts of the Installments/Mandatory Payments on the Payment Dates are:

Payment Date

Installment/Mandatory Redemption

9. In the event that the Issuer fails to pay all or a portion of the Payment Obligations to the Authority on [March 20, 2019][August 20, 2019], the Notes shall bear a default interest rate per annum beginning [March 20, 2019][August 20, 2019], payable each day such principal amount remains unpaid, in an amount calculated by multiplying such unpaid principal by a percentage equal to the Base Rate plus ____% per annum or such lower interest rate as may be established by the Authority pursuant to an agreement between the Authority and the Holders' Representative. Interest at such default interest rate shall be payable on demand on any Business Day and shall also be payable during the continuance of any event of default.

"Adjusted One Month LIBOR Rate" means for any date an interest rate per annum (rounded upwards, if necessary, to the next 1/16 of 1%) equal to the sum of (i) ____% per annum plus (ii) the quotient of (a) the interest rate determined by the Holders' Representative by reference to the Reuters

Screen LIBOR01 Page (or on any successor or substitute page) to be the rate at approximately 11:00 a.m. London time, on such date or, if such date is not a Business Day, on the immediately preceding Business Day, for dollar deposits with a maturity equal to one (1) month divided by (b) one minus the Reserve Requirement (expressed as a decimal) applicable to dollar deposits in the London interbank market with a maturity equal to one (1) month, provided that if the rate for any date so determined shall be less than zero, such rate shall be zero for purposes of this calculation.

“Base Rate” means, for any day, the highest of (a) the Prime Rate, (b) the Adjusted One Month LIBOR Rate and (c) _____ percent (____%) per annum.

“Business Day” means any day other than (i) a Saturday or Sunday, (ii) a day on which banking institutions in the States of Michigan, Illinois or New York are authorized or required by law or executive order to close or (iii) a day on which the New York Stock Exchange is closed.

“Prime Rate” means, for any day, the rate of interest announced by JPMorgan Chase Bank, N.A. from time to time as its prime commercial rate for U.S. dollar loans, or equivalent, as in effect on such day, with any change in the Prime Rate resulting from a change in said prime commercial rate to be effective as of the date of the relevant change in said prime commercial rate.

“Reserve Requirement” means a percentage equal to the daily average during the most recently completed interest period of the aggregate maximum reserve requirements (including all basic, supplemental, marginal and other reserves), as specified under Regulation D of the Federal Reserve Board, or any other applicable regulation that prescribes reserve requirements applicable to Eurocurrency liabilities (as presently defined in Regulation D) or applicable to extensions of credit by the Purchaser the rate of interest on which is determined with regard to rates applicable to Eurocurrency liabilities. Without limiting the generality of the foregoing, the Reserve Requirement shall reflect any reserves required to be maintained by the Purchaser against any category of liabilities that includes deposits by reference to which the Adjusted One Month LIBOR Rate is to be determined.

10. So long as the Notes are outstanding or any amounts are due and owing to the Authority under this Purchase Contract, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its Pledged State Aid, October 2019 State School Aid, or State School Aid payable thereafter without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid (“Other Obligations”) unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer’s intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after [March 20, 2019][August 20, 2019], and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer’s prior pledge of Pledged State Aid as security for the payment of the Notes. “Other Obligations” defined in this paragraph shall not include state aid notes, if any, issued by the Issuer as a separate series on August 20, 2018 and purchased by the Authority with proceeds from the State Aid Revenue Notes, Series 2018A-__ or Series 2018A-__, to be issued by the Authority pursuant to the Trust Indenture dated as of August 1, 2018. Any one or more of the foregoing restrictions set forth in this paragraph may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

[Note: If a Purchaser of the Authority’s State Aid Revenue Notes, Series 2018A-__ or Series 2018A-__, requires particular provisions for determining the interest rate on the Notes or a default interest rate, such provisions will be modified, or added to, this Schedule I, as appropriate.]

**LINCOLN CONSOLIDATED SCHOOLS
2018-2019 MASTER CALENDAR**

Agenda Item
10.6
June 25, 2018

	August	27	Mon	New Teacher Professional Development/Orientation
		28	Tues	Opening Day-Teacher Work Day
6		29	Wed	Staff Professional Development
6		30	Thurs	Staff Professional Development
	Sept/Aug	31-3	Fri-Mon	No School-Labor Day Recess
	September	4	Tues	Opening Day with Students-K-5 Elementary A.M. only; 6-12 Secondary full day
2		21	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
2	October	12	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		24	Wed	Students K-12 full day; Parent-Teacher Conferences in the evening
		25	Thurs	Students K-12 a.m. only; Parent-Teacher Conferences in the p.m. & evening
		26	Fri	No School
2		31	Wed	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
	November	2	Fri	End of First Quarter-Secondary
2		16	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		21-23	Wed-Fri	No School - Thanksgiving Recess – School Resumes November 26 th
		30	Fri	End of Marking Period - Elementary
2 SE	December	7	Fri	Students Released Early; HS/MS Professional Development P.M. Elementary Work Day Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		21	Fri	Last day of classes - Winter Recess
	Dec/Jan	24-4	Mon-Fri	No School – Winter Recess-School Resumes January 7 th
	January	14	Mon	No School - Martin Luther King Day
2		18	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		23	Wed	HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
		24	Thurs	HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
		25	Fri	HS/MS Exams; Secondary students report half day A.M.- End of Second Quarter Elementary students report full day - End of First Semester-Secondary
4 EL		28	Mon	No School-Staff Reports; Elementary 4 hrs Professional Development 2 hrs wrk Secondary Teachers Records Day
2	February	15	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		18	Mon	No School – Presidents Day
	March	8	Fri	End of Marking Period - Elementary
2 SE		15	Fri	Students Released Early; HS/MS Professional Development P.M. Elementary Work Day Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		21	Thurs	Students-K-5 Elementary A.M. only; Parent-Teacher Conferences HS/MS Students report full day Parent-Teacher Conferences in the evening
		22	Fri	Students K-12 report A.M. only- Last day of classes-Spring Recess
		25-29	Mon-Fri	No School-Spring Break-School Resumes April 1 st
	April	5	Fri	End of Third Quarter-Secondary
		19	Fri	No School-Good Friday
2	May	3	Fri	Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m.; Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
		20	Mon	Senior Final Exams; Student K-11 report full day
		21	Tues	Seniors Final Exams; Last Day for Seniors- Students K-11 report full day
		24	Fri	Students K-11 report A.M. only
		27	Mon	No School-Memorial Day
		29	Wed	Honors Convocation-Performing Arts Center
		31	Fri	High School Commencement
	June	12	Wed	HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 report full day
		13	Thurs	HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 report full day
		14	Fri	HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 A.M. only-Teacher Work Day P.M. Last Day for students and teachers; End of Fourth Quarter

LINCOLN CONSOLIDATED SCHOOLS | 2018-2019 MASTER CALENDAR

Agenda Item 10.6
June 25, 2018

JULY 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST
 27 New Teacher Professional Development/Orientation
 28 Opening Day-Teacher Work Day
 29 Staff Professional Development
 30 Staff Professional Development
 31-3 No School-Labor Day Recess

AUGUST 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER
 4 Opening Day with Students-K-5 Elementary A.M. only; 6-12 Secondary full day
 21 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER
 12 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 24 Students K-12 full day; Parent-Teacher Conferences in the evening
 25 Students K-12 a.m. only; Parent-Teacher Conferences in the p.m. & evening
 26 No School
 31 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER
 2 End of First Quarter-Secondary
 16 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 21-23 No School - Thanksgiving Recess – School Resumes November 27th
 30 End of Marking Period-Elementary

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER
 7 Students Released Early; HS/MS Professional Development P.M.; Elementary Work Day Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 21 Last day of classes - Winter Recess
 24-4 No School – Winter Recess-School Resumes January 7th

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JANUARY
 14 No School - Martin Luther King Day
 18 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 23 HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 24 HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 25 HS/MS Exams; Secondary students report half day A.M. Elementary students report full day
 End of Second Quarter - End of First Semester-Secondary
 28 No School-Staff Reports; Elementary 4 hrs Professional Development; Secondary - 2 hrs work- Teachers Records Day

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY
 15 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 18 No School – Presidents Day

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH
 8 End of Marking Period - Elementary
 15 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 21 Students-K-5 Elementary A.M. only; Parent-Teacher Conferences HS/MS Students report full day; Parent-Teacher Conferences in the evening
 22 Students K-12 report A.M. only- Last day of classes-Spring Recess
 25-29 No School-Spring Break-School Resumes April 1st

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL
 5 End of Third Quarter-Secondary
 19 No School-Good Friday

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY
 3 Students Released Early; Professional Development P.M. Secondary dismissal 12:23 p.m. Elementary dismissal 1:26 p.m. (Childs 1:11 p.m.)
 20 Senior Final Exams; Student K-11 report full day
 21 Seniors Final Exams; Last Day for Seniors- Students K-11 report full day
 24 Students K-11 report A.M. only
 27 No School-Memorial Day
 29 Honors Convocation-Performing Arts Center
 31 High School Commencement

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE
 12 HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 report full day
 13 HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 report full day
 14 HS/MS Final Exams; Students 6-11 report A.M. only Students K-5 A.M. only- Teacher Work Day P.M. Last Day for students and teachers; End of Fourth Quarter

JUNE 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

LEGEND

No School	New Teacher Professional Development/Orientation	Parent Teacher Conferences Evening	First Day of School
Half Day	Professional Development	Half Day/ Parent Teacher Conferences P.M. & Evening	Last Day of School-Half Day
Early Release	Teacher Work Day	21 K-5 Half Day/Parent Teacher Conferences P.M. & Evening HS/MS Full Day/ Parent Teacher Conferences in the Evening	180 Student Days
Honors Convocation	HS/MS Exams; 6-12 Half Day/ K-5 Full Day		183 Teacher Days
HS Commencement	Senior Final Exams; K-11 Full Day		

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, June 11, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Kevin Upton, Curriculum & Instruction Director
Robert Jansen, Bishop Elementary Principal
Mary Aldridge, Childs Elementary Principal
Nicole Holden, High School Principal
David Northrop, Brick Elementary Principal
Carrie Wollam, Assistant Principal High School

OTHERS PRESENT

Dianna Hinderer, Andrea Adams, Edgar Brown, Ronda Selter, Gillian Williams, Kim Porter, Mike Weathers, Chris Parmelee, Amy Stamps, Susan Hopkins, Tracy Gamboe, Jamie Lehto, Bob Stowe, Kelly Huling, Sandy Black, Tammy Romanini, Greg Brown, Carole Ryburg, Brett Weaver, Colleen Brohl, Michelle Cox, John Cox, Robin Dye, Denise Burten, Jean Hammonds, Jenny Kellerman, Megan Whitacre, Dianne Vargo, Barbera Clock, Karen Cook, Kimm Kenney, Nicola Northrop, Michael Althoen, Donnelle Lemke, Todd Kellerman, Jim Harless, Kristen Greene, Joe Kellerman, Lucas Wright, Teri Wagner, Tyler Wagner, Todd Bos, Danielle Cole, Leslee Cassel-Bonilla, Chris Westfall, Debra Laurain, Margeret Porter, Laticia Rankins, Ronda Haddad, Sally Noud, Aaron Rogers, Mary Boivin, Ellen Codere, Denise Bodo, Brian Westphal and Linda Westphal

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:01 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0 123

6.0 PRESENTATIONS

- 6.1 Years of Service Recognition
Mr. McNatt handed out certificates and years of service pins to employees with 10, 15, 20, 25, 30, 35 and 40 years of employment at Lincoln Consolidated Schools.
- 6.2 Employee of the Month
Michelle Cox
Michelle works tirelessly throughout the district as well as her position at Brick Elementary. She always has a smile and a positive attitude, and makes great connections with families in the community. Michelle puts in many extra hours of her own time and involves everyone in the process to make things happen! She has organized and led many activities ranging from summer reading programs to district wide plays, and does so with enthusiasm and great energy! We are so very lucky to have her in our Railsplitter family!
Nominated by: Kathleen Golder, Paraprofessional and Dianne Vargo, Paraprofessional
- 6.3 Athletics Presentation
Presented by Chris Westfall
- Southeastern Conference-SEC White adds Jackson Vikings in 2018
 - Softball Team won back to back Districts Championships
 - Football has historic season with first District Championship in school history, most wins in school history, most points scored in school history
 - Boys Varsity Swim Team breaks school records in 200 Medley Relay, 200 Free Relay, 400 Relay, 100 Freestyle, 6 State Meet Qualifiers!
 - Athletes of the Year- Cam Thompson – AA News Football Player of the Year, Matt Moorer – Washtenaw County Track Athlete of the Year, Serena Varner – Washtenaw Country Field Athlete of the Year
 - Girl's sports participation-Fall 106, Winter 62 and Spring 129
 - Boy's sports participation-Fall 149, Winter 89, Spring 127
 - 40% of our students play at least one sport
 - Multi-sport athletes 39.53%
 - Hoping to add Middle School soccer in the future and possibly a bowling team at the High School as well
 - Total athletic revenue \$167,819 for the 2017-2018 school year
 - Numerous graduating athletes moving on the play at the next level in college.
- 6.4 Student Recognition
The High School Boys Swim Team was recognized by the Superintendent as "Students of the Month" for their many accomplishments this year breaking school records.
- 6.5 Strategic Plan-Goal 6 Communication/Marketing
Presented by Mr. McNatt
Organized community events to engage the community as a whole
- Bounce Back to School
 - Super Splitter Tailgate
 - Reading in the Park (3 times; Summer 2018)
 - Movie Night (Summer 2018)
 - LMS Back to School Block Party
- Improve central enrollment process
- Reconfigure enrollment space to be more inviting
 - Ensure proper staffing, especially during peak enrollment times
- 6.6 2017-2018 Budget
Presented by Adam Snapp
The 2017-2018 school year started with at a 12% Fund Balance and we budgeted a to go down to 6% and we are expected to come in at 7.81%

7.1 Superintendent's Report

- All Annual Education Reports are on the school website
- Movie Night on the High School Football Field was a HUGE success! Approximately 350 people showed and we are planning to do another movie in the Fall.
- Middle School Block Party is scheduled for July 31, 2018, from 6-8 p.m. to give our Middle School students something to look forward to over the Summer.
- An educational and information only flier about the 2018 bond project is available for anyone that wishes to have one or share.
- Staffing is being finished and we continue to focus on right sizing the District.
- Middle School NWEA results were OUTSTANDING! Lots of hard work by the students and staff showed in the end of the year result with improvements in all areas.

7.2 Curriculum Report

Presented by Kevin Upton

- The M-STEP testing season is proceeding smoothly. Mr. Upton recognized all of the administrators, building testing coordinators, and staff that have helped to make the testing season as smooth as possible for our students.
- The second round of Summer School Academy invitations are being collected and the elementary Summer School staffing roster is being finalized.
- The NWEA spring testing window opens on 5/14/18.
- All building school improvement teams have submitted their draft plans for the 2018-2019 school year.
- The Washtenaw Title III Consortium will be meeting on 5/30/18 to plan for the 2018-2019 Title III application for grant funds.
- Registration is still open for the Critical Friends Group training sessions. The CFG New Coaches Institute is a 5-day, intensive, hands-on professional development experience. The institute will be geared toward teacher-leaders and other educators who are interested in facilitating a Critical Friends Group; it will also be useful for school leaders who want to hone their facilitative leadership skills and move their school toward becoming a stronger professional learning community. Any educator and administrator that is interested in deepening his or her practice and becoming a more reflective educator will benefit.

7.3 Facilities Report

Phil Bongiorno will not be in attendance, Adam Snapp will be presenting in his absence.

- Bid selected for refinishing of East gym floor, waiting on Board approval. Work to start end of July, completed by August 15th.
- Lighting company scheduled to come out to service the light poles adjacent to Childs, and by the PAC
- HVAC update:
 - Lincoln High School, Childs, Transportation, Brick, and Model – All units online and functioning as of 6/1/2018
 - Lincoln Middle School – controller issues, continue to work with vendors to trouble shoot systems.
 - Bishop – 2 out of 6 units down, motors being replaced this week.
- RAHS Clinic Build Update – Completed
- East Gym Signage Package - Completed
- Central Office Build Update – In process
 - Finished demo and new construction plans for new space for Central Office
 - Demo to begin June 5th scheduled to be completed by July 9th.
- Model Kitchen remodel-working with Washtenaw County Food Division regarding renovation plans and ordering materials and appliances.
- Curb appeal plans
 - Working with Eagle Scout and Nation honor society for the front two main entrances of the high school. Work to be completed before Aug 1st.
 - Working with Childs PTO to clean up the main entrance area.

- 7.4 Public Relations/Marketing Report
Presented by Mr. McNatt
- Drone project to continue with sponsor secured in the amount of \$3,500

8.0 PUBLIC COMMENT

- Lloyd Ingram stated he was proud to be a Lincoln employee and thanked the Board of Education and Superintendent for their support while out of work ill.
- Todd Bos voiced his thoughts about the possible move of the Fine Arts Departments.
- Brian Westphal stated a meeting was held with Mrs. Holden, Mr. Snapp, Mr. Bongiorno and all the heads of the Fine Arts Departments to discuss the space-compromise was made and all parties left the meeting feeling better than before.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
Board Executive Committee met on June 4, 2018, minutes are in the Board packet and Committee will meet again on June 18, 2018.
- 9.2 Board Performance Committee Report
The Board Performance Committee will meet next on June 25, 2018.
- 9.3 Board Planning Committee Report
The Board Planning Committee met on June 11, 2018, to discuss policies 2414, Vol. 32 No. 2 and Technology Update Phase 4.
- 9.4 Board Finance Committee Report
The Board Finance Committee met on June 4, 2018, minutes forthcoming in next Board packet.
- 9.5 Reports and Correspondence
- This is a great time of year at Lincoln! \$6,300,000.00 in scholarships awarded to this year's seniors at honors night.

10.0 NEW BUSINESS

- 10.1 2018-2019 Tax Levy Request
Millage rates have not changed at the advice and recommendation of our advisor from Public Financial Management. Board action was requested due to time sensitive deadline.
- It was moved by LaBombarbe and seconded by Rollins that we approve the 2018-2019 Tax Levy Request as presented.
- Ayes: 7
Nays: 0
Motion carried 7-0
- 10.2 Secondary Breakfast Prices
The current cost to make a meal for breakfast is \$1.54. The district received \$.30 for each paid meal as reimbursement. The district charged a price of \$1.20 as of this current year. The cost to make a meal for breakfast next year is going to be \$1.54, causing an increased cost to the food service fund estimated to be \$4,000 unless the charged price is changed. It is recommended that the district increase the price of breakfast at the secondary buildings to \$1.25 to cover some of these expenses. The district will reevaluate the elementary pricing next year. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.3 Michigan High School Athletics Association (MHSAA) 2018-2019 Resolution
Included in the Board packet was the 2018-2019 MHSAA Membership Resolution, which requires annual adoption. This was presented for information only; Board action will be requested at a subsequent meeting.

- 10.4 2018-2019 Budget
Adam Snapp was available to answer questions and provide additional information. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.5 Food Service Contract Renewal
Lincoln Consolidated Schools entered into a five year contract with Aramark. The renewal of that contract would be good for one year ending June 30, 2019, and may be renewed by mutual agreement for three additional one-year periods, this year being our first renewal. This was presented for information only; Board action will be requested at a subsequent meeting.
- 10.6 Employee Termination
The employee has requested a closed session to discuss the Board of Education's consideration for termination. A roll call vote was necessary and Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Section 8 (a) of the Open meetings Act, I move that we enter closed session for the purpose of discussing employee termination, to return to open session.

