# CONSOLIDATED SCHOOLS 

## Regular Meeting

## February 10, 2020

Electronic Packet

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION MEETING
February 10, 2020
6:00 p.m.
Lincoln High School-West End Media Center
AGENDA

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA
6.0 PRESENTATIONS
6.1 Employee of the Month
6.2 Student Services
7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE
7.1 Superintendent's Report
7.2 Finance Report
7.2.1 January 2020 Food Service Report
7.2.2 January 2020 Enrollment Report
7.3 Student Services
8.0 PUBLIC COMMENT
9.0 BOARD REPORTS/CORRESPONDENCE
9.1 Board Executive Committee Report
9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence
10.0 NEW BUSINESS
10.1 Student Discipline
10.1.1 Student \#11
10.2 LincBots Student Trip
10.3 Summer School 2020 High School
10.4 Summer School 2020 Middle School
10.5 Summer School 2020 Elementary School

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Regular Meeting January 27, 2020
11.1.2 Student Discipline Closed Session January 27, 2020
11.2 Student Trip
11.2.1 High School American History
11.2.2 Brick $5^{\text {th }}$ Grade Camp
11.3 Transportation Ridership Program
11.4 Bond Bid Pack 5
11.4.1 Painting
11.5 Bond Bid Pack 6a
11.5.1 Masonry
11.5.2 Metals
11.5.3 General Trades
11.5.4 Glass and Glazing
11.5.5 Painting
11.5.6 Mechanical
11.5.7 Electrical
11.5.8 Fences and Gates
11.6 January 2020 Finance Report
11.7 January 2020 Check Register
11.8 January 2020 Trust and Agency
11.9 Personnel Transactions
12.0 CLOSED SESSION
12.1 Negotiations
13.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Interim Superintendent
DATE: February 4, 2020
SUBJECT: Board of Education Meeting
February 10, 2020
6:00 p.m.
Media Center-High School

## AGENDA/EXPLANATORY NOTES

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA

### 6.0 PRESENTATIONS

6.1 Employee of the Month

I would like to take this opportunity to recommend Rochelle Sancho for Employee of the Month. Ms.
Sancho is a veteran teacher at Childs that consistently puts students first. Her students and parents love her because they know how much she cares. She provides a warm, student oriented environment in her classroom and is dedicated to seeing kids succeed. She encourages students to set personal and academic goals and helps them work toward these goals.
Mrs. Sancho is also the building coordinator for our recycling program and is working toward making Childs a green school. She regularly participates in PTO events, is involved with building book studies, and is always a very positive person to be around.
I have thoroughly enjoyed working alongside Mrs. Sancho and appreciate everything she does for our students.

Signed, Mary Aldridge
6.2 Student Services

Presented by Robert Williams

### 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report
7.2 Finance Report
7.2.1 January 2020 Food Service Report

Report included in Board packet.
7.2.2 January 2020 Enrollment Report

Board included in Board packet.
7.3 Student Services

Presented by Robert Williams

### 8.0 PUBLIC COMMENT

### 9.0 BOARD REPORTS/CORRESPONDENCE

### 9.1 Board Executive Committee Report

9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence

### 10.0 NEW BUSINESS

### 10.1 Student Discipline

### 10.1.1 Student \#11

The Board Discipline Committee met on February 3, 2020, to conduct a disciplinary hearing for Student \#11 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student \#11 as presented.

### 10.2 LincBots Student Trip

A proposal High School and Middle School LincBots to attend three separate competitions each contingent upon placement at the previous competition. All three proposals are overnight trip and trip documentation is attached in the Board packet. This is presented for information only; Board action will be requested at a subsequent meeting.
10.3 Summer School 2020 High School

The proposals are essentially the same as in past years with one important difference we are moving from a 5 -week program to a 4 -week program in all three buildings. Instead of Monday-Thursday summer schools will run Monday-Friday for four weeks.

- 5 day week allows for more condensed instructional delivery. Students have 5 consecutive days of learning allowing more opportunities to extend learning on a particular topic or unit of study, without interjecting a 3-day hiatus every week.
- It increases consistent contact for students in their learning environment and affords instructors an additional day in the week's plans to offer enrichment and intervention programming.
- It may serve to increase attendance, as families might be less inclined to attempt weekend vacations that inevitably impact students returning to school on Mondays/ attending on Thursdays.
- Parents have expressed concerns about time for family vacations. The possibility of an earlier end to the summer program might encourage families to make vacation plans accordingly while still being able to prioritize their children's educational plan.
- HS students have expressed that they would like to have additional availability for their summer employment for post-secondary transition. Some of our students also attend camp as counselors/campers to develop additional life-skills. This also benefits our students that are athletes who participate in the community.
- Finally the new time-frame for the summer program aligns with the possibility of starting schools before Labor Day and allowing students to decompress for mental health benefits.

Proposal for Lincoln High School Summer School program to provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 95 12. This is presented for information only; Board action will be requested at a subsequent meeting.
10.4 Summer School 2020 Middle School

Proposal for Lincoln Middle School Summer School program to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide. This is presented for information only; Board action will be requested at a subsequent meeting.
10.5 Summer School 2020 Elementary School

Proposal for Elementary School Summer School program to provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 1-5 NWEA deficit areas district wide. This is presented for information only; Board action will be requested at a subsequent meeting.

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Regular Meeting January 27, 2020
11.1.2 Student Discipline Closed Session January 27, 2020

Enclosed are the minutes of the January 27, 2020, Regular Meeting and Student Discipline Closed Session.

RECOMMENDED MOTION: I move that we approve the minutes of the January 27, 2020, Regular Meeting and Student Discipline Closed Session as presented.

### 11.2 Student Trip

11.2.1 High School American History

The High School Social Studies Department is presenting an overnight trip to the Eastern Seaboard to cover historic places like Boston, Cambridge, Bunker Hill, Freedom Trial, Central Park, 9/11 Memorial, Wall Street and many more stops along the way. Information is provided in your packet. Board action is requested.

RECOMMENDED MOTION: I move that we approve the High School American History Student Trip as presented.
11.2.2 Brick $5^{\text {th }}$ Grade Camp

Brick Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Brick $5^{\text {th }}$ Grade Camp Student Trip as presented.
11.3 Transportation Ridership Program

The transportation department is recommending student ridership program that would include ID badges that student scan to get on and off the buses so the district can track ridership fluctuations, ensure students are on the correct buses, and allow for the parents to track where the students are on the parent portal application. This will help with elementary students getting on the wrong buses, parents will be alerted via a text message when the bus is close to their home so they will be outside waiting on the bus, and we can track the number of students riding daily and changes in ridership due to sports and weather conditions. We currently do not track regular education students riding the buses, and therefore, cannot properly manage the bus routes.

The addition of the ridership tablets will increase the safety of the students by ensuring they are on the correct bus, parents will see when the bus is getting close to their stop so they are at the stops, increase ridership utilization by understanding patterns in ridership, and to make sure the buses are not overcrowded. The new ridership package will allow parents to install an application on their phone and track only the bus with their student gn board and the application will send a text message to the parent when the student is close to the bus stop. The software will update every night directly from

Versatrans so the drivers log into their route on the tablet and the GPS routing will add or delete students and stops. Additionally, the students will scan on and off the bus so the state reporting for SPED students will be an automatic process now instead of handwritten sheets of paper saving clerical work. It will be crucial to obtain student ridership information in order to properly build routes in the future, especially for a 3-tier system if we choose to go in that direction. Synovia is my recommendation since all the equipment is leased and replaced at the end of each 5 -year contract. In addition, the extra units on the shelf are free until uses and there is no replacement cost of any damaged units. Leasing the tablets with Synovia and purchasing the printer for the badges are my suggestions to get the best financial results short and long term. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Transportation Ridership Program awarded to Synovia as presented.
11.4 Bond Bid Pack 5
11.4.1 Painting
Bond Bid Pack \#5-Indoor Training Facility:
Re-bid of painting for the indoor training facility due to change in scope of work.
Bid divisions:
• Painting - 5 bids were received.
Bid Recommendation Concrete - Eco Painting, LLC. $\$ 132,600$, Bond $\$ 2,600$ :
Total $\$ 135,200$ Base and Bond.

| Original Bid Amount | $\$ 248,466$ |
| :--- | :--- |
| Current Bid Total | $\$ 135,200$ |

Difference Amount

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 5 Painting awarded to Eco Painting, LLC in the amount of $\mathbf{\$ 1 3 5 , 2 0 0 . 0 0}$ as presented.

### 11.5 Bond Bid Pack 6a

Construction of the Baseball/Softball concession and press box building. budget summary as of 2/7/2020 for overall approved bids through bid package 6A showing approximating $\$ 50,000$ to the positive, with one bid package left to fund.

Bond Project Budget \$566,000.00
Current Bid Total \$793,095.77
Remaining Budget Amount $\$(227,095.77)$

Please see attached documents

### 11.5.1 Masonry

3 bids were received.

- Bid Recommendation Masonry- A\&R Total Construction, Inc. \$130,841, Bond \$4,739. Total \$135,580 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Masonry awarded to Masonry- A\&R Total Construction, Inc. in the amount of $\mathbf{\$ 1 3 5 , 5 8 0}$ as presented.
11.5.2 Metals

1bids were received.

- Bid Recommendation Metals- A\&R Total Construction. \$67,480, Bond \$2,445; Total \$69,925 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Metals awarded to A\&R Total Construction I the amount of $\$ 69,925.00$ as presented.
11.5.3 General Trades

4 bid were received.

- Bid Recommendation General Trades- A\&R Total Construction. \$203,580, Bond \$7,375. Total \$210,955 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a General Trade awarded to A\&R Total Construction in the amount of $\mathbf{\$ 2 1 0 , 9 5 5 . 0 0}$ as presented.
11.5.4 Glass and Glazing

2 bid was received.

- Bid Recommendation Glass and Glazing- A\&R Total Construction. \$11,870, Bond \$429. Total \$12,299 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Glass and Glazing awarded to A\&R Total Construction in the amount of $\mathbf{\$ 1 2 , 2 9 9 . 0 0}$ as presented.
11.5.5 Painting

3 bid were received.

- Bid Recommendation Flooring- Papa's Painting, LLC. \$5,934.77, Bond \$180; Total \$6,114.77 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Painting awarded to Papa's Painting, LLC. In the amount of $\mathbf{\$ 6 , 1 1 4 . 7 7 . 0 0}$ as presented.
11.5.6 Mechanical

5 bid were received.

- Bid Recommendation Mechanical- A\&R Total Construction. \$101,044, Bond \$3,660. Total \$104,704 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Mechanical awarded to A\&R Total Construction in the amount of $\$ 104,704.00$ as presented.
11.5.7 Electrical

3 bid were received.

- Bid Recommendation Electrical- A\&R Total Construction. \$174,875, Bond \$6,335; Total \$181,210 Base and Bond.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Electric awarded to A\&R Total Construction in the amount of $\mathbf{\$ 1 8 1 , 2 1 0 . 0 0}$ as presented.
11.5.8 Fences and Gates

One fencing division bidder was already awarded the contract for BP 4 \& 5 original bid for the fence work. It was decided to remove this division from the rebid and write a change order to create contractor continuity, avoid additional bond cost, and administrative costs. They were low bid anyways, the expected change order will be $\$ 8,133.00$ and is for the dugout fencing and additional ball field fence and gate.

RECOMMENDED MOTION: I move that we approve the Bond Bid Pack 6a Fences and Gates RMD Holding, DBA Nationwide in the amount of $\mathbf{\$ 8 , 1 3 3 . 0 0}$ as presented.
11.7 January 2020 Check Register

Enclosed is the January 1-31, 2020, check register in the amount of $\$ 2,933,306.19$. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the January 1-31, 2020, check register in the amount of $\$ 2,933,306.19$ as presented.
11.8 January 2020 Trust and Agency

Enclosed is the January 2020, Trust \& Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the January 2020, Trust \& Agency Report as presented.
11.9 Personnel Transactions

ACTION ITEMS

| Name | Position/Building | Effective Date | Status | Major/Step |
| :--- | :--- | ---: | :--- | :--- |
| Regina Varney | GSRP Assistant | $1 / 29 / 2020$ | New Hire | Step 1 |
| Lela Johnson | Teacher/Paraprofessional/Model Elementary |  |  | probationary <br> Step 1 |
| Lynn Watts | Middle School | $2 / 3 / 2020$ | New Hire | probationary |
| Mattison DePriest | Pre-K Teacher/Model Elementary | $1 / 27 / 2020$ | Transfer | MA 16-20 |
| Kiptides Assistant Swim | $1 / 26 / 2020$ | New Hire |  |  |
| Abby Harris | Coach/Lifeguard/Lincoln High School | $2 / 3 / 2020$ | New Hire | MA Step 5 |

RECOMMENDED MOTION: I move that we approve the February 2020, Personnel Transactions Summary as presented.

### 12.0 CLOSED SESSION

12.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session. A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.
Mr. Rollins
Mrs. Sparks
Mrs. VanZomeren
Mrs. Williams
Mrs. Czachorski
Mrs. LaBombarbe
Mrs. Newlon

### 13.0 ADJOURNMENT

February 5, 2020
I would like to take this opportunity to recommend Rochelle Sancho for Employee of the Month. Ms. Sancho is a veteran teacher at Childs that consistently puts students first. Her students and parents love her because they know how much she cares. She provides a warm, student oriented environment in her classroom and is dedicated to seeing kids succeed. She encourages students to set personal and academic goals and helps them work toward these goals.
Mrs. Sancho is also the building coordinator for our recycling program and is working toward making Childs a green school. She regularly participates in PTO events, is involved with building book studies, and is always a very positive person to be around.
I have thoroughly enjoyed working alongside Mrs. Sancho and appreciate everything she does for our students.

Mary Aldridge

# aramark $7^{\circ}$ 

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197
Dear, Lincoln School Board Members
Robert Jansen, Interim Superintendent

## Meal Participation

The participation report for January 2020 is attached. Compared to 2019, average daily breakfasts are up $\mathbf{1 7 . 1 \%}$, average daily lunches are up $\mathbf{3 . 6 \%}$ and average daily cash sales are up $\mathbf{2 8 . 5 \%}$.

## Department Update

- As of January $31^{\text {st }}$, the free/reduced percentage in the district was at $50.5 \%$.
- Our January Secondary FUEL new item promotion included a new recipe for a Bacon, Egg \& Cheese Melt:

- Menu changes during January included: adding Spring Rolls to the Asian menu items at Middle and High Schools, and changing Nachos to Tacos and adding Chicken and Waffles to the Elementary menus, per student requests.
- On January $22^{\text {nd }}$, Karen met with the Healthy Schools grant team at Bishop Elementary to discuss the program and brainstorm ideas to use the grant money.
- On January $28^{\text {th }}$, our department began a "Second Chance Breakfast" at the High School between $1^{\text {st }}$ and $2^{\text {nd }}$ periods. This gives a chance to students that were late to school to still get a breakfast.


Please contact me with any questions or concerns you may have.

Respectfully,
Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

## USDA



## Regulatory Reform at a Glance Proposed Rule: School Meals Flexibilities

## The Issue

In January 2020, the U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS), responding to requests from local school food service professionals, will publish a proposed rule to provide flexibilities that will better enable schools to serve nutritious foods children will be eager to eat while also increasing program effeciency and integrity.

