# CONSOLIDATED SCHOOLS 

## Regular Meeting

## December 10, 2018

Electronic Packet

# LINCOLN CONSOLIDATED SCHOOLS <br> Ypsilanti, Michigan <br> BOARD OF EDUCATION MEETING <br> Monday, December 10, 2018 6:00 p.m. <br> Lincoln High School-West End Media Center <br> AGENDA 

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA
6.0 PRESENTATIONS
6.1 Employee of the Month
6.2 Vendor of the Year
6.3 Strategic Plan Goal \#2-Finance
6.4 Model Presentation
6.5 Spanish Immersion Presentation
6.6 Aramark-Food Service
7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE
7.1 Superintendent's Report
7.2 Finance Report
7.2.1 November 2018 Food Service Report
7.2.2 November 2018 Student Enrollment Report
7.3 Human Resources
8.0 PUBLIC COMMENT
9.0 BOARD REPORTS/CORRESPONDENCE
9.1 Board Executive Committee Report
9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence

### 10.0 NEW BUSINESS

10.1 Student " $A$ " Reinstatement Hearing Recommendation
10.2 Organizational Meeting Date

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Board Meeting November 26, 2018
11.1.2 Closed Session November 26, 2018
11.2 Annual Summer Tax Resolution
11.3 Sex Education Advisory Board (S.E.A.B.)
11.4 Student Trips
11.4.1 High School Band Camp
11.4.2 High School Band-Chicago
11.5 Professional and Curriculum Development Committee Replacements
11.6 November 2018 Finance Report
11.7 November 2018 Trust \& Agency
11.8 November 2018 Check Register
11.9 Personnel Transactions
12.0 ADJOURNMENT

TO: Board of Education
FROM: Sean R. McNatt, Superintendent
DATE: $\quad$ December 5, 2018
SUBJECT: Board of Education Meeting
December 10, 2018
6:00 p.m.
Media Center-High School

## AGENDA/EXPLANATORY NOTES

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA

### 6.0 PRESENTATIONS


#### Abstract

6.1 Employee of the Month

I am writing this letter to nominate Gladys Potter, the day shift custodian at the high school, for employee of the month. She is a fabulous employee, a huge asset to Lincoln, and is so deserving of this award and recognition.


In my opinion Gladys is one of the most dedicated and hard-working employees on staff at Lincoln. She is dependable, conscientious and meticulous in her work. She takes care of this school as if it were her home. She even refers to the cafeteria as her "dining room". It is rare to see an employee take such pride in their work like Gladys does. She has a positive attitude even when she has to do work that another shift should have completed. Gladys can always be depended on to get the job done.
It has been a privilege to work with Gladys. I can think of no one more deserving for the award of employee of the month than her.
Thank you for allowing me the opportunity to recognize the work that Gladys does.
Anna Warford
Social Studies Teacher
Lincoln High School
6.2 Vendor of the Year

Presented by Mr. McNatt
DTE Energy-Nexus, represented by Derek Kirchner
6.3 Strategic Plan Goal \#2-Finance

Presented by Finance Director, Adam Snapp
6.4 Model Presentation

Presented by Principal, Kerry Shelton
6.5 Spanish Immersion Presentation

Presented by Principal, Robert JansenA
6.6 Aramark-Food Service
Presented by, Karen Thomas

### 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 7.1 Superintendent's Report

7.2 Finance Report
7.2.1 November 2018 Food Service Report
7.2.2 November 2018 Student Enrollment Report
7.3 Human Resources

### 8.0 PUBLIC COMMENT

### 9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report
9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence

### 10.0 NEW BUSINESS

10.1 Student "A" Reinstatement Hearing Recommendation The Board Reinstatement Committee met on November 30, 2018, to conduct a reinstatement hearing for Student " $A$ " and their recommendation is included in your packet. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Reinstatement Committee relative to Student " $A$ " as presented.
10.2 Organizational Meeting Date

A motion is requested Monday evening to schedule the Organizational Meeting for Monday, January 14, 2019.

RECOMMENDED MOTION: I move that we schedule the Board Organizational Meeting for Monday, January 14, 2019.

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Board Meeting November 26, 2018
11.1.2 Closed Session November 26, 2018

Enclosed are the minutes of the November 28, 2018, Regular Meeting and Closed Session.

RECOMMENDED MOTION: I move that we approve the minutes of the November 26, 2018, Regular Meeting and Closed Session as presented.

Enclosed is the Annual Summer Tax Resolution. School districts that previously authorized a summer tax levy and wish to continue with that authorization for the 2018 tax year must adopt this resolution to continue that levy. A copy of the approved resolution must be filed with each township in the district before January 1, 2019. Board action is requested.

## RECOMMENDED MOTION: I move that we approve Annual Summer Tax Resolution as presented.

11.3 Sex Education Advisory Board (S.E.A.B.)

Board policy 2414 Reproductive Health and Family Planning and Administrative Guideline 2414 gives direction as follows: The Board shall appoint and shall determine terms of service for the Sex Education Advisory Board, the number of members to serve on the advisory board, and a membership selection process that reasonably reflects the District population, and shall appoint two (2) co-chairs for the Advisory Board, at least one (1) of whom is a parent of a child attending a school in the District.

At least one-half (1/2) of the members of the Sex Education Advisory Board shall be parents who have a child attending a school operated by the District, and a majority of these parent members shall be individuals who are not employed by the District. The Advisory Board shall include students of the District, educators, local clergy, and community health professionals.

The Superintendent recommends Carrie Melcher, to serve as one of the 2 co-chairs on the Sex Education Advisory Board (S.E.A.B.) and parent representative Suzanne Kapica as the other chair. Board action is requested.

## RECOMMENDED MOTION: I move that we approve Carrie Melcher, High School Assistant Principal and Suzanne Kapica, parent, to serve as co-chairs of the Sex Education Advisory Board (S.E.A.B.) as presented.

### 11.4 Student Trips

11.4.1 High School Band Camp

Included in your Board packet is a request for High School Band to attend their annual band camp. Students learn the fundamentals of marching, music sectionals and the halftime show all in a location tailored to fit the band's needs. Information is included in your Board packet. Board action is requested.

## RECOMMENDED MOTION: I move that we approve the High School Band Camp

 proposal as presented.11.4.2 High School Band-Chicago

Included in your Board packet is a request for High School Band to take an overnight trip to Chicago. This trip will include many site seeing opportunities as well as a band clinic at Vandercook College of Music. Board action is requested.

RECOMMENDED MOTION: I move that we approve the High School Band Trip to Chicago as presented.
11.5 Professional and Curriculum Development Committee Replacements

The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. Board action is requested.

Dominic Rosa-High School
Nathan Soos-Middle School (change)
Amy Baxter-Childs
Abby Smith-Bishop

Cari Berecz-Brick
Amy Stamps- Special Education

The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. Board action is requested.

Kariama Gonzeles-High School
Rebekah Ward-Middle School
Elizabeth Shubin-Childs
Jodi VanHevel-Brick
Danielle Cole-Bishop (change)
Angie Cyrbok-Model

RECOMMENDED MOTION: I move that we approve the recommended changes for the Professional Development Committee-PDC by replacing Paula Robinette with Danielle Cole and the Curriculum Development Committee-CDC by replacing Bob Stowe with Nathan Soos for the 2018-2019 school year as presented by the LEA.
11.6 November 2018 Finance Report

Enclosed are the November 2018, Financial Reports. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the November 2018, Financial Reports as presented.
11.7 November 2018 Trust \& Agency

Enclosed is the November 2018, Trust \& Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the November 2018, Trust \& Agency Report as presented.
11.8 November 2018 Check Register

Enclosed is the November 1-30, 2018, check register in the amount of \$2,767,698.64
The Superintendent recommends approval as presented.
RECOMMENDED MOTION: I move that we approve the November 1-30, 2018, check register in the amount of $\mathbf{\$ 2 , 7 6 7 , 6 9 8 . 6 4}$ as presented.
11.9 Personnel Transactions

| ACTION ITEMS |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Name | Position/Building | Effective Date | Status | Major/Step |
| Robert Rowland | Mechanic/Transportation | $11 / 19 / 2018$ | New Hire | Part time |
| Deborah Wynn | Transportation/Bus Aide | $6 / 30 / 2018$ | Resignation |  |
| Joyce Mamp | Transportation/Bus Driver | $12 / 31 / 2018$ | Retirement |  |
| Trisha McQuillin | Lincoln High School/Noon Supervisor | $11 / 28 / 2018$ | New Hire |  |
| Jessica Trela | Bishop/Spanish Elective Teacher | $12 / 3 / 2018$ | New Hire |  |
| Shalonda Young | Transportation/Bus Aide | $11 / 23 / 2018$ | Resignation |  |

RECOMMENDED MOTION: I move that we approve the December 10, 2018, Personnel Transactions Summary as presented.