A roll call vote was taken. (7:54 p.m.)

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0 (return to Regular Meeting at 8:48 p.m.)

It was moved by LaBombarbe and seconded by Czachorski that we approve the employee termination as presented.

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0

A friendly amended motion adding employee's name was reread calling for an additional roll call vote.

It was moved by LaBombarbe and seconded by Czachorski that we approve the employee termination of Melanie Harner, as presented.

Ayes: 7 Newlon, LaBombarbe, Czachorski,
Williams, VanZomeren, Sparks, Rollins
Nays: 0

Motion carried 7-0

- 10.7 East Gym Floor
The East gym of Lincoln high school is in desperate need of repair. The floor has not been properly maintained over the last 10 years, with temporary measures taken to try to get by year to year. The floor is now at the point where any level of finish that is applied is chipping off and can be easily pulled off with tape. This year the floor was screened and refinished again, however, on two different occasions events were held that caused major damage to the floor. We are now at the point where the floor needs to be sanded down to the bare wood, repainted, sealed, and refinished. It is the recommendation of the Superintendent that we accept the bid from Floor Care Concepts due to being the lowest bid and previous work done in the District with excellent results. This was presented for information only; Board action will be requested at a subsequent meeting.

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting May 14, 2018

11.1.2 Closed Session May 14, 2018

Included in the Board packet are the minutes of the May 14, 2018, Regular Meeting and Closed Session.

It was moved by LaBombarbe and seconded by Newlon that we approve the minutes of the May 14, 2018, Regular Meeting and Closed Session as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.2 Bishop Student Trip

Bishop requested approval for an overnight trip to Camp Storer in November 2018. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Bishop Camp Storer trip as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.3 Teamsters Memorandum of Understanding

A Memorandum of Understanding between the International Brotherhood of Teamsters #214 and the Board of Education addressing fieldtrips and/or extracurricular activity trips has been negotiated. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Teamsters Memorandum of Understanding between the International Brotherhood of Teamsters #214 and the Board of Education as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

11.4 Personnel Transactions Summary

ACTION ITEMS				
Name	Position/Building	Effective Date	Status	Major/Step
Angelina Brown	Paraprofessional/HS	5/18/2018	Resignation	N/A
Katherine Genthner	Teacher/HS	6/30/2018	Resignation	N/A
Sherry Gerlofs	Administrative Assistant/Human Resources	6/30/2018	Retirement	N/A
Deborah Hartsoe	Bus Driver/Transportation	6/15/2018	Retirement	N/A
Patricia Luckscheiter	Teacher/Childs	6/30/2018	Retirement	N/A
Christine Massey	Bus Aide/Transportation	6/14/2018	Retirement	N/A
Elizabeth McClure	Teacher/Bishop	6/30/2018	Retirement	N/A
Diane Overbay Vance	Noon Supervisor	6/1/2018	Resignation	N/A
Diane Russell	Administrative Assistant/Business Office	6/30/2018	Retirement	N/A
Gunther VanHorssen	Teacher/LHS	8/17/2018	Retirement	N/A
Lamanzer Williams-Smith	Bus Driver/Transportation	5/16/2018	Resignation	N/A
Name	Position/Building	Status	Leave End Date	Approved/Not Approved
Jennifer Harless	Paraprofessional/Brick	Leave	6/18/2018	Approved
Lloyd Ingram	Bus Driver/Transportation	Leave	7/10/2018	Approved
Ada Ochoa	Paraprofessional/HS	Leave	6/14/2018	Approved
Olympia Panagoulis	Bus Driver/Transportation	Leave	6/14/2018	Approved

It was moved by LaBombarbe and seconded by Czachorski that we approve the June 11, 2018, Personnel Transactions Summary as presented.

Ayes: 7

Nays: 0

Motion carried 7-0 128

12.0 CLOSED SESSION

12.1 Negotiations

It was necessary to adjourn to closed session to discuss negotiations.

A roll call vote was necessary.

It was moved by LaBombarbe and seconded by Czachorski in pursuant to Section 8 (c) of the Open meetings Act; I move that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 7 VanZomeren, Newlon, Williams, Czachorski, Rollins
 LaBombarbe, Sparks

Nays: 0

Motion carried 7-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 9:12 p.m.

LINCOLN CONSOLIDATED SCHOOLS
June 30, 2018
A Resolution of the Lincoln Consolidated Board of Educator
GENERAL FUND - FISCAL YEAR 2017-18

RESOLVED, that this resolution shall be the general appropriations act of the Lincoln Consolidated School District for Fiscal Year 2017-18: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of 18.0 mills, and unappropriated fund balance be available for appropriations in the GENERAL EDUCATION FUND of Lincoln Consolidated School District for the fiscal year 2017-18 as follows:

	Original Approved Budget with Audited 2017 Beginning Fund Balance	Budget after First Amendment November 2018	Budget after Second Amendment April 2018	Final 17/18 Budget Change June 25, 2018	Projected BUDGET Final 17/18 Budget Amendment June 25, 2018
REVENUE:					
Local	\$ 2,966,000	2,966,000	4,031,275	30,963	4,062,238
State	30,889,599	32,148,296	31,188,296	640,504	31,828,800
Federal	2,447,940	2,939,929	2,939,929	154,380	3,094,309
Incoming Transfers and Other Transactions	6,650,564	7,205,843	7,133,843	(271,353)	6,862,490
Fund Modifications	-	-	-	34,000	34,000
TOTAL REVENUE AND INCOMING TRANSFERS	42,954,103	45,260,068	45,293,343	588,494	45,881,837
FUND BALANCE AS OF JULY 1ST	3,607,754	3,607,754	3,607,754		3,607,754
Less Designated Fund Balance	-	-	-		-
FUND BALANCE AVAILABLE TO APPROPRIATE	3,607,754	3,607,754	3,607,754	-	3,607,754
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	46,561,857	48,867,822	48,901,097	588,494	49,489,591

BE IT FURTHER RESOLVED, that \$47,760,889 of the total available to appropriate in the GENERAL EDUCATION FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Instruction:					
Basic Programs	19,825,358	20,706,649	20,706,649	20,513	20,727,162
Added Needs	8,594,387	8,740,566	8,731,566	(36,589)	8,694,977
Support Services:					
Student services	4,435,053	4,817,990	4,822,990	136,042	4,959,032
Instructional support	830,297	918,036	942,436	149,919	1,092,355
Business/Fiscal administration	921,438	921,438	876,438	(12,521)	863,917
General administration	525,517	519,617	466,617	(117,689)	348,928
Principal administration	1,932,749	1,932,749	1,932,749	(112,704)	1,820,045
Central (services/information management)	1,454,904	1,477,304	1,477,304	89,182	1,566,486
Operations and maintenance	4,059,731	4,059,731	4,047,081	(84,648)	3,962,433
Transportation	2,617,770	2,713,491	2,698,591	159,717	2,858,308
Athletics	738,163	738,163	738,163	74,365	812,528
Community Services	38,629	42,662	42,662	12,056	54,718
TOTAL EXPENDITURES	45,973,996	47,588,396	47,483,246	277,643	47,760,889
Outgoing Transfers and Other Transactions	-	-	-	-	-
TOTAL APPROPRIATED	45,973,996	47,588,396	47,483,246	277,643	47,760,889
Excess Revenues Over (Under) Expenditures	(3,019,893)	(2,328,328)	(2,189,903)	310,851	(1,879,052)
Beginning Fund Balance	5,511,817	5,511,817	5,511,817		5,511,817
Projected Ending Fund Balance	2,491,924	3,183,489	3,321,914	310,851	3,632,765

The non-homestead millage of 18 mills is a subject of the budget hearing and related board action.

I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education

General Appropriations Resolution
For Adoption by the Board of Education
Lincoln Consolidated School District
Food Service Fund Final Budget for the 17/18 Fiscal Year

RESOLVED, that this resolution shall be the general appropriations of the Lincoln Consolidated School District for the fiscal year 2017-2018: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District,

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the FOOD SERVICE FUND of the Lincoln Consolidated School District for the fiscal year 2017-2018 as follows:

REVENUE:	<u>Original</u>	<u>Amendment</u>	<u>Final Budget</u>
Local Revenue	\$ 312,080	\$ (16,630)	\$ 295,450
State Revenue	37,120	(2,120)	35,000
Federal Revenue	860,000	36,000	896,000
Incoming Transfers & Other Transactions	-	-	-
TOTAL REVENUE AND INCOMING TRANSFERS	<u>1,209,200</u>	<u>17,250</u>	<u>1,226,450</u>
FUND BALANCE AS OF JULY 1ST	322,411	-	322,411
Less Appropriated Fund Balance	-	-	-
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>322,411</u>	<u>-</u>	<u>322,411</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$ 1,531,611</u>	<u>\$ -</u>	<u>\$ 1,548,861</u>

BE IT FURTHER RESOLVED, that \$1,186,395 of the total available to appropriate in the FOOD SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:	<u>Original</u>	<u>Amendment</u>	<u>Final Budget</u>
Pupil Support	\$ 127,950	\$ (23,900)	\$ 104,050
Operations/Maintenance	55,445	(10,850)	44,595
Other Services	1,067,800	(105,050)	962,750
Capital outlay	-	75,000	75,000
TOTAL EXPENDITURES	<u>1,251,195</u>	<u>(64,800)</u>	<u>1,186,395</u>
Outgoing Transfers/Fund Modifications	-	-	-
TOTAL APPROPRIATED	<u>1,251,195</u>	<u>-</u>	<u>1,186,395</u>
FUND BALANCE - Non-Spendable	-	-	-
FUND BALANCE - Restricted	280,416	-	362,466
TOTAL FUND BALANCE ENDING JUNE 30th	<u>\$ 280,416</u>	<u>\$ -</u>	<u>\$ 362,466</u>

I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education

General Appropriations Resolution
For Adoption by the Board of Education
Lincoln Consolidated School District
Community Service Fund Final Budget for the 17/18 Fiscal Year

RESOLVED, that this resolution shall be the general appropriations of the Lincoln Consolidated School District for the fiscal year 2017-2018: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District,

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the COMMUNITY SERVICE FUND of the Lincoln Consolidated School District for the fiscal year 2017-2018 as follows:

REVENUE:	Original	Amendment	Final
Local Revenue	\$ 245,000	\$ 9,516	\$ 254,516
State Revenue	-		-
Federal Revenue	-		-
Incoming Transfers & Other Transactions	-		-
	245,000	9,516	254,516
TOTAL REVENUE AND INCOMING TRANSFERS			
FUND BALANCE AS OF JULY 1ST	113,399		113,399
Less Appropriated Fund Balance	-		-
FUND BALANCE AVAILABLE TO APPROPRIATE	113,399		113,399
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$ 358,399		\$ 367,915

BE IT FURTHER RESOLVED, that \$236,807 of the total available to appropriate in the COMMUNITY SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:	Original	Amendment	Final
Salaries	\$ 90,000	\$ (4,500)	\$ 85,500
Benefits	31,000	32	31,032
Purchase Services	60,000	(13,900)	46,100
Supplies & Other	45,000	(4,825)	40,175
Outgoing Transfers/Fund Modifications	-	34,000	34,000
	226,000	10,807	236,807
TOTAL EXPENDITURES			
FUND BALANCE - Non-Spendable	-		-
FUND BALANCE - Restricted	132,399		131,108
TOTAL FUND BALANCE ENDING JUNE 30th	\$ 132,399		\$ 131,108

I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education

LINCOLN CONSOLIDATED SCHOOLS
June 30, 2018
A Resolution of the Lincoln Consolidated Board of Education
GENERAL FUND - FISCAL YEAR 2018-19

RESOLVED, that this resolution shall be the general appropriations act of the Lincoln Consolidated School District for Fiscal Year 2018-19: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of 18.0 mills, and unappropriated fund balance be available for appropriations in the GENERAL EDUCATION FUND of Lincoln Consolidated School District for the fiscal year 2018-19 as follows:

	Original Approved Budget with Audited 2017 Beginning Fund Balance	Budget after First Amendment November 2018	Budget after Second Amendment April 2018	Final 17/18 Budget Change June 25, 2018	Final 17/18 Budget Amendment June 25, 2018	Proposed 18/19 Budget June 25, 2018
REVENUE:						
Local	\$ 2,966,000	\$ 2,966,000	\$ 4,031,275	\$ 30,963	\$ 4,062,238	\$ 4,030,100
State	30,889,599	32,148,296	31,188,296	640,504	31,828,800	31,346,362
Federal	2,447,940	2,939,929	2,939,929	154,380	3,094,309	2,513,383
Incoming Transfers and Other Transactions	6,650,564	7,205,843	7,133,843	(271,353)	6,862,490	7,052,932
Fund Modifications	-	-	34,000	34,000	34,000	14,000
TOTAL REVENUE AND INCOMING TRANSFERS	42,954,103	45,260,068	45,327,343	588,494	45,881,837	44,956,777
FUND BALANCE AS OF JULY 1ST	5,511,817	5,511,817	5,511,817	-	5,511,817	3,632,765
Less Designated Fund Balance	-	-	-	-	-	-
FUND BALANCE AVAILABLE TO APPROPRIATE	5,511,817	5,511,817	5,511,817	-	5,511,817	3,632,765
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	48,465,920	50,771,885	50,839,160		51,393,654	48,589,542

BE IT FURTHER RESOLVED, that \$46,047,026 of the total available to appropriate in the GENERAL EDUCATION FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Instruction:						
Basic Programs	19,825,358	20,706,649	20,706,649	20,513	20,727,162	20,375,625
Added Needs	8,594,387	8,740,566	8,731,566	(36,589)	8,694,977	8,353,570
Support Services:						
Student services	4,435,053	4,817,990	4,822,990	136,042	4,959,032	4,613,279
Instructional support	830,297	918,036	942,436	149,919	1,092,355	1,246,907
Business/Fiscal administration	921,438	921,438	876,438	(12,521)	863,917	839,949
General administration	525,517	519,617	466,617	(117,689)	348,928	448,506
Principal administration	1,932,749	1,932,749	1,932,749	(112,704)	1,820,045	1,993,918
Central (services/information management)	1,454,904	1,477,304	1,477,304	89,182	1,566,486	1,329,843
Operations and maintenance	4,059,731	4,059,731	4,047,081	(84,648)	3,962,433	3,603,427
Transportation	2,617,770	2,713,491	2,698,591	159,717	2,858,308	2,387,995
Athletics	738,163	738,163	738,163	74,365	812,528	785,003
Community Services	38,629	42,662	42,662	12,056	54,718	69,004
TOTAL EXPENDITURES	45,973,996	47,588,396	47,483,246	277,643	47,760,889	46,047,026
Outgoing Transfers and Other Transactions	-	-	-	-	-	-
TOTAL APPROPRIATED	45,973,996	47,588,396	47,483,246	277,643	47,760,889	46,047,026
Excess Revenues Over (Under) Expenditures	(3,019,893)	(2,328,328)	(2,155,903)		(1,879,052)	(1,090,249)
Beginning Fund Balance	5,511,817	5,511,817	5,511,817	-	5,511,817	3,632,765
Projected Ending Fund Balance	\$ 2,491,924	\$ 3,183,489	\$ 3,355,914	\$ -	\$ 3,632,765	\$ 2,542,516

The non-homestead millage of 18 mills is a subject of the budget hearing and related board action.

I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education

**General Appropriations Resolution
For Adoption by the Board of Education
Lincoln Consolidated School District
Food Service Fund Proposed Budget for the 18/19 Fiscal Year**

RESOLVED, that this resolution shall be the general appropriations of the Lincoln Consolidated School District for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District,

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the FOOD SERVICE FUND of the Lincoln Consolidated School District for the fiscal year 2018-2019 as follows:

REVENUE:	<u>Original</u>
Local Revenue	\$ 254,500
State Revenue	35,000
Federal Revenue	880,000
Incoming Transfers & Other Transactions	<u>-</u>
TOTAL REVENUE AND INCOMING TRANSFERS	<u>1,169,500</u>
FUND BALANCE AS OF JULY 1ST	362,466
Less Appropriated Fund Balance	-
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>362,466</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$ 1,531,966</u>

BE IT FURTHER RESOLVED, that \$1,265,830 of the total available to appropriate in the FOOD SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:	<u>Original</u>
Pupil Support	\$ 104,050
Operations/Maintenance	73,595
Other Services	1,048,185
Capital outlay	40,000
TOTAL EXPENDITURES	<u>\$ 1,265,830</u>
Outgoing Transfers/Fund Modifications	<u>-</u>
TOTAL APPROPRIATED	<u>1,265,830</u>
FUND BALANCE - Non-Spendable	-
FUND BALANCE - Restricted	<u>266,136</u>
TOTAL FUND BALANCE ENDING JUNE 30th	<u>\$ 266,136</u>

I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education

**General Appropriations Resolution
For Adoption by the Board of Education
Lincoln Consolidated School District
Community Service Fund Proposed Budget for the 18/19 Fiscal Year**

RESOLVED, that this resolution shall be the general appropriations of the Lincoln Consolidated School District for the fiscal year 2018-2019: A resolution to make appropriations; and to provide for the disposition of all income received by the Lincoln Consolidated School District,

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **COMMUNITY SERVICE FUND** of the Lincoln Consolidated School District for the fiscal year 2018-2019 as follows:

REVENUE:	<u>Original Budget</u>
Local Revenue	\$ 254,451
State Revenue	-
Federal Revenue	-
Incoming Transfers & Other Transactions	-
TOTAL REVENUE AND INCOMING TRANSFERS	<u>254,451</u>
FUND BALANCE AS OF JULY 1ST	131,108
Less Appropriated Fund Balance	-
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>131,108</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u><u>\$ 385,559</u></u>

BE IT FURTHER RESOLVED, that \$242,676 of the total available to appropriate in the **COMMUNITY SERVICE FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:	<u>Proposed Budget</u>
Salaries	\$ 90,245
Benefits	31,018
Purchase Services	41,866
Supplies & Other	65,547
TOTAL EXPENDITURES	<u>228,676</u>
Outgoing Transfers/Fund Modifications	14,000
TOTAL APPROPRIATED	<u>242,676</u>
FUND BALANCE - Non-Spendable	-
FUND BALANCE - Restricted	142,883
TOTAL FUND BALANCE ENDING JUNE 30th	<u><u>\$ 142,883</u></u>


I certify that the foregoing resolution was duly adopted by the LINCOLN CONSOLIDATED SCHOOL DISTRICT Board of Directors at a properly noticed open meeting held on the 25th day of June, 2018, at which meeting a quorum was present.

By: _____
Jennifer LaBombarbe, Secretary
Lincoln Board of Education



John E. Roberts, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • MHSAA.com

TO: Superintendents of Schools
FROM: John E. Roberts, Executive Director 
DATE: May, 2018
SUBJECT: 2018-19 Membership – **Take Action Now!**

Unlike classroom courses of our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules, for the orderly administration of an interscholastic athletic program, which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed are two copies of the MHSAA Membership Resolution for the year August 1, 2018 through July 31, 2019. A copy describing essential eligibility requirements in PDF format may be downloaded from the Administrators page of MHSAA.com.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its board of education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1). A lapse in membership, even though for only a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts, which wish their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (September 28), your district's schools may not enter MHSAA post-season tournaments during 2018-19.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules that are especially designed for students of that age and educational programs of that level. In order to assure compatible philosophies and equitable opportunities and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to also become MHSAA member schools if they are not already.