## The Background

For the past two years, FNS has held a series of roundtables with schools and key program stakeholders to better understand the needs and challenges faced when serving America's children and teens throughout the school year. The changes in this proposed rule reflect requests by those who deliver FNS programs on the ground for flexibilities to better promote healthy eating and program participation. They reflect the Department's ongoing commitment to listen and respond to the needs of its customers and program partners, and complements the December 2018 final rule, which provided milk, whole grains, and sodium flexibilities.

In addition to making changes to simplify meal service and reduce food waste, this proposed rule seeks to streamline monitoring requirements. It proposes ending the one-size-fits all requirement for a review every three years in favor of more options, a longer timeframe, and a risk-focused approach. Taken together, these customer-focused changes are intended to help state and local program operators overcome operational challenges while maintaining program integrity, ultimately allowing for more time and resources to be focused on serving children wholesome meals-everyone's main goal for child nutrition.


Secretary Sonny Perdue met at USDA with local school officials to learn more about how the Department can best assist and enable their efforts to serve nutritious meals to our nation's children.

## Summary of Changes

This rule proposes to simplify meal pattern and monitoring requirements in the National School Lunch and School Breakfast Programs. These customer-focused changes, including optional flexibilities, are intended to help state and local program operators overcome challenges and deliver great meals more efficiently by:


Streamlining administrative review requirements based on past performance, decreasing burden for experienced operators so they can focus on their main mission-serving children.

Increasing flexibility in the "vegetable subgroups" requirements for school lunches by giving schools flexibilities that help them increase vegetable consumption.

Supporting a more customized breakfast program by allowing schools to adjust fruit servings to reduce waste and encourage innovative breakfast service methods, and making it simpler to offer meats or meat alternates.

Providing more options for schools in applying age/grade groups for meal patterns to address schools' unique situations and needs.

Expanding the ability of schools to offer school lunch entrées for a la carte purchase, allowing them to reduce food waste and manage production more effectively.

## More Information

This rule will publish in the Federal Register in January 2020, and will be open for public comment for 60 days through www.Regulations.gov. USDA is committed to listening to and collaborating with customers, partners, and stakeholders to make these reforms as effective as possible, and encourages all those interested in school meals to comment on the proposal.

## January 2020 Meals

Date Range - December 26th 2019 - January 22nd 2020
Service Days - 12
Average Meals per Day - 2381

Breakfast Meals - 9107
Lunch Meals - 19462
a La Carte/Adult Dollars - \$8999.35

Breakfast Meals - 6483
Lunch Meals - 15651
a La Carte/Adult Dollars - \$5837.50



Enrollment Summary
as of $1 / 31 / 2020$

| ECC | 216 |
| :---: | :---: |
| Comm Based | 12 |
| ECSE | 59 |
| Evaluation | 20 |
| GSRP | 109 |
| Headstart | 16 |
| Bishop | 475 |
| K | 103 |
| 1 | 76 |
| 2 | 75 |
| 3 | 77 |
| 4 | 65 |
| 5 | 79 |
| Brick | 497 |
| K | 88 |
| 1 | 81 |
| 2 | 77 |
| 3 | 76 |
| 4 | 84 |
| 5 | 91 |
| Childs | 511 |
| K | 95 |
| 1 | 80 |
| 2 | 83 |
| 3 | 77 |
| 4 | 83 |
| 5 | 93 |
| LMS | 857 |
| 6 | 265 |
| 7 | 306 |
| 8 | 286 |
| LHS | 1073 |
| 9 | 280 |
| 10 | 289 |
| 11 | 264 |
| 12 | 240 |
| ECA | 137 |
| 9 | 20 |
| 10 | 35 |
| 11 | 44 |
| 12 | 38 |
| WIHI | 76 |
| 9 | 22 |
| 10 | 17 |
| 11 | 16 |
| 12 | 21 |
| WAVE | 109 |
| 9 | 3 |
| 10 | 38 |
| 11 | 13 |
| 12 | 55 |
| Progress Park | 6 |
| 2 | 1 |
| 6 | 3 |
| 7 | 1 |
| 10 | 1 |
| VLAC | 7 |
| 2 | 1 |
| 4 | 2 |
| 6 | 2 |
| 7 | 1 |
| 8 | 1 |
| DHH | 2 |
| 5 | 1 |
| ECSE | 1 |
| Grand Total | 3966 |

5-Year Enrollment Trend

|  | FTE |
| :--- | ---: |
| Fall 2015 FTE | $\mathbf{4 0 4 8 . 1 8}$ |
| Spring 2016 FTE | $\mathbf{4 0 2 5 . 7 1}$ |
| Fall 2016 FTE | $\mathbf{3 8 6 2 . 7 1}$ |
| Spring 2017 FTE | $\mathbf{3 8 2 3 . 0 6}$ |
| Fall 2017 FTE | $\mathbf{3 7 7 6 . 9 9}$ |
| Spring 2018 FTE | $\mathbf{3 7 4 9 . 3 7}$ |
| Fall 2018 FTE | $\mathbf{3 6 8 9 . 5 4}$ |
| Spring 2019 FTE | $\mathbf{3 6 8 0 . 1 8}$ |
| Fall 2019 FTE (Unaudited) | $\mathbf{3 7 5 1 . 3 3}$ |
| January 31 2020 Headcount | $\mathbf{3 8 4 1}$ |

*GSRP/Headstart Counted Separately


# Board Executive Committee Meeting Minutes 

Tuesday, January 21, 2020 5:00pm
Superintendent's Office Conference Room
Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Adam Blaylock, Robert Jansen
I. Call to Order at 5:02pm
II. Acceptance of Agenda - accepted without changes
III. Public Comment - none
IV. Contract Review - Reviewed contract LCS has with WISD for Director of Curriculum and Instruction. With Kevin Upton having an opportunity for a different position, the WISD has provided alternative options for services at LCS. There has been complete review of needs by Jansen / Blaylock. The district will move forward with posting for Director of Curriculum and Instruction. Mr. Blaylock provided timeline for hiring process. 60-day notice to end of contract sent to WISD, who verbalized full support of contracted services plus any additional supports needed throughout the transition of the new Director of Curriculum and Instruction. Of note, the consolidated app - next update due in April 2020. There are grant writers which will also be utilized.
V. Board of Education terms of service - discussion about changing board of education terms of service from six years to four years. Considerations include: stability of board knowledge / experience, whether or not longer terms are a deterrent to interest in pursuing board seat. Y. Williams will gain information on feedback, impact and process and follow up at next Executive Committee meeting. Tentative plan is to have discussion at February 10, 2020 board workshop prior to staffing discussion.
VI. Board of Education meeting agenda for January 27, 2020 - completed
VII. Other - none
VIII. Adjourn - 5:44p

## LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM RESUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Bob Galardi - Interim Director of Curriculum and Instruction
Contact Person: Bob Galardi Phone/Email: 734-484-7000 X7445

Topic of Agenda Item: (Be specific)
Lincoln High School 2020 Summer School Proposal

Background Data: (To assist in writing corresponding explanatory notes)
The attached 2020 Lincoln High School Summer School proposal is for at-risk students. The academic enrichment opportunity will be entirely funded by 31A funding.

Desired Board Action: X Informational
Board Action
Required:

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board Meeting Date - First Reading: Monday, February 10, 2020
Board Meeting Date - Second Reading and Approval (if required): Monday, March 9, 2020
Who will attend meeting to present request and answer questions? Robert Jansen

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:
Bob Galardi 2/5/2020 Date

## Building/Department Head:

Bob Galardi
2/5/2020
Date

Summer School Proposal
Summer 2020

## Proposedby: Bob Galardi - Interim Director of Curriculum \& Instruction

## ProjectName: 2020 Summer School Academy

Grade Levels: 9-12
Subjects: ELA, Math, Science, Social Studies
Cost to Parents: $\$ 0$ (31a At-Risk Funded)

## Program Description

## Vision:

Provide at-risk students the opportunity to recover lost credit and improve academic skills. Proposed courses will include Language Arts, Science, Math and Social Studies for grades 9-12.

## Rationale:

According to current Powerschool records, there is a significant number of Lincoln students that are off-track to graduate on time with their 4 year cohort class. During the 2019-20 school year, we have identified approximately 100 students not currently on track to graduate with their 4 year group (more precise counts will be determined after exams). We will need to offer this summer program to help address the credit deficit. It is the goal for this summer academy to provide students an opportunity to earn up to 2 full credits in core content. Our hopes are:

- To help students regain credits to regain eligibility to graduate with the 4 year cohort
- To help students move on to the next level of specific subject areas
- To decrease student failure rates and drop-out rates
- To increase knowledge and improve MME/ACT success and increase overall test scores
- To help build positive self concept


## Summer Academy Goals/Assessment:

Decrease the number of students who have not earned credit in core academic subjects; Algebra I\&\|l, Geometry, ELA, Science and Social Studies.
Increase the number of students eligible to graduate with their 4-year cohort.

## Summer Academy Curriculum/Programming:

Students will be offered traditional classes that have been customized to better address the academic deficiencies identified through at-risk interventions to date. These classes will cover the essential content as outlined in the MMC and the course syllabi of LHS. Staff will develop individual plans for maximum credit recovery for each student enrolled.

## Summer Skills Academy Budget

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

## Timeline for Implementation

## Traditional and Online Credit Recovery

Staff Training: TBD
Student Session: Approximately June 22- July 17, 2020. (No classes are scheduled on Friday, July 3.) Students will meet Monday through Friday from 8:00AM -12:00PM, with staff working from 7:45-12:15PM. No school on Friday, July 3, 2020.

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Background Data: (To assist in writing corresponding explanatory notes)
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Desired Board Action: X Informational Board Action
Only:
Required:

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Board Meeting Date - Second Reading and Approval (if required): Monday, March 9, 2020
Who will attend meeting to present request and answer questions? Robert Jansen

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:
Bob Galardi 2/5/2020 Date

## Building/Department Head:

Bob Galardi
2/5/2020
Date

# Summer School Proposal Summer 2020 

Proposedby: Bob Galardi - Interim Director of Curriculum \& Instruction
ProjectName: 2020 Summer Skills Academy
Grade Levels: $6^{\text {th }}-8^{\text {th }}$ grade
Subjects: Reading and Mathematics Grades 6-8
Cost to Parents: \$0 (31a At-Risk Funded)

## Program Description

## Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades 6-8 NWEA deficit areas district wide.

## Rationale:

Spring M-STEP and Fall 2019 NWEA scores show that achievement gaps in our sub-populations (At-Risk, Ethnicities, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. School data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer.

## Summer Skills Academy Goals:

Increase summer early intervention opportunities for our at-risk student poppulations.

Reduce summer loss on the NWEA Reading assessment.
Reduce summer loss on the NWEA Math assessment.
Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

## Summer Skills Academy Curriculum/Programming:

Over the five week course of study in language arts, students will work through the curriculum for the Middle School as prescribed by the Lincoln Board of Education. All students enrolled in the language arts academy grades $6-8$ will work through the Read 180 program at a reading level determined by assessments completed in their buildings prior to summer school. reading programs use proven and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Middle School Summer Academy Program will utilize Summer Success Math. The students will be provided with a powerful, comprehensive review of grade level concepts and skills. Using motivating games, problem solving activities and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments are provided in the Summer Success Math program and will be given to all students. Students will also be taking the summer NWEA assessment to compare their data to their previous testing session and determine the amount of growth made.

## Summer Skills Academy Budget

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

## Timeline for Implementation

Approximately June 22 - July 17, 2020. Students will meet Monday through Friday from 9:00-11:45 AM, with staff working from 8:3012:00PM. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them ready for the fall NWEA testing cycle. No school on Friday, July 3, 2020.

## Summer Skills Academy Description of Participation

The following criteria have been set to target our students with the most need for language arts (6-8) and mathematics (6-8) intervention.
Students identified using the criteria set below will be notified in writing via letters sent home with the students. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional letters will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

## Criteria for admittance;

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who have been referred to a Student Study Team will be selected first. Students who have failed Language Arts and Math for two quarters will qualify for Summer School. Students will also be admitted to the Summer School program that had attendance issues throughout the 2019-2020 school year. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students.

## Total Program Allocation

## 150 Students

## Summer Skills Academy Program Assessment

- NWEA Assessment Data
- Reading scores Spring/Summer (grades 6-8)
- Math scores Spring/Summer (grades 6-8)
- Pre and post test data collection during the program


## LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM RESUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Bob Galardi - Interim Director of Curriculum and Instruction
Contact Person: Bob Galardi Phone/Email: 734-484-7000 X7445

Topic of Agenda Item: (Be specific)
Lincoln Elementary Schools 2020 Summer School Proposal

Background Data: (To assist in writing corresponding explanatory notes)
The attached 2020 Lincoln Elementary Schools Summer School proposal is for at-risk students. The academic enrichment opportunity will be entirely funded by 31A funding.

Desired Board Action: X Informational Board Action
Only:
Required:

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board Meeting Date - First Reading: Monday, February 10, 2020
Board Meeting Date - Second Reading and Approval (if required): Monday, March 9, 2020
Who will attend meeting to present request and answer questions? Robert Jansen

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By:
Bob Galardi 2/5/2020 Date

## Building/Department Head:

Bob Galardi
2/5/2020
Date

Summer School Proposal Summer 2020

Proposedby: Bob Galardi - Interim Director of Curriculum \& Instruction<br>ProjectName: 2020 Summer Skills Academy<br>Grade Levels: Kindergarten to $5^{\text {th }}$ Grade<br>Subjects: Reading and Mathematics Grades 1-5<br>Cost toParents: \$0 (31a At-Risk Funded)

## Program Description

## Vision:

Provide at-risk students with the opportunity to maintain and improve skills taught during the previous school year and increase their academic achievement level in targeted language arts and math instruction in grades K-5 NWEA deficit areas district wide.

## Rationale:

Spring M-STEP and Fall 2019 NWEA scores show that achievement gaps in our sub-populations (At-Risk, Diverse Populations, and Special Education) still exist. We need to continue to address these areas so that all of our students are successful. Summer school data from previous years has shown success for our At-Risk population in reducing summer loss and showing growth. We would like to continue to provide them this opportunity for growth this summer.

## Summer Skills Academy Goals:

Increase summer early intervention opportunities for our at-risk student populations.

Reduce summer loss on the NWEA Reading assessment.
Reduce summer loss on the NWEA Math assessment.
Increase the use of best practice implementation of language arts and mathematics through staff training for summer school.

## Summer Skills Academy Curriculum/Programming:

Over the four week course of study in language arts, students will work through the following programs which are currently used in the district: LLI Reading, Phonics First, Lexia Core 5. All students enrolled in the language arts academy grades K-5 will work through the LLI program at a reading level determined by assessments completed in their buildings prior to summer school. Students will work in the Phonics First program at a level determined by their grade level and ability level. The Lexia Core 5 program places students based on their ability level. These reading programs use research-based and effective strategies to support and improve student reading skills. The teachers trained for the summer program can continue to use the techniques within existing curricular structures as well throughout the school year.

The Elementary Summer School Program will utilize Summer Success Math. The students will be provided with a powerful, comprehensive review of grade level concepts and skills. Using motivating games, problem solving activities, and math vocabulary reinforcement students will increase their math abilities and gain confidence.

