



Regular Meeting

October 26, 2020

Electronic Packet

**LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan**

BOARD OF EDUCATION MEETING

October 26, 2020

6:00 p.m.

(Virtual Meeting-Google Meets)

AGENDA

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

6.2 Extended Continuity of Learning Plan (ECOL) Update

6.3 2019-2020 Draft Audit Review

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Human Resources Report

7.3 Public Relations & Communications Report

7.4 Finance Report

7.4.1 September 2020 Food Service Report

7.4.2 September 2020 Enrollment Report

8.0 PUBLIC COMMENT

9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

9.2 Board Performance Committee Report

9.3 Board Planning Committee Report

9.4 Board Finance Committee Report

9.5 Reports and Correspondence

10.0 NEW BUSINESS

- 10.1 Michigan Supreme Court Decision
- 10.2 Letter of Agreements-LEA and LEAO
- 10.3 Additional Chromebooks
- 10.4 Staff and Students Headphones
- 10.5 Resolution Regarding the Open Meetings Act

11.0 OLD BUSINESS

- 11.1 Minutes of Previous Meeting
 - 11.1.1 Regular Meeting September 28, 2020
 - 11.1.2 Board Workshop October 12, 2020
- 11.2 Middle Cities Risk Management Trust Trustee
- 11.3 Reaffirming Extended Continuity of Learning Plan (ECOL) Update
- 11.4 Bishop Playground Equipment-Bond
- 11.5 September 2020 Finance Report
- 11.6 September 2020 Check Register
- 11.7 September 2020 Trust and Agency
- 11.8 Personnel Transactions

12.0 ADJOURNMENT

TO: Board of Education

FROM: Robert Jansen, Superintendent

DATE: October 22, 2020

**SUBJECT: Board of Education Meeting
October 26, 2020
6:00 p.m.
Room 200-High School
(Virtual Meeting-Google Meets)**

AGENDA/EXPLANATORY NOTES

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ESTABLISHMENT OF QUORUM

4.0 PLEDGE TO FLAG

5.0 ACCEPTANCE OF AGENDA

6.0 PRESENTATIONS

6.1 Employee of the Month

There were three employees chosen for the October Employee of the Month. Paula Robinette, Bekah Ward and Clark Rodeffer will all receive honors. Nomination letters are included in the Board packet.

6.2 Extended Continuity of Learning Plan (ECOL) Update
Presented by Karensa Smith

6.3 2019-2020 Draft Audit Review
Presented by Adam Snapp

7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

7.1 Superintendent's Report

7.2 Human Resources Report

7.3 Public Relations & Communications Report

7.4 Finance Report

7.4.1 September 2020 Food Service Report
Board report provided in packet

7.4.2 September 2020 Enrollment Report
Board report provided in packet

8.0 PUBLIC COMMENT

9.0 BOARD REPORTS/CORRESPONDENCE

- 9.1 Board Executive Committee Report
- 9.2 Board Performance Committee Report
- 9.3 Board Planning Committee Report
- 9.4 Board Finance Committee Report
- 9.5 Reports and Correspondence

10.0 NEW BUSINESS

- 10.1 Michigan Supreme Court Decision
Board action is requested.

RECOMMENDED MOTION: In light of the recent Michigan Supreme Court decision concerning the constitutionality of the Governor’s Executive Orders, I move to ratify all decisions made by the Board since April 30, 2020.”

- 10.2 Letter of Agreements-LEA and LEAO
Letters of Agreement with the LEA and the LEAO were needed to reflect the understanding that instruction will be delivered differently for the 2020-2021 school year and the need to modify the terms and conditions of employment were necessary. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Letters of Agreement with the Lincoln Education Association (LEA) and the Lincoln Education Associates Organization (LEAO) as presented.

- 10.3 Additional Chromebooks
We have approximately 200 Chromebooks on order, with about 100 devices that have failed and are awaiting warranty returns. Due to nationwide stock shortages and speaking with our vendor, the earliest we will see these is December. We have about 30 left in stock before we run out. We have a serious need to stock more as our current estimates put us at about 300 students still have not received a Chromebook from us. This emergency stock will allow us to meet demand and potentially provide replacements for broken or failed devices for exchange. Acer Chromebooks with License QTY: 379 @ \$379.00 each + \$29.00 license, TOTAL = \$38,083.00 (CRF Funds in response to COVID-19). Due to time sensitivity Board action is requested.

RECOMMENDED MOTION: I move that we approve the purchase of Additional Chromebooks as presented.

- 10.4 Staff and Students Headphones
In response to hybrid instruction, students who are physically on campus in close proximity of each other (at 6 feet or more) will cause noise feedback listening while on their devices causing echo’s and other very disrupting sound. Utilizing headphones with microphones will eliminate this. Purchasing enough for each student and staff with about 3 percent additional to spares and loaners. These are REMC pre-bid approved pricing, and we have about a dozen already implemented throughout the district. Computer headphones and Microphones. QTY: 4000 @ \$8.79 each, TOTAL = \$35,160.00 (CRF Funds in response to COVID-19). Due to time sensitivity Board action is requested.

RECOMMENDED MOTION: I move that we approve the purchase of Staff and Student Headphones as presented.

- 10.5 Resolution Regarding the Open Meetings Act
Whereas the Open Meetings Act was recently amended to grant greater latitude with respect to electronic participation by members of the Board of Education and the public in certain circumstances; and Whereas the Board of Education desires to utilize electronic participation, as necessary and in approved circumstances, in compliance with the law. Board action is requested.

RECOMMENDED MOTION: I move that we execute the Resolution Regarding the Open Meetings Act as presented.

11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting

11.1.1 Regular Meeting September 28, 2020

11.1.2 Board Workshop October 12, 2020

Enclosed are the minutes of the September 28, 2020, Regular Meeting, and the October 12, 2020 Board Workshop.

RECOMMENDED MOTION: I move that we approve the minutes of the September 28, 2020, Regular Meeting and the October 12, 2020 Board Workshop as presented.

11.2 Middle Cities Risk Management Trust Trustee

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees. Robert Jansen is appointed as the district's designated and Risk Manager and Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Middle Cities Risk Management Trust Trustee and appoint Robert Jansen Superintendent, as presented.

11.3 Reaffirming Extended Continuity of Learning Plan (ECOL) Update

RECOMMENDED MOTION: I move that we reaffirm the instructional delivery method that is stated in the Extended Continuity of Learning Plan (ECOL) as presented.

11.4 Bishop Playground Equipment-Bond

Bond Bid Pack #4-Bishop Elementary Playground Equipment:

Additional playground equipment and installation of playground equipment at Bishop elementary School.

- Playground Equipment – 1 estimate was received from an NPP-Government approved vendor from the public Procurement Authority.
- Bid Recommendation Playground Equipment – Midstate's Recreation. \$50,000; Total \$50,000.

Bond Project Budget	\$ 50,000.00
Current Quote Amount	\$ (50,000.00)
Remaining Budget Amount	\$ 0.00

Notes: Playground equipment selected from a committee at Bishop Elementary School, and recommended by the Principal at Bishop Elementary School. Recommended company is the same company that installed the other playground equipment at Bishop Elementary School. Colors of new equipment to match current playground equipment on site.

RECOMMENDED MOTION: I move that we approve the Bishop Playground Equipment-Bond Bid Pack #4 awarded to Midstate's Recreation in the amount of \$50,000.00 as presented.

11.5 September 2020 Finance Report

Enclosed are the September 2020, Financial Reports. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the September 2020, Finance Report as presented.

- 11.6 September 2020 Check Register
 Enclosed is the August 1-31, 2020, check register in the amount of \$3,805,115.73. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the August 1-31, 2020, check register in the amount of \$3,805,115.73 as presented.

- 11.7 September 2020 Trust and Agency
 Enclosed is the September 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the September 2020, Trust & Agency Report as presented.

- 11.8 Personnel Transactions

RECOMMENDED MOTION: I move that we approve the October 26, 2020, Personnel Transactions Summary as presented.

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Tasha Rogowski	Noon Supervisor/Childs Elementary	8/31/2020	Resigned	
Barbara Lock	Paraprofessional/Model Elementary	10/6/2020	Retirement	
Sandra Black	Paraprofessional/Childs Elementary	10/1/2020	Retirement	
Kevin Davis	Paraprofessional/Lincoln Middle School	10/13/2020	Resigned	
Keyla Shillingford	Paraprofessional/Model Elementary	10/09/2020	Resigned	
Leslee Markose	Spanish Immersion Teacher/Bishop Elementary	8/24/2020	Transfer	
JC Kelley	Bus Aide/Transportation	10/15/2020	Resigned	
Amanda Tatro	Noon Supervisor/Bishop Elementary	9/29/2020	Resigned	
Jospeh Weaver	Bus Driver/Transportation	11/02/2020	New hire	
Jeanette Spivey	GSRP Paraprofessional/Model Elementary	10/26/2020	New hire	
Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Sarah Minch	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Jamie Gallup	Teacher/Lincoln Middle School	12/31/2020	EFMLA	Approved
Karen Nowak-Rochford	Teacher/Lincoln High School	1/4/2020	FMLA	Approved
Jessica Trela	Paraprofessional/Lincoln Middle School	12/31/2020	EFMLA	Approved
Jennifer Pocock	Teacher/Lincoln Middle School	12/31/2020	EFMLA	Approved
Shaloea James-Harrison	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Donald Scott	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Coretta Foster	Bus Driver/Transportation	12/31/2020	EFMLA	Approved
Anna Marie Allen	Secretary/Bishop Elementary	12/4/2020	FMLA	Approved

12.0 ADJOURNMENT

To Whom it May Concern,

I would like to recommend Clark Rodeffer for Lincoln Consolidated Schools Employee of the month.

Since March, when Covid entered our lives, Clark has worked tirelessly to ensure that our staff and students have everything they need to navigate our new way of instruction with ease. He created and shared a wealth of resources last spring when we were all floundering as we tried to navigate our way through the change in instruction. He has since remained an open and available resource for staff and students by sharing even more training and videos, providing open office hours, and responding to hundreds of emails and tackling issues and concerns with each and every one. When staff members work with Clark, he makes them feel at ease with his calming demeanor and unending amount of patience. It can't be easy to help people through the same issues over and over, but Clark does it without ever complaining or showing even the slightest sign of frustration. He will stick with someone as long as it takes for them to feel comfortable and capable. He has put in an abundance of overtime and taken away from his personal life to make sure that our district runs smoothly.

Clark truly cares about the staff and students of Lincoln and wants each and every one of us to be able to use our technology to its fullest potential. His knowledge and skills reach far beyond that of a technology expert, but a clear education expert as well. While he is contracted to us through the ISD and not entirely ours, I don't think you'd be able to find a staff member who wouldn't claim him as a valued member of the LCS family. I ask that you please take him into consideration as you discuss your next employee of the month. He is more than deserving of our gratitude, appreciation, and recognition.

Thank you,

Amy Baxter

Dear Mr. Jansen,

LEADERSHIP IS NOT A POSITION OR TITLE, IT IS ACTION AND EXAMPLE.

Donald McGannon

This is a great quote that speaks directly to our "Employee of the Month" nominee, Paula Robinette. She leads by example and isn't afraid of hard work.

This has been especially true during these unprecedented times. Mrs. Robinette is not afraid of challenges or hard work. She is in the trenches with Brick's staff as we find ways to meet the unique needs of our deserving students.

Mrs. Robinette cares. She cares about all of her students and families but also about her staff. She starts our meetings with "Celebrations" and checks in on us as people first and then as part of Brick's family. She isn't one to complain or say that she "can't" when it comes to her students. Instead, she asks "what else can we do?" She takes the time to listen to everyone's ideas, thoughts and beliefs. She leads by example and puts in however much time is needed to get the job done.

Mrs. Robinette's greatest attribute is her integrity. She shows us her integrity when things are hard or become more challenging. She does the right thing when no one is looking. She does much more than her staff knows but she does it willingly. Doing the work is impressive enough but building up others and not taking credit for all that she does speaks volumes. It's an "us" mentality that all great leaders have. Mrs. Robinette is a great leader.

During these uncertain and scary times, Mrs. Robinette has supported us and made things easier for her staff. She has been amazingly calm and understanding, even when she has been uncertain and probably scared herself. She has taken the weight of all of this uncertainty so that we haven't had to. For that reason alone, she should be "Lincoln's Employee of the Month".

Thank you for your consideration and time.

Michelle Cox	Kelly Curtis	Bobbi Boles	Nicole Davis
Cassandra Coker	Matthew Hirsch	Laticia Rankins	Nikki Rosen
Pam Flucks	Kristen Greene	Erin Podgorski	Cari Berecz
Dawn Dangerfield	Kerri McKelvey	Jamie Lehto	Karen Lavery
Gil Williams	Jenifer Harless	Dawn Johnson-Wilcox	David Northrop
Susan Hoelzer	Janice Cupp	Jane Boterenbrood	Jennifer Tachar
Rosemary Krumrei	Juli McNeal	Leslee Markose	Dianne Vargo
Kathleen Hurley	Tracie Kern	Joanne Proudman	

Bekah Ward, Middle School Counselor ~ Employee of the Month

Bekah is a lifelong Lincoln Railsplitter. She graduated from LHS, returning to work in the science department there. After leaving the High School she then came to the Middle School Counseling Department where she has worked tirelessly to support students, staff, and administration. Bekah works on numerous committees, serves as the LEA Vice President, and goes above and beyond in every possible capacity. Her dedication to students is extraordinary and Bekah is always willing to help others in need regardless of the day or hour. Lincoln is truly a better place because she is here.

Lori Ferguson
Assistant Principal Lincoln Middle School



10/20/2020

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197

Dear, Lincoln School Board Members
Robert Jansen, Superintendent

Department Update

- USDA announced on September 30th that the current waiver to feed all students at no charge under the Extended Summer Food Service Program will be extended until June 30 2021. This means all Lincoln students will receive meals at no charge for the entire 20/21 SY!
- Although this waiver allows meals at no charge, our district still needs to encourage families to complete Free and Reduced Meal Applications for other funding purposes (i.e. Title funding).
- August 31st through September 30th, the Food Service department distributed **5,302** meals to families under the Extended Summer Food Service Program via curbside pick-up.
- Our department has been working on plans to feed in-person students in October and November as they return to school. For safety reasons, self-service stations and bars have been eliminated. To promote social distancing and timely service in the line, entrée options at all buildings have been reduced to two for the time being.
- Aramark has provided signage promoting handwashing and floor stickers to encourage social distancing for our use in the cafeterias.

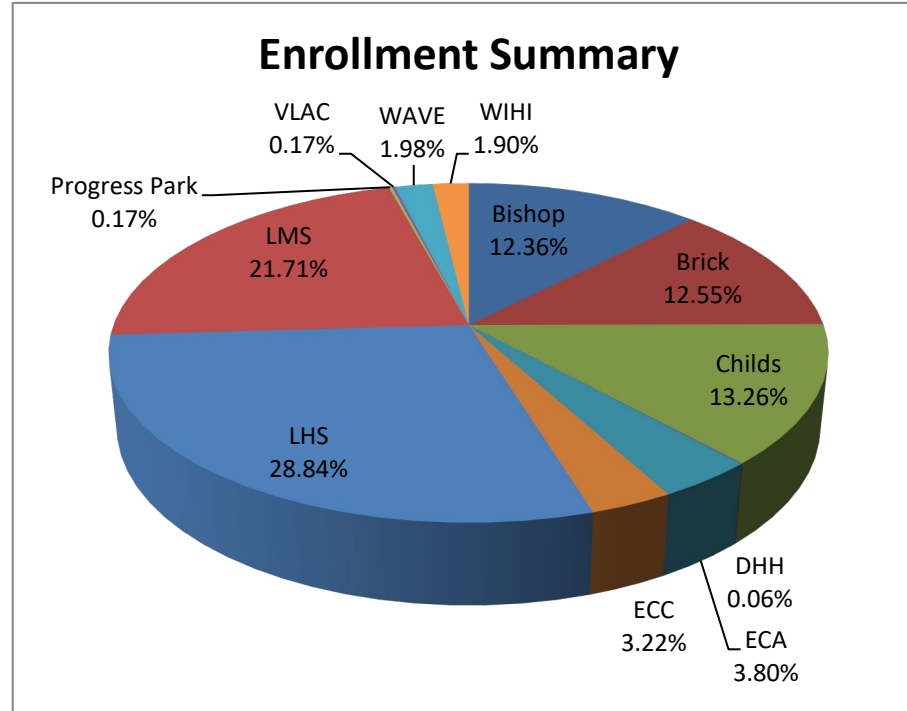
Please contact me with any questions or concerns you may have.