(over)

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments, and it obligates your administration and board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed, is a copy of the minutes of the MHSAA Representative Council Meeting held May 6-7, 2018. Regulation CHANGES as indicated in the minutes will be published in the 2018-19 *Handbook*, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Please review the minutes of the Representative Council's Dec. 1, 2017 and March 23, 2018 meetings where other changes for 2018-19 were developed. Minutes, and a summary of Representative Council Action can be found on the Administrators page on MHSAA.com.

Thank you for your cooperation with these first procedures for the 2018-19 year of inter-scholastic athletics, which we will try our very hardest to make the very best experience possible.

New Transfer Rule

A new sport-specific transfer rule has been adopted, the full effects of which will be felt during the 2019-20 school year. The revised rule means a transfer student has

- immediate eligibility in a sport not played the previous season for that sport and (unless one of the 15 Exceptions apply)
- no eligibility for the upcoming season in a sport actually played the previous season in that sport.

Students' sport participation during the 2018-19 school year will determine their eligibility for 2019-20 should they transfer schools and not meet one of the 15 stated Exceptions. This rule applies to high school students only.

Schools should inform students prior to participation in a scrimmage or game of this new rule impacting transfer students. Distribute the update MHSAA Student Eligibility brochure to all students. (Available on MHSAA.com)

Schools may join the MHSAA beginning with the 6th grade level

Schools which join the MHSAA at the 6th grade level, may not only sponsor teams for 6th grade with MHSAA services (including catastrophic accident insurance and concussion care gap insurance), they may also allow 6th graders to participate with 7th and 8th graders in individual sports (bowling, cross country, track & field, swimming & diving, tennis and wrestling) and with league approval in team sports (MHSAA Executive Committee approval is not required in either case.)

Superintendents, principals and athletic directors should discuss 6th grade participation at the local and league level prior to completing the 2018-19 MHSAA Membership Resolution.

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2018 — through July 31, 2019

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2018-19 must be listed on the back of this form)

_____ City of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2018 and shall remain effective until July 31, 2019, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2018,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2018-19

Agenda Item
1.5
June 25, 2018

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Member Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

*If the 6th graders are in a separate building, and participating with the 7th and 8th graders, the 6th grade school building must be listed as an MHSAA member school.

1. _____

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: _____

Provide anticipated 2018-19 6th-Grade Enrollment: _____

- **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
- **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
- **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

2. _____

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: _____

Provide anticipated 2018-19 6th-Grade Enrollment: _____

- **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
- **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
- **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

3. _____

Name of Junior High/Middle School

Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____

Provide anticipated 2018-19 7th- and 8th-Grade Enrollment: _____

Provide anticipated 2018-19 6th-Grade Enrollment: _____

- **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
- **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
- **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

AGREEMENT PAGE – FSMC Contract Renewal

This bidder certified that he/she shall operate in accordance with all applicable State and Federal laws and regulations.

This solicitation/contract, attachments, and the RFP proposal of the successful bidder, with addenda, if any, constitute the entire agreement between the SFA and FSMC. The parties shall not execute any additional contractual documents pertaining to this RFP, except as permitted by applicable law.

This Agreement shall be in effect for one year and may be renewed by mutual agreement for three (3) additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.

Date of Original Contract:

July 1, 2017

Contract Renewal Year:

1 2 3 4

ATTEST:

SCHOOL FOOD AUTHORITY:

Signature of Witness for SFA

Signature of SFA Representative


Sean McNatt
Name

Superintendent
Title

Date

ATTEST:

**FOOD SERVICE
MANAGEMENT COMPANY:**



Signature of Witness for FSMC

Brian C Hicks
Signature of FSMC Representative

Brian Hicks
Name

Vice President
Title

5/16/18
Date

**AMENDMENT NO. 1 TO
REQUEST FOR PROPOSAL/CONTRACT**

This Amendment (this "Amendment") is made effective as of the 1st day of July, 2018, by and between Lincoln Consolidated Schools ("SFA") and Aramark Educational Services, LLC ("FSMC").

WHEREAS, SFA and FSMC entered into a Request for Proposal/Contract effective July 1, 2017 (the "Agreement"), pursuant to which FSMC provides food service management services; and

WHEREAS, effective July 1, 2018, SFA and FSMC desire to enter into this Amendment in order to renew the Agreement for a period of one (1) year, to adjust the equivalent factor and fees set forth in the Agreement, and to eliminate the .

NOW THEREFORE, SFA and Aramark desire to amend the Agreement, as follows:

1. The Agreement is hereby renewed for the period beginning July 1, 2018 and ending June 30, 2019.
2. FSMC Guarantee. Paragraph D of Section XXVII under Standard Terms and Conditions of the Agreement is hereby deleted in its entirety.


In all other respects, the Agreement shall remain in full force and effect. This Amendment shall be attached to, and become a part of, the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first above written.

LINCOLN CONSOLIDATED SCHOOLS

ARAMARK EDUCATIONAL SERVICES, LLC

By: _____
Sean McNatt
Superintendent

By:  _____
Brian Hicks
Vice President

Lincoln Consolidated Schools
School District Name

July 1, 2017
Date of Original Contract

81070
District Number

Year of Renewal (circle) ① 2 3 4

Contract Renewal Agreement - FSMC Fixed Price Contract

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning July 1, 2018, and ending June 30, 2019. The terms and conditions of the original contract are applicable to the contract renewal.

The bidder shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal.

Price Per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received.

RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES

	2017/18 Rate	2018/19 Rate	Percentage Change/Increase**
1. Reimbursable Breakfasts	1. <u>\$1.5000</u>	1. <u>\$1.5375</u>	1. <u>2.50%</u>
2. Reimbursable Lunches*	2. <u>\$2.8161</u>	2. <u>\$2.8865</u>	2. <u>2.50%</u>
3. A la Carte Meal Equivalents*	3. <u>\$2.8161</u>	3. <u>\$2.9482</u>	3. <u>4.69%</u>
4. Management Fee Per Meal (Breakfasts and Lunches) and Meal Equivalent (A la Carte)	4. _____	4. _____	4. _____
5. Equivalent Meal Factor	5. <u>\$3.3900</u>	5. <u>\$3.4625</u>	5. <u>2.14%</u>
6. Special Milk	6. _____	6. _____	6. _____
7. At Risk Suppers*	7. _____	7. _____	7. _____
8. After School Snacks	8. <u>\$0.8500</u>	8. <u>\$0.8712</u>	8. <u>2.49%</u>
9. Advance Payment, if any (flat amount)	9. _____	9. _____	9. _____

*Rates must be the same.

**Percentage increase must not exceed the allowable increase established in the original contract.

By submission of this proposal, the FSMC certifies that, in the event it receives a renewal award under this solicitation, the FSMC shall operate in accordance with all applicable program laws and regulations. This agreement shall not exceed one year.

Signed: *Ben C. Hillis*
Food Management Company Representative

5/16/18
Date

Vice President
Title

Acceptance of Contract Renewal Agreement

Signed: _____
School Food Authority Representative

Date

Superintendent
Title

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check for Excluded Parties on the System for Award Management at <https://www.sam.gov/portal/public/SAM/>.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY,
AND VOLUNTARY EXCLUSION - LOWER TIER COVERED
TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 7 CFR Part 3017, Subpart C, Responsibilities of Participants Regarding Transactions.

(Please read instructions on next page before completing Certification.)

The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Aramark Educational Services, LLC
Organization Name

Lincoln Consolidated Schools
Award Number or Project Name

Brian Hicks, Vice President

Name(s) and Titles(s) of Authorized Representatives(s)

Brian C Hicks
Signature(s)

5/16/18
Date

CLEAN AIR AND WATER CERTIFICATE

Applicable if the contract exceeds \$100,000 or the Contracting Officer has determined that the orders under an indefinite quantity contract in any one year will exceed \$100,000 or a facility to be used has been the subject of a conviction under the Clean Air Act (41 U.S.C. 1857c-8(c)(1) or the Federal Water Pollution Control Act 33 1319(d) and is listed by EPA or the contract is not otherwise exempt. Both the School Food Authority (SFA) and Vended School Meals Company (offeror) shall execute this Certificate.

Aramark Educational Services, LLC
Name of Vended School Meals Company

Lincoln Consolidated Schools
Name of School Food Authority

THE VENDED SCHOOL MEALS COMPANY AGREES AS FOLLOWS:

To comply with all the requirements of Section 114 of the Clean Air Act, as amended (41 U.S.C. 1857, et seq., as amended by Public Law 91-604) and Section 308 of the Federal Water Pollution Control Act (33 U.S.C. 1251, et seq., as amended by Public Law 92-500), respectively, relating to inspection, monitoring, entry, reports, and information as well as other requirements specified in Section 114 and Section 308 of the Clean Air Act and the Water Act, respectively, and all regulations and guidelines issued thereunder before the award of this contract.

That no portion of the work required by this prime contract will be performed in a facility listed on the Environmental Protection Agency (EPA) List of Violating Facilities on the date when this contract was awarded unless and until the EPA eliminates the name of such facility or facilities from such listing.

To use his/her best efforts to comply with clean air standards and clean water standards at the facilities in which the contract is being performed.

To insert the substance of the provisions of this clause in any nonexempt subcontract, including this paragraph.

THE TERMS IN THIS CLAUSE HAVE THE FOLLOWING MEANINGS:

The term "Air Act" means the Clean Air Act, as amended (41 U.S.C. 1957 et seq., as amended by Public Law 91-604).

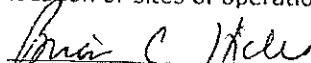
The term "Water Act" means Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq., as amended by Public Law 92-500).

The term "Clean Air Standards" means any enforceable rules, regulations, guidelines, standards, limitations, orders, controls, prohibitions, or other requirements which are contained in, issued under, or otherwise adopted pursuant to the Air Act or Executive Order 11738, an applicable implementation plan as described in section 110(d) of the Clean Air Act (42 U.S.C. 1957c-5(d)), an approved implementation procedure or plan under Section 111(c) or Section 111(d), respectively, of the Air Act (42 U.S.C. 1857c-6(c) or (d)), or approved implementation procedure under Section 112(d) of the Air Act (42 U.S.C. 1857c-7(d)).

The term "Clean Air Standards" means any enforceable limitation, control, condition, prohibition, standard, or other requirement which is promulgated pursuant to the Water Act or contained in a permit issued to a discharger by the Environmental Protection Agency or by a State under an approved program, as authorized by Section 402 of the Water Act (33 U.S.C. 1342) or by local government to ensure compliance with pretreatment regulations as required by Section 307 of the Water Act (33 U.S.C. 1317).

The term "Compliance" means compliance with clean air or water standards. Compliance shall also mean compliance with a schedule or plan ordered or approved by a court of competent jurisdiction, the Environmental Protection Agency or an Air or Water Pollution Control Agency in accordance with the requirements of the Air Act or Water Act and regulations issued pursuant thereto.

The term "facility" means any building, plant, installation, structure, mine, vessel, or other floating craft, location or sites of operations, owned, leased, or supervised by the Vended School Meals Company.


Signature of Vended School Meals
Company's Authorized Representative

Vice President
Title

5/16/18
Date

NOTICE TO APPLICANTS – CERTIFICATION/DISCLOSURE REQUIREMENTS RELATED TO LOBBYING

Section 319 of Public Law 101-121 (31 U.S.C.), signed into law on October 23, 1989, imposes new prohibitions and requirements for disclosure and certification related to lobbying on recipients of Federal contracts, grants, cooperative agreements, and loans. Certain provisions of the law also apply to Federal commitments for loan guarantees and insurance; however, it provides exemptions for Indian tribes and tribal organizations.

Effective December 23, 1989, current and prospective recipients (and their subtier contractors and/or subgrantees) will be prohibited from using Federal funds, other than profits from a Federal contract, for lobbying Congress and any Federal agency in connection with the award of a particular contract, grant, cooperative agreement, or loan. In addition, for each award action in excess of \$100,000 (or \$150,000 for loans) on or after December 23, 1989, the law requires recipients and their subtier contractors and/or subgrantees to: (1) certify that they have neither used nor will use any appropriated funds for payment to lobbyists; (2) disclose the name, address, payment details, and purpose of any agreements with lobbyists whom recipients or their subtier contractors or subgrantees will pay with profits or **nonappropriated** funds on or after December 23, 1989; and (3) file quarterly updates about the use of lobbyists if material changes occur in their use. The law establishes civil penalties for noncompliance.

If you are a current recipient of funding or have an application, proposal, or bid pending as of December 23, 1989, the law will have the following immediate consequences for you:

- You are prohibited from using appropriated funds (other than profits from Federal contracts) on or after December 23, 1989, for lobbying Congress and any Federal agency in connection with a particular contract, grant, cooperative agreement or loan;
- You are required to execute the attached certification at the time of submission of an application or before any action in excess of \$100,000 is awarded; and
- You will be required to complete the lobbying disclosure form if the disclosure requirements apply to you.

Regulations implementing Section 319 of Public Law 101-121 have been published an Interim Final Rule by the Office of Management and Budget as Part III of the February 26, 1990, **Federal Register** (pages 6736-6746).

CERTIFICATION REGARDING LOBBYING – CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

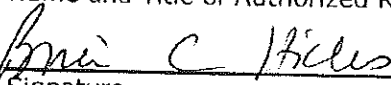
The undersigned certifies, to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of any Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<u>Aramark Educational Services, LLC</u> Organization Name	<u>Lincoln Consolidated Schools</u> Award Number or Project Name
<u>Brian Hicks, Vice President</u> Name and Title of Authorized Representative	
<u></u> Signature	<u>5/16/18</u> Date

CERTIFICATION OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Lincoln Consolidated Schools Request For Proposal (the "RFP") or contract renewal, hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the

"Act"), and that in the event the Company is awarded a contract or a contract renewal by the Lincoln Consolidated Schools as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Lincoln Consolidated Schools investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

Aramark Educational Services, LLC
Name of Company

Brian Hicks, Vice President
Name and Title of Authorized Representative

Brian C Hicks
Signature

5/12/18
Date

Lincoln Consolidated Schools
Building Deposit Pickup Receipt(DPR)

Building Childs

Date 5/16/2018

Deposits:

Group/T&A #	Bag #	Amount	Note
905/3rd grade	KK34853715	\$ 700.00	Lansing Payment
905/3rd grade	NA	\$1,930.00	Lansing Payment
914/Childs FT	KK34853687	\$ 335.72	Field Trip

Picked up by: [Signature]

Date: 5/18/18

Please have this form completed prior to courier arriving.
Fax to business office after signed off by courier. 484-1212
Save for your records.

6/1/18

Board opening - East Gym floor

1. Varsity Flooring $\frac{\text{AMT}}{\$10,950}$
2. Floor Care Concepts # 32,823
3. Cedar Creek Flooring # 35,000

Attendees

- Helen Snapp
- Fred Benjamin

Lincoln Consolidated Schools BID SUBMISSION FORM

Lincoln High School \$ 35,000.00

Number of days to complete project, 12 days

Bidding Firm Name Cedar Creek Flooring

Address 7350 Cedar Creek Rd City Delton State MI Zip 49046

Terms 30 days

Telephone number (269) 623-5818 Fax number (269) 623-2794

The undersigned, representing bidding firm, does by his/her signature affirm that he/she has read and understands all terms and conditions of this document. Further, that he/she will abide by these terms and all applicable state, federal, and local laws and National Fire Protection Act 101 – Life Safety Code.

Cynthia Milligan
Representative Name (please print)
Cynthia Milligan Vice President
Signature & Title of Representative

List comments, conditions, or exceptions to bid:

AGREEMENTS:

The undersigned understands that the District reserves the right to reject any and all bids and to waive informalities and irregularities in bidding.

District also reserves the right to hold bids for a period of 60 days from bid opening date.

The District reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informality therein. If in the District's opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Lincoln Consolidated Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plan and specifications.

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the Lincoln Consolidated Schools, and that there are no principals, officers, agents, employees, or representatives of this firm that have a any business or personal relationships with any other companies or person that could be considered as a conflict of interest of potential conflict of interest to Lincoln Consolidated Schools, pertained to any and all work or services to be performed as a result of this request and any resulting contract with Lincoln Consolidated Schools.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Name, title, and signature of individual duly authorized to execute contracts:

Name: Cynthia Milligan

Title: Vice President

Signature: Cynthia Milligan

Cedar Creek Flooring Reference List

Carman Ainsworth Schools – Installation, sanding and finishing

Marc Cavatt

(810) 241-2587

Kearsley Public Schools – Sanding and refinishing

Paul Gaudard

(810) 591-5037

Pioneer Construction

Mark Anthony – Installation, sanding and refinishing

((616) 247-6966

Zone of Northern Indiana – Installation, sanding and refinishing

Ted Hayden

(547) 780-2638

Roseville Community Schools

Jon Steenland

(586) 915-8921

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of Cedar Creek Flooring (the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), and the requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement or RFP documentation for Sanding/Refinishing gym floor, hereby represent and warrant, except as provided below, that (the Bidder's Company/Business is in full and unconditional compliance with Public Act 517 of 2012 MCL, and is not an Iran Linked Business.

Conditional Effect 129.316 Sec. 6: The provisions of this Act are effective only if Iran is a State sponsor of terror as defined under section 2 of the divestment from terror Act, 2008 PA 234, MCL 129.292.

BIDDER: Cedar Creek Flooring

By: [Signature]

Its: CM

STATE OF MICHIGAN)
COUNTRY OF WASHTENAW)

This instrument was acknowledged before me on the 29 day of May, 20 18
By

TANA C HARDY
Notary Public, State of Michigan
County Of Barry
My Commission Expires 12-11-2022
Acting in the County of Barry

[Signature]
Notary Public

Barry County, Michigan

My Commission Expires: 12-11-2022

Acting in the County of: Barry

**CERTIFICATION OF ELIGIBILITY BY BIDDER
IRAN ECONOMICS SANCTIONS ACT**

The undersigned, the owner or authorized officer of Cedar Creek Flooring
(the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), and the
requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement
or RFP documentation for Sanding/Refinishing gym floor, hereby represent and warrant, except
as provided below, that (the Bidder's Company/Business is in full and unconditional compliance
with Public Act 517 of 2012 MCL, and is not an Iran Linked Business.

Conditional Effect 129.316 Sec. 6: The provisions of this Act are effective only if Iran is a State
sponsor of terror as defined under section 2 of the divestment from terror Act, 2008 PA 234,
MCL 129.292.

BIDDER: Cedar Creek Flooring

By: Cynthia M. Hagan

Its: cm

STATE OF MICHIGAN)
COUNTRY OF WASHTENAW)

This instrument was acknowledged before me on the 29 day of May, 20 18,
By

Tana C Hardy
Notary Public

Barry County, Michigan

My Commission Expires: 12-11-2022

Acting in the County of: Barry

Tana C Hardy
TANA C HARDY
Notary Public, State of Michigan
County Of Barry
My Commission Expires 12-11-2022
Acting in the County of Barry

Lincoln Consolidated Schools BID SUBMISSION FORM

Lincoln High School \$ ~~40,950.00~~ 40,950.00

Number of days to complete project, 24

Bidding Firm Name Varsity Flooring, Inc

Address 13072 Avalon Dr City Shelby Twp State MI Zip 48315

net 30

Terms _____

Telephone number 586 929 0680 Fax number 586 868 0933

The undersigned, representing bidding firm, does by his/her signature affirm that he/she has read and understands all terms and conditions of this document. Further, that he/she will abide by these terms and all applicable state, federal, and local laws and National Fire Protection Act 101 – Life Safety Code.