# Strategic Plan Goal 2 Annual Review Committee Chairperson: Adam Snapp 

Date: December 5, 2018

## What strategies have been implemented? (Goal)

- Implement a Head Start Program at Model Elementary
- Staffing is adjusted annually as enrollment fluctuates
- Seek corporate and foundational grants (MSP GRANT AWARDED)
- Develop a welcome center to improve district enrollment experience and customer service


## What strategies is the team going to focus on next?

- Complete a facilities utilization report to ensure cost-efficient use
- Help communicate/advertise to the community the new safety and security upgrades to the District


## What are the next steps for the Committee?

- Complete a facilities utilization report to ensure cost-efficient use and maximize District rental revenue
- Help to build alumni relations by working together with the committee of goal 5

What results can you share from the strategies being implemented? (Action)

- The District received a grant award of $\$ 93,340$ for the Head Start program located in Model Elementary. This will help kids at an earlier age and give the District a better chance of maintaining those kids when they start kindergarten.
- Staffing was adjusted during the summer to prepare for the $18 / 19$ fiscal year. Adjustment are made continuously to accommodate student need.
- The District was awarded $\$ 563,793$ MSP grant to upgrade safety and security within the District. The District will make some kind of announcement to the community.
- The new welcome area was open to start the enrollment process for the $18 / 19$ fiscal year. While the District still lost students, the decrease was not as large as budgeted for. It is also noted that the number of complaints made by parents regarding the enrollment process has decreased.

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197
Dear, Lincoln School Board Members
Sean McNatt, Superintendent

## Meal Participation

The participation report for November 2018 is attached. Compared to 2017, average daily breakfasts are up $7.2 \%$, average daily lunches are up $5.1 \%$ and average daily cash sales are up $9.1 \%$.

## Department Update

- As of November $30^{\text {th }}$, the district was at $48.7 \%$ free or reduced eligible students.
- November $15^{\text {th }}$ was the due date for the randomly selected households to verify the income they recorded on their application. Out of the seven applications selected, only 5 responded. Two rounds of letters were mailed, and two rounds of phone calls were placed to remind families of the USDA requirement.
- A student advisory committee was formed from emailing all High School students to recruit volunteers. 6 students responded. We had our first meeting on November $1^{\text {st }}$. We discussed what items are currently liked on the menu (nachos, tacos, chicken bowls) and what additional items would be liked (additional breakfast for lunch day, maybe more nachos/tacos, and more curly fries). We also sampled the new smoothies, with great reviews!
- New menu items that were added in November included additional taco days at the MS/HS and the new smoothie machines at the HS.
- During November, our FUEL Secondary Menu Promotions were "Mac Hacks"; Fiery Cheetos with Sriracha Sauce and Cheddar Cheese Macaroni or Spicy Sweet Chili Doritos with Black Beans and Jalapenos with Macaroni. Fuel4me.com


## Health Department Update

November continued the twice annual inspections by the Washtenaw County Health Department. The following building kitchens were inspected during November:

Childs -

- Booster heater on the dish machine was not heating to maintain a surface temperature of 160 degrees (work order placed)
- Follow up inspection 10 days later to confirm the priority violation was corrected.

Bishop -

- Zero violations

Brick -

- Old serving well unit had not all wells working, rust on shelves, and wooden cutting board surface (this unit was already scheduled to be replaced over Winter Break), and missing light shields in prep area (work order placed).

Please contact me with any questions or concerns you may have.
Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

## November 2018 Meals

Date Range - October 25th - November 20th 2018 Service Days - 18
Average Meals per Day - 2183

## November 2017 Meals

Date Range - October $26^{\text {th }}$ - November $21^{\text {st }} 2017$ Service Days - 18
Average Meals per Day - 2064

Breakfast Meals - 11888
Lunch Meals - 27404
a La Carte/Adult Dollars - \$10636.80

Breakfast Meals - 11086
Lunch Meals - 26069
a La Carte/Adult Dollars - \$9748.65


as of 12/04/18

| Row Labels | F | M Grand Total |  |
| :---: | :---: | :---: | :---: |
| ECC | 58 | 118 | 176 |
| Evaluation | 6 | 14 | 20 |
| ECSE | 12 | 29 | 41 |
| GSRP | 29 | 51 | 80 |
| Headstart | 3 | 11 | 14 |
| Community Based | 8 | 13 | 21 |
| Bishop Elementary | 196 | 262 | 458 |
| 0 | 36 | 51 | 87 |
| 1 | 39 | 42 | 81 |
| 2 | 31 | 43 | 74 |
| 3 | 24 | 37 | 61 |
| 4 | 30 | 46 | 76 |
| 5 | 36 | 43 | 79 |
| Brick Elementary | 237 | 267 | 504 |
| 0 | 43 | 51 | 94 |
| 1 | 35 | 35 | 70 |
| 2 | 42 | 37 | 79 |
| 3 | 41 | 37 | 78 |
| 4 | 35 | 55 | 90 |
| 5 | 41 | 52 | 93 |
| Childs Elementary | 259 | 244 | 503 |
| 0 | 49 | 42 | 91 |
| 1 | 35 | 41 | 76 |
| 2 | 38 | 39 | 77 |
| 3 | 41 | 41 | 82 |
| 4 | 49 | 36 | 85 |
| 5 | 47 | 45 | 92 |
| LMS | 397 | 432 | 829 |
| 6 | 133 | 157 | 290 |
| 7 | 133 | 137 | 270 |
| 8 | 131 | 138 | 269 |
| LHS | 489 | 553 | 1042 |
| 9 | 135 | 154 | 289 |
| 10 | 132 | 133 | 265 |
| 11 | 112 | 142 | 254 |
| 12 | 110 | 124 | 234 |
| DHH | 1 | 1 | 2 |
| 4 | 1 |  | 1 |
| ECSE |  | 1 | 1 |
| ECA | 96 | 54 | 150 |
| 9 | 8 | 11 | 19 |
| 10 | 21 | 17 | 38 |
| 11 | 22 | 12 | 34 |
| 12 | 45 | 14 | 59 |
| VLAC | 4 | 2 | 6 |
| 1 | 1 |  | 1 |
| 3 | 1 |  | 1 |
| 5 | 1 | 1 | 2 |
| 6 | 1 | 1 | 2 |
| WAVE | 45 | 31 | 76 |
| 9 | 2 | 5 | 7 |
| 10 | 19 | 9 | 28 |
| 11 | 7 | 6 | 13 |
| 12 | 17 | 11 | 28 |
| WIHI | 28 | 36 | 64 |
| 9 | 11 | 7 | 18 |
| 10 | 6 | 12 | 18 |
| 11 | 10 | 12 | 22 |
| 12 | 1 | 5 | 6 |
| Grand Total | 1810 | 2000 | 3810 |



5-Year Enrollment Trend

|  | FTE |
| :--- | ---: |
| Fall 2013 FTE | $\mathbf{4 3 1 0 . 0 9}$ |
| Spring 2014 FTE | $\mathbf{4 2 4 8 . 6 5}$ |
| Fall 2014 FTE | $\mathbf{4 1 9 6 . 2 4}$ |
| Spring 2015 FTE | $\mathbf{4 1 5 0 . 9 7}$ |
| Fall 2015 FTE | $\mathbf{4 0 4 8 . 1 8}$ |
| Spring 2016 FTE | $\mathbf{4 0 2 5 . 7 1}$ |
| Fall 2016 FTE | $\mathbf{3 8 6 2 . 7 1}$ |
| Spring 2017 FTE | $\mathbf{3 8 2 3 . 0 6}$ |
| Fall 2017 FTE | $\mathbf{3 7 7 6 . 9 9}$ |
| Spring 2018 FTE | $\mathbf{3 7 4 9 . 3 7}$ |
| Fall 2018 FTE (Unaudited) | $\mathbf{3 6 7 6 . 9 7}$ |
| 11/30/18 Headcount | $\mathbf{3 6 8 6 . 0 0}$ |

*GSRP/Headstart Counted Separately


# LINCOLN CONSOLIDATED SCHOOLS <br> Ypsilanti, Michigan <br> BOARD OF EDUCATION / REGULAR MEETING <br> Monday, November 26, 2018 <br> 6:00 p.m. <br> Media Center- High School 

OFFICIAL MINUTES

## BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Laura VanZomeren, Trustee
Allison Sparks, Trustee

## ADMINISTRATORS PRESENT

Nicole Holden, High School Principal
Phil Bongiorno, Facilities Director
Adam Snapp, Finance Director
Kevin Upton, Curriculum Director

## OTHERS PRESENT

Edgar Brown, Jim Harless, Paula Robinette, Karen Cook, Leslie Schwegler and Dianna Hinderer.