Respectfully,

Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

**Enrollment Summary
as of 10/20/2020**

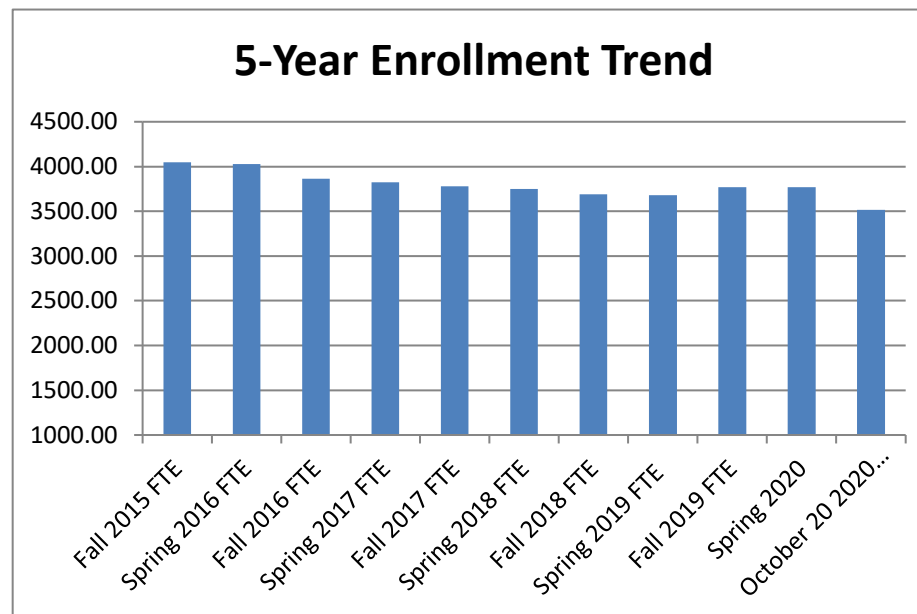
ECC	116
Comm Based	4
ECSE	27
Evaluation	4
GSRP	66
Headstart	15
Bishop	449
K	89
1	90
2	69
3	66
4	71
5	64
Brick	456
K	87
1	64
2	75
3	75
4	73
5	82
Childs	482
K	81
1	72
2	82
3	80
4	81
5	86
LMS	789
6	246
7	254
8	289
LHS	1048
9	267
10	255
11	275
12	251
ECA	138
9	25
10	37
11	35
12	41
WIHI	69
9	14
10	23
11	16
12	16
WAVE	72
9	4
10	36
11	9
12	23
Progress Park	6
3	1
7	3
8	1
11	1
VLAC	6
3	1
5	2
7	2
8	1
DHH	2
6	1
Evaluation	1
Grand Total	3633



5-Year Enrollment Trend

	FTE
Fall 2015 FTE	4048.18
Spring 2016 FTE	4025.71
Fall 2016 FTE	3862.71
Spring 2017 FTE	3823.06
Fall 2017 FTE	3776.99
Spring 2018 FTE	3749.37
Fall 2018 FTE	3689.54
Spring 2019 FTE	3680.18
Fall 2019 FTE	3768.72
Spring 2020	3767.50
October 20 2020 Headcount	3518

*GSRP/Headstart Counted Separately



**Board Executive Committee Meeting Minutes
Tuesday, September 8, 2020
Virtual Platform
5:30pm**

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Karensa Smith, Adam Blaylock, Ty Smith, Nicole Holden

- I. Call to Order at 5:30pm
- II. Acceptance of Agenda – accepted without changes
- III. Public Comment - none
- IV. Board of Education meeting agenda for September 14, 2020 – discussed, reviewed and approved.
- V. Education Plan Update/ Progress – day one of synchronous learning was today. Following up with staff and students for debrief at every level. Extended continuity of learning plan must be submitted by 9/15/2020. At present there are slightly greater than 200 teachers / day in buildings.
- VI. Budget update – revenue conference was more optimistic than anticipated. Still waiting for state budget. Awaiting final information before revising any of LCS budget / plans. Mr. Snapp continues to deliberately plan LCS budget conservatively.
- VII. Board of Education meeting status in phase 4 and phase 5 – Planning committee will meet face to face on 9/14/2020. 9/21/20 executive committee meeting will be face to face in Pittman room. 9/20/20 full BoE meeting goal will be to meet face to face. Details of technology and space are still being completed. Considerations of Performing Arts Center, or viewing overflow in PAC. Will update on meeting format / location when technology details and review of Executive Order allowances are completed.
- VIII. Other
 - A. Policies will be reviewed in Planning committee re: neola updates, fever policy
 - B. Kudos offered for Nik Jackson for all of the technology support and work!
- IX. Adjourned at 6:01pm

Next Meeting: Monday, September 21, 2020 at 5:30pm



**Board Executive Committee Meeting Minutes
Monday, September 21, 2020
Pittman Room
5:30pm**

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Adam Blaylock, Karensa Smith

- I. Call to Order at 5:40pm
- II. Acceptance of Agenda – accepted by Jennifer Czachorski and supported by Jennifer Labombarbe without changes.
- III. Public Comment - none
- IV. Board of Education meeting agenda for September 28, 2020 – reviewed, discussed and final agenda approved.
- V. Education Plan Update/ Progress –
 - A. Extended Continuity of Learning Plan (ECOL) submitted.
 - B. NWEA testing underway with much feedback and follow up with staff and students.
 - C. Hybrid model plans ongoing for eventual return to face to face learning. Reviewing logistics of students in classrooms while also having online students; technology review ongoing.
- VI. Budget update – Budget is due at state level 9-30-20. There are no updates on this for LCS since the previous Executive Committee meeting as we continue to await state budget and per pupil allowance.
- VII. Other -
 - A. Calendar update suggested for professional development date changes discussed by LEA, Superintendent, HR director. Recommendation to change PD days to Wednesdays (asynchronous learning days) instead of amending Friday schedule and shortening a class for students. Early release dates will be changed to Wednesdays.

- B. Meeting Locations – hybrid model discussed for board to meet in person and livestreamed for public. BoE can be socially distanced and masked. Adam Blaylock will review Governor’s Executive Order language for determination of compliance if we return to face to face meetings and/or hybrid meetings.
- C. Enrollment – student engagement is being tracked at all levels in all buildings. There is follow up for each student that has not been engaged – follow up with students, families, up to and including home visits by LCS staff.
- D. October 12, 2020 Board of Education Workshop topics – discussed options: Equity, MICIP (Michigan Integrated Continuous Improvement Program) – the whole child. Topic to be finalized at upcoming Executive committee meeting.

VIII. Adjourned at 6:40pm

Next Meeting: Monday, October 5, 2020 at 5:30pm



Board Executive Committee Meeting Minutes

Tuesday, October 6, 2020

Virtual Platform

4:30pm

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Adam Blaylock, Ty Smith

- I. Call to Order at 4:30pm
- II. Acceptance of Agenda with two additions under “Other”
- III. Public Comment - none
- IV. Board of Education meeting agenda for October 12, 2020 – board workshop reviewed and approved. Planned workshop will be for vision / mission, MICIP and it’s connection to the instructional plans and equity work. Workshop will include information on social-emotional learning work, TRAILS program with access for the next couple years through grant funding.
- V. Education Plan Update/ Progress – Staff have returned to all elementary buildings. Mr. Blaylock is reviewing numbers daily in all positions and is reviewing leave requests and supporting rationale. Daily monitoring of difficult to fill positions and impact on schedules.
- VI. Budget update – Finance committee meeting had to be rescheduled. Mr. Snapp will be presenting budget update in finance committee meeting and in upcoming board of education meeting.
- VII. Other
 - A. Athletic Field Scoreboard – Athletic Director has secured a donor for majority of Athletic Field scoreboard and has requested \$10,000 - \$15,000 from Rec Millage Committee. Athletic Director will be providing details on total cost of scoreboard and details of donation. Rec Millage committee will review youth sports use of

the field / scoreboard and amount, if any, of contribution from that committee. Discussion will be had regarding contribution from general fund as well. Details of the future installation of scoreboard will go through Planning Committee.

- B. Staff Survey – generally sent out in September each year. With competing priorities of staff, the survey will be delayed. Secretary Labombarbe will send message to staff as she did last spring to notify that survey will be on hold and the rationale for not sending at this time. We value and appreciate the feedback of staff; want to allow time for meaningful, intentional completion of a survey when there is time to sit and complete.
- C. ECOL Plan – The Extended Continuity of Learning Plan was approved by the WISD but will need monthly reconfirmation / approval by the BoE. Health departments are making requirements for return to school. The COVID response plan is set. Some components of the plan will have continuous review. The board must approve the ECOL monthly. This will be on the Board of Education meeting agenda monthly for review and re-affirmation / approval by the Board of Education.

VIII. Adjourned at 5:19pm

Next Meeting: Monday, October 19, 2020 at 5:30pm in the Pittman Room



Board Executive Committee Meeting Minutes

Monday, October 19, 2020

Pittman Room

5:30pm

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Robert Jansen, Adam Blaylock, Karensa Smith

- I. Call to Order at 5:44pm
- II. Acceptance of Agenda – accepted with one addition under “Other”
- III. Public Comment - none
- IV. Board of Education meeting agenda for October 26, 2020 – reviewed and approved final agenda.
- V. Education Plan Update/ Progress – Karensa Smith will present ECOL plan at BoE meeting. MICIP conference 10/20/2020. Karensa and some staff will be attending. Conference information will be coming to the board after conference.
- VI. Budget update – Audit will be presented at 10/26/2020 meeting. Finance Committee was presented preliminary audit information and worked on recommendations for three year plan. Discussion regarding Recreation millage fund and portions of salaries paid during shutdown from that fund and potential reimbursement to rec millage fund.
- VII. Maintenance Update – Maintenance staff have been returned to buildings since July 1, 2020. Enviroclean staff have been redeployed to some grounds work so that maintenance staff can be in buildings.
- VIII. Restructure Plan – Superintendent Jansen presented a preliminary plan to optimize leadership visibility and attention to necessary work by leadership within the district. Additional information will be presented at subsequent Executive committee meeting and then to full Board of Education.

- IX. Other –
 - A. BoE meeting presentation schedule for 2021. Performance Committee has proposed tentative schedule. Vice President Czachorski, who is Performance Committee chair, presented schedule for executive committee review. Secretary Labombarbe and President Williams will review and provide feedback prior to next Executive committee meeting.

- X. Adjourned at 7:19pm

Next Meeting: Monday, November 2, 2020 at 5:30pm in Pittman Room



8970 Whittaker Road, Ypsilanti, Michigan 48197
www.lincoln.k12.mi.us

Performance Committee Minutes

September 21, 2020

4:30 pm Superintendent's Conference Room

Present - Bob Jansen, Adam Blaylock, Laura Van Zomeren

Members not present - Connie Newlon

1. Call to order - **4:30**
2. Approve agenda
3. Public comments - **none**
4. New Business
 - a. BOE – Public comment procedure – **Discussion about current public comment policies, and their effectiveness on a virtual platform. Discussion surrounding board actions on public comment needing to be consistent to policy. Board members are being asked to bring samples of 3-5 public comment policies from surrounding districts. Results should be brought to the October Performance meeting**
 - b. Discuss performance goals prioritized during pandemic
 - i. Student / staff and community engagement – **discussion surrounding methods to obtain this feedback, Surveys will be create, distributed, and tallied from all groups. Student survey will include a questions pertaining to mental health, and will list resources to contact if needed.**
 - ii. Equity – **discussion about the current efforts by LCS staff to reach every student, and obtain meaningful engagement. This topic will be reviewed at every Performance meeting.**
 - iii. Discipline plan, philosophy – **Tabled discussion due to time.**
5. Old Business
 - a. Enviro Clean – Results from Administrative feedback – **Review at October meeting**
 - b. Three Year Discipline demographics Review – **Discuss schedule at October meeting**
6. Other

7. Pending Work

- a. 2018 Senior Exit Survey Review – **Bob Jansen will check in with WISD on this**
- b. Restorative Practices Review - **January 2021**
- c. Enrollment and Marketing Outcomes review – **November 2020**
- d. Liaison Officer Report – **On Hold**
- e. Staff Evaluations – **Set date**
- f. District NWEA and MSTEP results – **Oct 2020**
- g. Presentation Calendar – **Oct 2020**

Adjournment - **5:34**

Upcoming Meetings – 4:30 – Pittman Room

10/26



Planning Committee Minutes

September 14, 2020

1. Members Present
 - Jennifer LaBombarbe, Thomas Rollins, Allie Sparks, Bob Jansen, Adam Blaylock, Phil Bongiorno
2. Chair LaBombarbe called the meeting to order at 4:03pm
3. Old Business
 - a. Bond Review
 1. Update on bond
 - a. Finished Childs main office still working on punch list
 - b. HS main office finished punch list
 - c. Brick main office coming along punch list
 - d. Flooring replacements Childs office area and MS teaching hallways replaced. Painted all MS hallways and door frames
 - e. Wrestling room 95% done mats are coming in.
 - f. Band room punch list items. Tech being installed tomorrow. Acoustics are not done yet.
 - g. Bus loop replacement at Childs complete
 - h. Railsplitter drive complete
 - i. Indoor building – with the rain fall there was 4 foot of water in the area cut out for the turf. Need to have it pumped out. Fiber line from HS to building then it will go to baseball and football fields
 - j. Pump system for retention pond needs to be installed
 - k. Baseball softball fields coming along – carpentry for press box started. Work has stopped because a machine broke. Need to test pump and motor for irrigation system
 - l. Working with athletic director and trainer for equipment for the building
 - m. 2 story stadium building estimates starting again
 - n. Track was resurfaced and relined to repair damages from the install of the football field (no cost to the district)
 - b. Policy Review
 1. 5517.01 – Bullying and other aggressive behavior toward students - reviewed and approved
 2. 5517.02 – Sexual violence – this policy is going to substantially changed due to new laws. So we did not review this one.
 3. 5520 – Disorderly conduct – reviewed and approved
 4. 5530 – Drug prevention – reviewed and approved except for vaping is not addressed. **Suggestion signage for drug free zone.**

5. 5532 – Performance enhancing drugs/compounds - is this added into the student handbook.
6. 5540 – Interrogation of students – reviewed and approved – verify the mandated reporters of child abuse.
7. 5600 – Student discipline – reviewed and approved

Review of Volume 35 Update 1 – just received and not reviewed with Paul Palka

4. New Business

5. Other

- a. HS in the handbook there is a requirement for MME testing for graduation
- b. Chris Westfall – with state guideline changes no family passes will be offered

6. Adjournment 5:30pm

Next meeting October 12, 2020 4:00 pm Pittman Room



Planning Committee Minutes

October 12, 2020

1. Members Present
 - Jennifer LaBombarbe, Thomas Rollins, Allie Sparks, Bob Jansen, Adam Blaylock, Phil Bongiorno, Chris Westfall
2. Chair LaBombarbe called the meeting to order at 4:05 pm
3. Old Business
 - a. Bond Review
 1. Update on bond
 - a. Safety and security – punch list items couple of doors in HS are in place but are not wired. Doors and hardware we are pinning our self. Glass to do in couple of doorways in entry way. Brick office moving this week.
 - b. Signage is still on order for new drop offs.
 - c. Communication is going out for new drop off.
 - d. Flooring – need to determine final cost of remaining areas to complete
 - e. Weight room – punch list items
 - f. Cheer room complete
 - g. Wrestling room waiting on mat for floor
 - h. Band room – few items to complete
 - i. Choir room – couple sound system items
 - j. Bus loop at Childs complete
 - k. Additional parking at field house will begin shortly
 - l. Playground at bishop – finalized list of items wanted will be coming to the next board meeting
 - m. Technology – run fiber out to indoor building conduit is done
 - n. Athletic equipment for indoor building bids being put together
 - o. Fitness equipment – strength and conditioning coach putting together list of items
 - p. Baseball and softball coming along topsoil coming in
 - q. Waiting on estimates to get power out to the indoor facility
 - r. Mezzanine is installed in the indoor facility
 - s. Turf and track for indoor building in the next few weeks
 - t. Waiting on numbers for the pump system to put in retention ponds
 - u. Starting the process of design for the football field locker room
 - v. Seeding of baseball/softball – by contract they must be playable for beginning of season next year.