Pete Agnello
Representative Name (please print)

[Signature]
Signature & Title of Representative

List comments, conditions, or exceptions to bid:

AGREEMENTS:

The undersigned understands that the District reserves the right to reject any and all bids and to waive informalities and irregularities in bidding.

District also reserves the right to hold bids for a period of 60 days from bid opening date.

The District reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informality therein. If in the District's opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Lincoln Consolidated Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plan and specifications.

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law, and can result in fines, prison sentences, and civil damage awards.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the Lincoln Consolidated Schools, and that there are no principals, officers, agents, employees, or representatives of this firm that have a any business or personal relationships with any other companies or person that could be considered as a conflict of interest of potential conflict of interest to Lincoln Consolidated Schools, pertained to any and all work or services to be performed as a result of this request and any resulting contract with Lincoln Consolidated Schools.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Name, title, and signature of individual duly authorized to execute contracts:

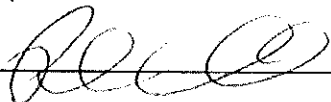
Name:

Pete Agnello

Title:

Pres

Signature:



AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of Varsity Flooring, Inc.

(the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), and the requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement or RFP documentation for Sanding/Refinishing gym floor, hereby represent and warrant, except as provided below, that (the Bidder's Company/Business is in full and unconditional compliance with Public Act 517 of 2012 MCL, and is not an Iran Linked Business.

Conditional Effect 129.316 Sec. 6: The provisions of this Act are effective only if Iran is a State sponsor of terror as defined under section 2 of the divestment from terror Act, 2008 PA 234, MCL 129.292.

BIDDER: Varsity Flooring, Inc.

By: [Signature]

Its: [Signature]

STATE OF MICHIGAN)
COUNTRY OF WASHTENAW)

This instrument was acknowledged before me on the 25 day of May, 20 18,
By

[Signature]
Notary Public

Macomb County, Michigan

My Commission Expires: 5-24-2023

Acting in the County of: Macomb

Lincoln Consolidated Schools BID SUBMISSION FORM

Lincoln High School \$ 32,823.90

Number of days to complete project, 5 weeks

Floor Care Concepts

Bidding Firm Name

3714 Buchanan Ave SW Wyoming WY 84528

Address

City

State

Zip

30 net

Terms

616 247 3855

616 365 5202

Telephone number

Fax number

The undersigned, representing bidding firm, does by his/her signature affirm that he/she has read and understands all terms and conditions of this document. Further, that he/she will abide by these terms and all applicable state, federal, and local laws and National Fire Protection Act 101 – Life Safety Code.

Lance Little

Representative Name (please print)

[Signature] Operations Manager

Signature & Title of Representative

List comments, conditions, or exceptions to bid:

None

- Voluntary Att. Upgrade to Varsity Court gym finish and 3 coats of seal
ADD: \$4688.⁰⁰

AGREEMENTS:

The undersigned understands that the District reserves the right to reject any and all bids and to waive informalities and irregularities in bidding.

District also reserves the right to hold bids for a period of 60 days from bid opening date.

The District reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informality therein. If in the District's opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reason of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Lincoln Consolidated Schools to furnish products and/or services, in strict accordance with this proposal, bid documents and all pertinent portions of plan and specifications.

My signature certifies that the proposal as submitted complies with all Terms and Conditions as set forth in this RFP.

My signature also certifies that the accompanying proposal is not the result of, or affected by, any unlawful act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud. Furthermore, I understand that fraud and unlawful collusion are crimes under Federal Law, and can result in fines, prison sentences, and civil damage awards.

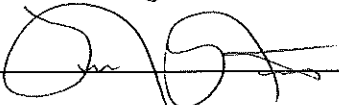
My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the Lincoln Consolidated Schools, and that there are no principals, officers, agents, employees, or representatives of this firm that have a any business or personal relationships with any other companies or person that could be considered as a conflict of interest of potential conflict of interest to Lincoln Consolidated Schools, pertained to any and all work or services to be performed as a result of this request and any resulting contract with Lincoln Consolidated Schools.

I hereby certify that I am authorized to sign as a Representative for the Firm:

Name, title, and signature of individual duly authorized to execute contracts:

Name: Lance Lutke

Title: Operations Manager

Signature: 

**CERTIFICATION OF ELIGIBILITY BY BIDDER
IRAN ECONOMICS SANCTIONS ACT**

The undersigned, the owner or authorized officer of Floor Care Concepts

(the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), and the requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement or RFP documentation for Sanding/Refinishing gym floor, hereby represent and warrant, except as provided below, that (the Bidder's Company/Business is in full and unconditional compliance with Public Act 517 of 2012 MCL, and is not an Iran Linked Business.

Conditional Effect 129.316 Sec. 6: The provisions of this Act are effective only if Iran is a State sponsor of terror as defined under section 2 of the divestment from terror Act, 2008 PA 234, MCL 129.292.

BIDDER: Floor Care Concepts

By: Lance Lutke

Its: Operations Manager

STATE OF MICHIGAN)
COUNTRY OF WASHTENAW)

This instrument was acknowledged before me on the 1st day of June, 20 18.
By

BRADLEY G ORSZULA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF BARRY
My Commission Expires 04/14/2022
Acting in the County of _____

Bradley G Orszula
Notary Public

Barry County, Michigan

My Commission Expires: 04-14-2022

Acting in the County of: Kent

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of Floor Care Concepts

(the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), and the requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement or RFP documentation for Sanding/Refinishing gym floor, hereby represent and warrant, except as provided below, that (the Bidder's Company/Business is in full and unconditional compliance with Public Act 517 of 2012 MCL, and is not an Iran Linked Business.

Conditional Effect 129.316 Sec. 6: The provisions of this Act are effective only if Iran is a State sponsor of terror as defined under section 2 of the divestment from terror Act, 2008 PA 234, MCL 129.292.

BIDDER: Floor Care Concepts

By: Lance Lutke

Its: Operations Manager

STATE OF MICHIGAN)
COUNTRY OF WASHTENAW)

This instrument was acknowledged before me on the 1st day of June, 20 18,
By

BRADLEY G ORSZULA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF BARRY
My Commission Expires 04/14/2022
Acting in the County of _____

[Signature]
Notary Public

Barry County, Michigan

My Commission Expires 04-14-2022

Acting in the County of: Kent

Lincoln Consolidated Schools
8970 Whittaker Road
Ypsilanti, MI 48197

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of Floor Care Concepts (the "Bidder"), pursuant to the familial disclosure requirement provided in the Lincoln Consolidated Schools (the "School District") advertisement of the construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) and any employee of Lincoln Consolidated Schools and any member of the Board of Education of the School District.

List any Familial Relationships:

NONE

BIDDER:

Floor Care Concepts

By: Lance Lutke

Its: Operations Manager

Date: 3-8-2018

STATE OF Michigan
COUNTY OF Barry)ss.

This instrument was acknowledged before me on the 1st day of June, 2018,
by Lance Lutke

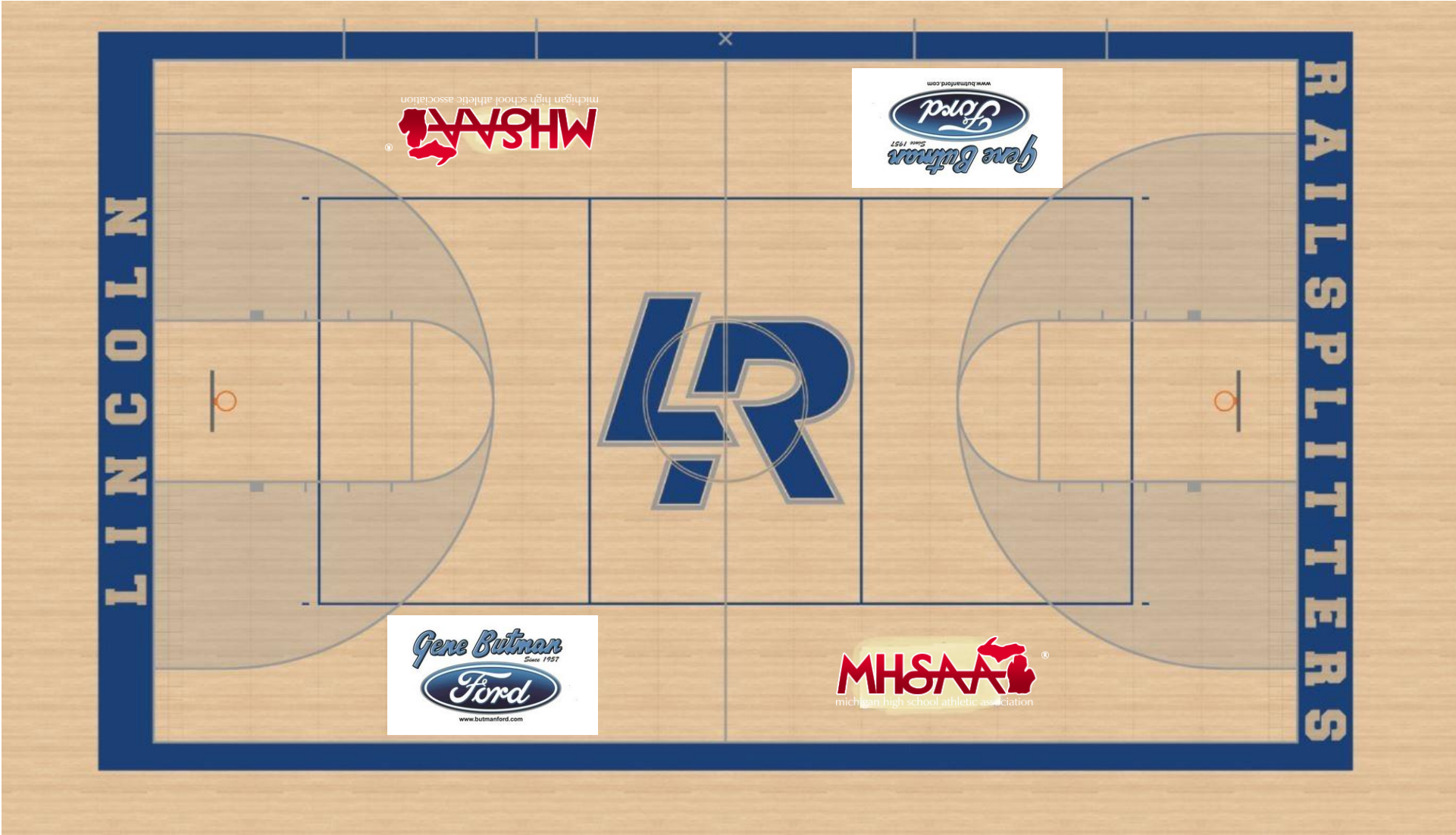
[Signature]
Notary

Barry County, Michigan

My Commission Expires: 04-14-2022

Acting in the County of: Kent

BRADLEY G ORSZULA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF BARRY
My Commission Expires 04/14/2022
Acting in the County of _____



Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
Check									
21076	05/04/2018	Open			Accounts Payable	ATKINS, KIMBERLY	\$44.20		
	Invoice		Date	Description		Amount			
	042418Reimb-b		04/24/2018	Reimbursement for Science Fair trophies		\$44.20			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$44.20			
21077	05/04/2018	Open			Accounts Payable	BETTS, MICHAEL	\$224.09		
	Invoice		Date	Description		Amount			
	050118Reimb		05/01/2018	Reimbursement for Wrestling banquet food/drink		\$224.09			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$224.09			
21078	05/04/2018	Open			Accounts Payable	BURKE'S SPORT HAVEN	\$660.00		
	Invoice		Date	Description		Amount			
	BMS41019		04/17/2018	10 Dozen Wilson A1010 Baseballs		\$660.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$660.00			
21079	05/04/2018	Open			Accounts Payable	JIMMY'S PARTY RENTAL, LLC	\$325.00		
	Invoice		Date	Description		Amount			
	050418		04/17/2018	Lock-In bounce house		\$325.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$325.00			
21080	05/04/2018	Open			Accounts Payable	LINCOLN GOLDEN AGES SENIORS	\$30.00		
	Invoice		Date	Description		Amount			
	043018Deposit		04/30/2018	Checks made out to LCS/Brick		\$30.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$30.00			
21081	05/04/2018	Open			Accounts Payable	MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION INC.	\$860.00		
	Invoice		Date	Description		Amount			
	1339		03/21/2018	Cap 1 @ Lincoln 9/1/17		\$860.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$860.00			
21082	05/04/2018	Open			Accounts Payable	MOFFETT, KAITLIN	\$350.00		
	Invoice		Date	Description		Amount			
	050118Reimb		05/01/2018	Reimbursement for MSU Payment		\$350.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$350.00			
21083	05/04/2018	Open			Accounts Payable	SAM'S CLUB DIRECT	\$82.79		
	Invoice		Date	Description		Amount			
	000182		04/18/2018	Staff recognition		\$18.63			
	002061		03/22/2018	Student Council providing dinner for Conf Staff		\$64.16			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$82.79			
21084	05/04/2018	Open			Accounts Payable	STADIUM TROPHY, INC.	\$259.97		
	Invoice		Date	Description		Amount			
	21961		04/02/2018	Wrestling plaques/medals		\$259.97			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$259.97		
21085	05/04/2018	Open			Accounts Payable	THE ICEE COMPANY	\$2,300.00		
	Invoice		Date	Description			Amount		
	21339644 R6		03/23/2018	Icee Machine			\$2,300.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$2,300.00		
21086	05/04/2018	Open			Accounts Payable	VanZomeran, Laura	\$210.10		
	Invoice		Date	Description			Amount		
	042718Reimb		04/27/2018	Reimbursement for Teacher appreciation items			\$210.10		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$210.10		
21087	05/11/2018	Open			Accounts Payable	ARBOR SPRINGS WATER CO	\$19.50		
	Invoice		Date	Description			Amount		
	1702059		04/24/2018	Office Water			\$19.50		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$19.50		
21088	05/11/2018	Open			Accounts Payable	ARROW AWARDS	\$70.00		
	Invoice		Date	Description			Amount		
	050218		05/02/2018	Val & Sal Plaques			\$70.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$70.00		
21089	05/11/2018	Open			Accounts Payable	CEDAR POINT GROUP SALES	\$6,786.00		
	Invoice		Date	Description			Amount		
	018RM3970343		05/09/2018	LMS & Choir Field Trip			\$6,786.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$6,786.00		
21090	05/11/2018	Open			Accounts Payable	GETAWAY TOURS, INC.	\$4,916.00		
	Invoice		Date	Description			Amount		
	052918LM-A		05/29/2018	LMS Music - Cedar Point			\$4,916.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$4,916.00		
21091	05/11/2018	Open			Accounts Payable	MOFFETT, KAITLIN	\$8.21		
	Invoice		Date	Description			Amount		
	050218_Reimb		05/02/2018	Reimburse for additional bag tag			\$8.21		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$8.21		
21092	05/11/2018	Open			Accounts Payable	RINGLE, LARISSA	\$176.13		
	Invoice		Date	Description			Amount		
	050118Reimb		05/01/2018	Reimburse Why You Matter purchases			\$176.13		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$176.13		
21093	05/11/2018	Open			Accounts Payable	SCHOOL-LABELS.COM INC.	\$159.99		
	Invoice		Date	Description			Amount		
	13845		04/26/2018	Visitor IDs			\$159.99		
	Paying Fund			Cash Account			Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					61-2101-061 (Cash - Trust & Agency)		\$159.99		
21094	05/11/2018	Open			Accounts Payable	SITEONE LANDSCAPE SUPPLY, LLC	\$238.24		
	Invoice		Date	Description		Amount			
	84944586		04/02/2018	Drag mat w/ attachment		\$238.24			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$238.24		
21095	05/11/2018	Open			Accounts Payable	STADIUM TROPHY, INC.	\$54.37		
	Invoice		Date	Description		Amount			
	22039		05/04/2018	Medals & Tropies		\$54.37			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$54.37		
21096	05/11/2018	Open			Accounts Payable	TEAM SPORTS, INC	\$902.00		
	Invoice		Date	Description		Amount			
	390759/1		04/24/2018	Batting Helmets		\$902.00			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$902.00		
21097	05/18/2018	Open			Accounts Payable	BENITO'S PIZZA	\$225.33		
	Invoice		Date	Description		Amount			
	050818		05/08/2018	Staff Appreciation Lunch		\$225.33			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$225.33		
21098	05/18/2018	Open			Accounts Payable	DOM BAKERIES	\$415.00		
	Invoice		Date	Description		Amount			
	022619		05/11/2018	Baked goods for Senior Decision Day		\$415.00			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$415.00		
21099	05/18/2018	Open			Accounts Payable	HARRISON, JARRELL	\$95.88		
	Invoice		Date	Description		Amount			
	051018_Reimb		05/10/2018	Reimbursement for sliced apples for school dance		\$95.88			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$95.88		
21100	05/18/2018	Open			Accounts Payable	HARRISON, SHALOEIA	\$27.86		
	Invoice		Date	Description		Amount			
	051418_Reimb		05/14/2018	Apple slices for school dance		\$27.86			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$27.86		
21101	05/18/2018	Open			Accounts Payable	RYAN GRANT	\$225.00		
	Invoice		Date	Description		Amount			
	417		05/10/2018	DJ Childs Fall Dance		\$225.00			
	Paying Fund			Cash Account		Amount			
					61-2101-061 (Cash - Trust & Agency)		\$225.00		
21102	05/18/2018	Open			Accounts Payable	SHINAVIER, JANETTE	\$174.40		
	Invoice		Date	Description		Amount			
	050818_Miles		05/02/2018	Mileage for Conference		\$174.40			
	Paying Fund			Cash Account		Amount			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$174.40		
21103	05/18/2018	Open			Accounts Payable	TEAM SPORTS, INC	\$338.00		
	Invoice		Date	Description		Amount			
	379621/1		05/08/2018	Softball Coaches Jackets		\$338.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$338.00		
21104	05/18/2018	Open			Accounts Payable	WASHTENAW COMMUNITY COLLEGE	\$3,847.60		
	Invoice		Date	Description		Amount			
	39378a		05/12/2018	2018 Senior Prom		\$3,847.60			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$3,847.60		
21105	05/25/2018	Open			Accounts Payable	COOK, KAREN	\$366.00		
	Invoice		Date	Description		Amount			
	051518Reimb		05/15/2018	Reimburse for Scholastic book clubs order		\$366.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$366.00		
21106	05/25/2018	Open			Accounts Payable	CORPORATE TRAVEL SERVICE	\$5,188.00		
	Invoice		Date	Description		Amount			
	051718		05/17/2018	Lansing Field Trip		\$5,188.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$5,188.00		
21107	05/25/2018	Open			Accounts Payable	COUNTRY MEATS	\$178.00		
	Invoice		Date	Description		Amount			
	198542		05/03/2018	Splitter Express Inventory		\$178.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$178.00		
21108	05/25/2018	Open			Accounts Payable	DECA	\$261.00		
	Invoice		Date	Description		Amount			
	23438		05/07/2018	DECA Stoles for Graduation		\$261.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$261.00		
21109	05/25/2018	Open			Accounts Payable	GREAT LAKES COCA-COLA DISTRIBUTION	\$524.76		
	Invoice		Date	Description		Amount			
	5204203642		05/10/2018	Splitter Express Inventory		\$524.76			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$524.76		
21110	05/25/2018	Open			Accounts Payable	Hemwall, Valerie	\$51.87		
	Invoice		Date	Description		Amount			
	051518Reimb		05/15/2018	Reimburse for Teacher Appreciation flowers		\$51.87			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$51.87		
21111	05/25/2018	Open			Accounts Payable	INKY T'S LLC	\$668.40		
	Invoice		Date	Description		Amount			
	18000069		05/14/2018	5th Grade T-Shirts		\$668.40			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
							Amount		
							Amount		
21112	05/25/2018	Open			Accounts Payable	JOHNSON, DAWN	\$23.80		
							Amount		
							Amount		
21113	05/25/2018	Open			Accounts Payable	MICHIGAN DECA	\$84.00		
							Amount		
							Amount		
21114	05/25/2018	Open			Accounts Payable	REYES, MARIA	\$125.62		
							Amount		
							Amount		
21115	05/25/2018	Open			Accounts Payable	RIZE, TIMOTHY	\$159.52		
							Amount		
							Amount		
21116	05/25/2018	Open			Accounts Payable	SCHOOLPICTURES.COM	\$1,461.32		
							Amount		
							Amount		
21117	05/25/2018	Open			Accounts Payable	SIENA HEIGHTS UNIVERSITY	\$175.00		
							Amount		
							Amount		
21118	05/25/2018	Open			Accounts Payable	STADIUM TROPHY, INC.	\$536.23		
							Amount		
							Amount		
							Amount		
21119	05/25/2018	Open			Accounts Payable	TEAM SPORTS, INC	\$1,330.00		
							Amount		
							Amount		
21120	05/25/2018	Open			Accounts Payable	TLS PRODUCTIONS INC.	\$21.00		
							Amount		
							Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$21.00		
Type Check Totals:									
							45 Transactions	\$35,180.18	
EFT									
318	05/04/2018	Open			Accounts Payable	BRODIE, SUE	\$327.76		
	Invoice		Date	Description			Amount		
	042718Reimb-a		04/27/2018	Reimbursement for banquet tables			\$100.00		
	042718Reimb-b		04/27/2018	Reimbursement for M-Step testing snacks			\$227.76		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$327.76		
319	05/04/2018	Open			Accounts Payable	HEIKKINEN PRODUCTIONS	\$226.00		
	Invoice		Date	Description			Amount		
	3-18-08-1		03/08/2018	HS Boys Swimming t-shirts			\$226.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$226.00		
320	05/04/2018	Open			Accounts Payable	HINDERER, DIANNA	\$1,149.11		
	Invoice		Date	Description			Amount		
	032918Reimb-a		03/29/2018	Reimbursement for NJHS items			\$1,112.15		
	032918Reimb-b		03/29/2018	Reimbursement for cookies			\$36.96		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$1,149.11		
321	05/04/2018	Open			Accounts Payable	J W PEPPER	\$19.50		
	Invoice		Date	Description			Amount		
	07943098		03/09/2018	Festival music			\$9.75		
	07943101		03/09/2018	Festival Music			\$9.75		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$19.50		
322	05/04/2018	Open			Accounts Payable	MARTIN JACOBS	\$27.99		
	Invoice		Date	Description			Amount		
	042518Reimb		04/25/2018	Reimbursement for HS play props			\$27.99		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$27.99		
323	05/04/2018	Open			Accounts Payable	MCGOY, E.L.	\$2,110.76		
	Invoice		Date	Description			Amount		
	072117		07/21/2017	Golf Cart repair for BSB			\$1,000.00		
	050118Reimb-a		05/01/2018	Baseball Apparel			\$649.76		
	050118Reimb-b		05/01/2018	Reimbursement for Play at the Cage			\$335.00		
	050118Reimb-c		05/01/2018	Reimbursement for Canton Embroidery			\$126.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$2,110.76		
324	05/04/2018	Open			Accounts Payable	TEAM SPORTS, INC	\$7,755.00		
	Invoice		Date	Description			Amount		
	366658/1		01/22/2018	HS Boys Basketball apparel			\$6,635.00		
	385287/1		04/09/2018	Baseball Hats			\$1,120.00		
	Paying Fund			Cash Account			Amount		
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)			\$7,755.00		

