

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
Monday, July 23, 2018
6:00 p.m.
Community Center- Brick Elementary

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Connie Newlon, Trustee
Allison Sparks, Trustee
Laura VanZomeren, Trustee

ADMINISTRATORS PRESENT

Sean R. McNatt, Superintendent
Adam Snapp, Finance Director
Julia Butler, Human Resources Director
Robert Williams, Student Services Supervisor

OTHERS PRESENT

Dianna Hinderer, Edgar Brown, Mike Weathers

1.0 CALL TO ORDER

President Mrs. Williams called the meeting to order at 6:04 p.m. in the Community Center in Brick Elementary.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Connie Newlon, Jennifer LaBombarbe, Jennifer Czachorski and Thomas Rollins.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Newlon and seconded by Sparks that we accept the agenda as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

6.0 PRESENTATIONS

6.1 Strategic Plan Goal #1-Student Enrollment

Presented by Sean McNatt

- Perception Survey conducted by third-party
 - Reviewing results with Administration, Strategic Planning, and Marketing Committees
- Marketing of Curriculum
 - Mlive Sponsored Ads highlighting different programming
 - Curriculum standards available on district website
 - Communicate LCS as Hub of the Community
 - Movie Night – June 8th
 - Reading in the Park – 3 events over summer
 - The Communicator sent to all district residence showcasing events, programs, and activities

- Events posted on district calendar/Facebook/Twitter
- Snapchat Geo Filters for events and Enrollment/Roundup
- Programming and events promoted on district and school webpages

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Central Office move is taking place the first two weeks in August.
- Brick Elementary hosted Reading in the Park with a successful turnout of approximately 125 guests. Kids enjoyed local heroes visiting and reading books to them, making crafts and enjoying snacks.
- Middle School Block Party is scheduled for July 32st from 6-8 pm
- Bounce Back to School is scheduled for August 23rd 4-7 p.m.

7.2 Finance Report

- 7.2.1 June 2018 Student Enrollment Report
Reports were provided in Board packet
- 7.2.2 June 2018 Food Service Report
Reports were provided in Board packet

7.3 Student Services

Presented by Robert Williams

Professional Development for 2018-19

- PD is being planned for the upcoming year.
 - Paras billing Medicaid
 - CPI training provided in district by district staff
 - SE Compliance: new transportation guidelines
- Summer School/ESY
 - One ESY classroom this year. Continues our downward trend from seventy students three years ago.
 - Provided SE support at the elementary and middle school
- Office move
 - Currently boxing and preparing for the move to new central office

8.0 PUBLIC COMMENT

No public comment.

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The meeting on August 6, 2018 will be in the new location, a call letter will be posted.

9.2 Board Performance Committee Report

No report was given.

9.3 Board Planning Committee Report

Next meeting will be held August 13, 2018 at the new location in the high school.

9.4 Board Finance Committee Report

Next meeting will be held on August 29, 2018 at 1:00 p.m. in the new location at the high school.

9.5 Reports and Correspondence

No reports were given.

10.0 NEW BUSINESS

10.1 Athletic Training Services Contract

Chris Westfall is recommending staying with ATI for an additional three years. There are three companies comparisons attached from Medsport ,Probility and ATI. The Lincoln Athletic Department has been consistently pleased with the service of ATI and would like to continue with their professional services. There are two and three year options attached and the Board of Education should factor in and compare both contacts. The Superintendent recommended two years.

It was moved by VanZomerer and seconded by Newlon that we approve the Athletic Training Services Contract for two years as recommended by the Superintendent.

Ayes: 4

Nays: 0

Motion carried 4-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting June 25, 2018

11.1.2 Closed Session June 25, 2018

Enclosed are the minutes of the June 25, 2018, Regular Meeting and Closed Session.

It was moved by Newlon and seconded by Sparks that we approve the minutes of the June 25, 2018, Regular Meeting and Closed Session as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.2 Strategic Plan

In February and March 2018, three community meetings were held in which five goals were named and the strategies, actions and timeframes to complete to goals were identified. Administration was given input at additional Administrative Council meetings and building staff were also included at the building level where their input and feedback was requested at staff meetings. Board action was requested.

