

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
April 8, 2019
6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Laura VanZomeren, Trustee
Allie Sparks, Trustee

ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Tim Green, Middle School Principal
Robert Williams, Students Services Director
Adam Snapp, Finance Director
Chris Westfall, Athletic Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Melissa Palmquist, Roger Cook, Sandra Black, Sherry Smith, Larry Smith, Dianne Vargo, Charlotte Allum, Tammy Opfermann, Ronda Selter, Denise Ferber, Shannon Huddleston, Layla Ellis, Sidianna Murphy, Laurie Price, Christina Stickland, Kimberly Kenney, Colleen Brohl, Wendy Johnson, Mike Weathers, Carolyn Slock, Donnelle Lemke, Ben Murphy-Smith, Tracy Gamboe, Shaloea Harrison, Ashanti Kegljar, Julie Hyder, Brian Westphal, Kelly Huling and Angela Lee

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:04 p.m. in the Media Center at the High School.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Newlon and Czachorski.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Sparks that we accept the agenda as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

6.0 PRESENTATIONS

6.1 Employee of the Month

I am nominating Chris Grajczyk as Employee of the Month. Chris serves Lincoln on many fronts. Her job is Community Education Clerk, but she is oh so much more! In her role in Community Education she provides the infrastructure for the many, many programs offered to the community. Whether it's swimming, dancing, martial arts, Safety Town, middle school drama, or one of the many other community ed or recreation program, Chris makes sure that everything runs smoothly. She spearheaded bringing the

Community Education catalog online which has saved hundreds of man hours in promoting programs and processing payments.

In addition, Chris is a hardcore Lincoln supporter. She's at games selling apparel, at recitals handing out tickets, providing a "storefront" for programs to sell online, and providing support to the Athletic and Enrollment departments.

Her knowledge of the district and its families is unmatched. Chris is the first faces that many families meet, and she goes out of her way to make sure everyone feels welcomed and that their questions are answered.

Chris Grajczyk is without a doubt the best of Lincoln!
Nominated by Vicki Coury

6.2 Student Recognition
Boys Varsity Basketball Team

6.3 Strategic Plan-Goal #2 Finance
Presented by Adam Snapp

- The District received a grant award of \$93,340 for the Head Start program located in Model Elementary. This will help kids at an earlier age and give the District a better chance of maintaining those kids when they start kindergarten.
- Staffing was adjusted during the summer to prepare for the 18/19 fiscal year. Adjustment are made continuously to accommodate student need.
- The District was awarded \$563,793 MSP grant to upgrade safety and security within the District.
- The new welcome area was open to start the enrollment process for the 18/19 fiscal year.

6.4 Middle School Presentation
Presented by Tim Green

- The SWOT Matrix Analysis presented areas to increase students academic and social/emotional capacity important for success in high school and beyond. The Middle School staff has identified areas that are helpful to achieving the objective and ways of presenting opportunities. Also, harmful to achieving the objectives and threats that may present themselves.
- Growth in academics continues to be the focus in the building and we are seeing results through testing.
- Strengthening students social and emotional wellbeing by building our staff's toolbox of strategies to provide support for students.

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

- All districts statewide are provided up to six forgiven days of instruction automatically each school year. In addition, districts can request a waiver of up to three additional days. A waiver was submitted for and received approval for three additional days. That leaves us with one day that still needs to be made up until we hear further from the State.
- Congratulations to the AdVanced Ed Team on a job well done and receiving a 309 on the accreditation process.
- GPS has been put on all District vehicles.
- One new bus driver has been hired and two more are in the process.
- Connie Newlon and Allie Sparks have both received Level I certification for MASB.

7.2 Finance Report

7.2.1 March 2019 Food Service Report
Report included in Board packet

7.2.2 March 2019 Student Enrollment Report
Report included in Board packet

7.3 Curriculum

Kevin Upton was unable to attend Board meeting.

- Each building is in the process of finalizing their school improvement plans. The

2019-2020 district improvement plan will be updated to include the updated building school improvement plan goals.

- The final Title I amendments have been approved by the Office of Field Services. Purchases are being made with the additional funding allocations
- The M-STEP testing season will open on April 8, 2019.