All of the aforementioned programs reinforce the skills and concepts addressed in the Common Core State Standards. Pre and Post assessments are provided in the Summer Success Math program and will be given to all students. Students will also be taking the summer NWEA assessment to compare their data to their previous testing session and determine the amount of growth made.

## Summer Skills Academy Budget

The Summer Skills Academy will be completely funded out of the At-Risk (31a) grant. NOTE: If Paraprofessional services are provided, they will be funded completely by the Special Education Department.

## Timeline for Implementation

Approximately June 22 - July 17, 2020. Students will meet Monday through Friday from 9:00-12:15 PM, with staff working from 8:30$12: 30 P M$. The intent of these dates is to kick-start our students with the highest needs prior to the beginning of the school year, and to have them ready for the fall NWEA testing cycle. No school on Friday, July 3, 2020.

## Summer Skills Academy Description of Participation

The following criteria have been set to target our students with the most need for language arts (K-5) and mathematics (K-5) intervention.

Students identified using the criteria set below will be notified in writing via US mail. A due date will be established to commit to summer school and slots will be filled. If all slots are not filled at a particular grade level, then additional letters will be sent using the next level of eligibility criteria. If a particular building does not use all of its slots, then the remaining buildings based on academic need will be given the slots for their students.

## For grades $K$ through 2:

Students who are currently assigned to an At-Risk Teacher Specialist and/or students who scored below the $25^{\text {th }}$ percentile on the NWEA will be selected first. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students following the At-Risk (31A) Needs Assessment guidelines to receive letters.

## For grades 3 through 5:

Students who received a Level 4 in reading and math on the M-STEP or students who scored below the $25^{\text {th }}$ percentile on the NWEA will be selected first. If slots are not filled based on this criteria set, teacher recommendations will be the next criteria set for students following the At-Risk ( 31 A ) Needs Assessment guidelines to receive letters.

- Level 4 in reading only
- Level 4 in math only
- Level 3 in reading and math
- Teacher recommendation

Summer Skills Academy Slot Allocations:

## Grades K-5

| Bishop | 60 | Students |
| :--- | :---: | :--- |
| Brick | 60 | Students |
| Childs | 60 | Students |

## Total Elementary Program Allocation <br> 180 Students

## Summer Skills Academy Program Assessment

- NWEA Assessment Data
- Reading scores Spring/Summer (grades K-5)
- Math scores Spring/Summer (grades K-5)
- Pre and post test data collection during the program
- Math-Summer Success Program Assessments

LINCOLN CONSOLIDATED SCHOOLS<br>Ypsilanti, Michigan<br>BOARD OF EDUCATION / REGULAR MEETING<br>January 27, 2020<br>6:00 p.m.<br>Media Center- High School

## OFFICIAL MINUTES

## BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee

## ADMINISTRATORS PRESENT

Robert Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Phil Bongiorno, Facilities Director
Nik Jackson, Technology Director
Bob Merritt, Transportation Director
Nicole Holden, High School Principal
Paula Robinette, Brick Principal

## OTHERS PRESENT

Edgar Brown, Jim Harless, Kerri McKelvey, Nicola Northrop, David Northrop, Dawn Janhson-Wilcox, Cassandra Cooker, Gillian Williams, Kristen Greene, Brenda Coaven, Mike Weathers, Amy Wilhelm, Laurie Price, Ronda Selter, Joseph Johnson, Steph Johnson, Julianne Merritt, Tom Butman, Briana Jones, Matt Hirsch, Steve Newlon, Robert Levitt, Kim Samuelson, Suelyn Brodie, Pam Flucks, Jamie Lehto, Anna Marie Allen, Shirley Sindlinger, Megan Berry, Tori Ranusch, Donna Bentley, Larry Venderbergen, Kerri Nelson, Brian Westphal

### 1.0 CALL TO ORDER

President Williams called the meeting to order at 6:01 p.m. in the Media Center at the High School.

### 2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of VanZomeren and LaBombarbe.
3.0 ESTABLISHMENT OF QUORUM

A quorum was established.
4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.
5.0 ACCEPTANCE OF AGENDA

It was moved by Czachorski and seconded by Newlon that we accept the agenda as presented.
Ayes: 5
Nays: 0
Motion carried 5-0
6.0 PRESENTATIONS
6.1 Employee of the Month

I'm writing to nominate Kerri McKelvey as our Lincoln Employee of the month. Kerri has taken on a new position at Brick Elementary this school year and she has done an amazing job from the very first day. As our behavior specialist, Kerri has worked hard to support our staff, parents, and students. Every single day you can find Mrs. McKelvey with stualnts in her office working on ways to solve problems, work on consequences, and repair relationships with members of our Brick community. Mrs. McKelvey is also the
person who is our first responder whenever a teacher needs support in their classroom. Her calm demeanor and quick response of "McKelvey responding" is always a welcome sound on our radios. Our parents enjoy hearing from Mrs. McKelvey and are learning that she is a true partner in helping our young people learn how to be reflective and productive members of society. She is a true joy to work with and we consider ourselves fortunate to have her as a part of our Brick Elementary family.

## Brick Elementary Staff

Thanks, Paula Robinette
6.2 School Board Recognition

Gifts and cards were presented to the Board of Education by staff in celebration of School Board Recognition.
6.3 Bond Update

Presented by Phil Bongiorno
Completed Projects:

- Classroom door locking devices
- Flooring replacement (Bishop, Model and LHS)
- Roof replacement (Bishop and LHS)
- Fence around Bishop playground
- Seven new buses
- New band instruments
- New stadium turf field
- New fence to secure stadium field
- New choir room
- New cheer room

Current Construction Approved Projects:

- Secure entryways (Bishop, Brick, Childs, Model, LMS, and LHS)
- Cross corridor security doors
- Security cameras (Brick, Model, Bishop, and Childs)
- Instructional technology
- Renovate existing drama practice room to band room
- Renovate existing drama practice room to drama room

Spring 2020 Approved Projects:

- New Baseball/Softball complex with irrigation
- Construction of training field house
- Renovate existing band room to weight room

Summer 2020 Approved Projects:

- Flooring replacement (Childs's and LMS)
- Replace Railsplitter Dr.
- Childs bus loop replacement
- New parking lot and lighting
- Renovate existing weight room to wrestling room
- Acoustical shell Performing Art Center

Projects Pending Board Approval:

- Current Bid Groups (Bid opening Feb 5, 2020)
- Bid pack 6A Baseball/Softball concession/press box
- Bid pack 4 \& Bid Pack 5 painting re-bid

Projects Still Outstanding:

- Athletic Equipment (weight room, field house and track/field)
- Fitness center weight equipment
- Playground equipment Bishop
- Construction of stadium building
- Indoor training building bleachers
- Additional band instruments
6.4 Strategic Goal \#3-Safety

Presented by Adam Blaylock
Strategies Goal \#3 are currently working on:

- Completion of secure entryways in each building.
- Analyzing potential bus ridership software and system to improve student transportation safety.
- We continue to conduct regular emergency drills in each of our buildings.
- Development of replacement plans for newly acquired technology.


### 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 7.1 Superintendent's Report

- State of the District will be Thursday, February 6, 2020, the Performing Arts Center.
- WISD has applied for a County-wide waver and the Public Hearing will be held February 5, 2020, at the WISD
- High school Band and Choir are at Disney performing.
- Due to a snow day the High School and Middle School exam days will resume on Tuesday, January 28, 2020.
- Mr. Jansen thanked those in attendance and the Board of Education for the opportunity and trusting him to fill the Interim Superintendent position.
7.2 Finance Report
7.2.1 December 2019 Food Service Report Reports were included in the Board packet.
7.2.2 December 2019 Enrollment Report Reports were included in the Board packet.


### 7.3 Human Resources

- 5 new teacher hires over the last two weeks.
- Continuing to monitor substitute teacher rates, preliminary results show fill-rates for substitutes are better than before the increase in pay.
- Curriculum and Instruction Director possession is posted and will close on February 5, 2020.
7.4 Technology Update

New Chromebooks have been delivered and assessment of inventory and enrolling into
Google management will happen next. The distribution plan will begin with Bishop, followed by Childs, Brick, Middle School and High School.

- LHS - 750 Chromebook / *new 9 carts
- LMS - 690 Chromebook / *new 6 carts
- Bishop - 250 Chromebook / *new 4 carts
- Brick - 300 Chromebook / *new 4 carts
- Childs - 250 Chromebook / *new 5 carts

Technology has deployed approximately 30 devices for use as digital signs for the Television/Display located in each building throughout the district.
The middle school's E-Rate network infrastructure upgrade is complete. Leveraging E-Rate we are looking at a 2 year phased plan for schools years 20-21 and 21-22 to completely overhaul and upgrade all the network switches in each building across the district starting with the middle school and adding redundant power systems to assist in continual power availability through power outages.

### 8.0 PUBLIC COMMENT

- Rob Levitt, community member and parent, address the Board of Education in support of Mr. McNatt and presented a letter to the Board along with several other letters he collected from community members that couldn't attend.
- Tom Butman, community member and local business owner, presented a letter to the Board of Education in support of Mr. McNatt, stated he admires Mr. McNatt's and asked that the Board consider the business community.
- Brenda Craven, community member and parent, spoke about her experiences as a long-time member of the Lincoln community and wanted to know, why when a Superintendent is doing well the Board of Education gets rid of them. Mrs. Crayyen presented a letter in support of Mr. McNatt to the Board.
- Larry Vanderbergen, community member, asked the Board of Education to put aside any ill will with Mr. McNatt, talk through the issues and have us all get back to the work of education our students. Mr. Vanderbergen presented a letter in support of Mr. McNatt to the Board.
- Kim Samuelson, former Board of Education President, stated the Board is elected and have a job to do. The Board is responsible for hiring and firing Superintendents and Board policy, she explained. Mrs. Samuelson did not leave her letter she read in support of the Board of Education.


### 9.0 BOARD REPORTS/CORRESPONDENCE

| 9.1 | Board Executive Committee Report <br> Next Executive Committee meeting will be held on February 3, 2020, in the Superintendent's Conference <br> Room. |
| :--- | :--- |
| $9.2 \quad$Board Performance Committee Report <br> Board Performance Committee met on January 27, 2020 and will meet next on February 24, 2020. |  |
| $9.3 \quad$Board Planning Committee Report <br> No report given. |  |
| 9.4 $\quad$Board Finance Committee Report <br> Next Finance Committee will be held on February 3, 2020 in the Superintendent's Conference. |  |
| Reports and Correspondence <br> Lincoln band and choir performances at Disney are on You Tube. |  |

### 10.0 NEW BUSINESS

10.1 Student Discipline
10.1.1 Student \#7

The Board Discipline Committee met on December 12, 2019, to conduct a disciplinary hearing for Student \#7 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by Czachorski and seconded by Rollins that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student \#7 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
10.1.2 Student \#8

The Board Discipline Committee met on January 21, 2020, to conduct a disciplinary hearing for Student \#8 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student \#8 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
10.1.3 Student \#9

The Board Discipline Committee met on January 21, 2020, to conduct a disciplinary hearing for Student \#9 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

The Superintendent's Office was notified by Amy Wilhelm that the Student Advocacy Center and University of Michigan Student Rights Project (SRP) with be present and Student \#9 has requested Closed Session.

It will be necessary to enter closed session to discuss student discipline, to return to open session. A roll call vote will be necessary.

It was moved by Czachorski and seconded by Newlon in pursuant to Sections 8(b) of the Open Meetings Act, I move that we enter closed session to discuss the student discipline, to return to open session.

Ayes: 5 Williams, Newlon, Rollins, Sparks, Czachorski
Nays: 0
Motion carried 5-0

It was moved by Czachorski and seconded by Newlon that we approve the recommendation with revisions of the Board Discipline Committee relative to disciplinary sanctions for Student \#9 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
10.2 Student Trip
10.2.1 High School American History

The High School Social Studies Department is presenting an overnight trip to the Eastern Seaboard to cover historic places like Boston, Cambridge, Bunker Hill, Freedom Trial, Central Park, 9/11 Memorial, Wall Street and many more stops along the way. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.
10.2.2 Brick $5^{\text {th }}$ Grade Camp

Brick Elementary School Student Trip Proposal is an out of town overnight request to Howell Nature Center in Howell, Michigan. Information is provided in your packet. This was presented for information only; Board action will be requested at a subsequent meeting.
10.3 Board of Education Committee Meeting Schedule

The Interim Superintendent and Committee Chairs recommend approval as presented.

It was moved by Czachorski and seconded by Newlon that we approve the Board of Education Committee Meeting Schedule for 2020 as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
10.4 Transportation Ridership Program

The transportation department is recommending student ridership program that would include ID badges that student scan to get on and off the buses so the district can track ridership fluctuations, ensure students are on the correct buses, and allow for the parents to track where the students are on the parent portal application. This will help with elementary students getting on the wrong buses, parents will be alerted via a text message when the bus is close to their home so they will be outside waiting on the bus, and we can track the number of students riding daily and changes in ridership due to sports and weather conditions. We currently do not track regular education students riding the buses, and therefore, cannot properly manage the bus routes.

The addition of the ridership tablets will increase the safety of the students by ensuring they are on the correct bus, parents will see when the bus is getting close to their stop so they are at the stops, increase ridership utilization by understanding patterns in ridership, and to make sure the buses are not overcrowded. The new ridership package will allow parents to install an application on their phone and track only the bus with their student on board and the application will send a text message to the parent when the student is close to the bus stop. The software will update every night directly from Versatrans so the drivers log into their route on the tablet and the GPS routing will add or delete students and stops. Additionally, the students will scan on and off the bus so the state reporting for SPED students will be an automatic process now instead of handwritten sheets of paper saving clerical work. It will be crucial to obtain student ridership information 3 B order to properly build routes in the future, especially for a 3-tier system if we choose to go in that direction. Synovia is my recommendation since all the equipment is leased
and replaced at the end of each 5-year contract. In addition, the extra units on the shelf are free until uses and there is no replacement cost of any damaged units. Leasing the tablets with Synovia and purchasing the printer for the badges are my suggestions to get the best financial results short and long term. This was presented for information only; Board action will be requested at a subsequent meeting.
10.5 High School Course Proposal

The CDC is submitting 3 course proposals for review and approval. Two are for computer programming, and they are designed to bring our programming courses into more current language. The third is a language course that will be offered to 7th-9th graders for HS credit, and it will be added to the Spanish Immersion program at the secondary level and will continue to expand our offerings so that students will be able to earn a seal of biliteracy upon graduation. Board action was requested.

It was moved by Czachorski and seconded by Newlon that we approve the High School Course Proposal including two computer programming courses and one Spanish course added to the Spanish Immersion program at the secondary level as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Organizational Meeting January 13, 2020 Enclosed are the minutes of the January 13, 2020, Organizational Meeting.

It was moved by Czachorski and seconded by Rollins that we approve the minutes of the January 13, 2020, Organizational Meeting as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.2 December 2019 Finance Report

Enclosed are the December 2019, Financial Reports. The Interim Superintendent recommends approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the December 2019, Finance Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.3 December 2019 Check Register

Enclosed is the December 1-31, 2019, check register in the amount of $\$ 2,087,047.29$. The Interim Superintendent recommends approval as presented.

It was moved by Czachorski and seconded by Rollins that we approve the December 1-31, 2019, check register in the amount of $\$ 2,087,047.29$ as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.4 December 2019 Trust and Agency

Enclosed is the December 2019, Trust \& Agency Report. The Interim Superintendent recommends approval as presented.