Lincoln Consolidated Schools
Payment Register

Agenda Item
 11.8
 June 25, 2018

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
325	05/04/2018	Open			Accounts Payable	WESTFALL, CHRISTOPHER	\$62.43		
	Invoice		Date	Description		Amount			
	050118Reimb		05/01/2018	Reimbursement for athletics supplies		\$62.43			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$62.43			
326	05/11/2018	Open			Accounts Payable	ARAMARK CORPORATION	\$97.11		
	Invoice		Date	Description		Amount			
	400239100-000153		05/02/2018	Leadership Breakfast		\$97.11			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$97.11			
327	05/11/2018	Open			Accounts Payable	BRODIE, SUE	\$29.97		
	Invoice		Date	Description		Amount			
	050218_Reimb		05/02/2018	Reimburse snacks for M-Step Testing		\$29.97			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$29.97			
328	05/11/2018	Open			Accounts Payable	DISPLAY GROUP, LTD.	\$1,207.80		
	Invoice		Date	Description		Amount			
	18-0720		05/12/2018	2018 Prom Light towers & decorations		\$1,207.80			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$1,207.80			
329	05/11/2018	Open			Accounts Payable	DJ DC PRODUCTIONS, LLC	\$900.00		
	Invoice		Date	Description		Amount			
	043018		04/30/2018	2018 Prom DJ		\$900.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$900.00			
330	05/11/2018	Open			Accounts Payable	MAJESKE, PAUL	\$840.77		
	Invoice		Date	Description		Amount			
	050718_Reimb		05/07/2018	Reimburse softball uniforms & batting cage		\$590.77			
	050818		05/08/2018	Softball Umpire		\$250.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$840.77			
331	05/11/2018	Open			Accounts Payable	PARKWAY SERVICES, INC	\$500.00		
	Invoice		Date	Description		Amount			
	A-111904		04/04/2018	Portable Toilet 3/14/18 - 4/13/18		\$100.00			
	A-111954		04/10/2018	Portable Toilets 4/14/18 - 5/13/18		\$200.00			
	A-111959		04/10/2018	Portable Toilets 4/14/18 - 5/13/18		\$100.00			
	A-111961		04/10/2018	Portable Toilets 4/14/18 - 5/13/18		\$100.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$500.00			
332	05/11/2018	Open			Accounts Payable	SCHOLASTIC BOOK FAIRS	\$1,556.22		
	Invoice		Date	Description		Amount			
	W3837079BF		05/01/2018	2018 Book Fair		\$1,556.22			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$1,556.22			
333	05/11/2018	Open			Accounts Payable	SNYDER, TIMOTHY	\$45.88		
	Invoice		Date	Description		Amount			
	043018_Reimb		04/30/2018	Reimburse iPad mini case, holder, and tripod		\$45.88			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
							Paying Fund		
							Cash Account		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
334	05/18/2018	Open				Accounts Payable	BRODIE, SUE	\$71.84	
							Invoice		Amount
	051018_Reimb		05/10/2018				Reimbursement for Info In Action supplies	\$71.84	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
335	05/18/2018	Open				Accounts Payable	HEIKKINEN PRODUCTIONS	\$121.50	
							Invoice		Amount
	5-18-10-1		05/10/2018				Varsity T-Shirts	\$121.50	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
336	05/18/2018	Open				Accounts Payable	J W PEPPER	\$254.20	
							Invoice		Amount
	07947948		03/22/2018				Grant to Mrs. Schwegler - band music	\$254.20	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
337	05/18/2018	Open				Accounts Payable	PARKWAY SERVICES, INC	\$300.00	
							Invoice		Amount
	A-112505		05/07/2018				Toilet Rental 5/14/18 - 6/13/18	\$200.00	
	A-112514		05/07/2018				Toilet Rental 5/14/18 - 6/13/18	\$100.00	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
338	05/18/2018	Open				Accounts Payable	SCHOLASTIC BOOK FAIRS	\$2,268.16	
							Invoice		Amount
	B3792472FR		05/01/2018				March 2018 Book Fair	\$2,268.16	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
339	05/25/2018	Open				Accounts Payable	ATLAS WHOLESALE FOOD CO.	\$703.27	
							Invoice		Amount
	058362		05/02/2018				Splitter Express Inventory	\$703.27	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
340	05/25/2018	Open				Accounts Payable	BRANHAM, KARI	\$307.78	
							Invoice		Amount
	051418Reimb		05/14/2018				Reimburse for Teacher Appreciation Purchases	\$307.78	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
341	05/25/2018	Open				Accounts Payable	MARTIN JACOBS	\$25.90	
							Invoice		Amount
	051418Reimb		05/14/2018				Reimbursement for Scripts/Royalties - 2019/20 Competition Plays	\$25.90	
							Paying Fund		Amount
							61 - Trust & Agency Fund		61-2101-061 (Cash - Trust & Agency)
342	05/25/2018	Open				Accounts Payable	PCMI	\$905.18	
							Invoice		Amount
	56675		05/18/2018				Asst Softball Coach - Thomas Cornette	\$905.18	

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$905.18			
343	05/25/2018	Open			Accounts Payable	PSAT/NMSQT	\$22.00		
	Invoice			Date	Description	Amount			
	Fall2017a			05/15/2018	School #233830 - Fall 2017 PSATs Remaining	\$22.00			
	Balance								
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$22.00			
344	05/25/2018	Open			Accounts Payable	SCHOOL SPECIALTY INC.	\$99.78		
	Invoice			Date	Description	Amount			
	208120188674			05/07/2018	Grant for Teacher Danielle Cole	\$79.11			
	208120439214			05/15/2018	Grant for Teacher Danielle Cole	\$20.67			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$99.78			
345	05/25/2018	Open			Accounts Payable	SPERLE, CHRISTINA	\$42.00		
	Invoice			Date	Description	Amount			
	112116			11/21/2016	CCCAM Membership 2016-2017	\$42.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$42.00			
346	05/25/2018	Open			Accounts Payable	YMCA STORER CAMP	\$1,265.00		
	Invoice			Date	Description	Amount			
	004595			04/03/2018	Registration for Camp 11/28/18 - 11/30/18	\$1,265.00			
	Paying Fund			Cash Account		Amount			
	61 - Trust & Agency Fund			61-2101-061 (Cash - Trust & Agency)		\$1,265.00			

Type EFT Totals:

7163945137 - Trust & Agency Checking Totals

29 Transactions

\$23,242.91

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	45	\$35,180.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	45	\$35,180.18	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	29	\$23,242.91	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	29	\$23,242.91	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	74	\$58,423.09	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total		74	\$58,423.09	\$0.00
Grand Totals:									
		Checks	Status	Count			Transaction Amount	Reconciled Amount	
			Open	45			\$35,180.18	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			Total	45			\$35,180.18	\$0.00	
		EFTs	Status	Count			Transaction Amount	Reconciled Amount	
			Open	29			\$23,242.91	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Total	29			\$23,242.91	\$0.00	
		All	Status	Count			Transaction Amount	Reconciled Amount	
			Open	74			\$58,423.09	\$0.00	
			Reconciled	0			\$0.00	\$0.00	
			Voided	0			\$0.00	\$0.00	
			Stopped	0			\$0.00	\$0.00	
			Total	74			\$58,423.09	\$0.00	