- w. Looking at opening the indoor facility around 1st week of December to begin some events
- x. Starting the process of looking for staffing for the indoor facility
- y. There will be small bleachers for the baseball and softball fields

b. Policy Review

Review of Volume 35 Update 1 – Is a meeting scheduled with Paul Paulka? – On Wednesday Paul and Ty are going to talk to set a time for a virtual meeting.

4. New Business

- a. Football Score Board – recommendation of the planning committee is to use bond funds to pay for this. The cost for the football field came in below the budget amount. The amount that was left is roughly the amount of the score board.

6. Other

- a. Thrun has policy updating service
- b. Benefit of Neola is that MASB supports it and we can call Brad Banasik from MASB for interpretation.

7. Adjournment 5:37 pm

Next meeting November 9, 2020 4:00 pm Pittman Room - field trip to see all of the changes of bond projects

Letter of Agreement

Between

The Lincoln Education Association/WCEA/MEA/NEA

and the

The Lincoln Consolidated Schools Board of Education

The Lincoln Education Association filed a demand to bargain on August 10, 2020. The Lincoln Education Association and the Lincoln Consolidated Schools Board of Education have worked collaboratively to address concerns related to the terms and conditions of the 2020-2021 school year. All provisions of the current CBA will continue in effect with the following amendments:

1. Consistent with various Executive Orders, any applicable local municipal or county orders, certain unit employees are permitted to be in District buildings as determined by District administrators to conduct school operations and educational services consistent with the District's COVID-19 Preparedness and Response Plan (the "Plan"). In the event of any conflict between this LOA and the Plan, the Plan will control. Unit employees present in District buildings shall comply with social distancing practices and mitigation measures for COVID-19 as recommended by federal, state, and local authorities.
2. Those covered by the CBA will not be required to perform teaching duties that exceed the daily/weekly provisions of the CBA for instruction and planning time. The District will implement a work from home policy which will allow staff to work remotely if they meet certain criteria. Staff who are unable to report in person because childcare is unavailable, as defined by law, will be permitted to use applicable childcare leave. Staff will be permitted to access their assigned building(s) on all working days during normal working hours.
3. The District and the Association agree that COVID places unusual burdens on staff use of sick time. As a result, the parties on the following structure for **COVID related illness or time off**. First, "quarantine" is defined as the period of time that an Association Member is required to quarantine pursuant to local health department guidance. During quarantine, Association Member has been directed to quarantine because of a potential exposure to COVID. "Isolation" is defined as the period of time that an Association Member is required to self-isolate pursuant to local health department guidance because they have become symptomatic and are understood to be contagious.
 - a. The District will not charge sick time for any quarantine or isolation ordered arising out school duties performed in person.
 - b. The Member will be required to utilize COVID-19 or sick time (as appropriate) when a quarantine or isolation is ordered because of personal conduct.
 - c. When in quarantine, the Member is required to continue to meet virtual learning expectations, unless otherwise directed. So long as the Member is meeting virtual learning expectation, no sick time will be charged.

4. It is the intent of the District to provide access to technology (including computer, and software) necessary to deliver the Plan.
5. The District will provide appropriate PPE to all District staff. Appropriate PPE will include: cloth and paper masks, face shields, hand sanitizer, and cleaning materials. The Association acknowledges that some materials are in limited supply and may not be available at all times. If appropriate PPE or cleaning supplies are unavailable, the Member should communicate their unavailability to the Building Administrator or Department Head.
6. Members will be required to follow all safety protocols implemented by the District, including, but not limited to:
 - a. Daily Screening Check
 - b. Mask Wearing Requirement
 - c. Hand washing or sanitizing requirements
 - d. Assisting with cleaning of high touch point areas between classes, such as door handles, and desks, keyboard, and calculators with expected student assistance. Members will not be asked to take on custodial duties due to a lack of custodians.
 - e. Other guidelines as developed by the State, Michigan Department of Education, or federal, state, or local health authorities.
7. **Health and Safety Protocols:**
 - a. The LCS will ensure that no employee will be asked to violate shelter in place orders, quarantine, or isolation orders.
 - b. The District will implement the safety components contained in its Preparedness and Response Plan. In order to carry out this expectation, the following will occur:
 - i. LCS will provide District Provided Professional Development (DPPD) (which meets with state guidelines and complies with the required days/hours) to employees to ensure they have the necessary skills and support to transition into performing their duties under COVID-19 related circumstances.
 - ii. LCS will provide all requested personal protection equipment, to the extent available to LCS, including but not limited to, a daily mask change or a washable mask, boxes of gloves, and hand sanitizer for each employee, including N95 masks for all employees who medically require and request one. LCS will monitor a daily self screening questionnaire which staff must complete each day.
 - iii. Employees providing any medical care for students that includes aerosol-generating procedures (e.g., nebulizers) will be provided N95 masks, to the extent available. Schools will have N95 masks on-hand for staff needing to perform these duties, to the extent available.
 - iv. Any employee with a temperature of 100.4 degrees or higher will be immediately sent home from work and will not be able to return until they

- meet the return to work guidelines of the local health department.
- v. LCS will comply with its Preparedness and Response Plan regarding disinfecting and cleaning of school buildings and grounds. LCS will communicate the School Board-established guidelines and procedures to all staff who ensure the cleanliness of the facilities.
 - vi. Class size will follow CDC and/or state guidelines and will include physical distancing of students 6 feet apart in each classroom when possible. In Phase 4, all students K-12 will be required to wear a mask at all times, and strongly recommended in classrooms for Pre- K, and in Phase 5 strongly recommended for all Pre-K through 12 students. All students PreK- 12 will be required to wear a mask in common areas where social distancing spacing of 6 feet cannot be maintained. Any student or staff member who has provided medical documentation that they cannot medically tolerate a facial covering must not wear one. Any student who is incapacitated, or unable to remove the facial covering without assistance, must not be required to wear one.
 - 1. Family members or other guests are not allowed in the school building except under extenuating circumstances determined by LCS and school officials.
 - 2. Employees will conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they will stay home.
 - vii. Employees who develop a fever or become ill with COVID-19 symptoms at school will wear a mask and will be immediately sent home or transported for off-site testing
 - 1. Employees sent home from school should be kept home until they have tested negative for COVID-19 or have been cleared by the local health department.
 - 2. Employees will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in their classroom and/or school to encourage closer observation for any symptoms.
 - 3. In the event of a lab or clinically diagnosed case of COVID-19, the LCS will initiate immediate efforts to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member, or any established cohort of staff and students) so that they can be quarantined for 14 days at home. Students and employees in the affected class will be subject to the Washtenaw County Health Department's standards for mitigation of the spread of the COVID-19 virus. Students and employees should be closely monitored for any symptoms of COVID-19.

8. Remote/Hybrid Learning

- a. The LEA and the LCS mutually agree to the Lincoln Consolidated School District's Return to School Connected Learning Plan (RSCLP) and/ or Preparedness and Response Plan (PRP) that will be implemented for the 2020-2021 school year, in part(s) or whole (whatever is mandated by Michigan Executive Order 2020-142).
- b. The RSCLP / PRP will meet the minimum requirements relative to days/hours/curriculum requirements in order to receive full funding from the state and in order to ensure students are provided the opportunities required for grade-level advancement/graduation assurance.
- c. The RSCLP / PRP will minimize the risk of COVID exposure for all staff. Staff will not be asked to unreasonably jeopardize their own health and safety or the health of others as a result of working/participating in the RSCLP / PRP.
- d. Required meetings will adhere to the requirements set forth by the RSCLP / PRP and state/local guidelines.
 - i. In a remote learning model, any required professional development or staff meeting will take place remotely and follow the CBA language concerning required meetings.
 - ii. Any professional development, staff meetings, department meetings, etc., will adhere to physical distancing recommendations.
 - iii. Fall Parent Teacher Conferences will occur in a remote format.
- e. No employee will be penalized due to lack of student participation, whether instruction is in-person or remote. The LCS will provide students the means to fully participate and complete all aspects of the RSCLP / PRP.
- f. Teachers will not be required to supervise a student quarantine room.

9. Calendar:

- a. LCS will meet the minimum requirements relative to days/hours/curriculum requirements in order to receive full funding from the State and in order to ensure students are provided the opportunities required for grade-level advancement/graduation assurance.
- b. The LCS and LEA will continue to bargain all calendar changes, per the CBA.

10. Leaves of Absence: For an employee that is under quarantine or isolation orders, the LCS will provide the option for the employee to work remotely, even if the building is conducting face-to-face programming. If an employee is teaching remotely, the responsibility of class supervision and management falls on the substitute

11. Worker's Compensation: In the event that worker's compensation coverage is extended to COVID-19 infections in the education sector, employees who collect

worker's compensation payments may elect to use accrued sick time to make up the difference between their regular salary and the worker's compensation benefit.

12. Student Discipline Regarding Safety Protocols

- a. The LCS will supply a mask for any student who arrives on District property without a mask; students will be required to comply with all safety protocols (i.e., handwashing, masks, social distancing).
- b. Students who fail to comply with said protocols will be referred to administration.
- c. The administration will make any necessary contact with the student's guardians in regards to further actions that the District may take pertaining to the compliance with District safety protocols.
- d. Employees will not be held responsible for students' or parents' refusal to comply with safety protocols.

13. Class size requirements for mentor teachers assisting with the Lincoln Consolidated Schools Virtual Academy will be evaluated after count day and discussed at that time.

14. No staff member shall be held liable for any inappropriate behavior by students during a Google Meets or Hangout.

15. Teacher for teacher substitute pay will be prorated based on the length of time of the time period the teacher is substituting.

16. For the 2020-2021 school year, Schedule B payments for academic and athletic positions with discrete start and stop times that do not coincide with the start and end of the school year shall be only be paid at the completion of the season or event and at the rates identified below:

Portion of Season/Event Completed	Rate of Pay
First Day of Practice	25%
First Day of Competition/Event	50%
Greater than Half the Competition Season/Event	100%

17. To the extent that this Agreement requires a waiver or temporary modification of the parties' CBA, the parties agree to such a waiver or temporary modification as necessary to perform this Agreement. Should the District's COLP, Preparedness and Response Plan, or ECOLP, require modification or adjustment to comply with new guidance from local, state, or federal authorities, the District will make such modification or adjustment

Letter of Agreement

Between

The Lincoln Education Associates Organization/WCEA/MEA/NEA

and the

The Lincoln Consolidated Schools Board of Education

The Lincoln Education Associates Organization filed a demand to bargain on July 28, 2020. The Lincoln Education Associates Organization and the Lincoln Consolidated Schools Board of Education have worked collaboratively to address concerns related to the terms and conditions of the 2020-2021 school year. All provisions of the Collective Bargaining Agreement (CBA) will continue in effect with the following amendments:

1. Consistent with various Executive Orders, any applicable local municipal or county orders, certain unit employees are permitted to be in District buildings as determined by District administrators to conduct school operations and educational services consistent with the District's COVID-19 Preparedness and Response Plan (the "Plan"). Unit employees present in District buildings shall comply with social distancing practices and mitigation measures for COVID-19 as recommended by federal, state, and local authorities.
2. The District and the Association agree that Association members may be redeployed within reason into roles and jobs not covered by the CBA to continue being paid during virtual learning at their regular rate of pay or at the higher rate of pay if the position they are redeployed to is higher paying position. They shall not suffer a loss of pay or hours for being redeployed. Redeployment shall be based on seniority within a classification. Any redeployed Member will remain a Member of the LEAO bargaining unit. Any redeployment will not be subject to the transfer timelines contained in Article XI of the CBA. Redeployment shall be done by seniority. The least senior member in the affected classification shall be redeployed first.
3. The District agrees to start the 2020-2021 school year with a spread pay model. The District shall adjust spread pay up to two times if necessary. If the District must adjust spread pay more than twice, the District may suspend spread pay for the remainder of the 2020-2021 school year.
4. The District and the Association recognize COVID places unusual burdens on staff use of sick time. As a result, the parties agree on the following structure for **COVID related illness or time off**.

- a. “Quarantine” is defined as the period-of-time an Association Member is required to quarantine pursuant to local health department guidance. During quarantine, an Association Member has been directed to quarantine because of a potential exposure to confirmed COVID case.
 - b. “Isolation” is defined as the period-of-time an Association Member is required to self-isolate pursuant to local health department guidance because they have become symptomatic and are understood to be contagious.
 - c. The District will not charge sick time for any quarantine or isolation ordered that arises out of work duties performed by that employee. The Member shall continue to be paid their regular pay for their regular hours.
 - d. The Member will be required to utilize COVID-19 or sick time (as appropriate) when a quarantine or isolation is ordered because of non-work contact.
 - e. While in quarantine, the Member is required to continue to meet virtual learning expectations, unless otherwise directed. As long as the Member is meeting virtual learning expectation, no sick time will be charged. The Member shall continue to be paid their regular pay for their regular hours.
5. It is the intent of the District to provide access to technology (including computer, and software) necessary to deliver the Plan.
 6. The District will provide appropriate PPE to all District staff. Appropriate PPE will include: cloth and paper masks, face shields, hand sanitizer, and cleaning materials. The Association acknowledges that some materials are in limited supply and may not be available all the time. If appropriate PPE or cleaning supplies are unavailable, the Member is not required to work in the face-to-face setting.
 7. Members will be required to follow all safety protocols implemented by the District, including, but not limited to:
 - a. Daily Screening Check
 - b. Mask Wearing Requirement
 - c. Hand washing or sanitizing requirements
 - d. Assisting with cleaning of high touch point areas (including personal space) during and between classes, as requested by the District’s administrative team
 - e. Other guidelines as developed by the State, Michigan Department of Education, or federal, state, or local health authorities.
 8. Should the District’s Plan require modification or adjustment to comply with new guidance from local, state, or federal authorities, the District will make such modification or adjustment to the extent practical and bargain those adjustments with the Association. All parties agree to bargain on a new letter of agreement for all necessary changes.


9. This Agreement is non-precedential. By entering into this Agreement, neither the Board nor Association waive any other rights or protections respectively afforded to them by the terms of the CBA, except as otherwise specifically waived, modified, or relinquished.