It was moved by Newlon and seconded by VanZomerer that we approve the 2018-2022 Strategic Plan as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.3 Revision to Board Policies

Attached is Vol. 32 No. 2, Technology Phase IV and 2414 for your reference. The Superintendent and Planning Committee have reviewed and recommend approval. Board approval was requested.

It was moved by VanZomerer and seconded by Newlon that we approve Board Policies Vol. 32 No. 2, Technology Collection-Phase IV and policy 2414 as presented by the Planning Committee and the Superintendent.

Ayes: 4

Nays: 0

Motion carried 4-0

11.4 Elementary Schools Wireless and Network Upgrade

We have received 3 bids for the wireless and network upgrade for Bishop, Brick, Childs and Model schools. This will include replacing all the wireless access points in these schools with the latest wireless standards which increases speed and density. Replacing several of the older switching equipment will increase the network speed (from 1GB to 10GB); this plan also includes replacing the uninterruptible power supplies that this equipment is attached to; which increases continuity and prevent damage to networking equipment in case of a power outage. This project is E-Rate qualified and the expected compensation will be from 75% to 85% for total cost of hardware. Any licensing will have to be covered by the district. (See attached chart for prices)

The recommendation is for Sentinel (highlighted in the chart); as they are the original vendor that installed our network equipment in the elementary schools. They are also the same vendor that installed

our Middle and High School wireless upgrade and network switching core in the district. To keep the products and the network management software consistent; utilizing the same vendor will ensure uniformity across all levels in the district. They also included uninterruptable power supply units as per the original bid request.

It was moved by VanZomeran and seconded Newlon that we approve the Elementary Schools Wireless and Network Upgrade as presented

Ayes: 4

Nays: 0

Motion carried 4-0

11.5 Desktop Replacements Staff and High School Lab

Seeking board approval to replace staff computers for the upcoming school year (2018-2019) and one technology lab in the high school (special hardware requirements). Also, looking to replace approximately 363 desktop computers for staff in all schools across the district. The current projected costs will be approximately \$240,000.00. This does not include new monitors; just the base desktop system which includes the computer, keyboard and mice.

Technology received 3 bids/quotes that are included for board review. The recommendations for the 331 teacher and staff desktop replacements is Sehi for \$198,874.73 and InaComp for the Technology Lab CAD workstations for \$38,989.76. The InaComp workstations are more suited to the type of software that will be used in the high school technology lab. The total will come to \$237,864.49.

It was moved by Newlon and seconded by that we approve the purchase of Desktop Replacements for Staff and High School Lab.

Ayes: 4

Nays: 0

Motion carried 4-0

11.6 June 2018 Trust & Agency Report

Enclosed is the June 2018, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by VanZomeran and seconded by Newlon that we approve the June 2018, Trust & Agency Report as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.7 June 2018 Check Register

Enclosed is the June 1-30, 2018, check register in the amount of \$2,924,106.89. The Superintendent recommends approval as presented.

It was moved by Newlon and seconded by VanZomeran that we approve the June 1-30, 2018, check register in the amount of \$2,924,106.89 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

11.8 Personnel Transactions

ACTION ITEMS

<u>Name</u>	<u>Position/Building</u>	<u>Effective Date</u>	<u>Status</u>	<u>Major/Step</u>
Malick, Edland	Skilled Maintenance	9/1/2018	Retirement	
Holderith, Mark	Teacher	10/22/2018	Retirement	
Racicot, Nikole	Teacher	7/9/2018	Resignation	
Porter, Margaret	Paraprofessional	10/15/2018	Retirement	

It was moved by Newlon and seconded by VanZomereren that we approve the July 23, 2018, Personnel Transactions Summary as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

12.0 CLOSED SESSION

12.1 Negotiations

It was necessary to adjourn to closed session to discuss negotiations.

A roll call vote was necessary.

It was moved by VanZomereren and seconded by Newlon in Pursuant to Section 8 (c) of the Open meetings Act, that we enter closed session for the purpose of discussing negotiations, not to return to open session.

Ayes: 4 VanZomereren, William, Sparks, Newlon

Nays: 0

Motion carried 4-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:37 p.m.