### 1.0 CALL TO ORDER

Vice President Mrs. Czachorski called the meeting to order at 5:37 p.m. in the Media Center at the High School.
(Vice President Czachorski was acting President for the meeting, November 26, 2018)
2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Connie Newlon.
3.0 ESTABLISHMENT OF QUORUM

A quorum was established.
4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.
5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Rollin that we accept the agenda as presented.
Ayes: 6
Nays: 0
Motion carried 6-0
6.0 PRESENTATIONS
6.1 Strategic Plan Goal \#1-Academics

Presented by Kevin Upton

- Foster development of student-centered learning communities. Literacy work focused on small group instruction is being implemented and supported by the literacy coaches in the buildings.
- Create a data collection vehicle to identify and monitor needs. NWEA has been established as the benchmark assessment to collect data and monitor needs.
- Maintain and increase behavior support strategies for staff. DIP/SIP Committee has participated in an anti-bias training. Guidelines and leference materials were distributed to all of the SIP leadership teams
- Provide time to collaborate on vertical and horizontal curriculum alignment. Teaching staff are utilizing staff meeting times and ERPD time to meet as grade level teams.
- Invest in supplemental reading and math programs and activities. Summer School Academy is now a K-12 initiative that also includes elementary students.
6.2 AdvancEd Presentation

Presented by Kevin Upton

- Our accreditation review path has been a journey not an event.
- LCS has been consistently working towards addressing the required actions since the accreditation certification occurred in August 2014.
- Mr. Upton is helping the AdvancED, School Improvement Plan, and Early Release Professional Development work at Brick Elementary while the building is transitioning through leaders.
- The external review team will be onsite starting $3 / 3 / 19$ and ending on $3 / 6 / 19$. We are inviting friend in to see our continuous school improvement work. Review results and accreditation approval will not be immediately available. Coordination with the engagement services representative has already begun and a trainer will be on site for one day prior to the external review to support our team with planning logistics.
6.3 2018-2019 Budget Amendment

Presented by Adam Snapp
Explanation of revenue foundation changes:

- Decrease in reported Non-PRE taxable value by $\$ 58$ million (Augusta and Ypsilanti) changed the state share of foundation by $\$ 263(\$ 969,155)$
- Increase in FTE's by about 40 kids $(\$ 314,840)$

Explanation of revenue changes:

- Special education costs $(\$ 161,671)$
- MPSERS offset $(\$ 154,000)$
- Other State revenue all net to $\$ 0.00$

Inter-District revenue:

- Act 18 - settlement check related to the 2017-2018 fiscal year. Check expected to come in December/January time frame for about \$570,000
- Act 18-2018-2019 forecasted amount less than original by about \$315,000
- Medicaid - decreased by $\$ 200,000$ for potential Medicaid audit finding

Explanation of expenditures:

- Increase in expenditures: staffing, MSPERS, general budget increase and grants
- Reduce equipment costs by $\$ 234,270$ for instructional technology to be purchased out of the bond.


### 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- Chitty Chitty Bang Bang was a big hit for the High School Drama Department.
- Opening day of Varsity Basketball is November $26^{\text {th }}$ at 8:30pm against Huron High School
- Long time Transportation Department employee, Mary Bowling, passed away over the weekend.
- High School Band concert is scheduled for, December $12^{\text {th }}$ at 7:30 pm, High School Choir concert is December $19^{\text {th }}$ at 7:00 pm and the Middle School Choir concert is December $17^{\text {th }}$ at 7:00 pm
7.2 Finance Report
7.2.1 October 2018 Food Service Report

Report included in Board packet.
7.2.2 October 2018 Student Enrollment Report

Report included in Board parket

### 7.3 Curriculum \& Instruction Report

- Mr. Upton is waiting to hear back about the application submitted for the Additional Instructional
- Time Early Literacy grant to help cover the $\$ 50,000$ Kids Read Now contract cost for the 2018-2019 school year. If awarded, the potential $\$ 50,000$ grant funding would eliminate the cost from the general fund and be active through September 30, 2019.
- During the November and December ERPD days the LHS staff will be participating in professional development activities focused on the effect of personal bias in schools. The training titled "Responding to Bias and Hate at School" has been designed to educate school administrators, teachers, staff, counselors, and students about the negative of bias related to race, class, gender, and religion.
7.4 Facilities \& Maintenance Report
- Removed another 40 yards of scrap medal from the campus/district
- All chillers in the district have been winterized
- Winter Plans updated
- All salters installed
- All plows ready to go
- Salt delivered to schools
- All snow blowers have been serviced
- Reviewed the bus lot with Transportation Director, will be moving lines and buses to old spaces to eliminate the tire tread pools
- Salting \& snow removal plans are being finalized, as to who will do what and when, for both in session and out of session days.
- Received 66 work orders and closed 32 work orders
- Restored lights on Rail Splitter Drive, from Whittaker to Middle school. New wire had to be run.


### 8.0 PUBLIC COMMENT

No public comment.

### 9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The Board Executive Committee will meet next on December 3, 2018.
9.2 Board Performance Committee Report

The Board Performance Committee met on November 26, 2018, and has a tentative date of January 28, 2018, at 4:30 pm in the Superintendent's Conference Room.
9.3 Board Planning Committee Report

The Board Planning Committee will meet next on December 10, 2018, at 4:30 pm.
9.4 Board Finance Committee Report

The Board Finance Committee will meet next in January, date to be determined after the Organizational Meeting.
9.5 Reports and Correspondence

- Trustees Rollins, Czachorski, Williams and VanZomeren all mentions they attended Chitty Chitty Bang Bang and all expressed the marvelous job the staff and students did.
- Band Cookie Walk is scheduled for December $15^{\text {th }}$ at 10:00 am


### 10.0 NEW BUSINESS

10.1 Annual Summer Tax Resolution

Enclosed in the Board packet is the Annual Summer Tax Resolution. School districts that previously authorized a summer tax levy and wish to continue with that authorization for the 2018 tax year must adopt this resolution to continue that levy. A copy of the approved resolution must be filed
with each township in the district before January 1, 2019. This was presented for information only; Board action will be requested at a subsequent meeting.
10.2 Sex Education Advisory Board (S.E.A.B.)

Board policy 2414 Reproductive Health and Family Planning and Administrative Guideline 2414 gives direction as follows: The Board shall appoint and shall determine terms of service for the Sex Education Advisory Board, the number of members to serve on the advisory board, and a membership selection process that reasonably reflects the District population, and shall appoint two (2) co-chairs for the Advisory Board, at least one (1) of whom is a parent of a child attending a school in the District.

At least one-half (1/2) of the members of the Sex Education Advisory Board shall be parents who have a child attending a school operated by the District, and a majority of these parent members shall be individuals who are not employed by the District. The Advisory Board shall include students of the District, educators, local clergy, and community health professionals.

The Superintendent recommends Carrie Melcher, to serve as one of the 2 co-chairs on the Sex Education Advisory Board (S.E.A.B.). This was presented for information only; Board action will be requested at a subsequent meeting.

### 10.3 Student Trips

10.3.1 High School Band Camp

Included in your Board packet is a request for High School Band to attend their annual band camp. Students learn the fundamentals of marching, music sectionals and the halftime show all in a location tailored to fit the band's needs. Information is included in your Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

### 10.3.2 High School Band-Chicago

Included in your Board packet is a request for High School Band to take an overnight trip to Chicago. This trip will include many site seeing opportunities as well as a band clinic at Vandercook College of Music. This was presented for information only; Board action will be requested at a subsequent meeting.

### 11.0 OLD BUSINESS

### 11.1 Minutes of Previous Meeting

11.1.1 Board Meeting November 12, 2018

Enclosed are the minutes of the November 12, 2018, Regular Meeting.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the minutes of the November 12, 2018, Regular Meeting as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.2 Flooring Bid

The scope of work includes the replacement of carpet with new flooring (LVT/Carpet) at Bishop, Brick, Childs, Model, Lincoln Middle School, \& Lincoln High School.
There was one bid received from Northeastern Paint for installation and one bid for removal was received form DKI. Board action was requested.

It was moved by VanZomeren and seconded by Williams that we approve the Flooring Bid awarded to Northeastern Paint and DKI not to exceed the budgeted amount of $\$ 1,071,000.00$ paid for with 2018 Series A Bond funds as presented.

Ayes: 6
Nays: 0

### 11.3 Asbestos Bid

The scope of work includes the asbestos abatement for preparation of new flooring at Brick, Model, \& Lincoln High School. There were seven bids received. Lowest bid recommended - Trust Thermal $\$ 88,000$. Total project cost $\$ 88,000$. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Asbestos Bid awarded to Trust Thermal in the amount of $\$ 88,000.00$ paid for with 2018 Series A Bond funds as presented.

Ayes: 6
Nays: 0
Motion carried 6-0
11.4 Roof Bid

The scope of work includes the replacement of the East side of the high school roof.
There were three bids received for Lincoln High School. Lowest bid recommended - Beyer Roofing $\$ 1,120,863$, plus $\$ 8,200$ bond cost, minus deductions of $\$ 65,888$. Total project cost $\$ 1,063,175.00$

The scope of work includes the replacement of the Bishop roof. There were three bids received for Bishop. Lowest bid recommended - Superior $\$ 283,000$, plus $\$ 2,200$ bond cost, minus deductions of $\$ 14,000$. Total project cost $\$ 271,200.00$. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Roof Bid at the High School awarded to Beyer Roofing in the amount of $\$ 1,063,175.00$ and the Roof Bid at Bishop awarded to Superior in the amount of $\$ 271,200.0000$ paid for with 2018 Series A Bond funds as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.5 Band Instruments Bid

Scope of work includes the purchase of new instruments for the band program.
There were four bids received with the lowest bid recommended - Washington Music Center $\$ 83,690.85$. Board action was requested.

It was moved by VanZomeren and seconded by Williams that we approve the Band Instruments Bid awarded to Washington Music in the amount of $\$ 83,690.85$ paid for with 2018 Series A Bond funds as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.6 Student Trips

11.6.1 High School-Costa Rica

A student trip has been requested to travel to Costa Rica for students taking Spanish classes in grades 9-12 that are interested. The trip would take place after the school year is complete. All trip information is included in the Board packet for your reference. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the High School Coast Rica trip as presented.

Ayes: 6
Nays: 0
Motion carried 6-0
11.6.2 Bishop Student Exchange-Madrid, Spain

Mr. Jansen is requesting the1Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln for a week and students from Bishop
would travel to Madrid. Information on the student exchange is provided in the Board packet. Board action was requested.

It was moved by VanZomeren and seconded by LaBombarbe that we approve the Bishop Student Exchange trip to Madrid, Spain, as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.7 Curriculum Development Council

The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. Board action was requested.