Lincoln Consolidated Schools

Lincoln Education Associates Organization



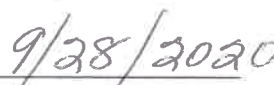
Robert Jansen
Superintendent



Laurie Price
President



Date



Date

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology _____

Contact Person: Nik Jackson _____ Phone/Email: x7614 /
jacksonn@lincolnk12.org _____

Topic of Agenda Item: Acer Chromebooks with License QTY: 379 @ \$379.00 each + \$29.00 license, TOTAL = \$38,083.00 (CRF Funds in response to COVID-19).

Background Data: We have approximately 200 Chromebooks on order, with about 100 devices that have failed and are awaiting warranty returns. Due to nationwide stock shortages and speaking with our vendor, the earliest we will see these is December. We have about 30 left in stock before we run out. We have a serious need to stock more as our current estimates put us at about 300 students still have not received a Chromebook from us. This emergency stock will allow us to meet demand and potentially provide replacements for broken or failed devices for exchange.

Desired Board Action: _____ Informational only _____ Board action
required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required):

Who will attend meeting to present request and answer questions?

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Nik Jackson

Building/Department Head: Nik Jackson

10/20/2020

Date

Date



Customer
LINCOLN CONSOLIDATED SCHOOL
DISTRICT (LC41310)
Jackson, Nik
7425 WILLIS RD
Ypsilanti, MI 48197
United States

Quotation (Open)
Doc #: 321115 1 rev of 1
Modified Date: Oct 19, 2020 12:14
PM CDT
Expiration Date: 11/13/2020
Description: None

Customer Contact
Jackson, Nik
jacksonn@lincolnk12.org
(P) 7344847050

Payment & Shipping

Terms: Undefined
Delivery Method: FedEx Ground
Carrier Account:
Shipping Instructions:

Billing

LINCOLN CONSOLIDATED SCHOOL
DISTRICT
Jackson, Nik
7425 WILLIS RD
Ypsilanti, MI 48197
United States
(P) 7344847050
jacksonn@lincolnk12.org

Shipping

LINCOLN CONSOLIDATED SCHOOL
DISTRICT
Jackson, Nik
7425 WILLIS RD
Ypsilanti, MI 48197
United States
(P) 7344847050
jacksonn@lincolnk12.org

#	Description	Tax	Qty	Unit Price	Total
1	NEWACER CHROMEBOOK CB315-3H-C2C3- 15.6IN HD/CELERON N4000 1.10GHZ DUAL-CORE/4GB LPDDR4/32GB EMMC/BT/802.11AC/MICROSD/3 CELL BATTERY/4.19LB/SILVER/CHROME OS/1YR WNTY	No	100	\$350.00	\$35,000.00
2	Chrome Education Upgrade License - academic	No	100	\$29.00	\$2,900.00

Subtotal: \$37,900.00
Tax (0.000%): \$0.00
Shipping: \$148.00
Total: \$38,083.00

Konica Minolta Premier Finance	\$860.68 / mo. for 60 mos. \$1,028.24 / mo. for 48 mos. \$1,306.25 / mo. for 36 mos.
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NOTE: Shipping Fees and Taxes are estimates. Sales tax field may include tax on shipping as well as products, depending upon each states' tax regulations. Actual charges will be applied to your invoice upon order. Insurance, setup fees, or any cables or cabling services or material are extra. All prices are subject to change without notice. Supply subject to availability. Any hardware returns require items be shipped in original manufacturer packaging. Please keep all original packaging until hardware is installed and functioning properly. Some manufacturers have special requirements regarding returned merchandise. Please consult with your sales representative prior to placing an order. By ordering and taking delivery of product from All Covered, the purchaser is agreeing to be bound by All Covered's Terms and Conditions of Sale: <https://www.allcovered.com/about/terms/procurement/>. All orders shipping to California that contain a CRT monitor, LCD flat panel monitor or LCD screen, including notebooks/laptops, are subject to the California Electronic Waste Recycling Fee.

Listed prices are subject to change by our vendors without notice. All Covered reserves the right to revise this quote based on a vendor's price adjustment.

LINCOLN CONSOLIDATED SCHOOLS

AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Technology _____

Contact Person: Nik Jackson _____ Phone/Email: x7614 /
jacksonn@lincolnk12.org _____

Topic of Agenda Item: Computer headphones and Microphones. QTY: 4000 @ \$8.79 each, TOTAL = \$35,160.00 (CRF Funds in response to COVID-19).

Background Data: In response to hybrid instruction, students who are physically on campus in close proximity of each other (at 6 feet or more) will cause noise feedback listening while on their devices causing echo's and other very disrupting sound. Utilizing headphones with microphones will eliminate this. Purchasing enough for each student and staff with about 3 percent additional to spares and loaners. These are REMC pre-bid approved pricing, and we have about a dozen already implemented throughout the district.

Desired Board Action: _____ Informational only _____ Board action
required _____

Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.

Board meeting date-First reading: _____

Board meeting date-Second reading & approval (If required):

Who will attend meeting to present request and answer questions?

Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Nik Jackson

Building/Department Head: Nik Jackson

10/19/2020

_____ Date

_____ Date



Precision Data Products, Inc.
 5036 Falcon View
 Kentwood MI 49512

Quote	Q0000016123 10.4 Quote 10/12/20
Date	10/12/2020
Page	1

Bill To:

LINCOLN CONSOLIDATED SCHOOL DISTRICT
 8970 WHITTAKER ROAD
 YPSILANTI MI 48197

Ship To:

LINCOLN CONSOLIDATED SCHOOL DISTRICT
 8970 WHITTAKER ROAD
 YPSILANTI MI 48197

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
HEADSET QUOTE	LINC004	ANDREREMC	FEDEX GRD	Net 30	0/0/0000	512,173
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price	
4,000	AE-55	AVID SINGLE 3.5MM PLUG HEADSET WITH BOOM MIC	EA	\$8.79	\$35,160.00	

This is a quote only. Does not include applicable freight charges.
Good for 30 days from quote date.

Subtotal	\$35,160.00
Tax	\$0.00
Freight	\$0.00
Total	\$35,160.00

Your sales rep is Andre REMC
 (800) 968-2468 Ext. 0728
 (616) 698-2242 Ext. 0728

Resolution Regarding the Open Meetings Act

Whereas the Open Meetings Act was recently amended to grant greater latitude with respect to electronic participation by members of the Board of Education and the public in certain circumstances; and

Whereas the Board of Education desires to utilize electronic participation, as necessary and in approved circumstances, in compliance with the law.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education authorizes the Superintendent to create procedures to accommodate electronic participation by Board members who are absent due to a medical condition or due to a statewide or local state of emergency declared pursuant to law or charter by the governor or local official or local governing body that would risk the personal health or safety of members of the public or the public body if the meeting were held in person. In the event of such an emergency, if the meeting location is usually held in an affected area the entire Board may participate electronically, otherwise, only members who reside in the affected area may participate electronically.

For purposes of this paragraph, medical condition means an illness, injury, disability, or other health-related condition.

Electronically may include video and/or telephonic conferencing.

2. The procedures must provide for:
 - a. Two-way communication;
 - b. For each member of the Board attending the meeting electronically, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is, in fact, attending the meeting electronically and, except for members who are participating electronically due to military duty, stating the county, city, township or village and state where the member is located.
 - c. A means by which the public is provided notice of the absence of a member and information about how to contact the member sufficiently in advance of the meeting to provide input on any business that will come before the Board.
3. Through December 31, 2020, the Board may hold its meetings electronically, in whole or in part, for any reason.
4. The Board further authorizes, from January 1, 2021, through December 31, 2021, electronic participation solely under the circumstances set out in paragraph 1, as well as the pre-existing law requiring accommodation due to military duty. After December 31, 2021, only members requiring accommodation due to absence for military duty may participate electronically.
5. [] The Board authorizes the use of technology to facilitate typed public comments during the meeting that may be read to or shared with Board members and other participants in satisfaction of the requirement that members of the public be heard by

others during the electronic meeting and the requirement that they be permitted to address the Board.

6. Advance notice of any meetings held electronically, in whole or in part, shall be posted on the District's website either on the homepage or on a separate web page dedicated to public notices for non-regularly scheduled or electronic public meetings through a prominent and conspicuous link on the homepage. This notice must be posted at least eighteen (18) hours before the meeting begins. Notice of a meeting held electronically must explain as follows:
 - a. Why the Board is meeting electronically.
 - b. How members of the public may participate in the meeting electronically, including provision of the specific telephone number, internet address, or both needed to participate.
 - c. How members of the public may contact members of the Board to provide input or ask questions on any business that will come before the Board at the meeting.
 - d. How persons with disabilities may participate in the meeting.
7. If an agenda exists for an electronic meeting held under this resolution, the Board shall post the agenda on the website at least two (2) hours before the meeting begins. This does not prohibit subsequent amendment of the agenda at the meeting.
8. Members of the public who are participating electronically or in person shall not be required to register, other than as required by the bylaws to participate in public comment.
9. Members of the public will not be allowed to participate in any closed sessions during meetings held electronically, in whole or in part, and all prior laws and bylaws relating to closed sessions continue to apply.

NOW, BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board of Education's approval of this action and of the authority granted herein.

Adopted and approved this ____ day of _____, 2020.

President, on behalf of

Date

the _____ Board of Education

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING
September 28, 2020
6:00 p.m.
Virtual (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allie Sparks, Trustee
Laura VanZomeren

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Adam Blaylock, Human Resources Director
Karensa Smith, Curriculum & Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Google Meets due to COVID-19.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Czachorski that we accept the agenda as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Thanked all of the staff for their continued hard work and we will be reintroducing the Employee of the Month in October.
- Social Emotional Committee and Trails training in the High School and Middle School are underway.
- Many staff attended social justice training.

6.2 Curriculum & Instruction Report

- NWEA testing has started. The deadline to finish is September 30th. It has been very different administering the test to families while their child is at home virtually. There are still some students who need to test and we are trying to get in touch with them.

- The CDC/PDC will be meeting again to flush out the specific logistics for what hybrid instruction looks like with the understanding that we are planning with our Blended Learning Model in mind. Using the Blended Learning Model whether the students were face to face or virtual would allow us to use our tools and resources to teach the students and be able to move back and forth between the two seamlessly. As we have previously shared, students will be broken into 2 cohorts - Cohort A and Cohort B. When Cohort A is in front of the teacher on Mondays/Tuesdays and Cohort B is at home online, Cohort B students will be receiving the instruction that the teacher is giving to those face to face and vice versa for Cohort B on Thursdays/Fridays. With students coming to the school building, they will be able to get more face to face support from their teachers than if they were virtual.
 - M,T (cohort A) and Th, F (cohort B) would be the days students are in the building; Wednesday is deep cleaning between groups and time for students to engage in asynchronous learning, collaboration, assessments, office hours, etc...while teachers engage in student/parent check ins, office hours, collaboration, planning, PLC meetings, professional learning, other meetings
- Professional learning will be made available to support the needs of the staff as we continue with the Blended Learning Model
- The hue cameras are being installed this week. These cameras can be both webcams as well as document cameras. Videos on how to use these will be shared with staff.
- Vicki Coury and the administrative team are working hard on the cohort scheduling to make it work with siblings and SE support services for students; this should be available by the end of the week so the next steps in communication can occur
- Planning for the community forum has begun; a date will be forthcoming
- Meetings have been held with me and the Virtual Academy administrator and staff to work out curriculum concerns and resources for our VA staff and students
- With the help of Adam and the elementary administrators, we have figured out a possible solution to our substitute concerns at the elementary level; a document was shared CDC/PDC members and has also gone out to the elementary staff with plans on working on a plan on Wednesday
- Meetings have been held with the WISD and will be held with the Equity for Justice Steering Committee to continue to plan this work in our district-Admin book study, district wide session with Dr. Sealy-Ruiz, building level work

Grants

- Our 20-21 Title I, II, IV grants have been approved
- Still waiting on word about our Title III Immigrant and EL grants as well as Section 41
- For our At-Risk Section 31a grant, 31a identified students must be in Powerschool by Count Day (October 7, 2020) for funding purposes; building teams are working on gathering the data and inputting it in Powerschool
- Attended the Virtual Special Populations Conference the past couple of weeks as well as some admins and teaching staff
 - Need to focus on MTSS alignment with 31a and how MICIP/DIT fits into this puzzle in terms of committees

6.3 Finance Report

- 6.3.1 August 2020 Food Service Report
Report was included in Board packets.
- 6.3.2 August 2020 Enrollment Report
Report was included in Board packets.

7.0 PUBLIC COMMENT

(Public comments are submitted through the website and copies directly into the meeting minutes)

- Charles Evans, Parent of 2 children at Bishop elementary. "I am eager to have the children return to in person classes. The teachers are doing an amazing job and trying their best to make online work but, for young children who need the basics of how to read, how to hold a pencil, online instruction is not sufficient. Neighboring districts are returning to in-person learning and I request LCS do the same. Furthermore, I am disappointed with the level of communication from the LCS school district. The LCS website and school communications lack information about the return to in person schedule. This vague communication keeps all the parents guessing and it is very difficult for households to plan. Please make a clear plan and communicate it."

- Justin Sondergaard, Parent, what is the exposure plan? If there is an exposure or positive child in a class. I have heard that you are “working on it”. Should not that plan be figured out before giving us parents a back to school date. Sucks need to be in a row before starting this process. I have been told there are ventilation issues in several of the LCS buildings. This virus is spread by coughing, sneezing etc. I think properly working ventilation systems need to be a priority. And we need proof of them working not just someone’s word.
Will any of the schools be voter stations this year? Are you going to dismiss school that day? Thousands of random people entering the doors of the school. Mask or not. Touching things. How will You sanitize everything after? What will the policy be for changing classes in all schools? High school, middle school specially. They I’ll be touching desks etc after 20 Other kids. I’ve been told only 20% of the teachers are comfortable coming back currently. So, 80% are more likely to take leave, call in, quit. Etc. leaving our kids with subs doing more busy work than normal. And even less work then virtual. How do you throw out the opinion of 80% of your staff? Personal protective equipment. Will the kids be made to wear them at all times? Will the elementary kids be watched not switch masks. Touching. Etc. kids in the younger grades get sick anyway. But put a pandemic on the table and we are supposed to feel Safe? Teachers did not have enough wipes, sanitizer, tissues, etc. the last few years. They will need to wipe tables chairs everything in the room several times a day. So, when the supply runs out in 2-3 weeks. Do we just throw caution to the wind and not care anymore? Will kids be Temp’d every day before entering the building? Teachers too? Parents send kids to school sick normally. What’s the difference in them doing it now with covid. I have heard that there’s word that the virus that went thru our district last spring could have been related. The reaction to that was very delayed. Can we expect that in regard to this? Will we even know if something happens? Are we going to be kept in the loop when it comes to positive cases? Testing. Etc. These are OUR kids. If a district is putting them in danger because some people need a babysitter. Are we at least going to be kept in the loop how many times they get exposed to the virus. Lunches. How will this work across all grades. Will lunch staff be tested daily. Temps. Etc. will kids stay in one room. What about hot lunch kids? Bathrooms. Will they be sanitized multiple times a day? This is a skin to skin virus as well. Are we exposing the kids every time they use the bathroom? With my 14-year-old need to wipe a seat with wipes before going to the bathroom. Hybrid model vs Virtual... Is there rationale to explain Hybrid and then why is that better than Virtual? We (parents, kids, teachers) just got into the groove... how is coming in just two days a week better? How is that going to help the KIDS!!! Is not that what we are worried about. The kids the players, coaches, and fans during sports cannot abide by mask rules. Set out by the state. How are you going to enforce it in school? Why don’t you send out a survey to the families to see where we stand? I mean they are OUR kids. What happens when the second wave hits and you can’t find wipes sanitizer and cleaning materials? Do we just not do it anymore. Potentially killing a child in the process. I feel like this is knee jerk decisions. Not thought out. Not planned. No info is being relayed to parents. These are OUR KIDS!!!! Washtenaw county had 231 cases last week. Most in the 48197 zip. That number is on the upward trend. Why poke the bear and go back now?
- Sherry Smith, Para at middle school, with chance being made to the calendar today. Would it be possible to look at Nov. 3rd election day being off? With the new normal we will be at the polls longer and this is a way to make sure staff all have a chance to vote. Just a thought
- Shaheen Eisenstein, Parent, 1. Flu Season...how do we know the difference? What are the protocols that will be in place when someone has symptoms, for themselves and those who were on contact with them? 2. Are teachers and paras going to have virtual and face to face simultaneously? 3. We will be on laptops face to face. What happens when the batteries run down in 6th hour? How will we safely have charging stations and how much time are we spending disinfecting before and after charging?
- Michael Weathers, President Lincoln Education Association and teacher Lincoln High School, On behalf of the Lincoln Education Association, I have heard concerns from many of the teaching staff about having to report or to teach in person during a global pandemic. I think we can all agree that there are currently no good solutions, just what is least horrible. A majority of our teaching staff at Lincoln have been working much longer hours than they are accustomed to and have had to very quickly learn new technology to continue high quality education to our students. It has been very difficult, and we have risen to the challenge. We teach because we love working with our students here at Lincoln and our families are already making major sacrifices so we can meet our job responsibilities. We love our kids at school and cannot wait until the day that we can safely interact with them in person again. We are gravely concerned, however, about asking our families ~~to~~ make any further sacrifices, especially with health. I am hearing four

main concerns from our teaching staff that need to be addressed and it seems like most concerns fall under one of these four categories:

1. How safe/risky are conditions to teach/report in person including potential impact on family members?
2. How safe will the district enact and enforce protocols to ensure our safety if we are expected to teach/report in person?
3. How do those of us who are parents simultaneously meet our work obligations and our parenting responsibilities?
4. Recognizing that many of us are working harder and putting in longer hours, what will hybrid look like because we cannot physically work harder?