It was moved by Newlon and seconded by Czachorski that we approve the December 2019, Trust \& Agency Report as presented.

Ayes: 5
Nays: 0

Minutes
11.5 Personnel Transactions

| ACTION ITEMS |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Name | Position/Building | Effective Date | Status | Major/Step |
| Emma White | Special Education Resources Room Teacher/Brick Elementary | 1/15/20 | New Hire | BA 1 |
| Mary Rougeau | Noon Supervisor/Brick Elementary | 1/21/20 | New Hire |  |
| Jeffrey Roseman | Lifeguard/Community Education | 1/13/20 | New Hire |  |
| Matthew Katchmeric | Lifeguard/Community Education | 1/13/20 | New Hire |  |
| Demetrius Miller | Bus Aide/Transportation | 12/4/19 | Transfer |  |
| Rachael Aldridge | Noon Supervisor/Bishop Elementary | 10/16/2019 | Resigned |  |
| Tiana Haygood | General Ed Paraprofessional/Brick Elementary | 1/6/2020 | New Hire |  |
| Sarah DePriest | Assistant Building Secretary/Student Services | 12/13/2019 | New Hire |  |
| Tracie Kern | Special Education Teacher/Brick Elementary | 11/4/2019 | Transfer | BA 2 |
| Tori Ranusch | Title I Teacher/Brick Elementary | 1/10/2020 | Resigned |  |
| Shawn Harmon | Teacher/Brick Elementary | 12/18/2019 | Resigned |  |
| Kashae Zuniga | Noon Supervisor/Childs Elementary | 10/21/2019 | Resigned |  |
| Kujawa Dukes | Bus Aide/Transportation | 12/5/2019 | New Hire |  |
| Kristyn Woodworth | General Ed Paraprofessional/Model Elementary | 12/16/2019 | New Hire |  |
| Tara Lank | ELA Teacher/Lincoln Middle School | 1/6/2020 | New Hire | BA 1 |
| Antonio Clifton | Community Assistant/Lincoln High School | 12/19/2019 | New Hire |  |
| Rebecca Keith | 3rd Grade Teacher/Brick Elementary | 12/19/2019 | New Hire | BA 1 |
| Melissa Criger | Special Education Teacher/Lincoln High School | 1/6/2020 | New Hire | BA 1 |
| Lea Clemens | Special Education Teacher/Lincoln Middle School | 1/6/2020 | New Hire | BA 1 |
| Georgetta Coleman | Bus Aide/Transportation | 12/16/2019 | New Hire |  |
| Lori Wilson | Bus Driver/Transportation | 12/21/2019 | Resigned |  |
| Jazmyn Whiren | Lifeguard | 1/5/2020 | Resigned |  |
| Hannah Hoffman | Lifeguard | 1/5/2020 | Resigned |  |
| Tyler Wagner | Lifeguard | 1/5/2020 | Resigned |  |
| Nicole Davis | Special Education Paraprofessional/Brick Elementary | 1/9/2020 | Transfer |  |
| Adam Cook | Pool Coordinator/Athletics | 1/10/2020 | New Hire |  |
| Anthony Wilson | Bus Driver/Transportation | 1/10/2020 | Resigned |  |
| James Wilson | Bus Driver/Transportation | 1/10/2020 | Resigned |  |
| Geneva Studebaker | Bus Aide/Transportation | 1/21/2020 | New Hire |  |
| Donish Howell | Bus Aide/Transportation | 1/17/2020 | New Hire |  |
| Name | Position/Building | Return to Work Date | Status | Approved/Not Approved |
| Christina Strickland | Administrative Assistan $\mathbb{Z}$ SBusiness Office | 2/18/2020 | FMLA | Approved |


| Mary Boivin | ECSE Teacher/Model |  | Leave of |  |
| :--- | :--- | :--- | :--- | :--- |
| Rose Eberle | Paraprofessional/Model | $7 / 1 / 2020$ | Absence | Approved |

It was moved by Czachorski and seconded by Newlon that we approve the January 27, 2020, Personnel Transactions Summary as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

### 12.0 ADJOURNMENT

It was moved by Czachorski and seconded by Newlon that we adjourn the meeting at 8:30 p.m.
Ayes: 5
Nays: 0
Motion carried 5-0

# REQUEST FOR PURCHASE PROPOSAL - STUDENT RIDERSHIP PACKAGE JANUARY 16, 2020 

The transportation department is recommending the adoption of the following recommendations contained in the report dated January 16, 2020 to the Superintendent of the Lincoln Consolidated School District.

## 1. PURPOSE

The transportation department is recommending student ridership program that would include ID badges that student scan to get on and off the buses so the district can track ridership fluctuations, ensure students are on the correct buses, and allow for the parents to track where the students are on the parent portal application. This will help with elementary students getting on the wrong buses, parents will be alerted via text message when the bus is close to their home so they will be outside waiting on the bus, and we can track the number students riding daily and changes in ridership due to sports and weather conditions. We currently do not track regular education students riding the buses, and therefore, cannot properly manage the bus routes.
2. OPTIONS
A. Synovia - $\$ 27,720$ annually ( $100 \%$ leased equipment, $\$ 55 /$ bus/month)
B. Smart-Tag - $\$ 68,693.30$ initial hardware setup $\& \$ 17,016.20$ annually
C. Tyler Drive - \$115,235.83 initial hardware setup \& 15,215.00 annually
3. ANALYSIS

The ridership package improves the safety of the students by making sure they are on the correct bus and get off the bus at the correct stop. The parent application will help with letting parents know exactly when their student needs to be at the bus stop and when they need to be there to receive them, so we are not bringing students back to the bus garage.

## 4. RECOMMENDATION

The addition of the ridership tablets will increase safety of the students by ensuring they are on the correct bus, parents will see when the bus is getting close to their stop so they are at the stops, increase ridership utilization by understanding patterns in ridership, and to make sure the buses are not overcrowded. The new ridership package will allow parents to install an application on their phone and track only the bus with their student on board and the application will send a text message to the parent when the student is close to the bus stop. The software will update every night directly from Versatrans so the drivers log into their route on the tablet and the GPS routing will add or delete students and stops. Additionally, the students will scan on and off the bus so the state reporting for SPED students will be an automatic process now instead of handwritten sheets of paper saving clerical work. It will be crucial to obtain student ridership information in order to properly build routes in the future, especially for a 3-tier system if we choose to go in that direction. Synovia is my recommendation since all the equipment is leased and replaced at the end of each 5-year contract. In addition, the extra units on the shelf are free until uses and there is no replacement cost of any damaged units. Leasing the tablets with Synovia and purchasing the printer for the badges are my suggestion to get the best financial results short and long term.
It is recommended that:

1. The Superintendent approves the purchase of the Synovia ridership package for the cost of $\$ 27,720$ annually ( $\$ 55 /$ bus/month). In addition, we need to purchase the badge printer and badges at the cost of $\$ 3,500$ for printer, $\$ 1,500$, and lanyards for $\$ 2,900$. Additional card blanks and lanyards cost are attached. The total cost is $\$ 10,210$ for the $1^{\text {st }}$ month, and $\$ 2,310$ each additional month for the remainder of the 5 -year contract with Synovia.

Robert Merritt

## Date

Director of Transportation, Lincoln Schools

## APPROVALS:

[^0]
## Date

## GPS COST ANALYSIS

GPS System - Hardware/Software - Upfront
GPS System - Hardware/Software - Monthly
Tablet with Navigation - Upfront
Tablet with Navigation - Monthly
Student Ridership Hardware \& Software
Updates Every 30 seconds or Less
Events such as Ambers, Reds, Door, L/R Turns
Hardware Warranty - 5 Yrs
Spare Hardware Costs - 2\% Included
Installation Costs - Who?
Unlimited Web Based Training
Integration with Routing
Parent App - Alerting, Live Lookup, Messaging
Shipping Costs
Travel

Total Cost

Synovia

Included
Included
Included
Included
Included
Included
Included
Included
Included
Included
Included
Included
included
Included
Included
\$55/bus/month

## Synovia Advantages

Over 125,000 GPS units in the field Over 15,000 tablets in the field on school buses
1.7 Million downloads of Here Comes The Bus for parents
4.6 Star Rating in the Apple App Store with 65,000 reviews All inclusive monthly model for products and services

## SYNOVIA GPS PLATFORM

## Brad Bishop

January 10, 2020


## Safety, Service, Savings

## Why Synovia?


-We get it!
-1,000+ GPS Customers - 90\% K12!
-References: Edwardsburg, Wayne Westland, Grand Ledge


- No Upfront Costs
- Lifetime Warranty
- Service Guarantees


## Safety, Service, Savings

## Product Overview

1. Core GPS Tracking - Tracking, Mapping, KPIs, Diagnostics
2. Routing Integration - Route/Stop Management, Performance, Status
3. Here Comes The Bus - Parent Access \& Alerting
4. Time \& Attendance - Accurate \& Automated Timekeeping
5. Student Ridership - Real Time Student Tracking on Buses


## Safety, Service, Savings

## SAFETY - Real-Time GPS Tracking


www.synoviasolutions.com

## Safety, Service, Savings

## Live \& Historical GPS



## Safety, Service, Savings

## Routing Integration - Plan vs Actual



Plan vs. Actual Route \& Stops

## Safety, Service, Savings

## School Status Monitor



School Arrival Status

## Here Comes The Bus Customers

- Over 1.7 Million Downloads
- 300,000+ daily users!
- 250+ districts and bus contractors
- 30+ States + Canada
- Largest district $=134,000$ students
- Smallest district $=950$ students
- 4.6 Rating on the App store with over 65K reviews!


## Here Comes the Bus

## Here Comes The Bus

$\rightarrow$ Real-Time Alerts on Bus Arrival
$>$ I don't need to call you!
> Live Lookup of Bus Location
$>$ Peace of mind
> Custom/Targeted Messaging
$>$ Thanks for letting me know...


## Here Comes The Bus - App




## Here Comes the Bus

## Customizable Messaging Feature

- Parents using Here Comes the Bus receive email and/or push notifications
- 2-hour delays
- Issues affecting the entire fleet
- Single bus issues
- District-wide announcements
- Single school announcements


## Here Comes the Bus

## Bus Substitutions - Real Time

- Sub Bus for Day/Route/Tier - Connects to HCTB

| Minneapolis Public School Distriet |  |  |  |  |  |  | Search |  |  |  | a |  |  | 4 | $\begin{aligned} & \text { (9) [J } \\ & \substack { \text { 团 } \\ \begin{subarray}{c}{\text { Expon } \\ \text { as exreen }{ \text { 团 } \\ \begin{subarray} { c } { \text { Expon } \\ \text { as exreen } } } \end{aligned}$ |
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| Horme | / Substltution |  |  |  |  |  |  |  |  |  |  | Reflewh |  | Exporn |  |
|  | Hinerary - | Route : | Trer $=$ | Date | Defaut Vehicla iz | Current Vehicie \% | Stert Time $=$ | Last Evant Time is | Schools | Subbed By F |  |  | Subbed On : |  |  |
| $\square$ | 101 | 101 AM | RNERBENDEL... | 5/9/2018 | 510 | 497 | 06:57 AM | 05io97608:38 AM | RNER PEND | Smovil Sytem Administrat. |  |  | 05/09/18 10:52 AM |  |  |
| - | 101 | 109 AM | EDISON AIN(1... | 5/9/2018 | 510 | 497 | 07:29 AM | 05/09/18 08:38 AM | EDISON | Symovie Systom Adminituat.. |  |  | 05/99/18 10:52 Am |  |  |
| [ | 191 | 101 AM | WAITE PARKA ... | 5/9/2078 | 510 | 497 | 08.24 Am | D5/09/7808:38 AM | WATte PARK | Symova System Adminisurat. |  |  | 05/09818 10.52 AM |  |  |
| $\square$ | 101 | 101 M10 | WEBSTERECS... | 5/9/2018 | 510 | 510 | 10:29 AM | 05/09/18 08:42 AM | weaster |  |  |  |  |  |  |
|  | 101 | 101 MlD | WEBStERECS.. | 5/9+2018 | 510 | 510 | 11:30 AM | 05/09/18 08:42 AM | WEBSTER |  |  |  |  |  |  |
|  | 101 | 101 PM | EMERSONCO_ | 59972018 | 510 | 510 | 01:55 PM | 05/09/10 08:42 AM | emerson |  |  |  |  |  |  |
|  | $10 \%$ | 101 PM | EDISONB OUT ... | 5992018 | 510 | 510 | 02:S5 PM | 05/09/1808:42 AM | EDISON |  |  |  |  |  |  |
|  | 102 | 102 Am | HMONG ACAD... | 59972018 | 432 | 432 | 05.26 AM | 05/09/18 09:42 Am | hmong internato. |  |  |  |  |  |  |
|  | 102 | 102 Am | EDISONMIN(- | 59/92018 | 432 | 432 | 07:33 AM | 05/09/18 08:42 AM | EDISON |  |  |  |  |  |  |

## Driver Assistance

1) Route Management

Choose sub route/run
Updates Here Comes the Bus
2) Two-Way Messaging

Quick communication/response Emergency button
3) Navigation

Eyes on the road!
Based on route directions
Blanked at stops
Audio/Visual


## Safety, Service, Savings

## Time \& Attendance

## 1) Login on Bus

-No more guesswork -ID and Job Type

## 2) Manage Live

-Actual time vs schedule

## 3) Integrate

-Import/Export



WWW.synoviasolutions.com

## Safety, Service, Savings

## Time \& Attendance



## Safety, Service, Savings

## SAVINGS - Driver Time vs GPS



## Timecard Review

$>$ Actual Driver Time on Bus
$>$ GPS Events Based on Bus Activity
www.synoviasolutions.com

## Safety, Service, Savings

## Timecard Reporting

| Newport News Public Schools |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Standard Time Card Report (Decimal) |  |  |  |  |  |  |
| 5/31/2015-6/3/2015 |  |  |  |  |  |  |
| Abrams, Diana |  |  |  |  |  |  |
| Employee ID - 52723 Employee Type: Driver 32.5 |  |  |  |  |  |  |
| Department - Drivers |  |  |  |  |  |  |
| Date | Punch in |  | Punch Out | Job Type | Hours Worked | Rounded Hours Worked |
| 06/01/2015 | 5:51:00 AM |  | 9:12:00 AM | AM/PM Bus Route | 3.35 | 3.35 |
| 06/01/2015 | 1:29:00 PM |  | 5:06:00 PM | AM/PM Bus Route | 3.62 | 3.62 |
| 06/02/2015 | 5:58:00 AM |  | 9:17:00 AM | AM/PM Bus Route | 3.32 | 3.32 |
| 06/02/2015 | 1:32:00 PM |  | 5:05:00 PM | AM/PM Bus Route | 3.55 | 3.55 |
| 06/03/2015 | 5:41:00 AM |  | 9:11:00 AM | AM/PM Bus Route | 3.50 | 3.50 |
| 06/03/2015 | 1:31:00 PM |  | 4:55:00 PM | AM/PM Bus Route | 3.40 | 3.40 |
| HOURS WORKED TOTALS |  |  |  |  | Subtotal Hours: | 20.73 |
|  | \% |  |  |  | Subtotal Rounded Hours: | 20.73 |
|  |  |  |  |  | Leave Hours: | 0.00 |
|  |  |  |  |  | Holiday Hours: | 0.00 |
|  |  |  |  |  | Grand Total: | 20.73 |
| 079 | 20.73 | 20.73 |  |  | Grand Total Rounded: | 20.73 |
| Total | 20.73 | 20.73 |  |  |  |  |

## Synsurance

## SyПSurance ${ }^{\text {SM }}$. All-inclusive, Turnkey Service

$\square$ Hardware (reliable)
$\square$ All Hardware Included

- Lifetime Use and Warranty
- Spare Hardware (2\% of fleet)
$\square$ Software (capable)
$\square$ Hosted
$\square$ Software as a Service (SaaS)
$\square$ Monthly Updates/Upgrades
$\square$ Services (scalable)
$\square$ Installation
$\square$ Training
$\square$ Service and Support
$\square$ Return on Investment (affordable)
$\square$ No Upfront Costs
- Fixed Pricing
$\square$ Direct Savings $=$ Self Funding!