8.0 PUBLIC COMMENT

- Karen Cook, LEAO President, read a letter addressed to the Board of Education outlining concerns the bargaining unit had with the amount of time off over the winter due to weather, leaving them feeling undervalued. Mrs. Cook will submit the letter to the Board Office for matter of record.
- Sherry Smith, Paraprofessional, addressed the Board of Education with concerns over safety and asked the Board to look at overall safety factors where paraprofessionals are concerned.
- Sidianna Murphy, Paraprofessional, stated her displeasure in all the years working at Lincoln she is feeling unappreciated this year.
- Ray Shrode asked about Brick Elementary and the plans for the Senior Center.
- Randy Barker asked about the dugouts being moved but was happy to learn the dugouts are being moved to the Little League fields. Also, stated the paraprofessionals in our Districts have helped his son.
- Brian Westfall stated the Drama Department has gathered volunteers and all the theater's belongings are moved and construction may begin. The next performance will be May 9-12 of The Women of Lockerbie.

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
The Board Executive Committee met on April 1, 2019; minutes will be forthcoming.
- 9.2 Board Performance Committee Report
No report was given.
- 9.3 Board Planning Committee Report
Board planning Committee will have a special meeting on April 15, 2019, to cover Board policy updates. Planning Committee met on April 8, 2019, to go over 2018 Bond updates.
- 9.4 Board Finance Committee Report
Board Finance Committee met on April 1, 2019, minutes forthcoming in next Board packet. Finance Committee to meet next June 6, 2019.
- 9.5 Reports and Correspondence
- Linc-bots placed 192 out of 542 teams in the State of Michigan. The team plans next year to mentor elementary students.
 - State testing starts April 9, 2019, District wide.

10.0 NEW BUSINESS

- 10.1 Student Discipline
- 10.1.1 Student #4
The Board Discipline Committee met on March 12, 2019, to conduct a disciplinary hearing for Student #4 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #4 as presented.

Ayes: 4

Nays: 0

Motion carried 4-0

(Rollins abstained from voting)

- 10.1.2 Student #5

The Board Discipline Committee met on March 21, 2019, to conduct a disciplinary hearing for Student #5 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by VanZomeren that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #5 as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

10.1.3 Student #6

The Board Discipline Committee met on March 21, 2019, to conduct a disciplinary hearing for Student #5 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by LaBombarbe and seconded by Sparks that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student #6 as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

10.2 Audit

Lewis and Knopf have done the audit for the District for the last five years and the District has had good experiences with them. Lewis and Knopf has provided an agreement for a 1 and 3 year extension to continue with their services. This was being presented for information only; Board action will be requested at a subsequent meeting.

10.3 Enviro-Clean Contract

It is the recommendation to extend the current contract for custodial services with Enviro-Clean for the upcoming 2019-2020 & 2020-2021 school years.

The recommendation is based upon the following factors:

- Enviro-Cleans cleaning and customer service has dramatically improved over the last two years.
- Through much collaborative conversation between Lincoln Schools and Enviro-Clean we have come up with a cost-effective approach to provide a pay/merit increase to their staff, while keeping the costs to the district to a minimum over a two year period.
- The district will be going through major changes over the next 2 years with renovations and modifications throughout the school district for the Bond, therefore, having a stable and reliable custodial vendor will be imperative in the success of improvements.

It is for the reasons stated above regarding the attached documentation provided by Enviro-Clean that I recommend the Lincoln Consolidated School board to accept the contract extension to Enviro-Clean for custodial services from July 2019 through June 30, 2021. This was being presented for information only; Board action will be requested at a subsequent meeting.

10.4 2018-2019 Budget Amendment

The changes in revenue relate to the property tax value adjustment made by the Wayne County Assessor for Sumpter Township and revenue adjustments made on the state aid status reports. Another increase to the revenue related to state aid was an additional 18 student FTE due to enrollment at ECA. This increased the Districts state revenue, but also increased the Districts tuition costs. Changes in federal are related to the budget modification for Title I.

The main change in expenditures are tuition costs related to WEOC and SWCC. Other increases include fuel and repair parts in transportation, and also under community services and added needs, which relate to Title I.

Teacher and para sub costs are also included in this budget amendment but have a net effect of \$0. This was being presented for information only; Board action will be requested at a subsequent meeting.

10.5 Tenure and Continuing Probation Recommendation

Enclosed are the 2019-2020 probationary and tenure teacher recommendations from administration. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.6 WISD Registered Nurse Contract

An agreement between the WISD and Lincoln Consolidated Schools for the district nurse contract for the 2018-2019 school year is due to expire June 30, 2019. The draft contract for 2019-2020 is included in your packet in the amount of \$9,710.00. This was presented for information only; Board action will be requested at a subsequent meeting.

10.7 Childs Fifth Grade Camp

Childs Elementary School Student Fifth Grade Trip Proposal is an out of town overnight request to attend a fifth-grade camp.

It was moved by VanZomeran and seconded by Sparks that we approve the Childs Elementary Fifth Grade Camp Trip proposal as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Board Meeting March 11, 2019

11.1.2 Special Meeting March 22, 2019

Enclosed are the minutes of the March 11, 2019, Regular Meeting and March 22, 2019, Special Meeting.