Our staff has many legitimate concerns that fall in these four categories and we want to continue working together for good solutions. Please hear us and listen to us as our concerns are both legitimate and urgent. We have such a bright future as a district, but need to get through the present situation with a firm footing to move forward together.

- Erica, Muirfield, parent, OK sounds like that Justin needs to keep his kids at home and stop wasting everyone's time. My comment is: Clinton schools seem to have a great system going, perhaps we can model their approach. All kids remain in one classroom. Specials teachers go to those classrooms rather than kids moving from room to room. Lunch is in kids homerooms as well. Thank you all for your efforts.

8.0 BOARD REPORTS/CORRESPONDENCE

- 8.1 Board Executive Committee Report
Next scheduled Executive Committee meeting will be held in the Pittman Room on October 19, 2020 at 5:30 pm.
- 8.2 Board Performance Committee Report
Next scheduled Performance Committee meeting will be held in the Pittman Room on October 26, 2020 at 4:30 pm.
- 8.3 Board Planning Committee Report
Planning Committee will meet next on October 12, 2020 at 4:00 pm in the Pittman Room.
- 8.4 Board Finance Committee Report
Board Finance Committee is scheduled to meet on October 5, 2020 (rescheduled to October 19, 2020) in the Pittman Room.
- 8.5 Reports and Correspondence
No reports.

9.0 NEW BUSINESS

- 9.1 Middle Cities Risk Management Trust Trustee
Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees. Robert Jansen is appointed as the district's designated and Risk Manager and Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion. This was presented for information only; Board action will be requested at a subsequent meeting.

10.0 OLD BUSINESS

- 10.1 Minutes of Previous Meeting
 - 10.1.1 Regular Meeting September 14, 2020
Enclosed are the minutes of the September 14, 2020, Regular Meeting.

It was moved by LaBombard¹⁴⁵ and seconded by Rollins that we approve the minutes of the September 14, 2020, Regular Meeting as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

10.2 EduStaff Sub Staffing

Given substantial changes related to COVID19, the Human Resources Office has determined our traditional method of providing substitute teachers is unworkable for the 2020-2021 school year. Enclosed in the Board Packet is a short memorandum summarizing the rationale for implementing a "building substitute" model which would allocate the existing EduStaff budget to a different model of providing substitute teachers. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that we approve the Edustaff Sub Staffing as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

10.3 InformedK12 Contract

The Human Resources Office and Business Office have collaborated to implement new systems using a software system called InformedK12. Enclosed in the Board Packet is a short memorandum summarizing the proposal to shift from the "pilot" model to the unlimited form model. Since this spring, we have moved our onboarding, status change, and leave of absence request process entirely online, and plan to use InformedK12 to improve both staff-facing and community-facing experience as we shift to the unlimited form model. Board action was requested.

It was moved by LaBombarbe and seconded by Rollins that we approve the InformedK12 Contract as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

10.4 CIPA Compliance Statement

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action was requested.

It was moved by LaBombarbe and seconded by Czachorski that Lincoln Consolidated Schools reconfirms our CIPA (Children Internet Protection Act) compliance on September 28, 2020 as presented. Our district has been CIPA compliant since 2001 and enforces an acceptable use policy/Internet safety policy (including Internet content filtering).

Ayes: 7
Nays: 0
Motion carried 7-0

10.5 2020-2021 Master Calendar Update

Proposed Changes:

- Move ERPD (Early Release Professional Development) to Wednesdays for the remainder of the year
- Move April 7 ERPD (Early Release Professional Development) to October 7 for additional training prior to in person return.
- Move October 21-23 Conference dates to November 16-18.
- Move March 18 Conference date to March 17 in case hybrid schedule is in effect at that time.

* The updated copy of the Master Calendar will be provided on Monday via email.

It was moved by LaBombarbe and seconded by Newlon that we approve the changes to the 2020-2021 Master Calendar as presented by the LEA and the Superintendent.

Ayes: 7
Nays: 0
Motion carried 7-0

- 10.6 August 2020 Finance Report
 Enclosed are the August 2020, Financial Reports. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the August 2020, Finance Report as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

- 10.7 August 2020 Check Register
 Enclosed is the August 1-31, 2020, check register in the amount of \$1,645,733.89. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the August 1-31, 2020, check register in the amount of \$1,645,733.89 as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

- 10.8 August 2020 Trust and Agency
 Enclosed is the August 2020, Trust & Agency Report. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Rollins that we approve the August 2020, Trust & Agency Report as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

- 10.9 Personnel Transactions

<u>ACTION ITEMS</u>				
Name	Position/Building	Effective Date	Status	Major/Step
Linda Westphal	Assistant Building Secretary/LHS	9/21/2020	New Hire	Step 1
Tiana Haygood	Paraprofessional/Model Elementary	8/24/2020	Transfer	
Rachel Gowman	Teacher/Bishop Elementary	9/3/2020	Resignation	

It was moved by LaBombarbe and seconded by Newlon that we approve the September 28, 2020, Personnel Transactions Summary as presented.

Ayes: 7
 Nays: 0
 Motion carried 7-0

11.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 6:45 p.m.

Ayes: 7
 Nays: 0
 Motion carried 7-0

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION /BOARD WORKSHOP
October 12, 2020
6:00 p.m.
Virtual (COVID-10) Meeting Google Meets

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Connie Newlon, Trustee
Allison Sparks, Trustee

ADMINISTRATORS PRESENT

Bob Jansen, Interim Superintendent
Adam Blaylock, Human Resources Director
Karensa Smith, Curriculum and Instruction Director

OTHERS PRESENT

Due to live stream the individual names of viewers in attendance is unknown.

1.0 CALL TO ORDER

President Williams called the meeting to order at 6:00 p.m. in a virtual meeting in Google Meets due to COVID-19. Five Board of Education Members met in person to establish a quorum and the meeting was streamed virtually.

2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Laura VanZomeren.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 ACCEPTANCE OF AGENDA

It was moved by Rollins and seconded by Sparks that we accept the agenda as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

6.0 PUBLIC COMMENTS

No public comments

7.0 BOARD WORKSHOP SOCIAL EMOTIONAL LEARNING

Elizabeth Koschmann, Director of TRAILS, gave a presentation of Social Emotional Learning.

8.0 ADJOURNMENT

It was moved by Rollins and seconded by Sparks that we adjourn the meeting at 7:15 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

MIDDLE CITIES RISK MANAGEMENT SERVICES

Better Education Through Risk Management



MCRISK.ORG

**Middle Cities
Risk Management
826 Municipal Way
Lansing, MI 48917
Phone: (517) 492-1380
Fax: (517) 492-1382**

**Director &
Chief Operating Officer**
James Craig II

Directors
Terri Aman, Chair
Kate Peternel, Vice Chair
J.R. Beauboeuf
Jim Beaver
Ramont Roberts
Ray Telman

Member Districts
Bay City
Beecher
Benton Harbor
Eastpointe
Farmington
Flint
Grand Rapids Community College
Grand Rapids
Hackley Library
Henry Ford Academy
Kalamazoo
Lansing
Lansing Community College
Lincoln
Mt. Clemens
Mt. Clemens Public Library
Muskegon
Niles
Novi
Port Huron
Public Libraries of Saginaw
Saginaw
Southfield
Waterford
Willard Library
Ypsilanti

August 30, 2020

Adam Snapp
Lincoln Consolidated Schools
7425 Willis Road
Ypsilanti, MI 48197

Re: Board Resolution Granting Trustee Status

Dear Mr. Snapp,

In accordance with the Bylaws of the Middle Cities Risk Management Trust, it is required that a member present the Trust with a Board of Education Resolution naming a designated Trustee and Risk Manager. Previously, Sean McNatt held both positions for Lincoln Consolidated Schools. Since the departure of Mr. McNatt, both roles have been vacant. It is vitally important that a replacement be named as soon as possible so that the District is properly represented.

The superintendent serves in the role of Trustee for three of our member districts. Other districts are represented by assistant superintendents, business/ finance officials or risk managers. You or Mr. Jansen would be an excellent choice to serve on the board. Per the bylaws of the Trust, you or the representative of your choice would need to be approved by your Board of Education. The form that is needed to make this transition complete has been enclosed with this letter. The resolution form is also available in an electronic format as a PDF or MS WORD document. I have also attached a copy of the previous resolution dated 11/21/2019.

I would be happy to discuss this letter with you further. Please contact me at 517-492- 1369 or jcraig@middlecities.org.

Thank you,

James A. Craig II
Director and COO
Middle Cities Risk Management Trust

Enclosures

**Lincoln Consolidated Schools
Resolution for District Appointment
of a Trustee and Risk Management Coordinator to the
Middle Cities Risk Management Trust**

WHEREAS:

Lincoln Consolidated Schools is a member of the Middle Cities Risk Management Trust, having duly executed the membership Interlocal Agreement and Declaration of Trust on July 1, 1995; and,

WHEREAS:

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district’s representative(s) to the Trust’s Board of Trustees.

NOW THEREFORE, IT IS RESOLVED THAT:

_____ is appointed as the district’s designated Trustee representative to the Middle Cities Risk Management Trust’s Board of Trustees and is authorized to cast the district’s vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion.

_____ is appointed as the district’s ALTERNATE Trustee representative to the Middle Cities Risk Management Trust’s Board of Trustees and is authorized to cast the district’s vote on all matters which come before the Board should the designated Trustee representative be unable to attend a meeting. He /She shall serve as the ALTERNATE Trustee until replaced by this Board in its absolute discretion.

Furthermore, _____ is appointed as Risk Management Coordinator for the District as provided in paragraph 8 of the Interlocal Agreement and shall serve as Coordinator until replaced by this Board in its absolute discretion.

DATE _____

Roll Call Vote:

Ayes: _____

Nays: _____

Lincoln Consolidated Schools Weekly Two-Way Interaction Summary

	School	Enrollment	# Students w/o Two 2-way Communications	% Students w/ Two 2-Way Communications
Week 1: Sept 9 - 15	Bishop	458	39	91.48%
	Brick	470	25	94.68%
	Childs	487	13	97.33%
	LMS	796	31	96.11%
	LHS	1072	52	95.15%
	District	3283	160	95.13%
Week 2: Sept 16-22	Bishop	455	38	91.65%
	Brick	464	30	93.53%
	Childs	486	13	97.33%
	LMS	793	16	97.98%
	LHS	1059	62	94.15%
	District	3257	159	95.12%
Week 3: Sept 23-29	Bishop	453	35	92.27%
	Brick	461	17	96.31%
	Childs	485	12	97.53%
	LMS	791	25	96.84%
	LHS	1057	58	94.51%
	District	3247	147	95.47%
Week 4: Sept 30-Oct 6	Bishop	452	37	91.81%
	Brick	460	24	94.78%
	Childs	485	12	97.53%
	LMS	790	48	93.92%
	LHS	1053	83	92.12%
	District	3240	204	93.70%



Lincoln Consolidated Schools' Extended COVID-19 Learning Plan *as Described in Public Act 149, Section 98a*

**August 27, 2020
September 3, 2020 Clarifications**

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan ("Plan") that has been approved by an intermediate district or authorizing body. The Plan does not replace the District's/PSA's COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020 and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020 for approval. ISDs and PSAs will transmit the approved plan to the state superintendent of public instruction and the state treasurer.

This is a Review Only document. Please download it as a Microsoft Word document to add your own District/PSA logo and Extended Covid-19 Learning Plan.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.

Lincoln Consolidated Schools' Extended COVID-19 Learning Plan

Address of School District/PSA: 7425 Willis Road, Ypsilanti, MI 48197

District/PSA Code Number: 81070

District/PSA Website Address: LincolnK12.org

District/PSA Contact and Title: Robert Jansen, Superintendent

District/PSA Contact Email Address: jansenr@lincolnk12.org

Name of Intermediate School District/PSA: Washtenaw Intermediate School District

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.
3. Benchmark Assessments: The District/PSA will
 - o select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - o administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the of the 2020-2021 school year.
4. If delivering pupil instruction virtually, the District/PSA will
 - o provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - o expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.
5. The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:
 - o COVID-19 Cases or Positive COVID-19 tests
 - o Hospitalizations due to COVID-19
 - o Number of deaths resulting from COVID-19 over a 14-day period
 - o COVID-19 cases for each day for each 1 million individuals
 - o The percentage of positive COVID-19 tests over a 4-week period
 - o Health capacity strength
 - o Testing, tracing, and containment infrastructure with regard to COVID-19

6. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
7. The District/PSA assures that
 - o Instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - o the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - o the District/PSA will reconfirm how instruction will be delivered during the 2020-2021 school year thirty days after ISD approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - o public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
9. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.



District Superintendent or President of the Board of Education/Directors

9-21-2020

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting our Lincoln school community in a number of ways: our students and staff are experiencing trauma, and many students will have substantial gaps in learning. Further, existing equity issues have been exacerbated by the pandemic.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our school community. Because of the wide range of experiences students had during the remote learning portion of the 19-20 school year, we anticipate that students will come to school in the fall of 2020 with a wider than usual range of competencies. NWEA has already performed research which anticipates a substantial slow down and summer slide for our students. We expect that many students will be behind and will need opportunities to catch up. Teachers will need opportunities to collaborate with each other as they examine student work and determine what comes next in the learning for each student.