$\square$ Wireless Data


## Safety, Service, Savings

## Fleet Advisor - only from Synovia

1. Fleet Advisor

- Single Point of Contact
- Internal Champion for Support/Training Needs
- Case Reviews/Status Updates
- Data Analysis

2. Examples

- Open Cases - What's the Deal?
- Routing Integration
- Time \& Attendance Import/Export
- Hardware Questions
- Training for New Software



## Student Ridership Verification

## 1) Real-Time Student Lookup

 Where's Joe?2) Verify at Stop Level

Did he get off at home?
3) Accurate Manifest Who's onboard?


## Student Ridership

## Bus Pass: Card-less Option \#2

- Via the free Here Comes the Bus app*
- Students with smartphones will use Bus Pass to scan on/off bus
- Barcode only



close
*Available at the App Store and Google Play


## Ridership

## Ridership Reporting - By Student

| RIDERS ONBOARD VEHICLE AT 11/08/2018 09:39 AM |  |  |  |  |  | Close x |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Export as Excel |  |  |  |  |  |  |
| Total Riders |  |  |  |  |  |  |
| Registered |  | 4 |  |  |  |  |
| Visitors |  | 0 |  |  |  |  |
| RIDERS |  |  |  |  |  |  |
| Student ID ${ }^{\text {E }}$ | Last Name: $=$ | Frist Name $=$ | Grade $\mathrm{E}_{\text {E }}$ | Scan Time | Scan Source : | Location ${ }^{\text {a }}$ |
| 52027 | SENIOR | LYNDON | 08 | 06:48 AM | Student | 3926 East Derringer Way |
| 46525 | SHAH | ANTHONY | 01 | 07:55 AM | Student | 4317 East Windsor Court |
| 53711 | WALSH | Aftumn | KG | 08:01 AM | Studem | 4518 East wanhoe Street |
| 43496 | WALSH | Roy | 01 | 08:01 AM | Student | 4518 East Warthoe Street |

## Ridership

## Ridership Reporting - By Vehicle

| Primary Group | Vehicle v | Planned On | Actual On | PVA On\% | Planned Off | Actual Off | PVA Off \% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Higley USD School Bus Fleet | 100 HIPPO | 3 | 2 | 67\% | 2 | 2 | 100\% |
| Higley USD School Bus Fleet | 101 MONKEY | 15 | 8 | 53\% | 15 | 8 | 53\% |
| Higley USD School Bus Fleet | 102 SEAL | 3 | 0 | 0\% | 3 | 0 | 0\% |
| Higley USD School Bus Fleet | 103 PEACOCK | 10 | 7 | 70\% | 10 | 6 | 60\% |
| Higley USD School Bus Fleet | 29 PANDA | 21 | 0 | D\% | 21 | 0 | 0\% |
| Higley USD School Bus Fleet | 38 EAGLE | 204 | 62 | 30\% | 198 | 68 | 34\% |
| Higley USD School Bus Fleet | 40 OWL | 16 | 4 | 25\% | 16 | 3 | 19\% |
| Higley USD School Bus Fleet | 43 LOBSTER | 7 | 3 | 43\% | 9 | 0 | 0\% |

## Ridership

## Ridership Mapping



## Ridership Verification

> Students scan on/off using barcode cards
$>$ Terminal alerts the driver in real-time if a
student is boarding the wrong vehicle or
exiting at the wrong stop
Real-time verification

## Joe Smith has

 performed a successful scanUnknown Student has performed a scan


Joe Smith has performed a scan at the wrong stop

Close



## Card Process Optimization: Lincoln Consolidated Schools



## Introduction: Cl Solutions

- Founded in 1994
- Located in Orange County, California
- 25+ year history with colleges, universities and K-12
- Growth in K-12 investment in technology, led by transportation



## Card Process Optimization

## 1.Understand process

## 2. Find the right fit

3.Reduce risk

- The importance of a card for you today
- The impacts to your organization
- Uncover requirements
- Prioritize challenges
- No surprises
- Realistic estimates


## $\stackrel{\circ}{\circ}$ Organization Overview

| Overview | Lincoln Consolidated Schools is exploring student ridership with Synovia Solutions. |
| :--- | :--- |
| Student Count | $3,500+$ students |
| Employee Count | N/A |
| Locations | 7 - School Sites <br> 4 - Elementary <br> 1 - Middle School <br> $1-$ High School <br> $1-$ Early Childhood Center <br> Public |
| Ownership | Synovia Solutions (GPS Tracking), Powerschool (SIS), PS1000 - ISD (Food Services), <br> Destiny (Library) |
| Existing systems |  |

## LCS "One" Card

- Supported Student ID Applications
- Lunch (Barcode)
- Library (Barcode)
- Student Ridership (Barcode)
- Future Student ID Applications
- Daily Check-in/Check-out
- School Events
- PBIS Initiatives

- Device Login
- Print Management


## Card Details

## Card <br> Management

Print Process

## Lamination

Replacement

## Attachments

Student ID cards will be manufactured with custom printing at the beginning of the launch. Cards will be sorted by preference. For replacement cards and new students, pre-printed card stock will be provided.

After the initial production of cards, replacement cards can be managed at the District office, school sites or a mixture of both.

N/A

Cl Solutions is recommending a minimum of a $\$ 5$ - $\$ 10$ replacement fee to deter loss of cards.

For all students we recommend a protective badge holders. For younger students, we recommend a badge reel that can be attached to the backpack of the students or a breakaway lanyard. For secondary students, we recommend a breakaway lanyard.

## Integration and Migration

Current<br>Powerschool<br>Systems

$\begin{array}{ll}\text { Data Flow } & \text { Powerschool is the central student information system. At the time of card production, an export of the } \\ \text { required student data and/or pictures will be pulled from Powerschool and securely transferred to } \mathrm{Cl} \\ \text { Needs } & \text { Solutions for print services. }\end{array}$

## Initial data See above.

needs

## 흥 ID Card Examples

## CUSTOM PRE-PRINTED CARDS



## STUDENT <br> RESPONSIBILITIES



 - Sudentamat foy the bus.







- Do Not ilter ins Bui Dasion any nuwner


PERSONALIZATION VIA CIBADGE
FINALIZED CARD



Jacksorville North Puaski School District 1414 W Main Jacksorville, AR 72076

## $\therefore$ Attachments



## Pricing Estimates

| Printed ID Cards | 500 QT: \$.95/each <br> 2,500 QT: $\$ .85 /$ each <br> 5,000 QT: \$.75/each |
| :---: | :---: |
|  | Includes full color printing on both sides of the card. |
| Printing System (District Office) | CI Badge Card Printing System: $\mathbf{\$ 3 , 5 0 0}$ Includes: <br> CI Badge ID Card Software <br> Evolis Primacy Single Sided Printer <br> ID Camera Kit <br> Starting Supplies <br> Card Design, Installation, Testing \& Training |
| Printing Systems (School Sites*) | CI Badge Card Printing System: \$2,950/school site Includes: <br> CI Badge ID Card Software <br> Evolis Primacy Single Sided Printer <br> ID Camera Kit <br> Starting Supplies |
| *Five or more stations |  |

2/7/2020

Executive Offices
Executive One Building 4835 Towne Centre Road

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Phone: (989) 790-9120
Fax: (989) 790-9063

Corporate Services Field Operations Professional Services Human Resources

1494 North Graham Road Freeland, MI 48623

Phone: (989) 790-9120
Fax: (989) 781-0748
www.wolgastcorporation.com

Mr. Robert Jansen
Lincoln Consolidated School District
8970 Whittaker Road
Ypsilanti, MI 49197-9440
Re: Lincoln Consolidated Schools - 2018 Bond for Lincoln High School
-BP 4 \& 5 painting rebid
Dear Mr. Jansen,
Wolgast Corporation submits this recommendation for the Lincoln Consolidated Schools 2018 Bond for Lincoln High School - Bid Pack 4 \& 5 painting rebid. The scope of this project includes all materials and labor to prep, paint, and finish the indoor practice facility and exterior ball.

This report and recommendation includes solicitation activity, bidder response, apparent low bid, bid analysis and contract recommendations, as follows:

1. Bid Solicitation Activity
a. Wolgast Corporation solicited bids in 1 bid division (paint).
b. There were 52 contractors that were sent bid notices.
c. The project was also advertised in the local newspaper and on the State website.
d. There were 11 contractors that requested bid documents.
e. Wolgast also contacted 2 additional local painting contractors.
2. Bidder Response
a. As recorded on the attached Bid Tabulation, bids were received from 5 separate bidders.
b. Bids were received until 1:00 pm on February 5th, 2020 at the administration office.
c. Bids were opened and read aloud in the administration office conference room at $1: 15 \mathrm{pm}$ on February $5^{\text {th }}, 2020$.
3. Apparent Low Bids
a. The Bid Results are indicated on the attached Bid Tabulation Form.

## 4. Bid Analysis

a. Post-Bid interviews were conducted with 3 bidders. Wolgast interviewed 3 bidders as a few bids were substantially far apart in price and one was lost during delivery and needed to be qualified.
b. One bidder was disqualified as their bid didn't meet the spec.
a. Niles construction - Painting (missed steel girts).
c. The other low bidders that was interviewed was found to be responsive and included the design scope of work, this bidder is listed on the award recommendation.
d. The overall bid total is considerably less than what was budgeted by the district for painting.
5. Recommendations
a. Wolgast recommends accepting the attached Award Recommendation total of $\$ 135,200.00$. This amount includes all of the performance, labor and material bonds for the contractor.

Richard A. Groves Jr.
Project Manager
cc: Jeff Bates Scott Hoeft


CORPORATION

## Lincoln Consolidated Schools <br> BP 4 Ball Fields and BP 5 Indoor Practice Facility - Painting Re-Bid Contract Award Recommendations

Lincoln Consolidated Schools received sealed bids on February 5, 2020, for the Bid Package 4 Ball Fields and 5 Indoor Practice Facility

- Painting Re-Bid. Wolgast Corporation has reviewed each of the bids and interviewed the low bidders. Wolgast Corporation recommends the following contractors for the award of contracts and described amounts.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid and to waive the informalities and /or errors in the bid, which they feel to be in their own best interest.

| Bid Division | Contractor Name/Address |  | Lincoln Consolidated Schools BP 4 \& BP5 rebid |  |
| :---: | :---: | :---: | :---: | :---: |
| $\begin{array}{\|l\|} \hline 090000 \\ \text { Painting } \end{array}$ | Eco Painting LLC | Base Bid | \$ | 132,600.00 |
|  | 34133 Schoolcraft Rd | Bond | \$ | 2,600.00 |
|  | Livonia, MI 48150 | Total | \$ | 135,200.00 |
|  | 734-619-6739 |  |  |  |
|  | 734-629-0705 |  |  |  |
| Total Contracts for the Lincoln Consolidated Schools - Bid Package 4 \& 5 rebid |  |  | \$ | 135,200.00 |

Agenda Item
11.4


2/7/2020

Executive Offices
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Mr. Robert Jansen
Lincoln Consolidated School District
8970 Whittaker Road
Ypsilanti, MI 49197-9440
Re: Lincoln Consolidated Schools - 2018 Bond for Lincoln High School

- Bid Pack 6A Concession building and dugouts

Dear Mr. Jansen,
Wolgast Corporation submits this recommendation for the Lincoln Consolidated Schools 2018 Bond for Lincoln High School - Bid Pack 6A Concession building and dugouts. The scope of this project includes construction and finishing to create a new concession building and 8 dugouts for the Lincoln High School Ball Fields.

This report and recommendation includes solicitation activity, bidder response, apparent low bid, bid analysis and contract recommendations, as follows:

1. Bid Solicitation Activity
a. Wolgast Corporation solicited bids in 9 bid divisions.
b. There were 765 contractors that were sent bid notices. The project was also advertised in the local newspaper and on the State website.
c. They were 37 contractors that requested bid documents.
2. Bidder Response
a. As recorded on the attached Bid Tabulation, bids were received from 24 separate bidders.
b. Bids were received until 1:00 pm on February 5th, 2020 at the Administration Office.
c. Bids were opened and read aloud in the High School Media Center at $1: 15 \mathrm{pm}$ on February $5^{\text {th }}, 2020$.
d. On 2/6/2020 it was discovered that two bids were missing and delivered to the wrong area of the school. They were opened by Phil Bongiorno and scan directly to Wolgast. We have the time and delivery stamps on record.
3. Niles Construction (painting).
4. Nationwide Fence Company.

## 3. Apparent Low Bids

a. The Bid Results are indicated on the attached Bid Tabulation Form.
4. Bid Analysis
a. Post-Bid Interviews were conducted with 6 bidders. One bidder A\&R Total Construction bid seven of the 8 divisions.
b. The A\&R Total Construction bids have been verified through the post bid analysis process.
c. We received bidders in all divisions.
d. One fencing division bidder was already awarded the contract for BP 4 \& 5 original bid for the fence work. It was decided to remove this division from the rebid and write a change order to create contractor continuity, avoid additional bond cost, and administrative costs. They were low bid anyways, the expected change order will be $\$ 8,133.00$ and is for the dugout fencing and additional ball field fence and gate.
e. The other low bidders that were interviewed were found to be responsive and included the design scope of work, this bidders are listed on the award recommendation.
f. The overall bid as considerably over what was budgeted by the district for BP6A. The bid total was $\$ 807,493.77$
5. Recommendations
a. Wolgast recommends accepting the attached award recommendation of $\$ 793,095.77$ to complete this work.