Dominic Rosa-High School
Bob Stowe-Middle School
Amy Baxter-Childs
Abby Smith-Bishop
Cari Berecz-Brick
Amy Stamps- Special Education

It was moved by LaBombarbe and seconded by VanZomeren that we approve the recommendations for the Curriculum Development Council-CDC for the 2018-2019 school year as presented by the LEA.

Ayes: 5
Nays: 1
Motion carried 5-1
11.8 2018-2019 Budget Amendment

When the budget amendment was provided to the Board of Education for the meeting on November 12th, 2018, the November State Aid report was not released. Since that meeting, the November report was made available. There was also notification from the ISD of an Act 18 settlement check related to the 17/18 school year.

The main changes that are reflected in the revised budget amendment are as follows:

- Changes in foundation calculation because of Non-Pre TV decreases providing the District an additional \$969,155.
- Increase in FTE by 40 kids providing an additional \$314,840
- Special education revenue increase due to finalizing the SE-4094 and SE-4096 from the 17/18 fiscal year by $\$ 161,671$
- Received more is MPSERS offset than originally budgeted by \$154,000
- Changes in programs like At-risk, robotics and early literacy grants, and UAAL totaling $\$ 381,500$. This amount is offset by expenditures.
- Changes to Act 18 revenue from the ISD and settlement amounts received netting \$55,000
- Increase of budgeted expenditures due to staffing changes, UAAL, additional operations and maintenance, athletic, community services, legal, and transportation vehicle repairs.
- Removed IT costs out of the general fund that are being paid for by the bond - \$234,000
- Revenue and expenditures increased for grant related programs, i.e. IDEA, Title, and At-risk.

It moved by VanZomeren and LaBombarbe that we approve the 2018-2019 Budget Amendment as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.9 High School Bowling Team

The Athletic Department is requesting adding Varsity Bowling to the athletic offerings roster. The intro meeting had interest from about 45 kids... 25 boys and 19-20 girls. Chris Westfall anticipates having two full teams of 15-20 and needing one Varsity coach to work with both teams, since they travel together and practice together. At a later date, if needed, adding a Junior Varsity team to the program. Board action was requested.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the Varsity High School Bowling Team as presented. Ayes: 6 Nays: 0 Motion carried 6-0
11.10 Professional Development Committee

The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one year terms. The decision of the Board shall be final. Board action was requested.

Kariama Gonzeles-High School
Rebekah Ward-Middle School
Elizabeth Shubin-Childs
Jodi VanHevel-Brick
Paula Robinette-Bishop
Angie Cyrbok-Model

It was moved by LaBombarbe and seconded by VanZomeren that we approve the recommendations for the Professional Development Committee-PDC for the 2018-2019 school year as presented by the LEA with the exception of removing Paula Robinette with replacement names later and all further changes brought the Board of Education for approval.

Ayes: 6
Nays: 0
Motion carried 6-0
11.11 October 2018 Finance Report

Enclosed are the October 2018, Financial Reports. The Superintendent recommends approval as presented.

It was moved by VanZomeren and seconded by Rollins that we approve the October 2018, Financial Reports as presented.

Ayes: 6
Nays: 0
Motion carried 6-0
11.12 October 2018 Trust \& Agency

Enclosed is the October 2018, Trust \& Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the October 2018, Trust \& Agency Report as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 11.13 October 2018 Check Register

Enclosed is the October 1-31, 2018, check register in the amount of $\$ 1,348,893.82$. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the October 1-31, 2018, check register in the amount of $\$ 1,348,893.82$ as presented.

Ayes: 6
Nays: 0
Motion carried 6-0
11.14 Personnel Transactions

| ACTION ITEMS |  |  |  |
| :--- | :--- | :--- | :--- |
| Name | Position/Building | Effective Date |  |
| Somer Barnthouse | Brick/Noon Supervisor | $11 / 7 / 2018$ | Resigned |
| Nicole Tundis | Bishop/Noon Supervisor | $11 / 2 / 2018$ | Sub status |
| Sarah Stanley | Lincoln Middel School/Paraprofessional | $11 / 12 / 2018$ | Transfer to Lincoln High School |
| Patricia Howard | Early Childhood/Paraprofessional | $11 / 30 / 2018$ | Retired |
| Leslie Swafford | Brick/Noon Supervisor | $11 / 15 / 2018$ | New Hire |
| Jacob Steiner | Bishop/Academic Interventionist | $11 / 13 / 2018$ | Resigned |
| Susan Snow | Lincoln Middle School/Choir Acompianist | $9 / 4 / 2018$ | Resigned |
| Tonya Taylor | Bishop/Paraprofessional | $11 / 19 / 2018$ | Transfer to Lincoln Middle School |
| Thelma Squire | Brick/Noon Supervisor | $11 / 15 / 2018$ | New Hire |
| Paula Robinette | Brick/Building Principal | $12 / 3 / 2018$ | Transfer |
| Adam Blaylock | Human Resources/Director | $12 / 3 / 2018$ | New Hire |
| Candy Ebeler | Transportation/Director | $12 / 7 / 2018$ | Resigned |

It was moved by VanZomeren and seconded by Williams that we approve the November 26, 2018, Personnel Transaction Summary as presented.

Ayes: 6
Nays: 0
Motion carried 6-0

### 12.0 CLOSED SESSION

### 12.1 Superintendent's Evaluation

It will be necessary to enter closed session to discuss the Superintendent Evaluation, not to return to open session.

A roll call vote was necessary.

It was moved by Pursuant to Sections 8(a) of the Open Meetings Act, I move that we enter closed session to discuss the Superintendent Evaluation, not to return to open session.

Ayes: 6 VanZomeren, Williams, Czachorski, Rollins, LaBombarbe, Sparks
Nays: 0
Motion carried 6-0

### 13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 6:54 p.m.

Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan (the "District")

A regular meeting of the Board of Education (the "Board") was held in the , within the boundaries of the District, on the $10^{\text {th }}$ day of December, 2018, at $\qquad$ o'clock in the $\qquad$ .m.

The meeting was called to order by $\qquad$ , President.

Present: Members
Absent: Members
The following preamble and resolution were offered by Member $\qquad$ and supported by Member

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect $100 \%$ of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

## NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (the Revised School Code), invokes for 2019 its previously adopted ongoing resolution imposing a summer tax levy of all of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2019 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2019.
3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members
Resolution declared adopted.

Secretary, Board of Education
The undersigned duly qualified and acting Secretary of the Board of Education of Lincoln Consolidated School District, Washtenaw and Wayne Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on December 10, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

## 2414-REPRODUCTIVE HEALTH AND FAMILY PLANNING

The Board of Education directs that students receive instruction in reproductive health and family planning. "Reproductive Health" shall be defined as that state of an individual's well-being which involves the reproductive system and its physiological, psychological, and endocrinological functions.

In addition, students are to be provided instruction in the recognition, prevention, and treatment of noncasual-contact communicable diseases such as venereal diseases, HBV, and HIV; and the use of abstinence from sex as a responsible method for restriction and prevention of noncasual-contact communicable disease and as a positive life-style for unmarried young people.

The Board accepts as policy the guidelines entitled "Sex Education Guidelines including Reproductive Health and Family Planning" established by the Michigan Department of Education. A copy shall be available for inspection in the Board office.

Each person who teaches K to 12 students about human immunodeficiency virus infection and acquired immunodeficiency syndrome shall have training in human immunodeficiency virus infection and acquired immunodeficiency syndrome education for young people. Licensed health care professionals who have received training on human immunodeficiency virus infection and acquired immunodeficiency syndrome are exempt from this requirement.

A Sex Education Advisory Board (AG 2414) shall be established, in order to ensure the effective participation of parents and community groups in the design and implementation of this program area.

Teacher consultants to the District will meet preparatory criteria established by the State guidelines before participating in sex education instructional activities.

The District shall notify the parents, in advance of the instruction and about the content of the instruction, give the parents an opportunity, prior to instruction, to review the materials to be used (other than tests), as well as the opportunity to observe the instruction, and advise the parents of their right to have their child excused from the instruction.

The Superintendent shall prepare regulations to implement these recommended guidelines which are to include at least two (2) public hearings on any revisions to any of the curricula described above. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given and conducted in accordance with the Open Meetings Act.
M.C.L. 380.1169
A.C. Rule 388.273 et seq.
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## 2414-REPRODUCTIVE HEALTH AND FAMILY PLANNING

These guidelines have been developed to assist staff in implementing the District's program for sex education and AIDS education. The term sex education will include instruction related to reproductive health and family planning, human sexuality, emotional, physical, psychological, hygienic, economic, and social aspects of family life, venereal diseases, noncasual-contact communicable diseases such as AIDS, and abstinence from sex as a responsible method for restriction and prevention of noncasual-contact communicable diseases and as a positive life-style for unmarried young people.