As Lincoln plans to begin the school year in a Blended Learning and Virtual learning environment, we will need to ensure that there are structures in place to ensure student engagement and achievement for all. This plan will focus on teaching and learning with an emphasis on equity for all learners and the well-being of students and staff. In our Blended Model we will start the year remotely and will work to bring students face to face in a Hybrid Model when our team determines it is safe to do so.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that it administered to pupils in previous years.

Educational Goals

The NWEA assessments in reading and mathematics will be administered to all K-8 students three times throughout the school year: once in the first nine weeks of the school year, the second time in the winter, and the third time in May as they have been in previous years.

By using the NWEA as our assessment, we can ensure that:

- (a) there will be increased pupil achievement through growth as measured by the assessment
- (b) these benchmark assessment(s) are aligned to state standards and will be used to determine whether pupils are making meaningful progress toward mastery of these standards
- and (c) our educational goals are measurable

Based on the NWEA research that states on average, 50%-60% students nationwide meet or exceed their growth projections; our 3-year NWEA reading/math trend data, the NWEA Covid-19 Slowdown/Summer Slide research, and new research that predicts the achievement gap will be widened based on the Covid-19 learning loss, Lincoln Consolidated Schools' District Improvement Team met to discuss our goals.

Goal 1 - All students and all subgroups (K-8) will increase their RIT growth (A RIT score is an estimation of a student's instructional level and also measures student progress or growth in school) in Reading from Fall to Winter and Winter to Spring as measured by NWEA

- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Goal 2 - All students and all subgroups (K-8) will increase their RIT growth (A RIT score is an estimation of a student's instructional level and also measures student progress or growth in school) in Math from Fall to Winter and Winter to Spring as measured by NWEA

- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Progress reports on these goals will be available on our website in February and June.

As a means of continuous improvement in teaching & learning, all teachers will continue to receive professional development in effective pedagogy and assessments.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

To start the school year, all Y5/K-12 students will attend school everyday in a virtual remote setting. The health and safety of our students are our priority. When it is safe to do so based on research in which the Covid-19 Steering Committee finds out, students will begin to return to school in a hybrid model. This model will begin with our youngest students returning first and then our older students. We will have two cohorts of students - cohort A and cohort B. Cohort A will attend school on Mondays and Tuesdays and Cohort B will attend school on Thursdays and Fridays. Wednesdays will be reserved for students to continue asynchronous work as well as get extra support from their teacher(s).

Due to starting virtually in a blended learning model, the transition from complete remote to hybrid, to complete face-to-face will be seamless. Students will still be using their device that they used in a remote setting in the classroom when they are face-to-face.

At the elementary level, the schedule will remain the same as it was during the remote setting with a morning meeting, reading lesson, writing lesson, and math lesson all being synchronous with times for students to complete their work asynchronously.

At the Middle and High school level, the schedule will also remain the same where students will have a block schedule and during the course of two days, they will attend all six classes with each class lasting 90 minutes.

When Covid-19 Steering Committee feels it is safe for students to return full face-to-face based on data, we will do so.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Note: Lincoln Consolidated Schools' full instructional plan can be found in the [MI Safe Schools Roadmap--LCS' Covid-19 Preparedness and Response Plan](#).

Curriculum and Instruction: Academic Standards

Lincoln Consolidated Schools' curriculum for core academic areas is aligned to the Michigan Academic State Standards.

As a district, grade levels/content areas created power standards. This means, as a collaborative team, grade levels/content areas reviewed all of their standards for their specific content (elementary reviewed math and ELA) and decided on which standards students need to master before moving on to the next grade level or subject area. When identifying the power standards, the REAL criteria was used. This means teams looked at Readiness - the essential content, knowledge, and skills necessary for success in the next grade or content area; Endurance - knowledge and skills that are useful beyond a unit; think real life application. Assessed - these standards will be assessed on a state or national assessment and Leverage - knowledge and skill that will be useful in another discipline.

Once the power standards were identified, teams created a pacing guide/scope and sequence so staff will know when the standards will be taught throughout the year. This will assist with providing a guaranteed and viable curriculum for our students.

At the beginning of the year, K-8 grade students will be assessed on the NWEA and 9-12 grade students will have a core content area formative assessment. These assessments will allow teachers to identify gaps in students' learning and provide guidance on how to differentiate their instruction to meet the needs of all of their learners.

As we continue to power standards work throughout the year, we will be deconstructing our power standards and creating learning targets/I can statements for our students. This will lead to success criteria, aligned activities and lessons, a shift in instructional

practices/strategies, and more effective formative and summative assessments which are all needed data pieces to help us make informed decisions that are in the best interest of our students. All of this work would be occurring if we were remote or face to face as the important work is needed to best educate our students.

Staff will also be receiving support throughout the school year on best practices for online pedagogy, engaging students, and how to best use the curriculum resources in a synchronous and asynchronous setting.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Assessment and Grading

Lincoln Consolidated Schools' curriculum is based on the Michigan Academic standards and our assessments and grading are based on students' mastery towards those standards. We regularly assess students at the district and classroom level to determine if they are making progress toward meeting those standards through the use of formative and summative assessments.

Our formative assessments allow students to receive feedback from their teachers that help them know their areas of strength as well as areas that need improvement. These assessments also inform the teacher as to how to adjust their instruction based on the needs of their students.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned, are based on a group of standards/skills/knowledge from the pacing guide in the subject areas, and are part of our district's grading process.

Through PowerSchool, our parents at the secondary level are able to see their children's grades at any time. Our teachers keep up-to-date information on students' grades in this system. At the elementary level, we send home progress reports each marking period. At all levels, teachers are expected to keep parents and guardians abreast of any concerns regarding a student's grade through emails, phone calls, and parent/teacher conferences. At the end of the marking period, we also send out report cards to our parents.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

The District has created both telephone and email hotlines for our families that are seeing barriers to access. We have staffed the hotlines to ensure prompt responses for families that are experiencing those barriers.

One to one devices:

As of September 17, 2020, we have deployed 2519 devices to the students in the district (about 75% of students). Some families are choosing to use their own devices at home. We continue to deploy devices to any family in need, and retain a stockpile of devices that would allow us to provide one to every student in need. Pre-k through 2nd grade students have received iPads, while 3rd through 12th grades have received Chromebooks. Working with the Transportation department the district schedules deliveries to families that lack the ability to pick up devices.

Internet at home:

The District is working with Comcast to provide Internet Essentials* (to qualified families), the district is sponsoring an initial **200** accounts to meet initial demands for internet access. As more families indicate their need, the District will increase the number of accounts it sponsors to provide its families six months of paid service. Lincoln has a fairly large rural community that this service is not available to; so we are going to provide another solution. Lincoln is planning to provide safe areas on campus that students can utilize educational spaces in order to provide Internet access to those families that do not have access at home.

With Verizon, the district purchased **400** Hot spots (with the ability to increase if needed) to provide the district families means for the Internet that are in areas not provided with service by Comcast. Verizon was the obvious choice based on coverage in our rural communities as many of the other service providers had little to no coverage available.

- **Please describe how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.**

Lincoln Consolidated Schools will implement IEPs and Section 504 plans, as written or amended, to ensure that students with disabilities receive equitable access to instruction. To the extent required by law, the Lincoln Consolidated Schools will provide accommodations, services, and supports, to ensure that students with disabilities who are eligible for an IEP receive educational opportunities that are reasonably calculated to enable the student to make progress appropriate in light of the student's circumstances. It is understood that COVID-19 and the resulting public health crisis is a unique circumstance that may impact each student's educational programming.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**
- **1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.**
2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

Lincoln Consolidated School District's full instructional plan addresses ways all learners are supported and can be found in the [MI Safe Schools Roadmap--LCS' Covid-19 Preparedness and Response Plan](#).

1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

At the beginning of the school year, our students are assessed in the NWEA K-8 as well as the MLPP for our youngest learners. When completed, these scores are reviewed and students with scores in the bottom 25 percentile receive Tier II support from our Title I interventionist, At-Risk interventionists, our EL coordinators, and/or the classroom teachers 2-4 times per week in small groups to help close the learning gaps in reading and/or math. One on one work could also occur with our most struggling learners up to three sessions per week.

Our support staff are also co-teachers in the google classroom by posting lessons in the teachers' google classroom, outreach to families communicating students' progress, and differentiate instruction to meet language and content target goals.

Students are regularly progress monitored throughout a six-week gap of time to gauge whether or not the intervention is effective or needs to be modified. The progress monitoring also lets the teacher know whether or not the student needs to continue with the intervention or if the student can be removed from the intervention group. As a district, we also offer after school tutoring for our students to receive academic support.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment and Advanced Placement as applicable within the District/PSA.

During pandemic learning, our Early Childhood Program will continue to teach our youngest learners modifying their program based on MDE guidelines. For LCS' CTE programs, we are maintaining our partnerships with both SWWC (Saline) and the RCTC (Ypsilanti) and for Early-Middle College, we are maintaining our partnership with ECA at Eastern Michigan University. This year, students who are eligible for dual enrollment are enrolled in classes at Washtenaw Community College and Schoolcraft College. Our AP classes are continuing at our high school. Students can find the AP courses in the course catalog and the enrollment process is the same as it has been in the past. We are excited to offer AP Spanish this year for the first time.

Explanatory Notes

Bond Bid Pack #4-Bishop Elementary Playground Equipment:

Additional playground equipment and installation of playground equipment at Bishop elementary School.

- **Playground Equipment – 1 estimate was received from an NPP-Government approved vendor from the public Procurement Authority.**
 - Bid Recommendation Playground Equipment – Midstate’s Recreation. \$50,000; **Total \$50,000.**

Bond Project Budget	\$ 50,000.00
<u>Current Quote Amount</u>	<u>\$ (50,000.00)</u>

Remaining Budget Amount	\$ 0.00
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Notes:

Playground equipment selected from a committee at Bishop Elementary School, and recommended by the Principal at Bishop Elementary School. Recommended company is the same company that installed the other playground equipment at Bishop Elementary School. Colors of new equipment to match current playground equipment on site.



1279 Hazelton-Etha Road SW
 Pataskala, OH 43062
 614-855-3790
 www.midstatesrecreation.com

QUOTATION

Sold To Lincoln Consolidated Schools
 Accounts Payable
 7425 Willis
 Ypsilanti, MI, 48197
 United States

Ship To

Date	Quote #	Terms	Rep	Project	Ship Contact
2020-10-01	QTN-05850		Brion Kilpela	2020 09 Bishop Elementary Playground Upgrades - Mi Lincoln Consolidated Schools	
	Valid Until				
	10-29-2020				

Item Code	Description	Qty	Rate	Amount
ZZXX0823	8ft 2-UNIT STANDARD DUTY SWING	1.0 Unit	\$ 999.00	\$ 999.00
ZZXX0824	8ft STANDARD DUTY SWING- ADD-A-BAY	2.0 Unit	\$ 696.00	\$ 1,392.00
ZZXX0260	BELT SEAT W/SILVER SHIELD CHAIN FOR 8ft TOP RAIL	6.0 Unit	\$ 111.00	\$ 666.00
350-1970	350-1970 Play Structure	1.0 Unit	\$ 24,391.00	\$ 24,391.00
350-1715	350-1715 Washington	1.0 Unit	\$ 14,549.00	\$ 14,549.00
ZZXX0151	SPINAMI	1.0 Unit	\$ 4,739.00	\$ 4,739.00
Customer Discount	Customer Discounts if order prior to December 2, 2020.	1.0 Unit	\$ -14,577.00	\$ -14,577.00
Freight	Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0 Unit	\$ 1,850.00	\$ 1,850.00
Installation Charges	Installation Charges: Take delivery of equipment, install equipment, disposal of packaging and clean up.	1.0 Unit	\$ 13,600.00	\$ 13,600.00
Wood Fiber	(cy) Playground Engineered Wood Fiber Safety Surfacing - ASTM Compliant	79.7 Each	\$ 30.00	\$ 2,391.00
Subtotal				\$ 50,000.00



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

QUOTATION

Michigan Sales Tax	\$ 0.00
Total	\$ 50,000.00

Signature
(Approval) _____

Printed Name _____

Title _____

Date _____

Park and Playground Equipment, Surfaces, and Amenities



Product Specifics

Midstates Recreation is the premier distributor of recreational equipment and related services in Indiana, Michigan, and Ohio. Some products on contract include:

- Coverworx recreational architecture products
- Playground safety surfacing materials
- SofSurfaces
- Terrasoft by Spectra contract
- Playground grass by ForeverLawn
- Graber Manufacturing produces Thomas Steele, a full line of cutting edge site furnishings
- Madrax, the industry standard for bike racks and bike lockers
- Recreational playground equipment



Lead Public Agency: Public Procurement Authority

RFP #1720

Contract# VH11320

CONTRACT TERM

Effective Date: 07/16/18

Initial expiration: 07/16/21

Possible extensions through: 07/16/24

Pricing Details

This contract offers up to 10% off list price.
For pricing and product details, log in to nppgov.com.

NPPGov

NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation by a Lead Public Agency. Access to our cooperative contracts is free and there are no purchasing obligations.

Contract Details

- Log into nppgov.com
- Forms, legal documentation, price lists and other information can be found on the Midstates Recreation vendor page
- Sign the Intergovernmental Agreement (IGA) and keep for your records
- Provide your NPPGov member number on the purchase order

Benefits of cooperative contracts:

- Competitively bid, no additional RFP necessary
- Saves time and money in your procurement process
- Live contract support



nppgov.com
customerservice@nppgov.com
877.329.8847

350-1814

Equipment Manufacturer



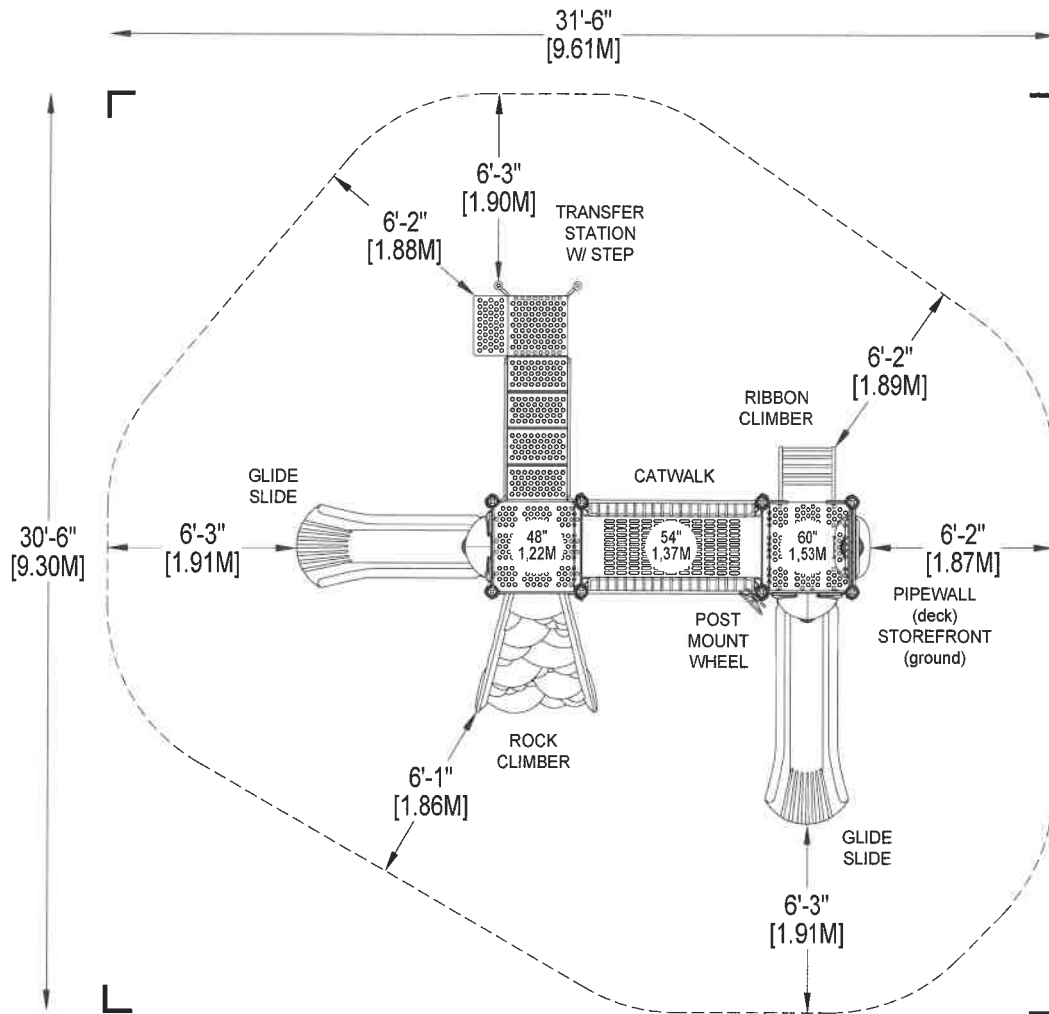
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350-1814