Please call with any questions or if Wolgast can be of additional service.
Sincerely,

Richard A. Groves Jr.
Project Manager
cc: Steve Salyers
Scott Hoeft


CORPORATION

## Lincoln Consolidated Schools BP 6A Concession building and dugouts Contract Award Recommendations

Lincoln Consolidated Schools received sealed bids on February 5, 2020, for the Bid Package 6A Concession building and dugouts. Wolgast Corporation has reviewed each of the bids and interviewed the low bidders. Wolgast Corporation recommends the following contractors for the award of contracts and described amounts.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low bid and to waive the informalities and /or errors in the bid, which they feel to be in their own best interest.

| Bid Division | Contractor Name/Address | Lincoln Consolidated Schools Concession building and dugouts |  |  |
| :---: | :---: | :---: | :---: | :---: |
| $\begin{array}{\|l\|} \hline 030100 \\ \text { Concrete } \end{array}$ | A\&R Total Construction, Inc. | Base Bid | \$ | 69,780.00 |
|  | 345 S. Prospect Street | Bond | \$ | 2,528.00 |
|  | Ypsilanti, MI 48198 |  |  |  |
|  | 734-485-2255 |  |  |  |
|  | 734-485-1095 | Total | \$ | 72,308.00 |
| $\begin{array}{\|l\|} \hline 040000 \\ \text { Masonry } \end{array}$ | A\&R Total Construction, Inc. | Base Bid | \$ | 130,841.00 |
|  | 345 S. Prospect Street | Bond | \$ | 4,739.00 |
|  | Ypsilanti, MI 48198 | Total | \$ | 135,580.00 |
|  | 734-485-2255 |  |  |  |
|  | 734-485-1095 |  |  |  |
| $\begin{array}{\|l\|} \hline 050000 \\ \text { Metals } \end{array}$ | A\&R Total Construction, Inc. | Base Bid | \$ | 67,480.00 |
|  | 345 S. Prospect Street | Bond | \$ | 2,445.00 |
|  | Ypsilanti, MI 48198 |  |  |  |
|  | 734-485-2255 | Total | \$ | 69,925.00 |
|  | 734-485-1095 |  |  |  |
| $\begin{aligned} & 060000 \\ & \text { General Trades } \end{aligned}$ | A\&R Total Construction, Inc. | Base Bid | \$ | 203,580.00 |
|  | 345 S. Prospect Street | Bond | \$ | 7,375.00 |
|  | Ypsilanti, MI 48198 | Total | \$ | 210,955.00 |
|  | 734-485-2255 |  |  |  |
|  | 734-485-1095 |  |  |  |
| $\begin{aligned} & 088000 \\ & \text { Glass and Glazing } \end{aligned}$ | A\&R Total Construction, Inc. | Base Bid | \$ | 11,870.00 |
|  | 345 S. Prospect Street | Bond | \$ | 429.00 |
|  | Ypsilanti, MI 48198 | Total | \$ | 12,299.00 |
|  | 734-485-2255 |  |  |  |
|  | 734-485-1095 |  |  |  |
| $\begin{array}{\|l\|} \hline 099000 \\ \text { Painting } \end{array}$ | Papa's Painting, LLC. | Base Bid | \$ | 5,934.77 |
|  | 3085 Clyde Rd | Bond | \$ | 180.00 |
|  | Holly, MI 48442 | Total | \$ | 6,114.77 |
|  | 248-915-8085 |  |  |  |
|  |  |  |  |  |
| $222300$ <br> Mechanical | A\&R Total Construction, Inc. | Base Bid | \$ | 101,044.00 |
|  | 345 S. Prospect Street | Bond | \$ | 3,660.00 |
|  | Ypsilanti, MI 48198 | Total | \$ | 104,704.00 |
|  | 734-485-2255 |  |  |  |
|  | 734-485-1095 |  |  |  |
| 260000 <br> Electrical | A\&R Total Construction, Inc. | Base Bid | \$ | 174,875.00 |
|  | 345 S. Prospect Street | Bond | \$ | 6,335.00 |
|  | Ypsilanti, MI 48198 |  |  |  |


| Phone: 734-485-2255 |
| :--- | :--- | ---: |
| Fax: 734-485-1095 | Total \$ | 181,210.00 |
| :--- |
| Total Contracts for the Lincoln Consolidated Schools - Bid Pack 6A Concession and dugouts |
|  |




## LINCOLN CONSOLIDATED SCHOOLS

Schedule of Revenues and Expenditures
Budget and Actual - General Fund
For the Month Ended J anuary 31, 2020

|  | Original Budget |  | Amended Budget |  | Actual |  | Actual Over (Under) Original Budget | Percent Actual of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |  |  |  |
| Local sources: |  |  |  |  |  |  |  |  |
| Property taxes | \$ | 4,019,842 | \$ | 3,614,883 | \$ | 3,058,946 | \$ $(960,896)$ | 76.1\% |
| Other local sources |  | 352,600 |  | 402,800 |  | 181,604 | $(170,996)$ | 51.5\% |
| State sources |  | 32,147,096 |  | 33,759,964 |  | 12,337,537 | $(19,809,559)$ | 38.4\% |
| Federal sources |  | 2,518,132 |  | 2,535,385 |  | 517,470 | $(2,000,662)$ | 20.5\% |
| Interdistrict revenue |  | 6,581,000 |  | 7,381,038 |  | 2,921,638 | $(3,659,362)$ | 44.4\% |
| Total revenues |  | 45,618,670 |  | 47,694,070 |  | 19,017,195 | $(26,601,475)$ | 41.7\% |
| Expenditures |  |  |  |  |  |  |  |  |
| Instruction: |  |  |  |  |  |  |  |  |
| Basic programs |  | 20,334,981 |  | 21,010,656 |  | 9,788,160 | $(10,546,821)$ | 48.1\% |
| Added needs |  | 8,402,227 |  | 8,411,681 |  | 4,024,224 | $(4,378,003)$ | 47.9\% |
| Total instruction |  | 28,737,208 |  | 29,422,337 |  | 13,812,384 | $(14,924,824)$ | 48.1\% |
| Support services: |  |  |  |  |  |  |  |  |
| Pupil |  | 5,049,105 |  | 5,199,763 |  | 2,197,862 | $(2,851,243)$ | 43.5\% |
| Instructional support |  | 1,219,525 |  | 1,569,114 |  | 681,851 | $(537,674)$ | 55.9\% |
| General administration |  | 473,603 |  | 475,487 |  | 278,597 | $(195,006)$ | 58.8\% |
| School administration |  | 1,754,564 |  | 1,930,286 |  | 907,079 | $(847,485)$ | 51.7\% |
| Business |  | 787,611 |  | 788,031 |  | 508,985 | $(278,626)$ | 64.6\% |
| Maintenance |  | 3,931,261 |  | 3,970,176 |  | 2,581,549 | $(1,349,712)$ | 65.7\% |
| Transportation |  | 2,888,834 |  | 3,117,294 |  | 1,749,761 | $(1,139,073)$ | 60.6\% |
| Central services |  | 1,132,519 |  | 1,155,910 |  | 483,627 | $(648,892)$ | 42.7\% |
| Total support services |  | 17,237,022 |  | 18,206,061 |  | 9,389,311 | $(7,847,711)$ | 54.5\% |
| Athletics |  | 847,047 |  | 904,260 |  | 469,112 | $(377,935)$ | 55.4\% |
| Community service |  | 80,006 |  | 80,421 |  | 41,770 | $(38,236)$ | 52.2\% |
| Total expenditures |  | 46,901,283 |  | 48,613,079 |  | 23,712,577 | $(23,188,706)$ | 50.6\% |
| Other financing sources |  |  |  |  |  |  |  |  |
| Transfers in |  | 14,000 |  | 34,000 |  | 7,000 | $(7,000)$ | 50.0\% |
| Transfers out |  | - |  | $(2,000)$ |  | - | - | 0.0\% |
| Total other financing sources |  | 14,000 |  | 32,000 |  | 7,000 | $(7,000)$ | 50.0\% |
| Revenues over (under) expenditures | \$ | $(1,268,613)$ | \$ | $(887,009)$ | \$ | $(4,688,382)$ |  |  |

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended January 31, 2020

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Instruction | 1111 | Salary | 4,583,275 | 4,851,855 | 2,095,554 |
|  |  | Fringes | 3,150,049 | 3,298,846 | 1,558,824 |
|  |  | Non-payroll | 242,575 | 278,876 | 131,079 |
|  | 1111 Total |  | 7,975,899 | 8,429,577 | 3,785,457 |
|  | 1112 | Salary | 2,263,923 | 2,267,480 | 943,966 |
|  |  | Fringes | 1,580,321 | 1,596,176 | 737,655 |
|  |  | Non-payroll | 122,757 | 130,757 | 100,457 |
|  | 1112 Total |  | 3,967,001 | 3,994,413 | 1,782,078 |
|  | 1113 | Salary | 2,696,573 | 2,759,039 | 1,152,727 |
|  |  | Fringes | 1,869,394 | 1,914,765 | 890,405 |
|  |  | Non-payroll | 2,819,063 | 2,839,063 | 1,723,315 |
|  | 1113 Total |  | 7,385,030 | 7,512,867 | 3,766,447 |
|  | 1118 | Salary | 551,363 | 584,093 | 229,865 |
|  |  | Fringes | 455,688 | 489,706 | 215,609 |
|  |  | Non-payroll | - | - | 8,704 |
|  | 1118 Total |  | 1,007,051 | 1,073,799 | 454,178 |
| Instruction Total |  |  | 20,334,981 | 21,010,656 | 9,788,160 |
| Added needs | 1122 | Salary | 3,496,162 | 3,547,637 | 1,501,996 |
|  |  | Fringes | 2,853,988 | 2,857,638 | 1,430,906 |
|  |  | Non-payroll | 224,002 | 238,002 | 114,212 |
|  | 1122 Total |  | 6,574,152 | 6,643,277 | 3,047,114 |
|  | 1125 | Salary | 1,000,383 | 989,223 | 531,621 |
|  |  | Fringes | 707,692 | 659,181 | 349,159 |
|  |  | Non-payroll | 120,000 | 120,000 | 92,952 |
|  | 1125 Total |  | 1,828,075 | 1,768,404 | 973,732 |
|  | 1127 | Salary | - | - | - |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | - | - | - |
|  | 1127 Total |  | - | - | - |
|  | 1221 | Non-payroll | - | - | 3,378 |
|  | 1221 Total |  | - | - | 3,378 |
| Added needs Total |  |  | 8,402,227 | 8,411,681 | 4,024,224 |

For internal use only. These financial statements have not 8 8een audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended January 31, 2020

| F/S Caption | Function | Code | Values <br> Sum of Orig. Budget | Sum of Amended | Sum of Final |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Student services | 1212 | Salary | 522,235 | 569,613 | 262,328 |
|  |  | Fringes | 411,046 | 434,638 | 219,999 |
|  |  | Non-payroll | 1,750 | 1,750 | 542 |
|  | 1212 Total |  | 935,031 | 1,006,001 | 482,869 |
|  | 1213 | Salary | - |  | 338 |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | 418,100 | 418,100 | 161,241 |
|  | 1213 Total |  | 418,100 | 418,100 | 161,579 |
|  | 1214 | Salary | 358,001 | 341,154 | 144,282 |
|  |  | Fringes | 240,255 | 232,721 | 107,866 |
|  |  | Non-payroll | - | - |  |
|  | 1214 Total |  | 598,256 | 573,875 | 252,148 |
|  | 1215 | Salary | 440,551 | 405,937 | 162,484 |
|  |  | Fringes | 271,034 | 264,557 | 106,728 |
|  |  | Non-payroll | 339,702 | 270,500 | 124,131 |
|  | 1215 Total |  | 1,051,287 | 940,994 | 393,343 |
|  | 1216 | Salary | 415,305 | 427,383 | 165,548 |
|  |  | Fringes | 316,507 | 338,041 | 151,081 |
|  |  | Non-payroll | - | 129,000 | 34,975 |
|  | 1216 Total |  | 731,812 | 894,424 | 351,604 |
|  | 1218 | Salary | 535,446 | 537,791 | 232,052 |
|  |  | Fringes | 400,089 | 403,447 | 186,108 |
|  |  | Non-payroll | 4,850 | 4,850 | 604 |
|  | 1218 Total |  | 940,385 | 946,088 | 418,764 |
|  | 1219 | Salary | 215,536 | 240,436 | 73,534 |
|  |  | Fringes | 158,698 | 179,845 | 62,622 |
|  |  | Non-payroll | - - | - | 1,399 |
|  | 1219 Total |  | 374,234 | 420,281 | 137,555 |
| Student services Total |  |  | 5,049,105 | 5,199,763 | 2,197,862 |

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Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended January 31, 2020

| F/S Caption | Function | Code | Values <br> Sum of Orig. Budget | Sum of Amended | Sum of Final |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Instructional support | 1221 | Salary | 55,000 | 9,200 | 35,619 |
|  |  | Fringes | - | - | 12,311 |
|  |  | Non-payroll | 136,000 | 245,867 | 114,226 |
|  | 1221 Total |  | 191,000 | 255,067 | 162,156 |
|  | 1222 | Salary | 146,593 | 147,565 | 60,717 |
|  |  | Fringes | 91,671 | 92,854 | 44,724 |
|  |  | Non-payroll | - | - | 74 |
|  | 1222 Total |  | 238,264 | 240,419 | 105,515 |
|  | 1226 | Salary | 257,593 | 285,003 | 164,148 |
|  |  | Fringes | 177,706 | 193,663 | 105,268 |
|  |  | Non-payroll | 354,962 | 594,962 | 144,528 |
|  | 1226 Total |  | 790,261 | 1,073,628 | 413,944 |
|  | 1230 | Salary | - |  |  |
|  |  | Fringes | - | - | 236 |
|  | 1230 Total |  | - | - | 236 |
| Instructional support Total |  |  | 1,219,525 | 1,569,114 | 681,851 |
| Business Admin | 1249 | Salary | - |  | 691 |
|  |  | Non-payroll | - | - |  |
|  | 1249 Total |  | - | - | 691 |
|  | 1252 | Salary | 35,706 | 35,734 | 25,786 |
|  |  | Fringes | 32,005 | 32,397 | 25,479 |
|  |  | Non-payroll | 580,400 | 580,400 | 399,011 |
|  | 1252 Total |  | 648,111 | 648,531 | 450,276 |
|  | 1259 | Fringes | - |  |  |
|  |  | Non-payroll | 139,500 | 139,500 | 58,018 |
|  | 1259 Total |  | 139,500 | 139,500 | 58,018 |
| Business Admin Total |  |  | 787,611 | 788,031 | 508,985 |
| General Admin | 1231 | Non-payroll | 122,250 | 122,250 | 61,356 |
|  | 1231 Total |  | 122,250 | 122,250 | 61,356 |
|  | 1232 | Salary | 201,893 | 201,863 | 127,804 |
|  |  | Fringes | 134,808 | 136,722 | 77,734 |
|  |  | Non-payroll | 14,652 | 14,652 | 11,703 |
|  | 1232 Total |  | 351,353 | 353,237 | 217,241 |
| General Admin Total |  |  | 473,603 | 475,487 | 278,597 |
| Principal Admin | 1241 | Salary | 1,035,542 | 1,135,500 | 530,460 |
|  |  | Fringes | 719,022 | 794,786 | 376,619 |
|  |  | Non-payroll | - |  |  |
|  | 1241 Total |  | 1,754,564 | 1,930,286 | 907,079 |
| Principal Admin Total |  |  | 1,754,564 | 1,930,286 | 907,079 |