The District curriculum shall emphasize:
A. Instruction on human immunodeficiency virus infection and acquired immunodeficiency syndrome shall emphasize that abstinence from sex is a positive lifestyle for unmarried young people because abstinence is the only protection that is $100 \%$ effective against unplanned pregnancy, sexually transmitted disease, and sexually transmitted human immunodeficiency virus infection and acquired immunodeficiency syndrome;
B. Use of material and instruction in the sex education curriculum that discusses sex shall be age-appropriate, shall be medically accurate, and shall do at least all of the following:

1. Discuss the benefits of abstaining from sex until marriage and the benefits of ceasing sex if a student is sexually active.
2. Include a discussion of the possible emotional, economic, and legal consequences of sex.
3. Stress that unplanned pregnancy and sexually transmitted diseases are serious possibilities of sex that are not fully preventable except by abstinence.
4. Advise students of the laws pertaining to their responsibility as parents to children born in and out of wedlock.
5. Ensure that students are not taught in a way that condones the violation of the laws of this State pertaining to sexual activity, including, but not limited to first, second, third, and fourth degree criminal sexual conduct; gross indecency between male and female persons, between male persons, between female persons as well as sodomy with mankind or with any animal.
6. Teach students how to say "no" to sexual advances and that it is wrong to take advantage of, harass, or exploit another person sexually.
7. Teach refusal skills and encourage students to resist pressure to engage in risky behavior.
8. Teach that the student has the power to control personal behavior. Students shall be taught to base their actions on reasoning, self-discipline, a sense of responsibility, self-control, and ethical considerations such as respect for self and others.
9. Provide instruction on healthy dating relationships and on how to set limits and recognize a dangerous environment.
10. Provide information for students about how young parents can learn more about adoption services and about the provisions of the safe delivery of newborns.
11. Include information clearly informing students that having sex or sexual contact with an individual under the age of sixteen (16) is a crime punishable by imprisonment and that the conviction of this crime requires listing on the sex offender registry on the Internet for up to twenty-five (25) years.

## Sex Education Advisory Board

The Board of Education shall not offer instruction in sex education, including family planning and human sexuality, prior to appointment and meeting of the Advisory Board.

The Board shall appoint and shall determine terms of service for the Sex Education Advisory Board, the number of members to serve on the advisory board, and a membership selection process that reasonably reflects the District population, and shall appoint two (2) co-chairs for the Advisory Board, at least one (1) of whom is a parent of a child attending a school in the District.

At least one-half (1/2) of the members of the Sex Education Advisory Board shall be parents who Haiverabehill zatternding a school operated by the District, and a majority of these parent members shall be individuals who are not employed by the District. The Advisory Board shall include students of the District, educators, local clergy, and community health professionals.

Written or electronic notice of a Sex Education Advisory Board meeting shall be sent to each member at least two (2) weeks before the date of the meeting.

## Role of the Sex Education Advisory Board

The Advisory Board shall do all of the following:
A. Establish program goals and objectives for student knowledge and skills that are likely to reduce the rates of sex, pregnancy, and sexually transmitted diseases.
B. Review the materials and methods of instruction used and make recommendations to the Board of the School District for implementation. The Advisory Board shall take into consideration the school district's needs, demographics, and trends, including, but not limited to, teenage pregnancy rates, sexually transmitted disease rates, and incidents of student sexual violence and harassment.
C. At least once every two (2) years, evaluate, measure, and report the attainment of program goals and objectives established by Sex Education Advisory Board (SEAB). The Board of a School District shall make the resulting report available to parents in the School District.
D. Before adopting any revisions in the materials or methods used in instruction including, but not limited to, revisions to provide for the teaching of abstinence from sex as a method of preventing unplanned or out-ofwedlock pregnancy and sexually transmitted disease, public hearings must be held. At least two (2) public hearings on the proposed revisions must be held. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required under the Open Meetings Act.

A person shall not dispense or otherwise distribute in a public school or on public school property a family planning drug or device.

A Confirmation Checklist (Form 2413 F2/Form 2414 F2) has been prepared which is based on the Michigan Department of Education's sex education guidelines and is designed to ensure that the program is implemented properly and minimizes concern by parents or other interested parties.

Each principal should use the Checklist in working with the school staff at the beginning of each school year. Prior to the start of the program each year, the principal shall inform parents of their rights concerning the program. (See Form 2414 F1). Also, whenever any additions or modifications are made to the program, the Board shall conduct two (2) public hearings before the program can be approved and implemented. Once the program has been started, a copy of the completed confirmation should be sent to the Superintendent's office by no later than five (5) days and the original should be maintained in the school office.

In the event of a complaint about the program, the person or party should be made aware of the Board's complaint procedure described in Policy 9130 . This policy is available at both the Superintendent's Office and the office of each school. Any such complaint is most likely to concern the program itself or its implementation rather than the particular person teaching the program. Therefore, as the policy indicates, the complaint is to be handled by the school's principal and not by a teacher. Be sure the complainant receives a copy of the procedure either through the mail or by coming to the office. Complaints that originate at the central office are to be handled in the same manner.

Although the law allows a student to be excused from classes but not the course, no student is to be excused from a lesson or activity in either program unless and until the parent has come to the school, reviewed the program lessons and materials, had the opportunity to observe the instruction, if so desired, and filed a complaint in accordance with Policy 9130 . The principal is to make sure the materials are available and that any complaint is focused on a particular topic or type of activity rather than on general reactions.
M.C.L. 380.1507

## LINCOLN CONSOLIDATED SCHOOLS

## Schedule of Revenues and Expenditures

Budget and Actual - General Fund
For the Month Ended November 30, 2018

|  | Original <br> Budget |  | Amended Budget |  | Actual |  | Actual Over (Under) Original Budget |  | Percent Actual of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |  |  |  |  |
| Local sources: |  |  |  |  |  |  |  |  |  |
| Property taxes | \$ | 3,780,000 | \$ | 2,871,000 | \$ | 2,305,140 | \$ | $(1,474,860)$ | 61.0\% |
| Other local sources |  | 250,100 |  | 295,100 |  | 141,024 |  | $(109,076)$ | 56.4\% |
| State sources |  | 31,346,362 |  | 33,327,651 |  | 6,060,497 |  | $(25,285,865)$ | 19.3\% |
| Federal sources |  | 2,513,383 |  | 2,783,036 |  | 436,405 |  | $(2,076,978)$ | 17.4\% |
| Interdistrict revenue |  | 7,052,932 |  | 7,108,109 |  | 1,112,983 |  | $(5,939,949)$ | 15.8\% |
| Total revenues |  | 44,942,777 |  | 46,384,896 |  | 10,056,049 |  | $(34,886,728)$ | 22.4\% |
| Expenditures |  |  |  |  |  |  |  |  |  |
| Instruction: |  |  |  |  |  |  |  |  |  |
| Basic programs |  | 20,375,625 |  | 20,617,050 |  | 5,955,033 |  | $(14,420,592)$ | 29.2\% |
| Added needs |  | 8,353,570 |  | 8,499,915 |  | 2,512,065 |  | $(5,841,505)$ | 30.1\% |
| Total instruction |  | 28,729,195 |  | 29,116,965 |  | 8,467,098 |  | $(20,262,097)$ | 29.5\% |
| Support services: |  |  |  |  |  |  |  |  |  |
| Pupil |  | 4,613,279 |  | 5,059,310 |  | 1,387,101 |  | $(3,226,178)$ | 30.1\% |
| Instructional support |  | 1,246,907 |  | 1,594,422 |  | 563,148 |  | $(683,759)$ | 45.2\% |
| General administration |  | 448,506 |  | 501,715 |  | 172,821 |  | $(275,685)$ | 38.5\% |
| School administration |  | 1,993,918 |  | 1,813,947 |  | 574,342 |  | $(1,419,576)$ | 28.8\% |
| Business |  | 839,949 |  | 840,725 |  | 329,929 |  | $(510,020)$ | 39.3\% |
| Maintenance |  | 3,603,427 |  | 3,687,751 |  | 1,384,830 |  | $(2,218,597)$ | 38.4\% |
| Transportation |  | 2,387,995 |  | 2,391,199 |  | 768,268 |  | $(1,619,727)$ | 32.2\% |
| Central services |  | 1,329,843 |  | 1,118,443 |  | 192,799 |  | $(1,137,044)$ | 14.5\% |
| Total support services |  | 16,463,825 |  | 17,007,513 |  | 5,373,238 |  | $(11,090,587)$ | 32.6\% |
| Athletics |  | 785,003 |  | 827,050 |  | 353,284 |  | $(431,719)$ | 45.0\% |
| Community service |  | 69,003 |  | 106,851 |  | 30,327 |  | $(38,676)$ | 44.0\% |
| Total expenditures |  | 46,047,026 |  | 47,058,379 |  | 14,223,947 |  | $(31,823,079)$ | 30.9\% |
| Other financing sources |  |  |  |  |  |  |  |  |  |
| Transfers in |  | 14,000 |  | 14,000 |  | 14,000 |  | - | 100.0\% |
| Transfers out |  | - |  | - |  | - |  | - | 0.0\% |
| Total other financing sources |  | 14,000 |  | 14,000 |  | 14,000 |  | - | 100.0\% |
| Revenues over (under) expenditures | \$ | $(1,090,249)$ | \$ | $(659,483)$ | \$ | $(4,153,898)$ | \$ | $(3,063,649)$ |  |

For internal use only. These financial statements have not been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended November 30, 2018