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
Check									
117074	05/04/2018	Open			Accounts Payable	AA HURON HS ATHLETIC BOOSTER CLB	\$1,005.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	041918a_event		04/19/2018		Entry fee-SEC Mens Vars.Golf-5-22-18-AnnArbor Huron		\$240.00		
	041918b_event		04/19/2018		Entry Fee-Mens JV Golf-SEC-5-23-18		\$240.00		
	050118_event		05/01/2018		Entry Fee-2018 Softball Tourn-A2Huron 5-18-18 &5-19-18		\$525.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$1,005.00		
117075	05/04/2018	Open			Accounts Payable	ANN ARBOR PIONEER HIGH SCHOOL	\$100.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	050118_event		05/01/2018		Entry fee-B V Track-5-24-18-"Last Chance invite"		\$100.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$100.00		
117076	05/04/2018	Open			Accounts Payable	ANN ARBOR SKYLINE BOOSTER CLUB	\$200.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	050118a_event		05/01/2018		Entry Fee-B V Track-5-17-18-"Eagle Invite"		\$100.00		
	050118b_event		05/01/2018		Entry Fee-G V Track-5-24-18-"Last Chance invite"		\$100.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$200.00		
117077	05/04/2018	Open			Accounts Payable	APPLE, INC.	\$18,494.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	6729784992		04/04/2018		MacBooks - At-Risk		\$873.00		
	6730257126		04/09/2018		MacBooks - At-Risk		\$3,728.00		
	6729697665		04/04/2018		MacBook Title IIA At-Risk		\$4,647.00		
	6729697664		04/04/2018		MacBook Title IIA At-Risk		\$4,647.00		
	6729688943		04/04/2018		iMAC - Title 31A At-Risk		\$4,599.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$18,494.00		
117078	05/04/2018	Open			Accounts Payable	ARDOR HEALTH SOLUTIONS	\$5,164.50		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	149419		04/14/2018		Psychology Services		\$2,475.00		
	149768		04/21/2018		Psychology Services		\$2,689.50		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$5,164.50		
117079	05/04/2018	Open			Accounts Payable	ATLANTIC WELDING SUPPLY	\$52.50		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	65051		04/01/2018		GARAGE OPERATIONS - ATLANTIC WELDING SUPPLY		\$52.50		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$52.50		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117080	05/04/2018	Open			Accounts Payable	AUDIO ENHANCEMENT	\$3,085.00		
	Invoice		Date	Description		Amount			
	INV551439		04/11/2018	SPED - IDEIA 2018 CLASSROOM/TEACHING EQUIPMENT/SUPPLIES		\$3,085.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$3,085.00			
117081	05/04/2018	Open			Accounts Payable	BALDWIN, JENNIFER	\$100.00		
	Invoice		Date	Description		Amount			
	041918Reimb		04/19/2018	Teaching Supplies		\$100.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$100.00			
117082	05/04/2018	Open			Accounts Payable	BANK OF NEW YORK MELLON	\$750.00		
	Invoice		Date	Description		Amount			
	252-2099199		04/06/2018	2011 REFG BDS		\$750.00			
117083	05/04/2018	Open			Accounts Payable	BELLORE, SUZANNE	\$2,646.00		
	Invoice		Date	Description		Amount			
	Winter17/18b		04/27/2018	Dance Program		\$2,646.00			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$2,646.00			
117084	05/04/2018	Open			Accounts Payable	BRANN, CRAIG	\$100.35		
	Invoice		Date	Description		Amount			
	041918Reimb		04/19/2018	Teaching Supplies		\$100.35			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$100.35			
117085	05/04/2018	Open			Accounts Payable	CAMPBELL, INC.	\$972.00		
	Invoice		Date	Description		Amount			
	1670		04/06/2018	LMS - Chiller in main office and roof unit repairs		\$619.00			
	1671		04/06/2018	LMS - Chiller in main office and roof unit repairs		\$353.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$972.00			
117086	05/04/2018	Open			Accounts Payable	CHERRY, JENNIFER	\$100.00		
	Invoice		Date	Description		Amount			
	042718Reimb		04/27/2018	Teaching Supplies Reimbursement		\$100.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$100.00			
117087	05/04/2018	Open			Accounts Payable	CINTAS LOCATION #300	\$789.91		
	Invoice		Date	Description		Amount			
	300231811		04/09/2018	Maintenance Garage & Facilities Uniform Rentals		\$199.20			
	300240775		04/20/2018	Towel Rental - Noon Aide (brick, LMS, LHS, Childs)		\$103.31			
	9024652617		04/01/2018	AED Reviver Units Leasing Program		\$89.00			
	300241476		04/23/2018	Maintenance Garage & Facilities Uniform Rentals		\$199.20			
	300246250		04/30/2018	Maintenance Garage & Facilities Uniform Rentals		\$199.20			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$789.91			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117088	05/04/2018	Open			Accounts Payable	CROWNER, GABRIEL	\$351.96		
	Invoice		Date	Description		Amount			
	050118Reimb		05/01/2018	Reimbursement-food purchase for home golf tournament-		\$351.96			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$351.96			
117089	05/04/2018	Open			Accounts Payable	DEXTER COMMUNITY SCHOOLS	\$350.00		
	Invoice		Date	Description		Amount			
	050118_event		05/01/2018	Entry Fee-B/G Track-5-29-18,"Larry Steeb Meet of Champions"		\$350.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$350.00			
117090	05/04/2018	Open			Accounts Payable	DTE ENERGY	\$48,418.53		
	Invoice		Date	Description		Amount			
	2018-00000764		04/09/2018	HS, MS, BG Acct # 9100 3989 2120		\$36,518.25			
	2018-00000765		04/05/2018	Model Acct # 9100 113 5439 6		\$2,028.80			
	2018-00000766		04/05/2018	Brick Acct # 9100 113 5413 1		\$4,118.18			
	2018-00000787		04/20/2018	Childs Acct # 9100 113 5425 5		\$5,575.85			
	2018-00000788		04/23/2018	Maint Gar Acct # 9100 116 9928 7		\$177.45			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$48,418.53			
117091	05/04/2018	Open			Accounts Payable	DUCHENE, JACQUELINE	\$3,255.07		
	Invoice		Date	Description		Amount			
	3% Refund		04/24/2018	ORS 3% Refund		\$3,255.07			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$3,255.07			
117092	05/04/2018	Open			Accounts Payable	ELLIS, DONNA	\$88.16		
	Invoice		Date	Description		Amount			
	041918Reimb		04/19/2018	Teaching Supplies		\$88.16			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$88.16			
117093	05/04/2018	Open			Accounts Payable	FERGUSON ENTERPRISES, INC.	\$1,105.61		
	Invoice		Date	Description		Amount			
	4665793-1		04/16/2018	LMS - Replacement faucets		\$463.61			
	4665793		04/10/2018	LMS - Replacement faucets		\$642.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,105.61			
117094	05/04/2018	Open			Accounts Payable	FOX AUTO PARTS, INC.	\$3,990.56		
	Invoice		Date	Description		Amount			
	00010042433		04/13/2018	Golf cart - connector		\$8.99			
	30451		04/27/2018	2001 GMC - Replacement Tire		\$170.00			
	30309		04/23/2018	2001 GMC - safety repairs		\$2,425.13			
	235697		04/27/2018	2001 Sierra - 2 used lift gates		\$550.00			
	30415		04/26/2018	2001 GMC repairs		\$836.44			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$3,990.56			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117095	05/04/2018	Open			Accounts Payable	GURGANUS, KYLA	\$119.70		
	Invoice		Date	Description		Amount			
	042318Reimb		04/23/2018	Reimburse GloveNation Order 80416270		\$119.70			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$119.70			
117096	05/04/2018	Open			Accounts Payable	HALCOMB, TAMMY	\$76.78		
	Invoice		Date	Description		Amount			
	043018Reimb		04/30/2018	Reimbursemet for departmental purchases		\$76.78			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$76.78			
117097	05/04/2018	Open			Accounts Payable	HANSBARGER, TROY	\$111.30		
	Invoice		Date	Description		Amount			
	042718Reimb		04/27/2018	Teaching Supplies		\$111.30			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$111.30			
117098	05/04/2018	Open			Accounts Payable	HINMAN, DONALD	\$2,884.52		
	Invoice		Date	Description		Amount			
	3% Refund		04/24/2018	ORS 3% Refund		\$2,884.52			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,884.52			
117099	05/04/2018	Open			Accounts Payable	IDN-HARDWARE SALES INC	\$3,966.52		
	Invoice		Date	Description		Amount			
	4434806-00		04/19/2018	Lock Cores for RAHS Clinic		\$693.00			
	4419367-00		04/26/2018	LHS - Replacement Door (Parent Damaged Door by 1108)		\$2,087.99			
	4428191-00		03/29/2018	Door Hardware for new RAHS clinc at HS		\$1,185.53			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$3,966.52			
117100	05/04/2018	Open			Accounts Payable	J'S TREE TRIMMING & REMOVAL, INC.	\$1,750.00		
	Invoice		Date	Description		Amount			
	5092		04/26/2018	Brick - Tree Removal		\$1,750.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,750.00			
117101	05/04/2018	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$1,845.54		
	Invoice		Date	Description		Amount			
	PC001304881:01		04/25/2018	PARTS - JACKSON TRUCK SERVICE		\$617.60			
	PC001304631:01		04/18/2018	PARTS - JACKSON TRUCK SERVICE		\$1,227.94			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,845.54			
117102	05/04/2018	Open			Accounts Payable	JOSTENS	\$114.95		
	Invoice		Date	Description		Amount			
	040218		04/02/2018	EPHY SUPPLIED CAP/GOWN		\$76.00			
	0611-0425		04/25/2018	EPHY SUPPLIED CAP/GOWN		\$38.95			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$114.95			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117103	05/04/2018	Open			Accounts Payable	KNABUSCH, MICHAEL, TODD	\$938.00		
	Invoice		Date	Description			Amount		
	041918_event		04/19/2018	Assignor payment for G & B BKB, SB, BSB,MS fee-17-18 year			\$938.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$938.00		
117104	05/04/2018	Open			Accounts Payable	KRISPEN S CARROLL	\$1,196.76		
	Invoice		Date	Description			Amount		
	Payroll_05/04/18		05/04/2018	Nowak 13-58957-SWR			\$1,196.76		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,196.76		
117105	05/04/2018	Open			Accounts Payable	LUCKSCHEITER, PATTY	\$345.89		
	Invoice		Date	Description			Amount		
	041918Reimb-a		04/19/2018	Equipment			\$146.34		
	041918Reimb-b		04/19/2018	Teaching Supplies			\$199.55		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$345.89		
117106	05/04/2018	Open			Accounts Payable	MARSHALL MUSIC	\$493.09		
	Invoice		Date	Description			Amount		
	7262648		07/26/2017	Band-Replacement Parts, Classroom supp, New Eq			\$270.00		
	7388690		10/05/2017	Band-Replacement Parts, Classroom supp, New Eq			\$185.00		
	7580841		01/16/2018	Band-Replacement Parts, Classroom supp, New Eq			\$23.56		
	7426876		10/20/2017	Band-Replacement Parts, Classroom supp, New Eq			\$14.53		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$493.09		
117107	05/04/2018	Open			Accounts Payable	MASB	\$270.00		
	Invoice		Date	Description			Amount		
	R76208		04/11/2018	Connie-Newlon Spring Institute 108, 261 & 278			\$270.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$270.00		
117108	05/04/2018	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$286.71		
	Invoice		Date	Description			Amount		
	Payroll_05/04/18		05/04/2018	Porter 362-84-5801 / 9541-87-7704			\$286.71		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$286.71		
117109	05/04/2018	Open			Accounts Payable	MiSDU	\$1,013.56		
	Invoice		Date	Description			Amount		
	Payroll_05-04-18		05/04/2018	CH SUPPT - Child Support*			\$1,013.56		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,013.56		
117110	05/04/2018	Open			Accounts Payable	NATIONAL TIME & SIGNAL CORP	\$217.05		
	Invoice		Date	Description			Amount		
	129352		04/20/2018	Model - master clock repairs			\$217.05		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$217.05		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117111	05/04/2018	Open			Accounts Payable	NUCO2 LLC	\$11.50		
	Invoice		Date	Description			Amount		
	55538338		05/01/2018	LHS - Pool Co2			\$11.50		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$11.50		
117112	05/04/2018	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$77.50		
	Invoice		Date	Description			Amount		
	712036051		04/04/2018	PHYSICAL PREPLACEMENT - OCCUPATIONAL HEALTH			\$77.50		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$77.50		
117113	05/04/2018	Open			Accounts Payable	OFFICE DEPOT	\$244.16		
	Invoice		Date	Description			Amount		
	129298918001		04/20/2018	OFFICE SUPPLIES			\$244.16		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$244.16		
117114	05/04/2018	Open			Accounts Payable	PAUL INGBER	\$141.26		
	Invoice		Date	Description			Amount		
	Payroll_05-04-18		05/04/2018	Hammond 17 2602 GC / 376-92-5671			\$141.26		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$141.26		
117115	05/04/2018	Open			Accounts Payable	PLYMOUTH CANTON COMMUNITY SCH	\$250.00		
	Invoice		Date	Description			Amount		
	050118_event		05/01/2018	Entry fee-G V Softball-5-5-18			\$250.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$250.00		
117116	05/04/2018	Open			Accounts Payable	REVIEWWORKS	\$60.99		
	Invoice		Date	Description			Amount		
	205476798		04/13/2018	Diane Colwell Work Comp 3/31/18 - 3/31/18			\$13.73		
	205476964		04/13/2018	Candy Ebeler Work Comp 3/31/18 - 3/31/18			\$12.30		
	205476717		04/13/2018	Denise Burton Work Comp 3/31/18 - 3/31/18			\$19.06		
	205476629		04/13/2018	Denise Campbell Work Comp 3/31/18 - 3/31/18			\$15.90		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$60.99		
117117	05/04/2018	Open			Accounts Payable	RICHERT, LORI	\$200.00		
	Invoice		Date	Description			Amount		
	042718Reimb		04/27/2018	Teaching Supplies			\$200.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$200.00		
117118	05/04/2018	Open			Accounts Payable	RIZE, TIMOTHY	\$86.95		
	Invoice		Date	Description			Amount		
	040518Reimb		04/05/2018	SPED REIMBURSEMENT FOR HNRR SUPPLIES			\$42.26		
	040618Reimb		04/06/2018	REIMBURSEMENT FOR HNRR PROGRAM PURCHASES			\$44.69		
	Paying Fund			Cash Account			Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117126	05/04/2018	Open			Accounts Payable	SHRADER TIRE & OIL	\$557.28		
	Invoice		Date	Description		Amount			
	305069-00		03/16/2018	TIRES 1112715720		\$557.28			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$557.28			
117127	05/04/2018	Open			Accounts Payable	SHUBIN, ELIZABETH	\$100.00		
	Invoice		Date	Description		Amount			
	042718Reimb		04/27/2018	Teaching Supplies		\$100.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$100.00			
117128	05/04/2018	Open			Accounts Payable	STAPLES BUSINESS ADVANTAGE	\$37.50		
	Invoice		Date	Description		Amount			
	3373890439		04/04/2018	SPED- OFFICE SUPPLIES: FOLDERS		\$37.50			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$37.50			
117129	05/04/2018	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$145.19		
	Invoice		Date	Description		Amount			
	040618		04/06/2018	Account # W260-050700-0000-00		\$145.19			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$145.19			
117130	05/04/2018	Open			Accounts Payable	TAMMY J. TERRY	\$484.58		
	Invoice		Date	Description		Amount			
	Payroll_05/04/18		05/04/2018	Bargardi 13-50240-tjt		\$484.58			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$484.58			
117131	05/04/2018	Open			Accounts Payable	THE NEFF CO.	\$1,008.01		
	Invoice		Date	Description		Amount			
	002651607		04/10/2018	Honor Letters		\$1,008.01			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,008.01			
117132	05/04/2018	Open			Accounts Payable	THE SCHOOL DIST OF THE CITY OF WYANDOTTE	\$250.00		
	Invoice		Date	Description		Amount			
	050118_event		05/01/2018	Entry fee-B,G MS Track-5-11-18,"The Show"		\$250.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$250.00			
117133	05/04/2018	Open			Accounts Payable	THE STATE OF MICHIGAN	\$480.00		
	Invoice		Date	Description		Amount			
	BLR415814		04/10/2018	District - Boiler Inspection Certificates		\$360.00			
	BLR415716		04/10/2018	District - Boiler Inspection Certificates		\$120.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$480.00			
117134	05/04/2018	Open			Accounts Payable	TROXELL COMMUNICATIONS INC	\$2,636.00		
	Invoice		Date	Description		Amount			
	113213		04/11/2018	laptop charging carts for David Northrop/Brick		\$2,636.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,636.00			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117135	05/04/2018	Open			Accounts Payable	TYLER TECHNOLOGIES	\$5,317.51		
	Invoice		Date	Description		Amount			
	045-220955		05/01/2018	CONTRACTED SERVICES - TYLER TECHNOLOGIES		\$5,317.51			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$5,317.51			
117136	05/04/2018	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$832.23		
	Invoice		Date	Description		Amount			
	0413639-IN		03/23/2018	PARTS - UNITY SCHOOL BUS PARTS		\$121.48			
	0413835-IN		03/27/2018	PARTS - UNITY SCHOOL BUS PARTS		\$487.52			
	0414463-IN		04/05/2018	PARTS - UNITY SCHOOL BUS PARTS		\$58.00			
	0414471-IN		04/05/2018	PARTS - UNITY SCHOOL BUS PARTS		\$165.23			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$832.23			
117137	05/04/2018	Open			Accounts Payable	VENDITTELLI, MARTHA	\$97.36		
	Invoice		Date	Description		Amount			
	041918Reimb		04/19/2018	Teaching Supplies		\$97.36			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$97.36			
117138	05/04/2018	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$13,387.50		
	Invoice		Date	Description		Amount			
	1731		05/01/2018	PSU 2018 Acct #100282		\$13,387.50			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$13,387.50			
117139	05/04/2018	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$22,697.97		
	Invoice		Date	Description		Amount			
	2018-00000060		03/07/2018	Lincoln's portion of the county wide fiber project		\$19,978.97			
	2018-00000085		12/19/2017	TRAINING - WISD		\$20.00			
	2018-00000068		04/10/2018	Critical Incident Stress Management Team Training		\$420.00			
	2018-00000037-a		04/09/2018	MVU Tuition 2017-2018		\$2,259.00			
	2018-00000134		04/10/2018	Training		\$20.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$22,697.97			
117140	05/04/2018	Open			Accounts Payable	WASTE MANAGEMENT	\$4,064.48		
	Invoice		Date	Description		Amount			
	0016287-1389-1		04/25/2018	Waste Management Invoice		\$4,064.48			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$4,064.48			
117141	05/04/2018	Open			Accounts Payable	WEISSMAN'S THEATRICAL SUPPLY, INC.	\$179.80		
	Invoice		Date	Description		Amount			
	184282960		03/24/2018	Recital Costumes		\$179.80			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$179.80			
117142	05/04/2018	Open			Accounts Payable	WHEATON-SLOAN, JENNIFER	\$180.31		
	Invoice		Date	Description		Amount			
	043018Reimb		04/30/2018	Teaching Supplies		\$180.31			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
							Amount		
							Amount		
117143	05/04/2018	Open			Accounts Payable	ZIEMBA, MELANIE	\$108.81		
							Amount		
							Amount		
							Amount		
							Amount		
							Amount		
117144	05/03/2018	Open			Accounts Payable	AFLAC	\$1,021.23		
							Amount		
							Amount		
							Amount		
							Amount		
117145	05/11/2018	Open			Accounts Payable	ANN ARBOR PUBLIC SCHOOLS	\$150.00		
							Amount		
							Amount		
							Amount		
							Amount		
117146	05/11/2018	Open			Accounts Payable	ANN ARBOR PUBLIC SCHOOLS	\$175.00		
							Amount		
							Amount		
							Amount		
							Amount		
117147	05/11/2018	Open			Accounts Payable	ANN ARBOR PUBLIC SCHOOLS	\$40.00		
							Amount		
							Amount		
							Amount		
							Amount		
117148	05/11/2018	Open			Accounts Payable	WILLIAMS, CHRISTINA	\$544.38		
							Amount		
							Amount		
							Amount		
							Amount		
117149	05/15/2018	Open			Accounts Payable	JERRY W. HENDERSON	\$12.98		
							Amount		
							Amount		
							Amount		
							Amount		
117150	05/18/2018	Open			Accounts Payable	AA HURON HS ATHLETIC BOOSTER CLB	\$150.00		
							Amount		
							Amount		
							Amount		
							Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117151	05/18/2018	Open			Accounts Payable	ACCO Brands Corporation - GBC	\$145.20		
	Invoice		Date	Description		Amount			
	2731766		04/30/2018	Laminating Film		\$145.20			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$145.20			
117152	05/18/2018	Open			Accounts Payable	ADVANCED MEDICAL SOLUTIONS, INC.	\$188.97		
	Invoice		Date	Description		Amount			
	205741178		05/02/2018	Candy Ebeler Work Comp 2/11/18		\$15.50			
	205741087		05/02/2018	Candy Ebeler Work Comp 1/19/18		\$173.47			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$188.97			
117153	05/18/2018	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$3,410.09		
	Invoice		Date	Description		Amount			
	463734653864		03/07/2018	iPad Accessories - Title I		\$704.30			
	639844989955		04/04/2018	Teaching, Office, Nurse Room Supplies		\$105.81			
	944773488449		04/04/2018	Teaching, Office, Nurse Room Supplies		\$9.29			
	466754458833		04/04/2018	Teaching, Office, Nurse Room Supplies		\$24.75			
	994483468483		04/11/2018	Eathtek Replacement Keyboards PO ReplKeyBrd 4218 KG		\$141.06			
	435347644665		04/13/2018	Office Supplies		\$17.47			
	465448674887		04/13/2018	Office Supplies		\$15.99			
	439533373685		04/14/2018	Office Supplies		\$159.09			
	445359655586		04/14/2018	Equipment ~ PE		\$64.12			
	467584556548		04/27/2018	Walkie Talkie		\$10.11			
	469677447435		04/27/2018	Walkie Talkie		\$108.98			
	34897997574		04/27/2018	TEACHING SUPPLIES AND MATERIALS		\$237.45			
	466348969493		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$301.94			
	457753854665		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$154.84			
	493679999735		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$395.75			
	445849997636		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$96.59			
	949694979945		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$216.85			
	446466947998		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$58.95			
	669648335747		05/01/2018	SUPPLIES FOR NEW HEADSTART CLASSROOM		\$75.99			
	965483669337		01/24/2018	Books, realtors luncheon, paper supplies and BOE lamination film		\$65.35			
	433657357335		01/26/2018	Books, realtors luncheon, paper supplies and BOE lamination film		\$89.52			
	438598558448		01/29/2018	Books, realtors luncheon, paper supplies and BOE lamination film		\$276.10			
	869683557657		02/12/2018	Books, realtors luncheon, paper supplies and BOE lamination film		\$36.98			
	979488973958		02/23/2018	Books, realtors luncheon, paper supplies and BOE lamination film		\$42.81			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$3,410.09			
117154	05/18/2018	Open			Accounts Payable	ARDOR HEALTH SOLUTIONS	\$4,950.00		
	Invoice		Date	Description		Amount			
	150118		04/28/2018	School Psychology Services		\$2,475.00			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	150647		05/05/2018		Psychology Services		\$2,475.00		
	Paying Fund				Cash Account		Amount		
117155	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	ASSOCIATES IN PHYSICAL MEDICINE & REHABILITATION	\$4,950.00		
					Accounts Payable		\$217.47		
	Invoice		Date		Description		Amount		
	205741862		05/02/2018		Kelly Allen-Grubb Work Comp 02/09/18		\$217.47		
	Paying Fund				Cash Account		Amount		
117156	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	AUGUSTA TOWNSHIP FIRE DEPT.	\$217.47		
					Accounts Payable		\$100.00		
	Invoice		Date		Description		Amount		
	106-2018		01/12/2018		Brick - false alarm fire department		\$100.00		
	Paying Fund				Cash Account		Amount		
117157	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	AUGUSTA TOWNSHIP-UTILITY	\$100.00		
					Accounts Payable		\$8,000.28		
	Invoice		Date		Description		Amount		
	2018-00000831		05/10/2018		District Water Bills		\$8,000.28		
	Paying Fund				Cash Account		Amount		
117158	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	AUL SPECIAL PAY TRUST C/O	\$8,000.28		
					Accounts Payable		\$11,201.83		
	Invoice		Date		Description		Amount		
	17/18Severance5		05/18/2018		Nicola Northrop Severance		\$11,201.83		
	Paying Fund				Cash Account		Amount		
117159	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	CAROLINA BIOLOGICAL SUP	\$11,201.83		
					Accounts Payable		\$1,083.93		
	Invoice		Date		Description		Amount		
	50272084 RI		05/02/2018		Title IV Science Materials		\$1,083.93		
	Paying Fund				Cash Account		Amount		
117160	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	CENTER FOR NEUROPSYCHOLOGY, LEARNING & DEVELOPMENT	\$1,083.93		
					Accounts Payable		\$2,500.00		
	Invoice		Date		Description		Amount		
	12912		04/25/2018		COST FOR EDUCATIONAL EVALUATION FOR LCS STUDENT JPJ		\$2,500.00		
	Paying Fund				Cash Account		Amount		
117161	05/18/2018	Open			11-2101-002 (Cash - AP Checking)	CINTAS LOCATION #300	\$2,500.00		
					Accounts Payable		\$1,370.51		
	Invoice		Date		Description		Amount		
	9026032615		05/01/2018		AED Reviver Units Leasing Program		\$89.00		
	9026032612		05/01/2018		AED Reviver Units Leasing Program		\$89.00		
	9026032616		05/01/2018		AED Reviver Units Leasing Program		\$89.00		
	9026032611		05/01/2018		AED Reviver Units Leasing Program		\$178.00		
	9026032614		05/01/2018		AED Reviver Units Leasing Program		\$445.00		
	9026032613		05/01/2018		AED Reviver Units Leasing Program		\$178.00		
	300250978		05/07/2018		Maintenance Garage Uniform Rental		\$68.74		
	300250978a		05/07/2018		Facilities Dept uniform rental		\$130.46		
	300250298		05/04/2018		Towel Rental - Childs, Brick, LMS, and LHS		\$103.31		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,370.51		
117162	05/18/2018	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$351.91		
	Invoice			Date	Description		Amount		
	042618		04/26/2018		Acct# 8529 10 185 0024267		\$236.00		
	042818		04/28/2018		Acct # 8529 10 185 0015810		\$115.91		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$351.91		
117163	05/18/2018	Open			Accounts Payable	CYPRESS CARE, INC	\$386.66		
	Invoice			Date	Description		Amount		
	205740964		05/02/2018		Work Comp 01/11/18 - 02/11/18		\$386.66		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$386.66		
117164	05/18/2018	Open			Accounts Payable	DANIEL HUNTER P56222	\$73.56		
	Invoice			Date	Description		Amount		
	Payroll_05/18/18		05/18/2018		Walls 08-0375		\$73.56		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$73.56		
117165	05/18/2018	Open			Accounts Payable	DTE ENERGY	\$10,474.02		
	Invoice			Date	Description		Amount		
	2018-00000817		04/30/2018		BH Ath Acct # 9100 138 8567 8		\$57.98		
	2018-00000818		04/30/2018		BH Acct # 9100 138 8580 1		\$977.83		
	2018-00000823		05/01/2018		Bishop Acct # 9100 113 5467 7		\$3,693.51		
	2018-00000829		05/04/2018		Brick Acct # 9100 113 5413 1		\$3,936.47		
	2018-00000830		05/04/2018		Model Acct # 9100 113 5439 6		\$1,808.23		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$10,474.02		
117166	05/18/2018	Open			Accounts Payable	FERRELLGAS	\$148.42		
	Invoice			Date	Description		Amount		
	RNT7259972		02/22/2018		HiLo fuel		\$12.00		
	1099908366		02/08/2018		HiLo fuel		\$136.15		
	FC-12359861		04/24/2018		HiLo fuel		\$0.27		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$148.42		
117167	05/18/2018	Open			Accounts Payable	GUARDIAN ENVIRONMENTAL SERVICES, INC.	\$1,113.00		
	Invoice			Date	Description		Amount		
	32769		05/01/2018		LHS - repairs to leaking coils - Art Wing, & East entrance		\$1,113.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,113.00		
117168	05/18/2018	Open			Accounts Payable	Heiss, Katherine, A	\$304.80		
	Invoice			Date	Description		Amount		
	050718		05/07/2018		Teaching Materials		\$304.80		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$304.80		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117169	05/18/2018	Open			Accounts Payable	HOUGHTON MIFFLIN CO	\$2,450.00		
	Invoice		Date	Description		Amount			
	953713582		04/30/2018	Professional Development Services - Journeys		\$2,450.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,450.00			
117170	05/18/2018	Open			Accounts Payable	HURON VALLEY TELECOMMUNICATIONS, INC.	\$2,489.20		
	Invoice		Date	Description		Amount			
	2953		05/04/2018	LHS - Technology cabling of new RAHS clinic		\$2,489.20			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,489.20			
117171	05/18/2018	Open			Accounts Payable	J'S TREE TRIMMING & REMOVAL, INC.	\$4,550.00		
	Invoice		Date	Description		Amount			
	5122		05/10/2018	LMS - Tree Removal		\$4,550.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$4,550.00			
117172	05/18/2018	Open			Accounts Payable	KRISPEN S CARROLL	\$1,196.76		
	Invoice		Date	Description		Amount			
	Payroll_05/18/18		05/18/2018	Nowak 13-58957-SWR		\$1,196.76			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,196.76			
117173	05/18/2018	Open			Accounts Payable	MASB	\$6,174.00		
	Invoice		Date	Description		Amount			
	81070		04/23/2018	2018-2019 Dues for MASB Membership		\$6,174.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$6,174.00			
117174	05/18/2018	Open			Accounts Payable	MEMSPA	\$555.00		
	Invoice		Date	Description		Amount			
	1350		04/26/2018	Annual Membership		\$555.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$555.00			
117175	05/18/2018	Open			Accounts Payable	METRO MOBILE MARKETING, LLC.	\$1,500.00		
	Invoice		Date	Description		Amount			
	165A		05/01/2018	Retail Display Ads(Leo's) Contract Extention		\$1,500.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,500.00			
117176	05/18/2018	Open			Accounts Payable	MICHIGAN GUARANTY AGENCY	\$279.37		
	Invoice		Date	Description		Amount			
	Payroll 05/18/18		05/18/2018	Porter 362-84-5801 / 9541-87-7704		\$279.37			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$279.37			
117177	05/18/2018	Open			Accounts Payable	MICHIGAN REHABILITATION SPECIALISTS OF FOWLerville	\$5,140.58		
	Invoice		Date	Description		Amount			
	205741985		05/02/2018	Kelly Allen-Grubb Work Comp 02/20/18		\$348.13			
	205741985a		05/02/2018	Kelly Allen-Grubb Work Comp 02/15/18		\$308.64			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
	205741985b		05/02/2018		Kelly Allen-Grubb Work Comp 02/14/18		\$286.43			
	205741985c		05/02/2018		Kelly Allen-Grub Work Comp 02/12/18		\$282.72			
	205742072		05/02/2018		Kelly Allen-Grubb Work Comp 03/03/18		\$390.25			
	205742072a		05/02/2018		Kelly Allen-Grubb Work Comp 03/02/18		\$387.78			
	205742072b		05/02/2018		Kelly Allen-Grubb Work Comp 02/26/18		\$387.78			
	205742072c		05/02/2018		Kelly Allen-Grubb Work Comp 02/23/18		\$351.20			
	205742186		05/02/2018		Kelly Allen-Grubb Work Comp 03/14/18		\$469.02			
	205742186a		05/02/2018		Kelly Allen-Grubb Work Comp 03/12/18		\$348.13			
	205742186b		05/02/2018		Kelly Allen-Grubb Work Comp 03/07/18		\$370.92			
	205742186c		05/02/2018		Kelly Allen-Grubb Work Comp 03/06/18		\$381.39			
	205742248		05/02/2018		Kelly Allen-Grubb Work Comp 03/21/18		\$354.60			
	205742248a		05/02/2018		Kelly Allen-Grubb Work Comp 03/19/18		\$473.59			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$5,140.58			
117178	05/18/2018	Open			Accounts Payable	MISDU	\$1,013.56			
	Invoice		Date	Description			Amount			
	Payroll_05/18/18		05/18/2018	CH SUPPT - Child Support			\$1,013.56			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,013.56			
117179	05/18/2018	Open			Accounts Payable	MLIVE MEDIA GROUP	\$1,967.00			
	Invoice		Date	Description			Amount			
	0002189060		04/30/2018	Sponsored Ad and Impression Ads			\$1,967.00			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,967.00			
117180	05/18/2018	Open			Accounts Payable	MOBYMAX INC	\$1,995.00			
	Invoice		Date	Description			Amount			
	115611		04/30/2018	License Renewal			\$1,995.00			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,995.00			
117181	05/18/2018	Open			Accounts Payable	NATIONAL TIME & SIGNAL CORP	\$100.00			
	Invoice		Date	Description			Amount			
	129471		04/30/2018	Model - master clock repair			\$100.00			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$100.00			
117182	05/18/2018	Open			Accounts Payable	NUCO2 LLC	\$185.73			
	Invoice		Date	Description			Amount			
	55751579		05/03/2018	LHS - Pool CO2			\$174.23			
	55821789		06/01/2018	LHS - Pool CO2			\$11.50			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$185.73			
117183	05/18/2018	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$372.77			
	Invoice		Date	Description			Amount			
	205742527		05/02/2018	Brenda Fite Work Comp 01/09/18			\$281.92			
	205742527-a		05/02/2018	Brenda Fite Work Comp 01/12/18			\$90.85			
	Paying Fund						Cash Account	Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$372.77			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117184	05/18/2018	Open			Accounts Payable	PAETEC BUSINESS SERVICES	\$2,717.82		
	Invoice		Date	Description			Amount		
	70081042		05/04/2018	639083683001 April 2018			\$2,717.82		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$2,717.82		
117185	05/18/2018	Open			Accounts Payable	PAUL INGBER	\$71.83		
	Invoice		Date	Description			Amount		
	Payroll_05/18/18		05/18/2018	Garnish % - Garnishment %			\$71.83		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$71.83		
117186	05/18/2018	Open			Accounts Payable	POLO FIELDS EAST, LLC	\$190.00		
	Invoice		Date	Description			Amount		
	050318_Event		05/03/2018	Entry fee-B Golf MHSAA Regional Tourn.5-30-18			\$190.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$190.00		
117187	05/18/2018	Open			Accounts Payable	RIVERA, CHERYL	\$50.00		
	Invoice		Date	Description			Amount		
	050318Reimb		05/03/2018	CPR & FIRST AID/AED TRAINING			\$50.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$50.00		
117188	05/18/2018	Open			Accounts Payable	SCHMIDT, WILLIAM	\$100.00		
	Invoice		Date	Description			Amount		
	2018-68		04/08/2018	Inv#2018-68-Assigning services for B Lacrosse Team-2018			\$100.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$100.00		
117189	05/18/2018	Open			Accounts Payable	SCHULENBERG, THERESA	\$19.98		
	Invoice		Date	Description			Amount		
	051418_Reimb		05/14/2018	GSRP SNACK REIMBURSEMENT FOR APRIL 2018			\$19.98		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$19.98		
117190	05/18/2018	Open			Accounts Payable	ST JOSEPH MERCY HEALTH SYSTEM	\$560.92		
	Invoice		Date	Description			Amount		
	205741239		05/02/2018	Candy Ebeler Work Comp 02/12/18			\$560.92		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$560.92		
117191	05/18/2018	Open			Accounts Payable	STEINER, JACOB	\$41.16		
	Invoice		Date	Description			Amount		
	051118_Reimb		05/11/2018	REIMBURSEMENT FOR TRAINING SUPPLIES			\$41.16		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$41.16		
117192	05/18/2018	Open			Accounts Payable	SUMPTER ACE HARDWARE	\$1,078.70		
	Invoice		Date	Description			Amount		
	043018		04/30/2018	SUMPTER ACE HARDWARE			\$1,078.70		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,078.70		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
117193	05/18/2018	Open			Accounts Payable	SWEETWATER	\$279.00		
	Invoice		Date	Description		Amount			
	17415418		04/25/2018	Sound System Power Replacement		\$279.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$279.00			
117194	05/18/2018	Open			Accounts Payable	TAMMY J. TERRY	\$484.58		
	Invoice		Date	Description		Amount			
	Payroll_05/18/18		05/18/2018	Bargardi 13-50240-tjt		\$484.58			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$484.58			
117195	05/18/2018	Open			Accounts Payable	TEAM SPORTS, INC	\$863.00		
	Invoice		Date	Description		Amount			
	375884/1		05/10/2018	Youth BB Uniforms		\$863.00			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$863.00			
117196	05/18/2018	Open			Accounts Payable	VARITRONICS, LLC	\$141.85		
	Invoice		Date	Description		Amount			
	95096		04/30/2018	Poster Paper		\$141.85			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$141.85			
117197	05/18/2018	Open			Accounts Payable	VERIZON WIRELESS	\$396.29		
	Invoice		Date	Description		Amount			
	9806039205		04/24/2018	District Cell Phones Acct # 742014222-00001		\$569.52			
	9805987047		04/23/2018	742014222-00001 Credit - Slc Discount Adjustments		(\$173.23)			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$396.29			
117198	05/18/2018	Open			Accounts Payable	WARD'S SCIENCE	\$37.48		
	Invoice		Date	Description		Amount			
	8082188958		05/02/2018	Title IV Science Materials		\$37.48			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$37.48			
117199	05/18/2018	Open			Accounts Payable	WASHTENAW COUNTY PARKS & RECREATION	\$284.00		
	Invoice		Date	Description		Amount			
	04122018		04/12/2018	Lifeguard Training Vendor		\$284.00			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$284.00			
117200	05/18/2018	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$6,596.00		
	Invoice		Date	Description		Amount			
	1756		05/08/2018	PSU 2018 Acct #100282 - April OT		\$952.00			
	1707		04/23/2018	Security for Basketball games-2017-2018-Inv.#1707		\$5,644.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$6,596.00			
117201	05/18/2018	Open			Accounts Payable	WEINGARTZ	\$385.39		
	Invoice		Date	Description		Amount			
	70072555-00		05/02/2018	District - High Speed feed cable for weed wips		\$385.39			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$385.39		
117202	05/18/2018	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$1,098.57		
	Invoice			Date	Description		Amount		
	798467		05/07/2018		LMS - restroom fixtures and supplies		\$104.55		
	798451		05/07/2018		LMS - restroom fixtures and supplies		\$994.02		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,098.57		
117203	05/18/2018	Open			Accounts Payable	ZAAPAAZ, LLC.	\$288.50		
	Invoice			Date	Description		Amount		
	220246702		04/25/2018		Teaching Supplies		\$288.50		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$288.50		
117204	05/23/2018	Voided	Wrong Amount	05/31/2018	Accounts Payable	MiSDU	\$2,662.35		
	Invoice			Date	Description		Amount		
	Hoelzer2018		05/23/2018		Child Support for Susan Hoelzer		\$2,662.35		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$2,662.35		
117205	05/18/2018	Open			Accounts Payable	AFLAC	\$1,021.23		
	Invoice			Date	Description		Amount		
	2018-00000854		05/18/2018		AFLAC - AFLAC Supplemental Insurance*		\$1,021.23		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,021.23		
117206	05/24/2018	Open			Accounts Payable	BUSH, AMBER	\$16.20		
	Invoice			Date	Description		Amount		
	031918Refund		03/19/2018		Student Left District		\$16.20		
117250	05/31/2018	Open			Accounts Payable	MiSDU	\$3,327.80		
	Invoice			Date	Description		Amount		
	Hoelzer2018b		05/31/2018		Child Support for Susan Hoelzer		\$3,327.80		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$3,327.80		
Type Check Totals:							134 Transactions	\$271,985.13	
<u>EFT</u>									
2033	05/04/2018	Open			Accounts Payable	HEALTH EQUITY, INC	\$7,046.12		
	Invoice			Date	Description		Amount		
	2018-00000808		05/04/2018		HSA - Empl Paid HSA Pre-Tax		\$7,046.12		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$7,046.12		
2034	05/04/2018	Open			Accounts Payable	000207	\$35,550.34		
	Invoice			Date	Description		Amount		
	Payroll_05-04-18		05/04/2018		TSA 403B - TSA 403(b)		\$35,550.34		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$35,550.34		
2035	05/04/2018	Open			Accounts Payable	AIR TEMP SOLUTIONS, INC.	\$2,114.74		
	Invoice			Date	Description		Amount		
	8529c		04/14/2018		LHS - HVAC repairs		\$1,674.74		
	8530c		04/14/2018		LMS - HVAC re-licensed server		\$440.00		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$2,114.74		
2036	05/04/2018	Open			Accounts Payable	ANN ARBOR WELDING	\$25.96		
	Invoice			Date	Description		Amount		
	101781		04/17/2018		District - welding supplies		\$13.64		
	101002		03/16/2018		District - welding supplies		\$12.32		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$25.96		
2037	05/04/2018	Open			Accounts Payable	ARAMARK CORPORATION	\$104,149.08		
	Invoice			Date	Description		Amount		
	400239100-000149		04/16/2018		GSRP SUPPLIES FROM ARAMARK		\$58.90		
	400239100-000151		04/25/2018		Acct 2391 April Food Charges		\$103,428.44		
	400239100-000150		04/25/2018		Acct 2391 April Additional Food Purchases		\$661.74		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$58.90		
2038	05/04/2018	Open			Accounts Payable	ATLAS OIL COMPANY	\$22,658.01		
	Invoice			Date	Description		Amount		
	26401540		03/16/2018		FUEL - ATLAS OIL COMPANY		\$22,658.01		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$22,658.01		
2039	05/04/2018	Open			Accounts Payable	BAXTER, AMY	\$100.00		
	Invoice			Date	Description		Amount		
	041318Reimb		04/13/2018		TEaching Supplies		\$100.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$100.00		
2040	05/04/2018	Open			Accounts Payable	BROKKE-JORDAN, CAROL	\$240.16		
	Invoice			Date	Description		Amount		
	205598738		04/20/2018		Work Comp 4/14/18 - 4/20/18		\$120.08		
	205688806		04/27/2018		Work Comp 4/21/18 - 4/27/18		\$120.08		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$240.16		
2041	05/04/2018	Open			Accounts Payable	CARTRIDGE WORLD ANN ARBOR	\$374.97		
	Invoice			Date	Description		Amount		
	595		04/04/2018		Toner		\$374.97		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$374.97		
2042	05/04/2018	Open			Accounts Payable	CENTRAL MICHIGAN PAPER	\$3,696.00		
	Invoice			Date	Description		Amount		
	314404-00		04/19/2018		Multipurpose Paper		\$924.00		
	316045-00		04/30/2018		Copy Paper		\$924.00		
	316230-00		04/30/2018		White copy paper		\$1,848.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$3,696.00		
2043	05/04/2018	Open			Accounts Payable	COX, MICHELLE	\$79.00		
	Invoice			Date	Description		Amount		
	050118Reimb		05/01/2018		Reimbursement Title I Parent Coord Supplies		\$79.00		
	Paying Fund			Cash Account			Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	907205		03/26/2018		RAHS Clinic Renovation - Building Supplies		\$426.62		
	907048		03/29/2018		RAHS Clinic Renovation - Building Supplies		\$193.41		
	915491		04/02/2018		LHS - Tie Downs and Shop Vac		\$61.72		
	907999		04/03/2018		RAHS Clinic Renovation - Building Supplies		\$295.44		
	907323		04/04/2018		LHS - RAHS Renovation building supplies		\$161.85		
	907123		04/12/2018		LHS - RAHS Renovation building materials		\$196.41		
	907680		04/19/2018		LHS - RAHS Renovation Building Materials		\$71.64		
	Paying Fund				Cash Account		Amount		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$1,483.47		
2057	05/04/2018	Open			Accounts Payable	MONTOUR, SILVIA	\$13.63		
	Invoice			Date	Description		Amount		
	041918Miles		04/19/2018		REPORT OF MILEAGE		\$13.63		
	Paying Fund				Cash Account		Amount		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$13.63		
2058	05/04/2018	Open			Accounts Payable	NEOPOST	\$1,377.39		
	Invoice			Date	Description		Amount		
	April2018		04/20/2018		Acct#7900 0440 8048 3336		\$1,377.39		
	Paying Fund				Cash Account		Amount		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$1,377.39		
2059	05/04/2018	Open			Accounts Payable	PAPA'S PAINTING, LLC.	\$2,845.00		
	Invoice			Date	Description		Amount		
	9-17		02/15/2018		LHS - Additional cove base		\$2,845.00		
	Paying Fund				Cash Account		Amount		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$2,845.00		
2060	05/04/2018	Open			Accounts Payable	PARKWAY SERVICES, INC	\$130.00		
	Invoice			Date	Description		Amount		
	A-112203		04/24/2018		Porta John Service for Youth Soccer		\$130.00		
	Paying Fund				Cash Account		Amount		
	23 - Community Services				23-2101-002 (Cash - AP Checking)		\$130.00		
2061	05/04/2018	Open			Accounts Payable	QUILL CORPORATION	\$1,772.77		
	Invoice			Date	Description		Amount		
	6009023		04/02/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$778.96		
	6009024		04/02/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$1,230.74		
	6009024-CM		04/16/2018		Credit Memo for Invoice #6009024		(\$873.76)		
	6054534		04/03/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$36.80		
	6014221		04/02/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$16.00		
	6061105		04/03/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$20.41		
	6009476		04/02/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$520.60		
	6052566		04/03/2018		QUILL ORDERS FOR STUDENT SERVICES OFFICE SUPPLIES & TONER FOR RR		\$43.02		
	Paying Fund				Cash Account		Amount		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$1,772.77		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2062	05/04/2018	Open			Accounts Payable	RICKLE, JANET	\$100.00		
	Invoice		Date	Description		Amount			
	041718Reimb		04/17/2018	Teaching Supplies		\$100.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$100.00			
2063	05/04/2018	Open			Accounts Payable	ROE, RICHARD	\$2,867.27		
	Invoice		Date	Description		Amount			
	041918Reimb		04/19/2018	Robotics Events Reimbursement Inv 1 Date 4/6/18		\$2,867.27			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,867.27			
2064	05/04/2018	Open			Accounts Payable	ROYAL TRUCK & TRAILER SALES & SERVICES INC	\$491.72		
	Invoice		Date	Description		Amount			
	02P201469		04/24/2018	PARTS - ROYAL TRUCK & TRAILER SALES & SERVICES		\$491.72			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$491.72			
2065	05/04/2018	Open			Accounts Payable	RYBURG, CAROLE	\$111.60		
	Invoice		Date	Description		Amount			
	050118Reimb		05/01/2018	Reimbursement Title I Parent Supplies		\$111.60			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$111.60			
2066	05/04/2018	Open			Accounts Payable	SAKSTRUPS TOWING	\$319.00		
	Invoice		Date	Description		Amount			
	229087		03/31/2018	GARAGE OPERATIONS - SAKSTRUPS TOWING		\$319.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$319.00			
2067	05/04/2018	Open			Accounts Payable	SCHOOL SPECIALTY INC.	\$651.65		
	Invoice		Date	Description		Amount			
	208120207368		04/06/2018	Teaching Supplies		\$111.52			
	208120233494		04/12/2018	Teaching Supplies		\$99.56			
	308102972763		04/11/2018	Teaching Supplies		\$34.71			
	208120267728		04/18/2018	Teaching Supplies		\$205.44			
	208120305328		04/24/2018	OFFICE SUPPLIES		\$66.07			
	208120224318		04/11/2018	Equipment		\$134.35			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$651.65			
2068	05/04/2018	Open			Accounts Payable	SEHI-PROCOMP COMPUTERS	\$769.00		
	Invoice		Date	Description		Amount			
	I00175537		04/06/2018	TP Link 8 port gigabit easy smart switch		\$769.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$769.00			
2069	05/04/2018	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$120.10		
	Invoice		Date	Description		Amount			
	10523039		04/10/2018	PARTS - SELKING INTERNATIONAL & IDEALEASE		\$41.96			
	10523737		04/21/2018	PARTS - SELKING INTERNATIONAL & IDEALEASE		\$78.14			
	Paying Fund			Cash Account		Amount			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2077	05/04/2018	Open			Accounts Payable	TYCO INTEGRATED SECURITY LLC	\$557.39		
	Invoice		Date	Description			Amount		
	30365418		04/07/2018	LHS Cust# 01300 184603071			\$557.39		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$557.39		
2078	05/04/2018	Open			Accounts Payable	VESCO OIL CORPORATION	\$255.97		
	Invoice		Date	Description			Amount		
	4235143-00		03/20/2018	VESCO OIL CORP. - ANTIFREEZE			\$255.97		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$255.97		
2079	05/04/2018	Open			Accounts Payable	WASHTENAW GLASS CO	\$192.05		
	Invoice		Date	Description			Amount		
	6418		04/23/2018	LHS - replacement glass			\$36.22		
	6412		04/20/2018	LHS - replacement glass			\$88.56		
	6385		04/11/2018	LHS - replacement glass			\$67.27		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$192.05		
2080	05/04/2018	Open			Accounts Payable	WILLIAMS, MICHELE, D.	\$1,128.00		
	Invoice		Date	Description			Amount		
	041618		04/16/2018	Senior Center Worker			\$416.00		
	050118		05/01/2018	Senior Center Worker			\$712.00		
	Paying Fund			Cash Account			Amount		
	23 - Community Services			23-2101-002 (Cash - AP Checking)			\$1,128.00		
2081	05/04/2018	Open			Accounts Payable	WILLIAMS, TISHA, MARIE	\$130.00		
	Invoice		Date	Description			Amount		
	042418		04/24/2018	4/11/18 - 4/20/18			\$130.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$130.00		
2082	05/04/2018	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$281,720.30		
	Invoice		Date	Description			Amount		
	2018-00000826		05/04/2018	ORS BASIC 4 - Basic 4%*			\$281,720.30		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$281,720.30		
2083	05/18/2018	Open			Accounts Payable	000207	\$35,550.34		
	Invoice		Date	Description			Amount		
	Payroll_05/18/18		05/18/2018	TSA 403B - TSA 403(b)			\$35,550.34		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$35,550.34		
2084	05/18/2018	Open			Accounts Payable	A2 RACE MANAGEMENT, LLC	\$1,500.00		
	Invoice		Date	Description			Amount		
	2018.0424.2		05/03/2018	Inv#2018.0424.2,Inv#2018.0430.1,#2018.0507.1-ms track meet serv.			\$750.00		
	2018.0430.1		05/03/2018	Inv#2018.0424.2,Inv#2018.0430.1,#2018.0507.1-ms track meet serv.			\$375.00		
	2018.0507.1		05/09/2018	Inv#2018.0424.2,Inv#2018.0430.1,#2018.0507.1-ms track meet serv.			\$375.00		
	Paying Fund			Cash Account			Amount		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$240.16		
2093	05/18/2018	Open			Accounts Payable	BUSH, GEOFFRY, L.	\$140.00		
					Invoice	Date	Description	Amount	
	050818		05/08/2018		Softball Announcer 04/10/18 - 05/09/18		\$140.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$140.00		
2094	05/18/2018	Open			Accounts Payable	BUTLER, JULIA	\$67.00		
					Invoice	Date	Description	Amount	
	051018_Miles		05/10/2018		Mileage & Parking 3/12/18-4/24/18		\$67.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$67.00		
2095	05/18/2018	Open			Accounts Payable	CENTRAL MICHIGAN PAPER	\$4,620.00		
					Invoice	Date	Description	Amount	
	316144-00		05/02/2018		Copier Paper 2017-2018		\$4,620.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$4,620.00		
2096	05/18/2018	Open			Accounts Payable	CRAVEN, BRENDA	\$50.00		
					Invoice	Date	Description	Amount	
	050818		05/08/2018		Baseball Ticket Taker 04/27/18 - 04/28/18		\$50.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$50.00		
2097	05/18/2018	Open			Accounts Payable	CRISIS PREVENTION INSTITUTE	\$150.00		
					Invoice	Date	Description	Amount	
	IUS0110350		05/01/2018		ANNUAL TRAINIER MEMBERSHIP FEE FOR ROBERT WILLIAMS		\$150.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$150.00		
2098	05/18/2018	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$7,230.00		
					Invoice	Date	Description	Amount	
	A34937		12/21/2017		Model HVAC Motor		\$2,410.00		
	A34938		12/21/2017		Childs HVAC Motor		\$2,410.00		
	A34939		12/21/2017		LHS HVAC Motor		\$2,410.00		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$7,230.00		
2099	05/18/2018	Open			Accounts Payable	DOMAS, MARY, T	\$99.94		
					Invoice	Date	Description	Amount	
	051518		05/15/2018		Mary Domas Lincoln Golden Ages Reimbursement		\$99.94		
					Paying Fund	Cash Account	Amount		
					23 - Community Services	23-2101-002 (Cash - AP Checking)	\$99.94		
2100	05/18/2018	Open			Accounts Payable	EBELER, CANDY	\$1,305.40		
					Invoice	Date	Description	Amount	
	205712722		05/01/2018		Work Comp 4/23/18 - 4/30/18		\$652.70		
	205789431		05/07/2018		Work Comp 4/30/18 - 5/6/18		\$652.70		
					Paying Fund	Cash Account	Amount		
					11 - General Fund	11-2101-002 (Cash - AP Checking)	\$1,305.40		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2101	05/18/2018	Open			Accounts Payable	ENVIRO-CLEAN	\$5,597.95		
	Invoice		Date	Description		Amount			
	90666		04/30/2018	April 2018 Monthly Custodial Supplies		\$5,597.95			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$5,597.95			
2102	05/18/2018	Open			Accounts Payable	EXELON ENERGY COMPANY	\$602.12		
	Invoice		Date	Description		Amount			
	2302991		05/14/2018	Maint #7833824 Acct # RG-138009		\$602.12			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$602.12			
2103	05/18/2018	Open			Accounts Payable	FBM INC	\$163.87		
	Invoice		Date	Description		Amount			
	58126155-00		04/20/2018	LHS - RAHS Clinic Renovation building supplies		\$163.87			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$163.87			
2104	05/18/2018	Open			Accounts Payable	GROUND TRAVEL SPECIALIST, INC.	\$695.00		
	Invoice		Date	Description		Amount			
	21116		05/07/2018	Inv#21116-Bus rental for G SB Team-5-7-18		\$695.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$695.00			
2105	05/18/2018	Open			Accounts Payable	GRUBB, KELLY, J	\$1,658.76		
	Invoice		Date	Description		Amount			
	205712403		05/01/2018	Work Comp 4/25/18 - 5/1/18		\$829.38			
	205818749		05/08/2018	Work Comp 5/2/18 - 5/8/18		\$829.38			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,658.76			
2106	05/18/2018	Open			Accounts Payable	GUARDIAN PLUMBING & HEATING, INC	\$29,655.30		
	Invoice		Date	Description		Amount			
	23430		05/01/2018	LHS - RAHS Clinic renovation cut/cap gas lines		\$326.75			
	22351		01/29/2018	Boiler repairs		\$29,328.55			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$29,655.30			
2107	05/18/2018	Open			Accounts Payable	HEIKKINEN PRODUCTIONS	\$1,357.50		
	Invoice		Date	Description		Amount			
	5-18-04-2		05/04/2018	T-Shirts for Youth Soccer		\$1,357.50			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$1,357.50			
2108	05/18/2018	Open			Accounts Payable	JOHNSON, CAMERON, GRAY	\$20.00		
	Invoice		Date	Description		Amount			
	January 2017		01/19/2017	Game Worker Youth BB Ref		\$20.00			
	Paying Fund			Cash Account		Amount			
	23 - Community Services			23-2101-002 (Cash - AP Checking)		\$20.00			
2109	05/18/2018	Open			Accounts Payable	LIGHTING SUPPLY CO	\$858.05		
	Invoice		Date	Description		Amount			
	V0298647		05/10/2018	LHS - 1400 wing restroom light fixtures		\$858.05			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$858.05		
2110	05/18/2018	Open			Accounts Payable	M W MORSS ROOFING INC	\$440.00		
	Invoice			Date	Description		Amount		
	11159		03/31/2018		LMS - roof repairs		\$440.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$440.00		
2111	05/18/2018	Open			Accounts Payable	PAPA'S PAINTING, LLC.	\$7,865.00		
	Invoice			Date	Description		Amount		
	19-18		05/09/2018		LHS - 2 Parking lot light poles primed & painted		\$250.00		
	18-18		05/09/2018		LHS - RAHS clinic renovations Vinyl base molding		\$1,615.00		
	17-18		05/09/2018		LHS - RAHS clinic painting		\$3,000.00		
	16-18		05/09/2018		LHS - Room painted		\$3,000.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$7,865.00		
2112	05/18/2018	Open			Accounts Payable	PCMI	\$32,711.61		
	Invoice			Date	Description		Amount		
	56404		05/04/2018		Inv.#56404-Pymt. for Non-LCS Coaches		\$32,711.61		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$32,711.61		
2113	05/18/2018	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$70,352.25		
	Invoice			Date	Description		Amount		
	Linc4-18		05/01/2018		SPED CONTRACT SERVICES FOR APRIL 2018: SPEECH, PT & OT		\$70,352.25		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$70,352.25		
2114	05/18/2018	Open			Accounts Payable	QUILL CORPORATION	\$1,349.07		
	Invoice			Date	Description		Amount		
	6118954		04/05/2018		SPED HEALTH SUPPLIES FOR ECSE CLASSROOMS AT MODEL		\$84.66		
	6178903		04/09/2018		SPED HEALTH SUPPLIES FOR ECSE CLASSROOMS AT MODEL		\$243.00		
	6738398		04/30/2018		Student Services Office Supplies & Equipment		\$322.42		
	6768627		05/01/2018		Student Services Office Supplies & Equipment		\$59.01		
	6805819		05/02/2018		Student Services Office Supplies & Equipment		\$639.98		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$1,349.07		
2115	05/18/2018	Open			Accounts Payable	RED SKY TECHNOLOGIES INC.	\$463.50		
	Invoice			Date	Description		Amount		
	15435		05/02/2018		e911 renewal		\$463.50		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$463.50		
2116	05/18/2018	Open			Accounts Payable	REHMANN	\$46,666.66		
	Invoice			Date	Description		Amount		
	RR446496		04/27/2018		Finance Dept Services		\$46,666.66		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$46,666.66		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2117	05/18/2018	Open			Accounts Payable	SCHOLASTIC, INC.	\$2,589.84		
	Invoice		Date	Description		Amount			
	17024476		05/02/2018	Information in Action Nell Duke		\$2,589.84			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$2,589.84			
2118	05/18/2018	Open			Accounts Payable	SCHOOL NURSE SUPPLY	\$213.74		
	Invoice		Date	Description		Amount			
	0678345-IN		03/26/2018	Health Room Supplies		\$107.05			
	0677696-IN		03/21/2018	Health Room Supplies		\$106.69			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$213.74			
2119	05/18/2018	Open			Accounts Payable	SCHOOL SPECIALTY INC.	\$538.74		
	Invoice		Date	Description		Amount			
	308102986428		05/02/2018	Teaching Supplies		\$100.48			
	208120317729		04/26/2018	TEaching Supplies		\$66.50			
	208120317739		04/26/2018	Teaching Supplies		\$28.20			
	208120374648		05/04/2018	Office Supplies		\$143.07			
	308102983590		04/27/2018	Teaching Supplies		\$200.49			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$538.74			
2120	05/18/2018	Open			Accounts Payable	SHERWIN WILLIAMS	\$9.29		
	Invoice		Date	Description		Amount			
	7871-8		04/25/2018	Field paint and painter supplies		\$9.29			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$9.29			
2121	05/18/2018	Open			Accounts Payable	SOUND COM SYSTEMS	\$737.85		
	Invoice		Date	Description		Amount			
	70216		04/26/2018	LHS - master clock repairs		\$737.85			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$737.85			
2122	05/18/2018	Open			Accounts Payable	STANDARD PRINTING	\$185.00		
	Invoice		Date	Description		Amount			
	736379		04/26/2018	Time Sheets		\$185.00			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$185.00			
2123	05/18/2018	Open			Accounts Payable	SURE RIDE TRANSPORTATION, LLC,	\$1,982.56		
	Invoice		Date	Description		Amount			
	181819		05/13/2018	SPED CABBING TO MICHIGAN SCHOOL FOR THE DEAF IN FLINT		\$1,982.56			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$1,982.56			
2124	05/18/2018	Open			Accounts Payable	THE PROPHET CORPORATION	\$361.53		
	Invoice		Date	Description		Amount			
	9453772		04/30/2018	Dodgeballs		\$361.53			
	Paying Fund			Cash Account		Amount			
	11 - General Fund			11-2101-002 (Cash - AP Checking)		\$361.53			