Equipment Manufacturer



71



PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

EQUIPMENT SIZE:
19'1" x 18'0" x 9'6"
 5,82M x 5,49M x 2,9M

USE ZONE:
31'6" x 30'6"
 9,61M x 9,30M


AREA: **737 SqFt.** PERIMETER: **99'0"**
 68,47 SqM 30,18M

FALL HEIGHT:
5'0"
 1,52M

USER CAPACITY: **25** AGE GROUP: **2-12**

ADA SCHEDULE	Total Elevated Play Activities: 5		
	Total Ground-Level Play Activities: 2		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	3	2	2
Provided	5	2	2

✓ ASTM F1487-11
 ✓ CPSC #325

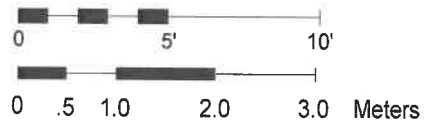
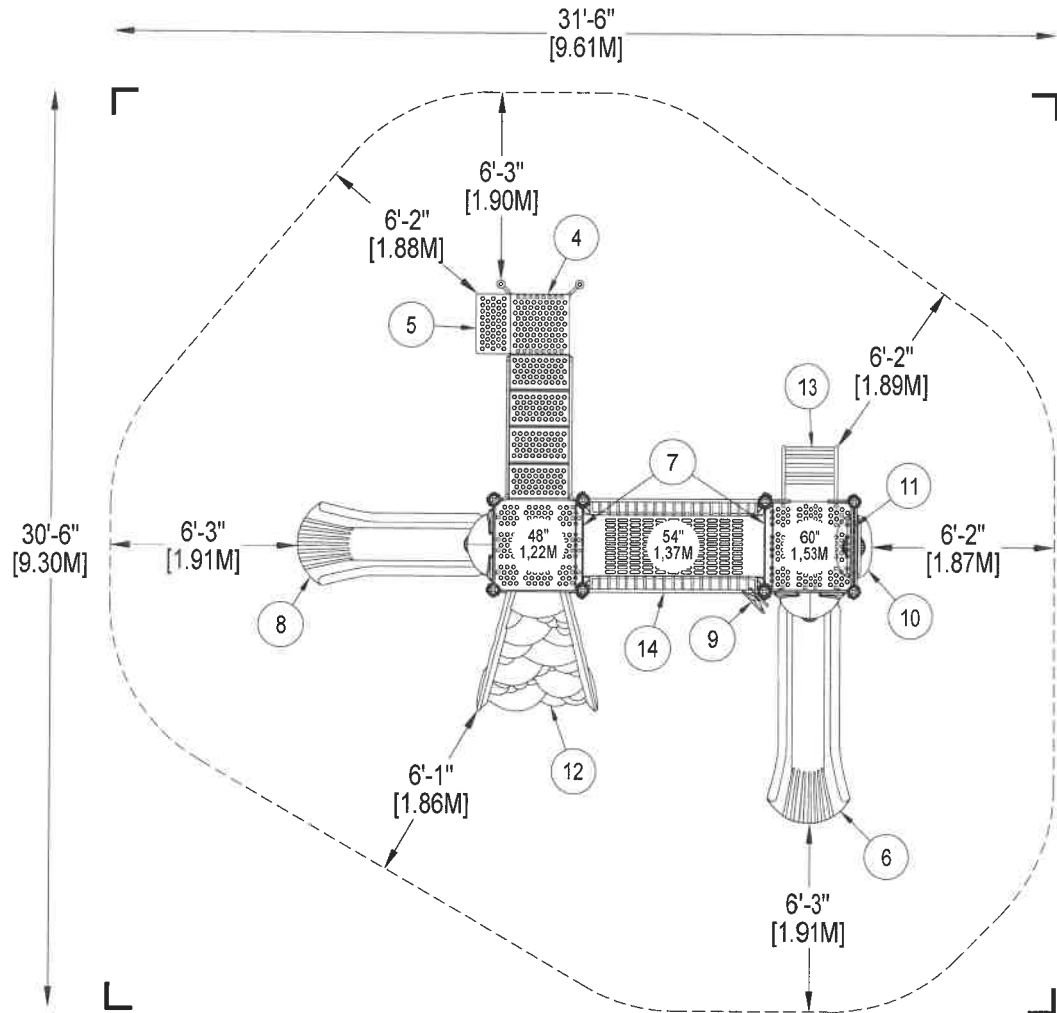


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DRAWN BY: M. MERTZ	Paper Size B
DATE: 11-MAY-18	

350-1814
 CATALOG PRE-DESIGN

October 26, 2020
 Agenda Item 114

*PLAYGROUND SUPERVISION REQUIRED



*PLAYGROUND SUPERVISION REQUIRED



PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

EQUIPMENT SIZE:
19'-1" x 18'-0" x 9'-6"
 5,82M x 5,49M x 2,9M

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- ✓ ASTM F1487-11
- ✓ CPSC #325

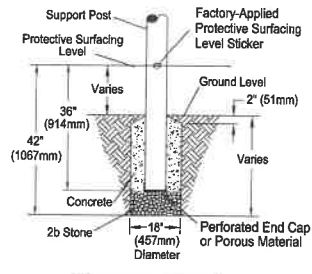


PROJECT NO: 350-1814	SCALE: 1/4"=1'-0"
DRAWN BY: M. MERTZ	Paper Size B
DATE: 11-MAY-18	

350-1814
 CATALOG PRE-DESIGN

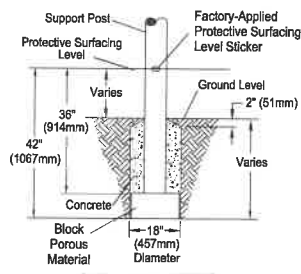
October 26, 2020
 Agenda Item 114

DETAIL 1
Support Post, Spiral Slide and RockBlocks Post Footing Detail



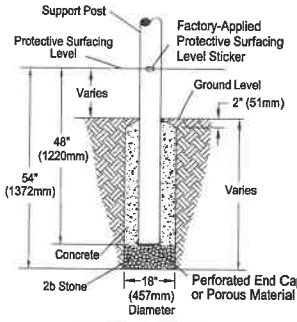
STONE OPTION

OR



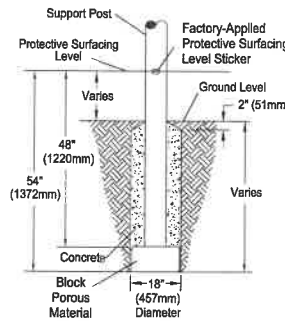
BLOCK OPTION

DETAIL 2
GroundZero, Cantilever and "T" Post Footing Detail



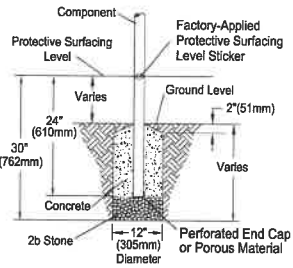
STONE OPTION

OR



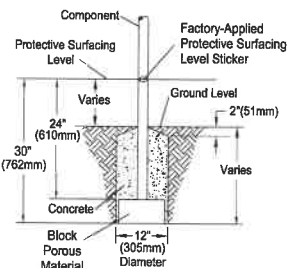
BLOCK OPTION

DETAIL 3
Component Footing Detail



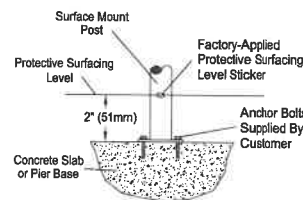
STONE OPTION

OR



BLOCK OPTION

DETAIL 4
Surface Mount Detail



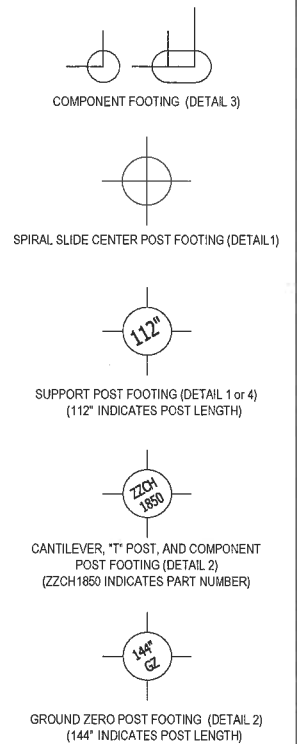
- INSTALLATION NOTES:**
- 1) Paved surfaces, such as asphalt and concrete, are not acceptable for use under your structure.
 - 2) It is the consumer's responsibility to check with local utilities prior to excavating footings for any underground utility lines that may exist within the installation area.
 - 3) It is the consumer's responsibility to check local soil conditions and drainage within the site area. Inquire with local contractors for appropriate recommendations.
 - 4) If the structure is to be installed across uneven terrain, maintain the support post mark for protective surfacing level at the lowest grade. Adjust other footings accordingly.
 - 5) The base of footings must be below frost lines.
 - 6) Do not encase the bottom of support posts in concrete. Place all posts directly on packed stone.
 - 7) Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.
 - 8) Read completely the installation instructions provided with your structure prior to beginning construction.

- SITE NOTES:**
- 1) The site plan provided must be checked against the actual site area to ensure that placement of your structure meets required clearances.
 - 2) The dimensions labeled are for location of footing holes, not exact placement of equipment. Assemble, plumb, and level equipment before pouring concrete.
 - 3) There must be a minimum distance of 6' (1830mm) between any obstacle, sidewalk, etc., and your structure.
 - 4) Slides must have a use zone that extends out from the lower exit section of the slide a distance that is at least 6' (1830mm) or equal to the vertical distance from the highest point of the sliding surface to the top of the protective surfacing, whichever is greater. The slide use zone should not extend greater than 8' (2438mm) from the end of the lower exit section.
 - 5) The complete area, including the space under and around the equipment, must be covered with an impact attenuating material. See the 1997 publication, "Handbook for Public Playground Safety", published by the U.S. Consumer Product Safety Commission, for guidelines and recommendations on the type and depth of surfacing material. For a copy of the "Handbook for Public Playground Safety", write to: U.S. Consumer Product Safety Commission, Office of Information and Public Affairs, Washington, D.C. 20207.
 - 6) Supervise children as they play.



PLAYWORLD SYSTEMS, INC.
1000 Buffalo Road
Lewisburg, PA
17837-9795 USA

FOOTING LEGEND



FOOTING DETAIL	SCALE: NOT TO SCALE
DRAWN BY: TECH SALES	Paper Size B
DATE: 28-JUNE-13	

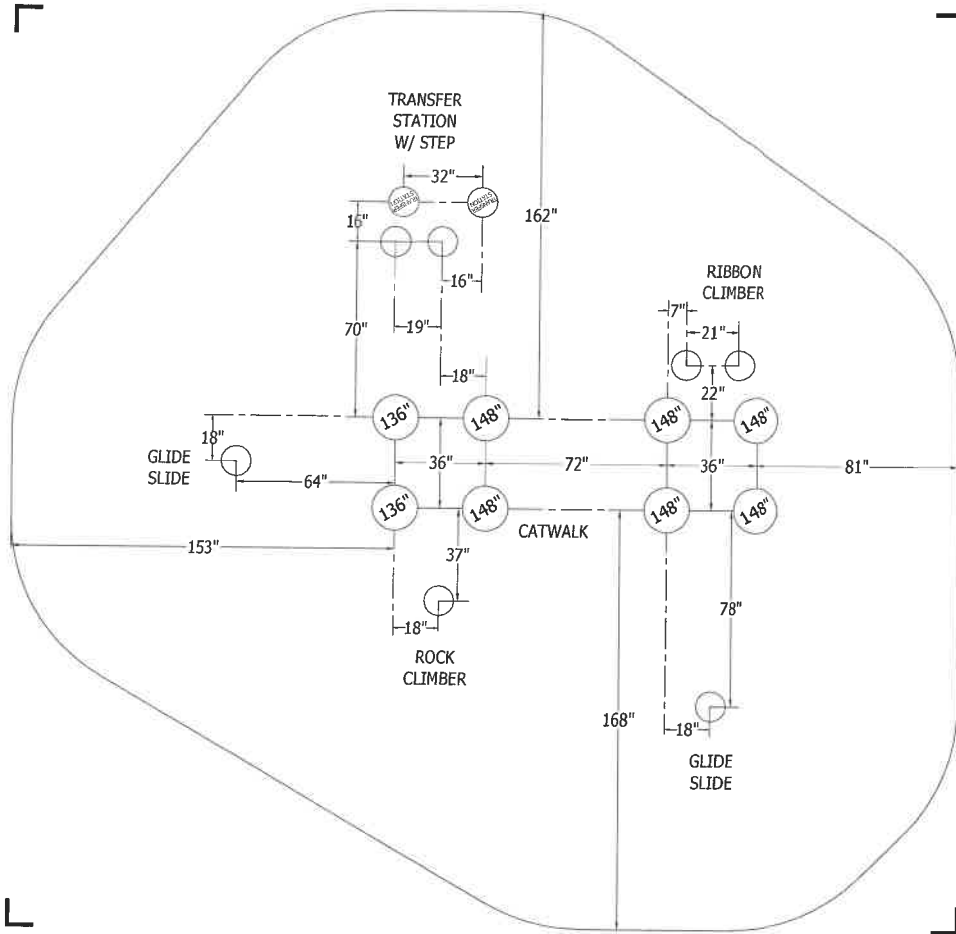
*PLAYGROUND SUPERVISION REQUIRED

POST FOOTING DETAILS

PLAYMAKERS / CHALLENGERS

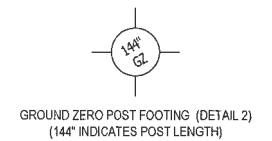
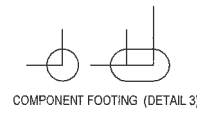
October 26, 2020

Agenda Item 1-14



PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

FOOTING LEGEND



PROJECT NO:
350-1814

SCALE:
1/4"=1'-0"