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Instruction | 1111 | Salary | 4,826,928 | 4,675,594 | 1,306,569 |
|  |  | Fringes | 3,314,865 | 3,271,235 | 948,400 |
|  |  | Non-payroll | 190,000 | 300,025 | 138,892 |
|  | 1111 Total |  | 8,331,793 | 8,246,854 | 2,393,861 |
|  | 1112 | Salary | 2,730,442 | 2,558,761 | 696,391 |
|  |  | Fringes | 1,851,188 | 1,769,316 | 511,367 |
|  |  | Non-payroll | 99,900 | 99,900 | 51,821 |
|  | 1112 Total |  | 4,681,529 | 4,427,976 | 1,259,579 |
|  | 1113 | Salary | 2,672,287 | 2,651,004 | 728,675 |
|  |  | Fringes | 1,861,121 | 1,885,397 | 543,828 |
|  |  | Non-payroll | 2,580,100 | 2,600,584 | 858,514 |
|  | 1113 Total |  | 7,113,508 | 7,136,985 | 2,131,017 |
|  | 1118 | Salary | 138,587 | 475,066 | 101,484 |
|  |  | Fringes | 110,207 | 330,168 | 68,068 |
|  |  | Non-payroll | - |  | 1,024 |
|  | 1118 Total |  | 248,794 | 805,234 | 170,576 |
|  | 1119 | Fringes | - | - |  |
|  |  | Non-payroll | - | - |  |
|  | 1119 Total |  | - | - | - |
| Instruction Total |  |  | 20,375,625 | 20,617,050 | 5,955,033 |
| Added needs | 1122 | Salary | 3,510,296 | 3,501,349 | 963,148 |
|  |  | Fringes | 2,959,406 | 2,994,058 | 947,395 |
|  |  | Non-payroll | 119,785 | 158,789 | 76,042 |
|  | 1122 Total |  | 6,589,487 | 6,654,196 | 1,986,585 |
|  | 1125 | Salary | 905,640 | 987,893 | 270,454 |
|  |  | Fringes | 667,303 | 678,159 | 216,485 |
|  |  | Non-payroll | 191,140 | 179,667 | 38,541 |
|  | 1125 Total |  | 1,764,083 | 1,845,719 | 525,480 |
|  | 1127 | Salary | - | - | - |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | - | - | - |
|  | 1127 Total |  | - | - | - |
| Added needs Total |  |  | 8,353,570 | 8,499,915 | 2,512,065 |

For internal use only. These financial statements have n ${ }^{28} 8$ been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended November 30, 2018

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Student services | 1212 | Salary | 431,800 | 589,488 | 199,910 |
|  |  | Fringes | 333,127 | 433,274 | 143,307 |
|  |  | Non-payroll | 750 | 750 | 454 |
|  | 1212 Total |  | 765,677 | 1,023,512 | 343,671 |
|  | 1213 | Salary | - |  |  |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | 424,455 | 424,455 | 79,074 |
|  | 1213 Total |  | 424,455 | 424,455 | 79,074 |
|  | 1214 | Salary | 295,079 | 350,963 | 84,764 |
|  |  | Fringes | 192,935 | 224,032 | 58,964 |
|  |  | Non-payroll | - |  |  |
|  | 1214 Total |  | 488,014 | 574,995 | 143,728 |
|  | 1215 | Salary | 440,551 | 440,551 | 120,646 |
|  |  | Fringes | 271,694 | 277,378 | 73,078 |
|  |  | Non-payroll | 310,000 | 310,000 | 58,569 |
|  | 1215 Total |  | 1,022,245 | 1,027,929 | 252,293 |
|  | 1216 | Salary | 290,111 | 376,068 | 94,930 |
|  |  | Fringes | 237,481 | 269,648 | 76,875 |
|  |  | Non-payroll | - | - | - |
|  | 1216 Total |  | 527,592 | 645,716 | 171,805 |
|  | 1218 | Salary | 546,779 | 596,919 | 176,405 |
|  |  | Fringes | 395,581 | 418,939 | 135,780 |
|  |  | Non-payroll | 4,850 | 4,850 | 627 |
|  | 1218 Total |  | 947,210 | 1,020,708 | 312,812 |
|  | 1219 | Salary | 233,553 | 184,972 | 45,115 |
|  |  | Fringes | 202,533 | 155,023 | 38,520 |
|  |  | Non-payroll | 2,000 | 2,000 | 83 |
|  | 1219 Total |  | 438,086 | 341,995 | 83,718 |
| Student services Total |  |  | 4,613,279 | 5,059,310 | 1,387,101 |

For internal use only. These financial statements have n $0^{29}$ been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended November 30, 2018

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Instructional support | 1221 | Salary | - | 40,400 | 25,685 |
|  |  | Fringes | - | 18,165 | 9,308 |
|  |  | Non-payroll | 90,235 | 159, 565 | 45,110 |
|  | 1221 Total |  | 90,235 | 218,130 | 80,103 |
|  | 1222 | Salary | - | 146,593 | 24,254 |
|  |  | Fringes | - | 74,353 | 10,868 |
|  |  | Non-payroll | 1,500 | 1,500 | - |
|  | 1222 Total |  | 1,500 | 222,446 | 35,122 |
|  | 1226 | Salary | 255,390 | 261, 236 | 111,596 |
|  |  | Fringes | 159,636 | 183,938 | 71,219 |
|  |  | Non-payroll | 622,700 | 708,672 | 265,108 |
|  | 1226 Total |  | 1,037,726 | 1,153,846 | 447,923 |
|  | 1229 | Non-payroll | - | - | - |
|  | 1229 Total |  | - | - | - |
|  | 1230 | Salary | 81,441 | - | - |
|  |  | Fringes | 36,005 | - | - |
|  | 1230 Total |  | 117,446 | - | - |
| Instructional support Total |  |  | 1,246,907 | 1,594,422 | 563,148 |
| Business Admin | 1249 | Salary | - | - | - |
|  |  | Non-payroll | - | - | - |
|  | 1249 Total |  | - | - | - |
|  | 1252 | Salary | 37,300 | 35,006 | 25,054 |
|  |  | Fringes | 42,199 | 38,028 | 34,320 |
|  |  | Non-payroll | 611,650 | 611,650 | 252,484 |
|  | 1252 Total |  | 691,149 | 684,684 | 311,858 |
|  | 1259 | Fringes | - | - | - |
|  |  | Non-payroll | 148,800 | 156,041 | 18,071 |
|  | 1259 Total |  | 148,800 | 156,041 | 18,071 |
| Business Admin Total |  |  | 839,949 | 840,725 | 329,929 |

For internal use only. These financial statements have no30 been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended November 30, 2018

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| General Admin | 1231 | Non-payroll | 94,750 | 144,750 | 41,880 |
|  | 1231 Total |  | 94,750 | 144,750 | 41,880 |
|  | 1232 | Salary | 197,500 | 197,650 | 82,140 |
|  |  | Fringes | 134,806 | 137,721 | 46,570 |
|  |  | Non-payroll | 21,450 | 21,594 | 2,231 |
|  | 1232 Total |  | 353,756 | 356,965 | 130,941 |
| General Admin Total |  |  | 448,506 | 501,715 | 172,821 |
| Principal Admin | 1241 | Salary | 1,165,561 | 1,073,132 | 336,038 |
|  |  | Fringes | 826,607 | 739,065 | 237,351 |
|  |  | Non-payroll | 1,750 | 1,750 | 953 |
|  | 1241 Total |  | 1,993,918 | 1,813,947 | 574,342 |
| Principal Admin Total |  |  | 1,993,918 | 1,813,947 | 574,342 |
| Central | 1282 | Salary | 47,000 | 51,600 | 19,885 |
|  |  | Fringes | 41,808 | 44,066 | 9,290 |
|  |  | Non-payroll | 118,250 | 118, 250 | 56,171 |
|  | 1282 Total |  | 207,058 | 213,916 | 85,346 |
|  | 1283 | Salary | 134,500 | 108,861 | 30,725 |
|  |  | Fringes | 88,118 | 87,480 | 28,808 |
|  |  | Non-payroll | 53,900 | 73,820 | 27,308 |
|  | 1283 Total |  | 276,518 | 270,161 | 86,841 |
|  | 1284 | Salary | - | - | - |
|  |  | Fringes | - | - | 8,276 |
|  |  | Non-payroll | 846,267 | 634,366 | 12,336 |
|  | 1284 Total |  | 846,267 | 634,366 | 20,612 |
|  | 1289 | Non-payroll | - | - | - |
|  | 1289 Total |  | - | - | - |
| Central Total |  |  | 1,329,843 | 1,118,443 | 192,799 |
| Operations and maint | 1261 | Salary | 299,614 | 278,651 | 109,301 |
|  |  | Fringes | 239,569 | 239,168 | 86,722 |
|  |  | Non-payroll | 2,899,244 | 3,004,932 | 1,148,644 |
|  | 1261 Total |  | 3,438,427 | 3,522,751 | 1,344,667 |
|  | 1266 | Non-payroll | 165,000 | 165,000 | 40,163 |
|  | 1266 Total |  | 165,000 | 165,000 | 40,163 |
| Operations and maint Total |  |  | 3,603,427 | 3,687,751 | 1,384,830 |
| Transportation | 1271 | Salary | 1,119,962 | 1,117,131 | 359,144 |
|  |  | Fringes | 902,484 | 874,984 | 278,546 |
|  |  | Non-payroll | 365,550 | 399,085 | 130,578 |
|  | 1271 Total |  | 2,387,995 | 2,391,199 | 768,268 |
| Transportation Total |  |  | 2,387,995 | 2,391,199 | 768,268 |

For internal use only. These financial statements have not been audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended November 30, 2018