It was moved by LaBombarbe and seconded by Rollins that we approve the minutes of the March 11, 2019, Regular Meeting and March 22, 2019, Special Meeting as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

11.2 Flooring Bid

Add or Replace with new flooring (VCT/LVT/Carpet) at Bishop, Model & Lincoln High School, in the renovated secure offices, performing arts areas in the high school, and the athletics areas in the high school.

Quote received from Northeastern Paint who has been awarded the work for the flooring replacement throughout the district within Bid Pack #1. Quote recommended – Northeastern Paint \$65,568.00. Board action was requested.

It was moved by VanZomeran and seconded by Sparks that we approve the Flooring Bid to include Bishop, Model and Lincoln High School awarded to Northeastern Paint, total cost of bond project \$65,568.00 as presented.

Ayes: 4

Nays: 1

Motion carried 4-1 (Rollins)

11.3 Concrete Bid

Concrete work in the new Performing arts area at the high school and the addition of a concrete pad for the location of the new secure entryway at the middle school.

1 Bid received. Bid recommended – McCarthy Construction \$72,320.00, plus \$723.00 bond cost. Total project cost \$73,043.00 (\$15,500 deduction for the Alternate Bid of removal of the Mezzanine) Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the Concrete Bid awarded to McCarthy Construction, total project cost of bond project \$73,043.00 as presented.

Ayes: 5

Nays: 0
Motion carried 5-0

11.4 Painting Bid

Painting of the renovations at the High School Performing arts/athletic areas, secure entryways and cross corridor locations at the High School, Middle school, and all elementary schools.

3 Bids received. Lowest bid recommended – Papa’s Painting LLC. \$47,090, plus \$1,175 bond cost. Total project cost \$48,265.00 (\$2,170 addition for the Alternate bid of addition of the Mezzanine) Board action was requested.

It was moved by LaBombarbe and seconded by VanZomereren that we approve the Painting Bid awarded to Papa’s Painting, total project cost of bond project \$48,265.00 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.5 Athletic Field Turf Bid

Replace natural grass turf with synthetic turf at the stadium field.

3 Bids received. Lowest bid recommended – AstroTurf \$484,008, plus \$4,819 bond cost. Total project cost \$488,827

It was moved by LaBombarbe and seconded by VanZomereren that we approve the Athletic Field Turf Bid awarded to AstroTurf, total cost of bond project \$488,827 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.6 Athletic Field Site Work Bid

Site work to replace natural grass turf with synthetic turf at the stadium field.

4 Quotes received. Lowest Quote recommended – S&H Trucking and Excavating LLC. \$465,000 Total project cost.

It was moved by LaBombarbe and seconded by VanZomereren that we approve the Athletic Field Site Work Bid awarded to S&H Trucking and Excavating LLC., total cost of bond project, \$465,000.00 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.7 March 2019 Trust & Agency

Enclosed is the March 2019, Trust & Agency Report. The Superintendent recommended approval as presented.

It was moved by VanZomereren and seconded by Rollins that we approve the March 2019, Trust & Agency Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

11.8 March 2019 Check Register

Enclosed is the March 1-31, 2019, check register in the amount of \$2,909,689.47. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by VanZomereren that we approve the March 1-31, 2019, check register in the amount of \$2,909,689.47 as presented

Ayes: 5

Nays: 0
Motion carried 5-0

11.9 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Robert S. Dunigan	Transportation/Driver	1/28/2019	New Hire	
Tori McBryde	Paraprofessional/LMS	4/1/2019	Transfer from Childs	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Kathryn Prater	Transportation/Driver	4/4/2019	FMLA	Approved
Katie Moffett	Athletics	4/25/2019	FMLA	Approved
Abigail Smith	Teacher/Bishop	Intermittent	FMLA	Approved

It was moved by VanZomeran and seconded by Sparks that we approve the April 8, 2019, Personnel Transactions Summary as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

12.0 CLOSED SESSION

12.1 Superintendent Informal Evaluation

It was necessary to enter closed session to discuss the superintendent informal evaluation, not to return to open session.

It was moved by LaBombarbe and seconded by VanZomeran in pursuant to Sections 8 (c) of the Open Meetings Act, I move that we enter closed session to discuss the superintendent informal evaluation, not to return to open session.

A roll call vote was necessary.

Ayes: 5 VanZomeran, Williams, Sparks, Rollins, LaBombarbe
Nays: 0
Motion carried 5-0

13.0 ADJOURNMENT

Mrs. Williams declared the meeting adjourned to closed session at 7:30 p.m.