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2125	05/18/2018	Open			Accounts Payable	THE REGENTS OF UNIV OF MICHIGAN	\$156.49		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	205741702		05/02/2018		Carol Brokke-Jordan Work Comp 02/09/18		\$11.76		
	205741702-a		05/02/2018		Carol Brokke-Jordan Work Comp 02/08/18		\$121.68		
	205741702-b		05/02/2018		Carol Brokke-Jordan Work Comp 02/08/18		\$23.05		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$156.49		
2126	05/18/2018	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$1,968.80		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	014		04/30/2018		EPHY CAB SERVICE FOR KJ 4/16/18-4/27/18		\$391.80		
	014A		05/02/2018		EPHY CAB SERVICE FO KJ AND SB 4/16/18-4/27/18		\$745.40		
	051418		05/14/2018		SPED CABBING TO HIGH POINT PROGRAM		\$831.60		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$1,968.80		
2127	05/18/2018	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$2,041.11		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	246595		04/26/2018		CLIENT 0805 LEGAL SERVICES		\$509.50		
	246596		04/26/2018		CLIENT 0805 LEGAL SERVICES		\$1,531.61		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$2,041.11		
2128	05/18/2018	Open			Accounts Payable	VESCO OIL CORPORATION	\$838.62		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	4231882-00		03/13/2018		OIL, GREASE - VESCO OIL CORPORATION		\$838.62		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$838.62		
2129	05/18/2018	Open			Accounts Payable	WAGeworks INC	\$100.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	INV706706		05/15/2018		FSA Monthly Admin #2053945		\$100.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$100.00		
2130	05/18/2018	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$428,803.19		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	18-0079493		05/14/2018		June 2018 Insurance		\$426,245.36		
	18-C082705		05/14/2018		June 2018 Insurance		\$95.52		
	18-C082706		05/14/2018		June 2018 Insurance		\$1,242.63		
	18-C082707		05/14/2018		June 2018 Insurance		\$563.06		
	18-C082708		05/14/2018		June 2018 Insurance		\$93.56		
	18-C082713		05/14/2018		June 2018 Insurance		\$563.06		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$428,803.19		
2131	05/18/2018	Open			Accounts Payable	WASHTENAW GLASS CO	\$73.26		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	6453		05/03/2018		LHS - replacement window		\$73.26		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	11 - General Fund				11-2101-002 (Cash - AP Checking)		\$73.26		