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Athletics | 1293 | Salary | 218,916 | 221,970 | 75,499 |
|  |  | Fringes | 137,786 | 137,923 | 50,197 |
|  |  | Non-payroll | 428,300 | 467,156 | 227,588 |
|  | 1293 Total |  | 785,003 | 827,050 | 353,284 |
| Athletics Total |  |  | 785,003 | 827,050 | 353,284 |
| Comm Ed Exp | 1331 | Salary | 41,600 | 51,308 | 15,576 |
|  |  | Fringes | 25,403 | 50,240 | 11,110 |
|  |  | Non-payroll | 2,000 | 2,163 | 1,533 |
|  | 1331 Total |  | 69,003 | 103,711 | 28,219 |
|  | 1361 | Non-payroll | - | 3,140 | 2,108 |
|  | 1361 Total |  | - | 3,140 | 2,108 |
| Comm Ed Exp Total |  |  | 69,003 | 106,851 | 30,327 |
| Grand Total |  |  | 46,047,026 | 47,058,379 | 14,223,947 |

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From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018


Payment Register
From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018


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## Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018


Payment Register
From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 21307 | 11/16/2018 Open |  |  | Accounts Payable | PEPSI-COLA |  | \$246.78 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 98310913 | 10/29/2018 | POP CASES |  |  | \$246.78 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) |  |  | \$246.78 |  |  |  |
| 21308 | 11/16/2018 <br> Open Invoice | Date | Description | Accounts Payable | RYAN GRANT |  | \$200.00 |  |  |
|  |  |  |  |  |  | Amount |  |  |  |
|  | 302 | 11/09/2018 | DJ FOR FALL | DANCE |  | \$200.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$200.00 |  |  |  |
| 21309 | 11/16/2018 Open Invoice | Date | Description Accounts Payable |  | SAM'S CLUB DIRECT |  | \$180.09 |  |  |
|  |  |  |  |  |  | Amount |  |  |  |
|  | 008857 | 09/19/2018 | STAFF MEET | NG SNACKS |  | \$61.97 |  |  |  |
|  | 005552 | 10/11/2018 | SNACKS/COF | EE SUPPLIES |  | \$118.12 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$180.09 |  |  |  |
| 21310 | 11/16/2018 Open | Date | Description Accounts Payable |  | SCHOLASTIC BOOK FAIRS |  | \$1,616.34 |  |  |
|  | Invoice |  |  |  |  | Amount |  |  |  |
|  | W3911406BF | 10/25/2018 | BRICK BOOK | AIR |  | 1,616.34 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61 - Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$1,616.34 |  |  |  |
| 21311 | 11/16/2018 Open | Date | Description Accounts Payable |  | SOURCE4 |  | \$248.74 |  |  |
|  | Invoice |  |  |  | Amount |  |  |  |
|  | 173148 | 10/29/2018 | RUBBER ERA | ERS |  |  |  | \$248.74 |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$248.74 |  |  |  |
| 21312 | 11/16/2018Invoice | Date | Description Accounts Payable |  | STEVE'S CUSTOM SIGNS, INC. |  | \$363.40 |  |  |
|  |  |  |  |  |  | Amount |  |  |  |
|  | 19507 | 08/24/2018 | EMBROIDER | APPAREL |  | \$363.40 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$363.40 |  |  |  |
| 21313 | 11/16/2018 OpenInvoice | Date | Description Accounts Payable |  | WESO Amount |  | \$175.00 |  |  |
|  |  |  |  |  |  | Amount |  |  |  |
|  | 110818 | 11/08/2018 | REGISTRATIO | N FOR BISHOP SCIEN | E OLYMPIAD | \$175.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$175.00 |  |  |  |
| 21314 | 11/20/2018 OpenInvoice | Date | Description Accounts Payable |  | ADRENALINE FUNDRAISING |  | \$60.00 |  |  |
|  |  |  |  |  |  | Amount |  |  |  |
|  | 110818 | 11/20/2018 | FULL ZIP JAC |  |  | \$20.00 |  |  |  |
|  | 110818b | 11/20/2018 | ZIP JACKET |  |  | \$40.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61 - Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) |  |  | \$60.00 |  |  |  |
| 21315 | 11/20/2018 Open |  |  | Accounts Payable | ANN ARBOR BALLET THEATRE |  | \$633.00 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 111518 | 11/15/2018 | FIELD TRIP- YELLOW HALL 12/13/18 \$633.00 |  |  |  |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) \$633.00 |  |  |  |  |  |  |

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Payment Register
From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date Status | Void Reason | Reconciled/ <br> Voided Date <br> Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 117823 | 11/02/2018 Open |  | Accounts Payable | TAMMY J. TERRY | \$621.43 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 2019-00000325 | 11/02/2018 | Garnishment - Garnishment \$* | \$621.43 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$621.43 |  |  |  |
| 117824 | 11/02/2018 Open |  | Accounts Payable | TEACHER SYNERGY, LLC. | \$117.49 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 71502572 | 09/10/2018 | 8th Gr Science Curriculum | \$117.49 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$117.49 |  |  |  |
| 117825 | 11/02/2018 Open |  | Accounts Payable | TEAM SPORTS, INC | \$443.70 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 434953/1 | 10/01/2018 | Inv\#4349531,(6) 1003 GST Football(s) | \$443.70 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$443.70 |  |  |  |
| 117826 | 11/02/2018 Open |  | Accounts Payable | THE PROPHET CORPORATION | \$573.99 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 9506180 | 09/12/2018 | PE Supplies | \$573.99 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$573.99 |  |  |  |
| 117827 | 11/02/2018 Open |  | Accounts Payable | TLS PRODUCTIONS INC. | \$341.64 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 6963 | 10/29/2018 | LHS - PAC Sound Equipment | \$341.64 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$341.64 |  |  |  |
| 117828 | 11/02/2018 Open |  | Accounts Payable | TOMMARK INC. | \$123.66 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 812727885 | 10/15/2018 | LHS - Valve Pressure regulator | \$123.66 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$123.66 |  |  |  |
| 117829 | 11/02/2018 Open |  | Accounts Payable | TPRS Publishing, Inc. dba Fluency Matters | \$544.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 67777 | 10/11/2018 | Spanish Curriculum | \$544.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$544.00 |  |  |  |
| 117830 | 11/02/2018 Open |  | Accounts Payable | UNEMPLOYMENT INSURANCE AGENCY | \$3,375.92 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | L0048570061 | 10/15/2018 | DUES \& FEES UIA ACCOUNT | \$3,375.92 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$3,375.92 |  |  |  |
| 117831 | 11/02/2018 Open |  | Accounts Payable | UNITY SCHOOL BUS PARTS | \$2,045.20 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 0425704-IN | 09/18/2018 | PARTS - UNITY SCHOOL BUS PARTS | \$556.49 |  |  |  |
|  | 0426285-IN | 09/24/2018 | PARTS - UNITY SCHOOL BUS PARTS | \$938.65 |  |  |  |
|  | 0426553-IN | 09/27/2018 | PARTS - UNITY SCHOOL BUS PARTS | \$550.06 |  |  |  |

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From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date Status | Void Reason | Reconciled/ Voided Date Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 117832 | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$2,045.20 |  |  |  |
|  | 11/02/2018 Open | Date | Accounts Payable | UPTON, KEVIN, B | \$754.50 |  |  |
|  | Invoice |  | Description | Amount |  |  |  |
|  | 101718b | 10/17/2018 | Bishop At-Risk Reimbursement | \$597.00 |  |  |  |
|  | 102618 | 10/26/2018 | At-Risk - Childs - Reimbursement | \$157.50 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$754.50 |  |  |  |
| 117833 | 11/02/2018 Open | Date | Description Accounts Payable | WEINGARTZ | \$107.97 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | 70085748-00 | 10/15/2018 | Belt, Hydro Drive, Trimmer line | \$107.97 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$107.97 |  |  |  |
| 117834 | 11/02/2018 Open | Date | Accounts Payable | WOLVERINE SUPPLY INC | \$1,577.00 |  |  |
|  | Invoice |  | Description | Amount |  |  |  |
|  | 803008 | 10/08/2018 | water heater | \$1,195.00 |  |  |  |
|  | 803147 | 10/11/2018 | Water heater | \$382.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$1,577.00 |  |  |  |
| 117835 | 11/02/2018 Open | Date | Description Accounts Payable | FIRE SYSTEMS OF MICHIGAN, INC. | \$1,283.30 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | 185975 | 09/30/2018 | LMS - Fire system inspection | \$330.85 |  |  |  |
|  | 185976 | 09/30/2018 | Bishop - Fire System inspection | \$241.50 |  |  |  |
|  | 185973 | 09/30/2018 | Childs - Fire System inspection | \$178.95 |  |  |  |
|  | 185974 | 09/30/2018 | LHS - fire extinguisher inspection | \$532.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$1,283.30 |  |  |  |
| 117836 | 11/02/2018 Open | Date | Description Accounts Payable | SAENZ DE VITERI, TOMAS | \$140.00 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | 101718 | 10/17/2018 | GAME WORKER-YOUTH SOCCER | \$140.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 23-Community Services |  | 23-2101-002 (Cash - AP Checking) | \$140.00 |  |  |  |
| 117837 | 11/05/2018 Open | Date | Description Accounts Payable | 14a-4 District Court Amount | \$216.23 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | PD 11/05/18 | 11/05/2018 | MARSHALL \#174C0872GC | \$216.23 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$216.23 |  |  |  |
| 117838 | 11/16/2018 Open | Date | Accounts Payable | ACCO Brands Corporation - GBC | \$1,992.40 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | 2781230 | 10/16/2018 | New Laminator | \$295.00 |  |  |  |
|  | 2783623 | 10/24/2018 | New Laminator | \$1,697.40 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$1,992.40 |  |  |  |
| 117839 | 11/16/2018 Open | Date | Description Accounts Payable | ACCURATE LABEL DESIGNS INC | \$150.95 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | 162654 | 11/16/2018 | 3x2 Visitor Roll Labels 2000Ct Inv 162654 $\$ 150.95$ <br> Cash Account Amount |  |  |  |  |
|  | Paying Fund |  |  |  |  |  |