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Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended January 31, 2020

| F/S Caption | Function | Code | Values <br> Sum of Orig. Budget | Sum of Amended | Sum of Final |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Central | 1282 | Salary | 51,102 | 51,102 | 30,692 |
|  |  | Fringes | 43,333 | 43,863 | 26,828 |
|  |  | Non-payroll | 118,250 | 118,250 | 99,405 |
|  | 1282 Total |  | 212,685 | 213,215 | 156,925 |
|  | 1283 | Salary | 131,433 | 131,030 | 74,013 |
|  |  | Fringes | 85,158 | 90,527 | 50,166 |
|  |  | Non-payroll | 100,400 | 54,900 | 59,955 |
|  | 1283 Total |  | 316,991 | 276,457 | 184,134 |
|  | 1284 | Salary | - | - | - |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | 602,843 | 666,238 | 142,568 |
|  | 1284 Total |  | 602,843 | 666,238 | 142,568 |
| Central Total |  |  | 1,132,519 | 1,155,910 | 483,627 |
| Operations and maint | 1261 | Salary | 264,656 | 276,590 | 132,583 |
|  |  | Fringes | 231,955 | 236,234 | 118,709 |
|  |  | Non-payroll | 3,299,650 | 3,322,352 | 2,269,975 |
|  | 1261 Total |  | 3,796,261 | 3,835,176 | 2,521,267 |
|  | 1266 | Non-payroll | 135,000 | 135,000 | 60,282 |
|  | 1266 Total |  | 135,000 | 135,000 | 60,282 |
| Operations and maint Total |  |  | 3,931,261 | 3,970,176 | 2,581,549 |
| Transportation | 1271 | Salary | 1,176,432 | 1,186,256 | 601,276 |
|  |  | Fringes | 1,061,329 | 1,049,965 | 472,393 |
|  |  | Non-payroll | 651,073 | 881,073 | 676,092 |
|  | 1271 Total |  | 2,888,834 | 3,117,294 | 1,749,761 |
| Transportation Total |  |  | 2,888,834 | 3,117,294 | 1,749,761 |
| Athletics | 1293 | Salary | 215,077 | 252,068 | 119,246 |
|  |  | Fringes | 139,470 | 159,692 | 80,716 |
|  |  | Non-payroll | 492,500 | 492,500 | 269,150 |
|  | 1293 Total |  | 847,047 | 904,260 | 469,112 |
| Athletics Total |  |  | 847,047 | 904,260 | 469,112 |
| Comm Ed Exp | 1331 | Salary | 43,000 | 43,000 | 17,026 |
|  |  | Fringes | 37,006 | 37,421 | 20,595 |
|  |  | Non-payroll | - | - | 4,149 |
|  | 1331 Total |  | 80,006 | 80,421 | 41,770 |
|  | 1361 | Non-payroll | - | - | - |
|  | 1361 Total |  | - | - | - |
| Comm Ed Exp Total |  |  | 80,006 | 80,421 | 41,770 |
| Grand Total |  |  | 46,901,283 | 48,613,079 | 23,712,577 |

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## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


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## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 119298 | 01/24/2020 Open |  |  | Accounts Payable | BRESS, MICHAEL | \$69.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 121919 | 12/19/2019 | Reimbursement for Pymt. fingerprinting-MS $\$ 69.00$ <br> Wres.Coach  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Paying Fund |  | $\begin{aligned} & \text { Wres.Coach } \\ & \text { Cash Accoun } \\ & \hline 11-2101-002 \end{aligned}$ |  | Amount |  |  |  |
|  | 11-General Fund |  |  | ash - AP Checking) | \$69.00 |  |  |  |
| 119299 | 01/24/2020 Open |  | Description | Accounts Payable | CRAWFORD DOOR SALES | \$1,122.00 |  |  |
|  | Invoice | Date |  |  | Amount |  |  |  |
|  | 56262 | 01/03/2020 | Transportation | garage door repair | \$1,122.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$1,122.00 |  |  |  |
| 119300 | 01/24/2020 Voided | Lost Check | 02/04/2020 | Accounts Payable | DORSEY PROTECTION SERVICES LLC | \$840.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 0001 | 12/09/2019 | Inv.\#2020-1, 1 | -20 Security (Arbor | \$120.00 |  |  |  |
|  | 0002 | 12/18/2019 | Inv.\#2020-1, 1 | -20 Security (Arbor | \$600.00 |  |  |  |
|  | 2020-1 | 01/07/2020 | Inv.\#2020-1, 1 | -20 Security (ArborP | \$120.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$840.00 |  |  |  |
| 119301 | 01/24/2020 Open |  |  | Accounts Payable | DTE ENERGY | \$51,687.56 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 2020-00000536 | 01/13/2020 | Model Acct \# | 0011354396 | \$2,551.20 |  |  |  |
|  | 2020-00000537 | 01/13/2020 | Brick Acct \# 9 | 00 11354131 | \$5,019.57 |  |  |  |
|  | 2020-00000538 | 01/13/2020 | Childs Acct \# | 0011354255 | \$5,142.37 |  |  |  |
|  | 2020-00000540 | 01/08/2020 | HS, MS, BG A | ct \# 910039892120 | \$38,003.31 |  |  |  |
|  | 2020-00000544 | 01/16/2020 | BH Acct \# 9100 | 13885801 | \$971.11 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  |  | ash - AP Checking) | \$51,687.56 |  |  |  |
| 119302 | 01/24/2020 Open |  |  | Accounts Payable | FERGUSON ENTERPRISES, INC. | \$2,654.71 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 5471241 | 01/09/2020 | Brick - plumbin | supplies | \$46.07 |  |  |  |
|  | 5473502 | 01/10/2020 | Model - plumb | g supplies | \$25.26 |  |  |  |
|  | 5451918 | 12/19/2019 | LMS - Plumbin | supplies | \$235.28 |  |  |  |
|  | 5441263 | 12/18/2019 | LHS - plumbin | supplies | \$1,082.09 |  |  |  |
|  | 5443436 | 12/13/2019 | LHS - plumbin | supplies | \$176.43 |  |  |  |
|  | 5430649-1 | 12/11/2019 | LHS - plumbin | supplies | \$1,089.58 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$2,654.71 |  |  |  |
| 119303 | 01/24/2020 Open |  |  | Accounts Payable | FLEETPRIDE, INC. | \$272.01 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 41648932 | 12/11/2019 | FLEETPRIDE, | NC. - PARTS | \$353.01 |  |  |  |
|  | 41731763 | 12/11/2019 | Credit Memo |  | (\$81.00) |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$272.01 |  |  |  |
| 119304 | 01/24/2020 Open |  |  | Accounts Payable | FOX AUTO PARTS, INC. | \$1,724.96 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 109040072831 | 01/07/2020 | PARTS - FOX | UTO PARTS | \$184.00 |  |  |  |
|  | 109040071886 | 12/16/2019 | Battery |  | \$73.99 |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


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From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


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## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4386 | 01/24/2020 Open |  |  | Accounts Payable | CRAVEN, BRENDA | \$100.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 011320 | 01/13/2020 | Game Worker | Crowd Control | \$100.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$100.00 |  |  |  |
| 4387 | 01/24/2020 Open |  |  | Accounts Payable | CURRENT ELECTRIC MOTOR SUPPLY | \$1,110.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | A38864 | 12/18/2019 | LHS - motor re |  | \$1,110.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$1,110.00 |  |  |  |
| 4388 | 01/24/2020 Open <br> Invoice <br> 011320 <br> Paying Fund <br> 11-General Fund | Date |  | Accounts Payable | DAY, LORAINE, E | \$245.00 |  |  |
|  |  |  | Description |  | Amount |  |  |  |
|  |  | 01/13/2020 | Game Worker | Official Scorer | \$245.00 |  |  |  |
|  |  |  | Cash Account |  | Amount |  |  |  |
|  |  |  | 11-2101-002 ( | ash - AP Checking) | \$245.00 |  |  |  |
| 4389 | 01/24/2020 Open |  |  | Accounts Payable | DES MOINES STAMP MFG CO | \$12.00 |  |  |
|  | $\frac{\text { Invoice }}{1154874}$ | Date | Description |  | Amount |  |  |  |
|  |  | 12/10/2019 | Stamps |  | \$12.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$12.00 |  |  |  |
| 4390 | 01/24/2020 Open | Date |  | Accounts Payable | DUNBAR MECHANICAL, INC. | \$18,628.36 |  |  |
|  | Invoice |  | Description |  | Amount |  |  |  |
|  | 74170 | 12/31/2019 | LHS \& Brick - | epairs | \$10,664.62 |  |  |  |
|  | 74158 | 12/31/2019 | LHS - repairs | various rooms and | ms \$7,963.74 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$18,628.36 |  |  |  |
| 4391 | 01/24/2020 OpenInvoice | Date |  | Accounts Payable | ELECTROCOMM | \$438.75 |  |  |
|  |  |  | Description |  | Amount |  |  |  |
|  | 122319-7 | 12/23/2019 | Transportation - Monthly GPS additional airtime $\quad \$ 438.75$ |  |  |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$438.75 |  |  |  |
| 4392 | 01/24/2020 <br> Invoice |  |  | Accounts Payable | ENVIRO-CLEAN | \$97,519.23 |  |  |
|  |  | Date | Description |  | Amount |  |  |  |
|  | 98117 | 12/31/2019 | Monthly Custo | al Supplies | \$3,900.00 |  |  |  |
|  | 98008 | 01/01/2020 | Monthly Custo | ial Services | \$93,619.23 |  |  |  |
|  | Paying Fund |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$97,519.23 |  |  |  |
| 4393 | 01/24/2020 Open <br> Invoice  <br> MIDE867335  <br> Paying Fund  <br> 1 Ge  | Date | Description Accounts Payable |  | FASTENAL COMPANY | \$781.91 |  |  |
|  |  |  |  |  | Amount |  |  |  |
|  |  | 01/09/2020 | GARAGE OPE | RATIONS - SHOP S | LIES \$781.91 |  |  |  |
|  |  |  | Cash Account |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) | \$781.91 |  |  |  |
| 4394 | 01/24/2020 Open  <br> Invoice  <br> INVUS111534  <br> Paying Fund  | Date | Description Accounts Payable |  | FRONTLINE EDUCATION Amount | \$11,209.18 |  |  |
|  |  |  |  |  | Amount |  |  |  |
|  |  |  | HR-Frontline I | V US111534 | \$11,209.18 |  |  |  |
|  |  |  | Cash Account |  | Amount |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source |  |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | 38,946.74 |  |  |  |
| 4403 | 01/24/2020 Open |  |  | Accounts Payable | HOWELL NATURE CENTER |  | \$4,325.00 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 253386 | 01/16/2020 | Title I - Brick - | Field Trip |  | \$4,325.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | \$4,325.00 |  |  |  |
| 4404 | 01/24/2020 Open |  |  | Accounts Payable |  |  | \$2,500.00 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 51886 | 11/18/2019 | 2019 bond ref | ding issue costs |  | \$2,500.00 |  |  |  |
| 4405 | 01/24/2020 Open |  |  | Accounts Payable |  |  | \$13.63 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 012419 | 01/24/2019 | Mileage for ph | sical |  | \$13.63 |  |  |  |
|  | $\frac{\text { Paying Fund }}{11-\text { General Fund }}$ |  | Cash Account |  |  | Amount |  |  |  |
|  |  |  | 11-2101-002 (Cash - AP Checking) |  |  | \$13.63 |  |  |  |
| 4406 | 01/24/2020 Open |  |  | Accounts Payable | INSECTECH INC. Amount |  | \$1,029.00 |  |  |
|  | Invoice | Date | Description |  |  |  |  |  |
|  | 80169 | 12/16/2019 | LMS - Service | contract \$173/Month |  | \$173.00 |  |  |  |
|  | 80168 | 12/16/2019 | Transportation | Service contract \$4 | nth | \$40.00 |  |  |  |
|  | 80167 | 12/16/2019 | Bishop - Servi | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80166 | 12/16/2019 | Brick - Service | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80203 | 12/19/2019 | LHS - Service | ontract \$216/Month |  | \$216.00 |  |  |  |
|  | 80112 | 12/10/2019 | Model - Servic | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80111 | 12/10/2019 | Childs - Servic | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80367 | 01/14/2020 | Model - Servic | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80366 | 01/14/2020 | Childs - Servic | contract \$64/Month |  | \$64.00 |  |  |  |
|  | 80391 | 01/16/2020 | LHS - Service | ontract \$216/Month |  | \$216.00 |  |  |  |
|  | $\frac{\text { Paying Fund }}{11-\text { General Fund }}$ |  | Cash Account |  |  | Amount |  |  |  |
|  |  |  | 11-2101-002 (Cash - AP Checking) |  |  | \$1,029.00 |  |  |  |
| 4407 | 01/24/2020 Open |  |  | Accounts Payable | J W PEPPER |  |  | \$516.48 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 253084929 | 01/10/2020 | Sheet Music |  |  | \$113.99 |  |  |  |
|  | 176917179 | 09/17/2019 | Sheet Music |  |  | \$144.55 |  |  |  |
|  | 209126567 | 11/11/2019 | Sheet Music |  |  | \$171.00 |  |  |  |
|  | 188395808 | 10/11/2019 | Sheet Music |  |  | \$10.50 |  |  |  |
|  | 216305538 | 11/19/2019 | Sheet Music |  |  | \$12.50 |  |  |  |
|  | 232531430 | 12/12/2019 | Sheet Music |  |  | \$63.94 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | \$516.48 |  |  |  |
| 4408 | 01/24/2020 Open |  |  | Accounts Payable | JOHNSON, ROBERT |  | \$13.80 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 011020 | 01/10/2020 | staff mileage f | IEP servies at WISD |  | \$13.80 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | \$13.80 |  |  |  |
| 4409 | 01/24/2020 Open |  |  | Accounts Payable | LEARNING A-Z Amount |  | \$549.75 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 2217403 | 01/08/2020 | Annual Renew | Sub |  | \$549.75 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |