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2132	05/18/2018	Open			Accounts Payable	WILLIAMS, MICHELE, D.	\$544.00		
	Invoice		Date	Description			Amount		
	051418		05/14/2018	Senior Center Worker			\$544.00		
	Paying Fund			Cash Account			Amount		
	23 - Community Services			23-2101-002 (Cash - AP Checking)			\$544.00		
2133	05/18/2018	Open			Accounts Payable	WILLIAMS, TISHA, MARIE	\$130.00		
	Invoice		Date	Description			Amount		
	050818		05/08/2018	Event Ticket Taker 04/23/18 - 05/01/18			\$130.00		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$130.00		
2134	05/18/2018	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$285,113.01		
	Invoice		Date	Description			Amount		
	2018-00000852		05/18/2018	ORS BASIC 4 - Basic 4%*			\$285,113.01		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$285,113.01		
2135	05/18/2018	Open			Accounts Payable	HEALTHYQUITY, INC	\$7,036.12		
	Invoice		Date	Description			Amount		
	2018-00000853		05/18/2018	HSA - Empl Paid HSA Pre-Tax*			\$7,036.12		
	Paying Fund			Cash Account			Amount		
	11 - General Fund			11-2101-002 (Cash - AP Checking)			\$7,036.12		
Type EFT Totals:					103 Transactions		\$1,631,831.74		
7163944775 - A/P Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	133	\$269,322.78	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$2,662.35	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	134	\$271,985.13	\$0.00

Payment Register

From Payment Date: 5/1/2018 - To Payment Date: 5/31/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
EFTs									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		103		\$1,631,831.74		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		103		\$1,631,831.74		\$0.00	
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		236		\$1,901,154.52		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$2,662.35		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		237		\$1,903,816.87		\$0.00	
Grand Totals:									
Checks									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		133		\$269,322.78		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$2,662.35		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		134		\$271,985.13		\$0.00	
EFTs									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		103		\$1,631,831.74		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		103		\$1,631,831.74		\$0.00	
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		236		\$1,901,154.52		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$2,662.35		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		237		\$1,903,816.87		\$0.00	