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Payment Register
ment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2631 | 11/02/2018 Open |  |  | Accounts Payable | SCHOOL SP |  | \$4,293.06 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 208121824710 | 10/15/2018 | Classroom Supplies |  |  | \$21.30 |  |  |  |
|  | 208121750861 | 10/05/2018 | Classroom Sup | plies |  | \$161.31 |  |  |  |
|  | 208121593052 | 09/18/2018 | Classroom Sup | lies |  | \$82.32 |  |  |  |
|  | 208121679859 | 09/27/2018 | Classroom Sup | lies |  | \$74.76 |  |  |  |
|  | 208121568876 | 09/15/2018 | Classroom Sup | lies |  | \$149.00 |  |  |  |
|  | 208121568875 | 09/15/2018 | Classroom Sup | lies |  | \$151.14 |  |  |  |
|  | 208121556155 | 09/13/2018 | Classroom Sup | lies |  | \$52.75 |  |  |  |
|  | 208121679858 | 09/27/2018 | 7thGrELA Cur | ulum |  | \$245.12 |  |  |  |
|  | 308103178691 | 09/28/2018 | 7thGrELA Cur | ulum |  | \$203.04 |  |  |  |
|  | 208121824733 | 10/15/2018 | Classrooom S | plies |  | \$37.87 |  |  |  |
|  | 308103176173 | 09/27/2018 | Classrooom S | plies |  | \$44.84 |  |  |  |
|  | 308103176174 | 09/27/2018 | Roeder Classr | m Supplies |  | \$51.87 |  |  |  |
|  | 308103149273 | 09/10/2018 | Pocock Class | upplies |  | \$45.33 |  |  |  |
|  | 308103170568 | 09/24/2018 | Classroom Su | lies |  | \$39.35 |  |  |  |
|  | 308103149272 | 09/10/2018 | Adams Classr | m Supplies |  | \$48.48 |  |  |  |
|  | 308103178658 | 09/28/2018 | Porter Class S | ppy |  | \$48.92 |  |  |  |
|  | 308103178690 | 09/28/2018 | 6th Read180 | rriculum |  | \$250.54 |  |  |  |
|  | 208121847020 | 10/16/2018 | 6th Gr Sci Sup |  |  | \$19.95 |  |  |  |
|  | 308103193358 | 10/10/2018 | Art Supplies |  |  | \$1,175.93 |  |  |  |
|  | 308103170567 | 09/24/2018 | Ringle Class | pplies |  | \$27.28 |  |  |  |
|  | 308103161171 | 09/17/2018 | Classroom Supple | lies |  | \$28.91 |  |  |  |
|  | 208121499262 | 09/08/2018 | Classroom Sup | lies |  | \$47.03 |  |  |  |
|  | 308103170569 | 09/24/2018 | Classroom Sup | lies |  | \$36.46 |  |  |  |
|  | 208121499248 | 09/08/2018 | Classroom Sup | lies |  | \$49.27 |  |  |  |
|  | 208121653182 | 09/25/2018 | 6th Grade Tex | ook |  | \$1,117.93 |  |  |  |
|  | 308103154886 | 09/13/2018 | Classroom Su | lies |  | \$49.26 |  |  |  |
|  | 208121728138 | 10/03/2018 | 8th Grade Mat | Supplies |  | \$33.10 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$4,293.06 |  |  |  |
| 2632 | 11/02/2018 Ope |  |  | Accounts Payable | SELKING IN IDEALEASE |  | \$9,447.04 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 04580411 | 10/09/2018 | SELKING - GA | RAGE REPLACEME | QUIP | \$5,782.83 |  |  |  |
|  | 04578931 | 09/18/2018 | SELKING - GA | RAGE REPLACEME | QUIP | \$399.99 |  |  |  |
|  | 10528062.02 | 10/05/2018 | PARTS - SELK | NG INTERNATION | IDEALEASE | \$321.66 |  |  |  |
|  | 10528032 | 10/05/2018 | PARTS - SELK | NG INTERNATION | IDEALEASE | \$214.40 |  |  |  |
|  | 10527688 | 10/12/2018 | PARTS - SELK | NG INTERNATION | IDEALEASE | \$2,309.56 |  |  |  |
|  | 10528206 | 10/11/2018 | PARTS - SELK | NG INTERNATION | IDEALEASE | \$418.60 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$9,447.04 |  |  |  |
| 2633 | 11/02/2018 Invoice |  |  | Accounts Payable | SERVICE EL | LY CO | \$1,037.68 |  |  |
|  |  | Date | Description |  |  | Amount |  |  |  |
|  | $\frac{\text { Invoice }}{768262-00}$ | 10/04/2018 | District - variou | ballast kits |  | \$840.48 |  |  |  |
|  | 769557-00 | 10/17/2018 | LHS - Fuses for | HVAC units |  | \$197.20 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$1,037.68 |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018


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From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2674 | 11/16/2018 Open |  |  | Accounts Payable | M W MORSS ROOFING INC | \$715.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 11481 | 10/15/2018 | membrane \& | nt repairs | \$715.00 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | sh-AP Checking) | \$715.00 |  |  |  |
| 2675 | 11/16/2018 Open |  |  | Accounts Payable | MCGRAW-HILL EDUCATION | \$10,555.93 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 105223754001 | 09/17/2018 | HS Textbooks | Science | \$9,594.90 |  |  |  |
|  | 105223830001 | 09/14/2018 | HS Textbooks | Science | \$723.37 |  |  |  |
|  | 105056883001 | 09/12/2018 | SI Math Cour | - MS | \$237.66 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$10,555.93 |  |  |  |
| 2676 | 11/16/2018 Open Invoice |  |  | Accounts Payable | MIKAN CORPORATION | \$724.67 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  | 148092 | 10/26/2018 | Quote\#Q0022 | - (4) replacement to | High Yield $\quad \$ 724.67$ |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$724.67 |  |  |  |
| 2677 | 11/16/2018 Open |  |  | Accounts Payable | OCCUPATIONAL HEALTH CENTERS OF MI, P.C. | \$587.83 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 209765858 | 10/22/2018 | D. SENG WO | KMAN COMP 03/13 | \$204.35 |  |  |  |
|  | 712371196 | 10/26/2018 | DOT RECER CENTERS | ICATION - OCCUP | NAL HEALTH \$77.50 |  |  |  |
|  | 210370753 | 11/07/2018 | V. GOROWS | WORK COMP 11/0 | \$214.37 |  |  |  |
|  | 210370753b | 11/07/2018 | V. GOROWS | WORKMAN COMP | 7/18 \$91.61 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$587.83 |  |  |  |
| 2678 | 11/16/2018 Open Invoice |  |  | Accounts Payable | PCMI | \$58,107.02 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  | 110818 | 11/08/2018 | Inv\#59230-Py | t. for Non-LCS Coac | \$58,107.02 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$58,107.02 |  |  |  |
| 2679 | 11/16/2018 <br> Open <br> Invoice |  |  | Accounts Payable | PEDIATRIC THERAPY ASSOCIATES | \$68,784.75 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  | Linc10-18 | 10/01/2018 | CONTRACT | EECH, OT \& PT SE | CES FOR $\quad \$ 68,784.75$ |  |  |  |
|  |  |  | OCTOBER 201 |  |  |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$68,784.75 |  |  |  |
| 2680 | 11/16/2018 <br> Invoice |  |  | Accounts Payable | PINE VIEW GOLF COURSE | \$1,602.00 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  | 1018 | 11/21/2018 | Inv.\#1018,G | If,10-11-18,MHSAA | onal Tourn. $\quad \$ 1,602.00$ |  |  |  |
|  | Paying Fund |  | Cash Accoun | - | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$1,602.00 |  |  |  |
| 2681 | 11/16/2018 Open <br> Invoice   <br> 89682  <br> Paying Fund  |  |  | Accounts Payable | PULSAR ELECTRONICS, INC. | \$731.95 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  |  | 11/16/2018 | LHS - card re | er repair | \$731.95 |  |  |  |
|  |  |  | Cash Accoun |  | Amount |  |  |  |

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## LINCOLN CONSOLIDATED SCHOOLS PERSONNEL TRANSACTIONS SUMMARY

December 10, 2018

| Name | Position/Building | Effective Date | Status | Major/Step |
| :---: | :---: | :---: | :---: | :---: |
| Robert Rowland | Mechanic/Transportation | 11/19/2018 | New Hire | Part time |
| Deborah Wynn | Transportation/Bus Aide | 6/30/2018 | Resignation |  |
| Joyce Mamp | Transportation/Bus Driver | 12/31/2018 | Retirement |  |
| Trisha McQuillin | Lincoln High School/Noon Supervisor | 11/28/2018 | New Hire |  |
| Jessica Trela | Bishop/Spanish Elective Teacher | 12/3/2018 | New Hire |  |
| Shalonda Young | Transportation/Bus Aide | 11/23/2018 | Resignation |  |
| Name | Position/Building | Return to Work Date | Status | pproved/Not Approve |