## Lincoln Consolidated Schools

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| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 61 - Trust \& Agency Fund |  | 61-2101-002 | ash - AP Checking) |  | \$549.75 |  |  |  |
| 4410 | 01/24/2020 Open |  |  | Accounts Payable | LOWE'S |  | \$3,006.96 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 915558 | 10/25/2019 | LMS - Lock se |  |  | \$36.35 |  |  |  |
|  | 915565 | 11/06/2019 | hardware sup |  |  | \$45.90 |  |  |  |
|  | 901860 | 11/07/2019 | hardware sup |  |  | \$6.62 |  |  |  |
|  | 906880 | 11/08/2019 | hardward sup |  |  | \$12.18 |  |  |  |
|  | 910916 | 11/17/2019 | hardware sup |  |  | \$65.39 |  |  |  |
|  | 912937A | 11/18/2019 | LHS - Dryer Cor |  |  | \$22.79 |  |  |  |
|  | 934360 | 11/18/2019 | LHS - Washe |  |  | \$378.10 |  |  |  |
|  | 912055 | 11/19/2019 | tools |  |  | \$197.28 |  |  |  |
|  | 907946 | 11/20/2019 | hardware sup |  |  | \$118.91 |  |  |  |
|  | 901575 | 11/22/2019 | tools |  |  | \$246.87 |  |  |  |
|  | 901571 | 11/22/2019 | tools |  |  | \$62.51 |  |  |  |
|  | 901569 | 11/22/2019 | tools |  |  | \$363.67 |  |  |  |
|  | 971781 | 12/02/2019 | Maintenance | pense |  | \$474.28 |  |  |  |
|  | 991995 | 12/02/2019 | Maintenance | pense |  | \$401.79 |  |  |  |
|  | 999161 | 12/02/2019 | Credit - Maint | ance Expense |  | (\$401.79) |  |  |  |
|  | 99742 | 12/03/2019 | Credit - Maint | ance Expense |  | (\$474.28) |  |  |  |
|  | 907110 | 12/03/2019 | LHS - hardwa | supplies |  | \$122.46 |  |  |  |
|  | 921067 | 12/03/2019 | LMS - Stove |  |  | \$447.44 |  |  |  |
|  | 915881 | 12/04/2019 | Brick - Trap |  |  | \$3.65 |  |  |  |
|  | 918305 | 12/05/2019 | LHS - Dryer |  |  | \$426.55 |  |  |  |
|  | 907142 | 12/09/2019 | Model - wood | nd screws |  | \$20.18 |  |  |  |
|  | 907445 | 12/11/2019 | LMS - hardwa | supplies |  | \$56.66 |  |  |  |
|  | 907592 | 12/12/2019 | LHS - hardwa | supplies |  | \$123.87 |  |  |  |
|  | 915140 | 12/13/2019 | tools |  |  | \$155.64 |  |  |  |
|  | 915778 | 12/17/2019 | LHS - hardwa | supplies |  | \$93.94 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | \$3,006.96 |  |  |  |
| 4411 | 01/24/2020 OpenInvoice |  |  | Accounts Payable | NCS PEARSO | RATED | \$1,267.06 |  |  |
|  |  | Date | Description |  |  | Amount |  |  |  |
|  | 7868158 | 01/10/2020 | SCHOOL PS | H TESTING MATER |  | \$158.00 |  |  |  |
|  | 7868036 | 01/10/2020 | DISTRICT PS | CHOLOGIST TEST | MATERIALS | \$1,109.06 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) |  | \$1,267.06 |  |  |  |
| 4412 | 01/24/2020 Open |  |  | Accounts Payable | OCCUPATION OF MI, P.C. | CENTERS | \$5,243.97 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 713041499 | 12/31/2019 | DOT RECER CENTERS | ICATION - OCCUP | ONAL HEALTH | \$129.00 |  |  |  |
|  | 713035914 | 12/24/2019 | DOT RECER CENTERS | ICATION - OCCUP | ONAL HEALTH | \$81.00 |  |  |  |
|  | 713050052 | 01/07/2020 | DOT RECER CENTERS | ICATION - OCCUP | ONAL HEALTH | \$169.00 |  |  |  |
|  | 220459452 | 01/07/2020 | Joseph Bone DOS: 09/19/1 | Nork Comp Claim\# | 01177-001 | \$331.01 |  |  |  |
|  | 220398478 | 01/02/2020 | Brian Sweet | rk Comp Claim\# 18 | 238-001 DOS: | \$217.87 |  |  |  |

## Payment Register

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| Number | Date Status | Void Reason | Reconciled/ Voided Date Source Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 220398519 | 01/02/2020 | Brian Sweet Work Comp Claim\# 189117238-001 DOS: 10/14/19 | \$95.74 |  |  |  |
|  | 220398568 | 01/02/2020 | Brian Sweet Work Comp Claim\# 189117238-001 DOS: 10/14/19 | \$214.04 |  |  |  |
|  | 220398625 | 01/02/2020 | Brian Sweet Work Comp Claim\# 189117238-001 DOS: 10/10/19 | \$279.99 |  |  |  |
|  | 220398209 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/09/19 | \$275.92 |  |  |  |
|  | 220398250 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/10/19 | \$207.49 |  |  |  |
|  | 220398283 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/16/19 | \$92.81 |  |  |  |
|  | 220398324 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/16/19 | \$200.63 |  |  |  |
|  | 220398374 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/09/19 | \$137.01 |  |  |  |
|  | 220398420 | 01/02/2020 | Leslie Schwegler Work Comp Claim\# 189115499-001 DOS: 10/15/19 | \$258.88 |  |  |  |
|  | 220397842 | 01/02/2020 | Nancy Kopytko Work Comp Claim\# 189114305-001 DOS: 10/10/19 | \$152.53 |  |  |  |
|  | 220397880 | 01/02/2020 | Nancy Kopytko Work Comp Claim\# 189114305-001 DOS: 10/08/19 | \$78.65 |  |  |  |
|  | 220397926 | 01/02/2020 | Nancy Kopytko Work Comp Claim\# 189114305-001 DOS: 10/08/19 | \$116.46 |  |  |  |
|  | 220397970 | 01/02/2020 | Nancy Kopytko Work Comp Claim\# 189114305-001 DOS: 10/14/19 | \$168.42 |  |  |  |
|  | 220398025 | 01/02/2020 | Nancy Kopytko Work Comp Claim\# 189114305-001 DOS: 10/14/19 | \$78.99 |  |  |  |
|  | 219999743 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 10/24/19 | \$116.46 |  |  |  |
|  | 219999795 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 11/27/19 | \$326.47 |  |  |  |
|  | 219999736 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 10/05/19 | \$64.60 |  |  |  |
|  | 219999730 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 10/10/19 | \$207.49 |  |  |  |
|  | 219999719 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 10/08/19 | \$207.49 |  |  |  |
|  | 219999709 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 10/03/19 | \$207.49 |  |  |  |
|  | 219999652 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 09/30/19 | \$345.26 |  |  |  |
|  | 219999626 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 09/30/19 | \$116.46 |  |  |  |
|  | 219999614 | 12/17/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 09/20/19 | \$287.92 |  |  |  |
|  | 220051679 | 12/18/2019 | Patricia Barthwell Work Comp Claim\# 189101325-001 DOS: 09/24/19 | \$78.89 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$5,243.97 |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Nam |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4413 | 01/24/2020 Open |  |  | Accounts Payable | PAPA'S PA |  | \$5,625.00 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 55-01 | 12/18/2019 | LHS - Painting | Cheer Room |  | \$3,875.00 |  |  |  |
|  | 075-01 | 01/22/2020 | LHS - Pool Do |  |  | \$1,750.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$1,750.00 |  |  |  |
| 4414 | 01/24/2020 Open | Date | Description Accounts Payable |  | PCMI |  | \$27,074.84 |  |  |
|  | Invoice |  |  |  | Amount |  |  |  |
|  | 67563 | 01/10/2020 | Inv.\#67563-Pymt. for Non-employee coaches \$27,074.84 |  |  |  |  |  |  |
|  | Paying Fund |  | Cash Account11-2101-002 |  |  |  |  | Amount |  |  |
|  | 11-General Fund |  |  | ash - AP Checking) |  | \$27,074.84 |  |  |  |
| 4415 | 01/24/2020 Open | Date |  | Accounts Payable | PEDIATRIC | SOCIATES | \$52,330.50 |  |  |
|  | Invoice |  | Description |  |  | Amount |  |  |  |
|  | LCS12-19 | 12/31/2019 | INVOICE\# LCS12-19DECEMBER 2019: CONTRACTOT, PT, SPEECH SERVICES |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | Paying Fund |  | $\begin{aligned} & \text { OT, PT, SPEE } \\ & \text { Cash Account } \\ & \hline 11-2101-002 \end{aligned}$ |  |  | Amount |  |  |  |
|  | 11-General Fund |  |  | ash - AP Checking) |  | \$52,330.50 |  |  |  |
| 4416 | 01/24/2020 Open |  | Accounts Payable |  | PRESIDIO NETWORKED SOLUTIONS GROUP |  | \$5,807.50 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 6013520000363 | 01/09/2020 | Security Came |  |  | \$1,840.00 |  |  |  |
|  | 6023419008124 | 12/19/2019 | Brick - Securit | cameras |  | \$3,967.50 |  |  |  |
| 4417 | 01/24/2020 Open |  | Description Accounts Payable |  | QUILL CORPORATION |  | \$301.24 |  |  |
|  | Invoice | Date |  |  |  | Amount |  |  |  |
|  | 1378883 | 09/23/2019 | Classroom / O | ce Supplies |  | \$222.20 |  |  |  |
|  | 9628000 | 08/21/2019 | ID badge punc |  |  | \$79.04 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$301.24 |  |  |  |
| 4418 | 01/24/2020 Open | Date | Description Accounts Payable |  | REALLY GOOD STUFF |  | \$223.60 |  |  |
|  | Invoice |  |  |  |  | Amount |  |  |  |
|  | 7159523 | 12/17/2019 | At-Risk Materi | s - Bishop |  | \$223.60 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$223.60 |  |  |  |
| 4419 | 01/24/2020 Open |  | Description Accounts Payable |  | RED SKY TECHNOLOGIES INC. |  | \$100.00 |  |  |
|  | Invoice | Date |  |  |  | Amount |  |  |  |
|  | 19176 | 11/30/2019 | Inv\# 19176 - E | 11 calls November |  | \$100.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$100.00 |  |  |  |
| 4420 | 01/24/2020 Open |  | Description Accounts Payable |  | REHMANN |  | \$48,500.00 |  |  |
|  | Invoice | Date |  |  |  | Amount |  |  |  |
|  | RR562456 | 01/10/2020 | Finance Dept | ervices |  | \$48,500.00 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 ( | ash - AP Checking) |  | \$48,500.00 |  |  |  |
| 4421 | 01/24/2020 Open |  |  | Accounts Payable | SCHOOL SPECIALTY INC. |  | \$1,060.00 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 308103416290 | 08/29/2019 | KCrawford Cart\#7790268186 Classroom Supplies \$99.77 |  |  |  |  |  |  |
|  | 208123782492 | 08/26/2019 | MGordon Cart \#7790438201 Classroom Supplies \$100.99 |  |  |  |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


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From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Payment Register

From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020

| Number Date | Status Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | Transaction Amount | $\begin{array}{r} \text { Reconciled } \\ \text { Amount } \\ \hline \end{array}$ | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Open | 71 | \$399,356.43 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 3 | \$1,552.38 |  | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Total | 74 | \$400,908.81 |  | \$0.00 |  |
|  |  | EFTs | Status | Count | Transaction Amount |  | Reconciled Amount |  |
|  |  |  | Open | 119 | \$2,532,216.13 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$ \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 1 | \$181.25 |  | \$0.00 |  |
|  |  |  | Total | 120 | \$2,532,397.38 |  | \$0.00 |  |
|  |  | All | Status | Count | Transaction Amount |  | Reconciled Amount |  |
|  |  |  | Open | 190 | \$2,931,572.56 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 4 | \$1,733.63 |  | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Total | 194 | \$2,933,306.19 |  | \$0.00 |  |
| Grand Totals: |  |  |  |  |  |  |  |  |
|  |  | Checks | Status | Count | Transaction Amount |  | Reconciled Amount |  |
|  |  |  | Open | 71 | \$399,356.43 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 3 | \$1,552.38 |  | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Total | 74 | \$400,908.81 |  | \$0.00 |  |
|  |  | EFTs | Status | Count | Transaction Amount |  | Reconciled Amount |  |
|  |  |  | Open | 119 | \$2,532,216.13 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 1 | \$181.25 |  | \$0.00 |  |
|  |  |  | Total | 120 | \$2,532,397.38 |  | \$0.00 |  |
|  |  | All | Status | Count | Transaction Amount |  | Reconciled Amount |  |
|  |  |  | Open | 190 | \$2,931,572.56 |  | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Voided | 4 | \$1,733.63 |  | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 |  | \$0.00 |  |
|  |  |  | Total | 194 | \$2,933,306.19 |  | \$0.00 |  |

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From Payment Date: 1/1/2020 - To Payment Date: 1/31/2020


## Lincoln Consolidated Schools

## Payment Register

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| Number | Date Status | Void Reason | Reconciled/ <br> Voided Date <br> Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 61 - Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$13,927.25 |  |  |  |
| 21724 | 01/17/2020 Open |  | Accounts Payable | DECA | \$34.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 78087 | 01/06/2020 | DECA MEMBERSHIP FEES | \$34.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$34.00 |  |  |  |
| 21725 | 01/17/2020 Open |  | Accounts Payable | GREAT LAKES COCA-COLA DISTRIBUTION | \$2,025.36 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 5212206585 | 12/05/2019 | Inventory | \$276.00 |  |  |  |
|  | 5212206435 | 11/07/2019 | Inventory | \$598.08 |  |  |  |
|  | 5212206472 | 11/14/2019 | Inventory | \$747.60 |  |  |  |
|  | 5212206791 | 01/13/2020 | Refill Coke Machine | \$403.68 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) ${ }^{\text {a }}$ \$2,025.36 |  |  |  |  |
| 21726 | 01/17/2020 Open |  | Accounts Payable | LITTLE CAESARS FUNDRAISING PROGRAM | \$3,873.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 364334 | 01/15/2020 | $\begin{array}{ll}\text { Pizza Kit Fundraiser - Group ID: 145350, Fundraiser } & \$ 3,873.00 \\ \text { ID: } 364334\end{array}$ |  |  |  |  |
|  | Paying Fund |  | Cash Account Amount |  |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$3,873.00 |  |  |  |
| 21727 | 01/17/2020 Open |  | Description Accounts Payable | PINTER'S FLOWERLAND INC | \$744.75 |  |  |
|  | Invoice | Date |  | Amount |  |  |  |
|  | 38568 | 12/18/2019 | Poinsettias | \$744.75 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$744.75 |  |  |  |
| 21728 | 01/17/2020 Open |  | Accounts Payable | SCHOOLPICTURES.COM | \$40.80 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 2019-109 | 05/28/2019 | LMS - Recognition Certificates | \$40.80 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$40.80 |  |  |  |
| 21729 | 01/17/2020 Open |  | Description Accounts Payable | SCS IMAGE GROUP | \$628.00 |  |  |
|  | Invoice | Date |  | Amount |  |  |  |
|  | 32254 | 01/08/2020 | Staff Hoodies | \$628.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) | \$628.00 |  |  |  |
| 21730 | 01/17/2020 Open |  | Description Accounts Payable | WESO | \$225.00 |  |  |
|  | Invoice | Date |  | Amount |  |  |  |
|  | 120719 | 12/07/2019 | $\begin{array}{ll}\text { Bishop - Registration } 2020 \text { Elementary Science } & \$ 225.00 \\ \text { Olympiad }\end{array}$ |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Paying Fund |  | Olympiad <br> Cash Account <br> Amount |  |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) $\quad \$ 225.00$ |  |  |  |  |
| 21731 | 01/17/2020 Open |  | Accounts Payable | WESTPHAL, BRIAN Amount |  | \$54.03 |  |  |
|  | Invoice | Date | Description |  |  |  |  |
|  | 2019-100 | 12/31/2019 | Battery for MS Drama Microphones | \$54.03 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |

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## LINCOLN CONSOLIDATED SCHOOLS PERSONNEL TRANSACTIONS SUMMARY

ACTION ITEMS

| Name | Position/Building | Effective Date | Status |
| :--- | :--- | ---: | :--- |
| Regina Varney | GSRP Assistant Teacher/Paraprofessional/Model Elementary | $1 / 29 / 2020$ New Hire | Step 1 probationary |
| Lela Johnson | Special Education Paraprofessional/Lincoln Middle School | $2 / 3 / 2020$ New Hire | Step 1 probationary |
| Lynn Watts | Pre-K Teacher/Model Elementary | $1 / 27 / 2020$ Transfer | MA 16-20 |
| Mattison DePriest | Riptides Assistant Swim Coach/Lifeguard/Lincoln High School | $1 / 26 / 2020$ New Hire |  |
| Katherine Dudzik | GSRP Teacher/Model Elementary | $2 / 3 / 2020$ New Hire | MA Step 5 |
| Abby Harris | Psychologist/Brick Elementary | $2 / 28 / 2020$ Resignation |  |


[^0]:    Sean McNatt
    Superintendent, Lincoln Schools