DRAWN BY:
M. MERTZ

Paper Size

DATE:
11-MAY-18

B

*PLAYGROUND SUPERVISION REQUIRED

350-1814

CATALOG PRE-DESIGN

October 26, 2020

Agenda Item 114

350-1814

Design Number: 350-1814 - Bill Of Material

Ref. No.	Part No.	Description	Quantity
Posts			
1	ZZCH0028	3.5in OD x 136in STEEL POST W/ RIVETED CAP	2
2	ZZCH0038	3.5in OD x 148in STEEL POST W/ RIVETED CAP	6
Decks & Kick Plates			
3	ZZCH0616	SQUARE COATED DECK ASSEMBLY	2
ADA Items			
4	ZZCH2027	TRANSFER STATION (48in DECK)	1
5	ZZUN2019	APPROACH STEP FOR TRANSFER STATION	1
Slides			
6	ZZCH2658	GLIDE SLIDE (60in DECK)	1
7	ZZCH2805	ENTRY SUPPORT BRACKET	2
8	ZZCH3126	GLIDE SLIDE (48in DECK)	1
Activity Panels			
9	ZZCH4290	POST MOUNTED STEERING WHEEL	1
10	ZZCH4646	STORE FRONT PANEL	1
Barriers			
11	ZZCH4095	CENTERLINE PIPE WALL BARRIER	1
Climbers			
12	ZZCH7439	ROCK CLIMBER (48in DECK)	1
13	ZZCH8300	RIBBON CLIMBER (60in DECK)	1
Bridges			
14	ZZCH7085	6ft CATWALK	1
Additional Tool & Maintenance Kits			
15	ZZUN1471	INSTALLER HARDWARE KIT	1
16	ZZUN9910	SURFACING WARNING LABEL KIT	1
17	ZZUN9930	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	1
18	ZZXX0678	LABEL KIT- COMPOSITE STRUCTURE - ASTM	1
19	ZZXXGNGUII	GENERAL INSTALLERS GUIDE	1



350-1814

Design Number: 350-1814 - Compliance and Technical Data

Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	Post-Consumer Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
1	ZZCH0028	2	3.5in OD x 136in STEEL POST W/ RIVETED CAP	Certified	87.02			117	0	2.00	0.25	0
2	ZZCH0038	6	3.5in OD x 148in STEEL POST W/ RIVETED CAP	Certified	282.66			380	0	6.00	0.75	0
3	ZZCH0616	2	SQUARE COATED DECK ASSEMBLY	Certified	109.72			348	6	2.00	0.00	0
4	ZZCH2027	1	TRANSFER STATION (48in DECK)	Certified	254.26			492	3	2.50	0.09	0
5	ZZUN2019	1	APPROACH STEP FOR TRANSFER STATION	Certified	35.83			72	1	1.00	0.04	0
6	ZZCH2658	1	GLIDE SLIDE (60in DECK)	Certified	135.48			562	2	1.50	0.03	1
7	ZZCH2805	2	ENTRY SUPPORT BRACKET	Certified	24.88			115	0	1.00	0.00	0
8	ZZCH3126	1	GLIDE SLIDE (48in DECK)	Certified	119.73			492	2	1.50	0.03	1
9	ZZCH4290	1	POST MOUNTED STEERING WHEEL	Certified	7.83			44	1	0.25	0.00	1
10	ZZCH4646	1	STORE FRONT PANEL	Certified	33.98			243	3	1.00	0.00	1
11	ZZCH4095	1	CENTERLINE PIPE WALL BARRIER	Certified	28.74			71	0	0.50	0.00	0
12	ZZCH7439	1	ROCK CLIMBER (48in DECK)	Certified	136.38			555	3	2.00	0.03	1
13	ZZCH8300	1	RIBBON CLIMBER (60in DECK)	Certified	41.92			114	2	1.50	0.06	1
14	ZZCH7085	1	6ft CATWALK	Certified	235.56			433	2	4.00	0.00	1
15	ZZUN1471	1	INSTALLER HARDWARE KIT	N/A				57				
16	ZZUN9910	1	SURFACING WARNING LABEL KIT	Certified	0.05			1	0	0.25	0.00	0
17	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	N/A				90				
18	ZZXX0678	1	LABEL KIT- COMPOSITE STRUCTURE - ASTM	N/A	0.04			TBD	0	0.08	0.00	0
19	ZZXXGNGUIC	1	GENERAL INSTALLERS GUIDE	N/A				1				
Totals:					1,534.08	188	406	4,183	25	27.08	1.28	7
					690.34 Kg	85 Kg	183 Kg	4 Metric Tons				0.97 m3

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350-1814

Design Number: 350-1814 - Compliance and Technical Data

Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	Post-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
----------	----------	------	-------------	------------------	--------------------	-------------------------------------	--------------------------------------	----------------------	-------	---------------	-----------------	--------------------

ASTM F1487

The lay-out for this custom playscape, design number 350-1814, has been configured to meet the requirements of the ASTM F1487 standard. In addition, each of the above components listed as "Certified" have been tested and are IPEMA certified. Components listed as "Not Applicable" do not fall within the scope of the ASTM F1487 standard and have not been tested. IPEMA certification can be verified on the IPEMA website, www.ipema.org. In the interest of playground safety, IPEMA provides a Third Party Certification Service which validates compliance.

2010 ADA Standards for Accessible Design

The lay-out was also designed to meet the 2010 Standards published 15-Sep-2010, by the Department of Justice when installed over a properly maintained surfacing material that is in compliance with ASTM F1951 "Accessibility of Surface Systems Under and Around Playground Equipment" as well as ASTM F1292, "Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment", appropriate for the fall height of the structure.

Installation Times

Installation times are based on one experienced installer. A crew of three experienced individuals can perform the installation within the given time, each member working 1/3 of the given hours. [Eg. Installation Time = 30 hours. For a crew of three, each member will work 10 hours on the installation for a total of 30 hours on the project.]

Carbon Footprint

The CO2e (carbon footprint given in Kilograms and Metric Tons) listed above is a measure of the environmental impact this play structure represents from harvesting raw materials to the time it leaves our shipping dock. Playworld Systems nurtures a total corporate culture that is focused on eliminating carbon producing processes and products, reducing our use of precious raw materials, reusing materials whenever possible and recycling materials at every opportunity. Playworld Systems elected to adopt the Publicly Available Specification; PAS 2050 as published by the British Standards Institute and sponsored by Defra and the Carbon Trust. The PAS 2050 has gained international acceptance as a specification that measures the greenhouse gas emissions in services and goods throughout their entire life cycle.

Pre-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was captured as waste and diverted from landfill during an initial manufacturing process and is being redirected to a separate manufacturing process to become a different product. E.g. 100% of our Aluminum Tubing is made from captured waste material during the manufacturing process of extruded Aluminum products such as rods, flat bars and H-channels.

Post-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was once another product that has completed its lifecycle and has been diverted from a landfill as a solid waste through recycling and is now being used in a Playworld Systems' product. E.g. **20% to 40% of the steel in our steel tubing and sheet steel have been diverted from landfills. Automobiles are scrapped and recyclable steel is purchased by the steel mill that produces our raw product.

** The amount of Post-Consumer recycled steel fluctuates daily based on the availability of the recycled steel.

78



350-1970

Equipment Manufacturer



350-1970

79



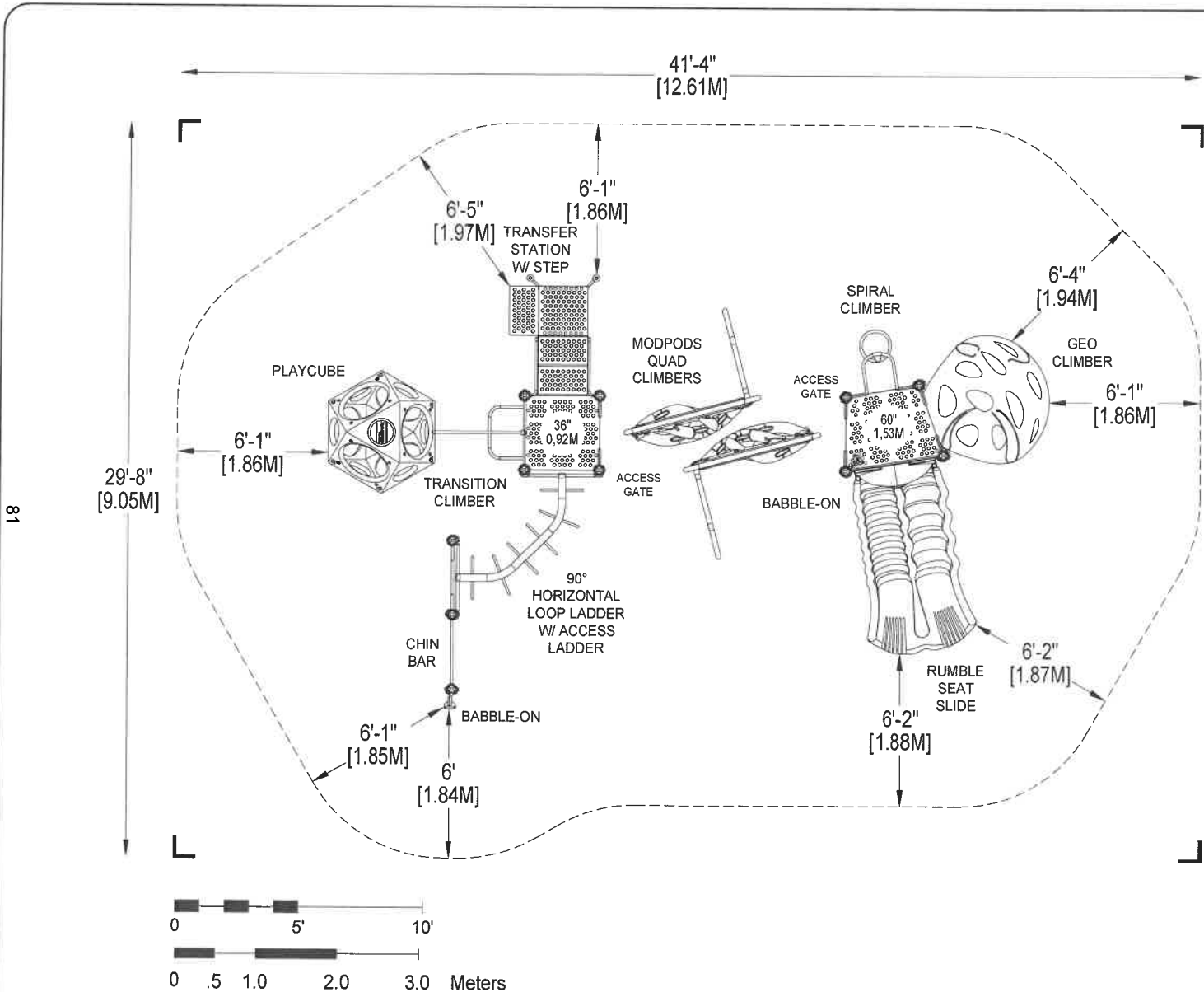
350-1970

Equipment Manufacturer



350-1970





PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

EQUIPMENT SIZE:
29'2" x 17'7" x 10'5"
 8,89M x 5,36M x 3,18M

USE ZONE:
41'4" x 29'8"
 12,61M x 9,05M

AREA: **1,009 SqFt.** PERIMETER: **118 Ft.**
 93,74 SqM. 35,97M

FALL HEIGHT:
8'5"
 2,57M

USER CAPACITY: **37** AGE GROUP: **5-12**

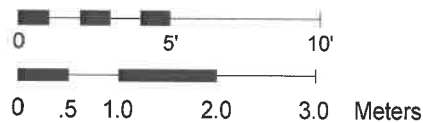
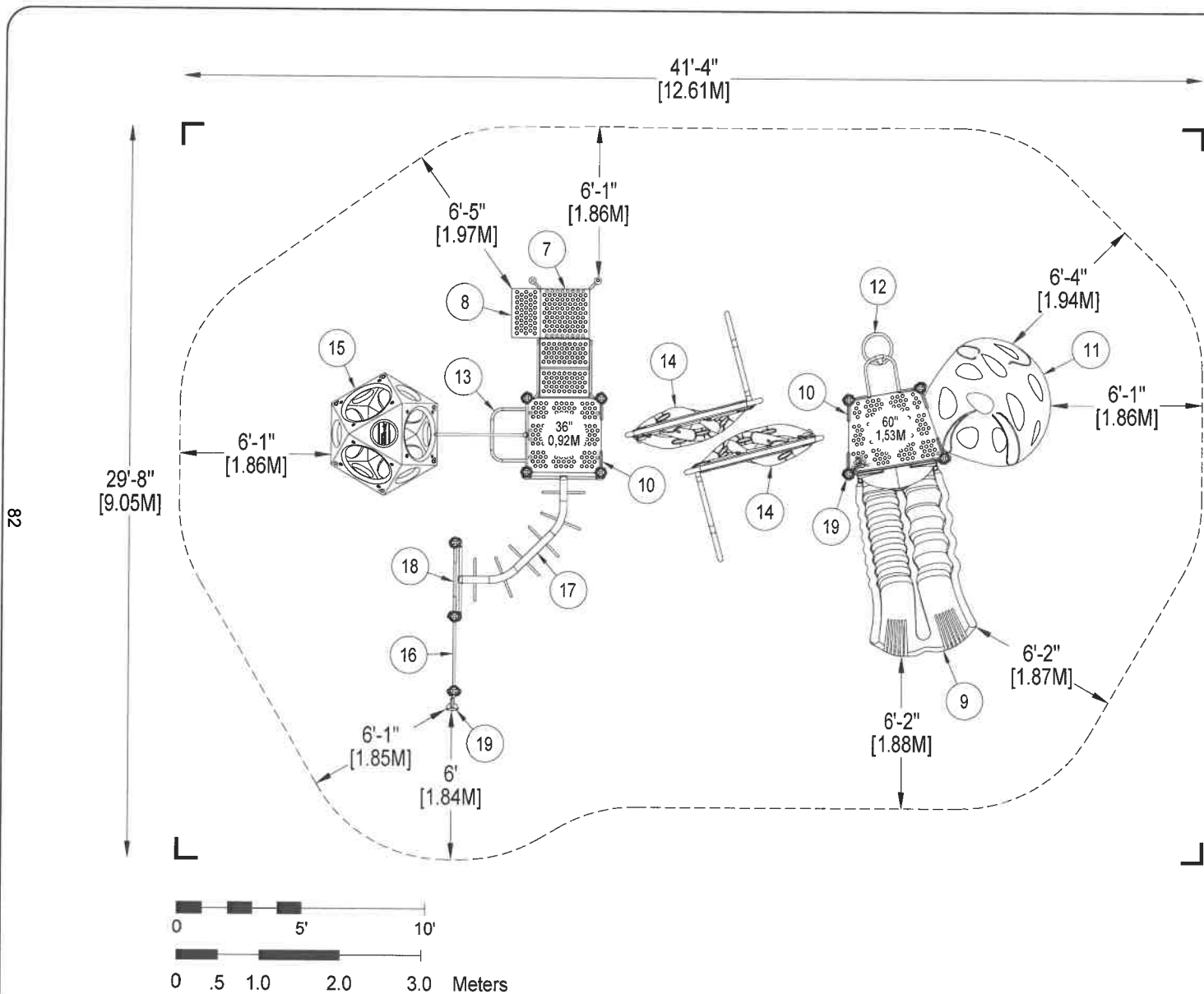
ADA SCHEDULE	Total Elevated Play Activities: 6		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	3	2	2
Provided	3	2	2

✓ ASTM F1487-11
 ✓ CPSC #325

PROJECT NO: 350-1970	SCALE: 1/4"=1'-0"
DRAWN BY: M. MERTZ	Paper Size B
DATE: 03-JUN-19	

350-1970
 CATALOG PRE-DESIGN

October 26, 2020
 Agenda Item 1-14



*PLAYGROUND SUPERVISION REQUIRED



PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

EQUIPMENT SIZE:
29'2" x 17'7" x 10'5"
 8,89M x 5,36M x 3,18M

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Required	3	2	2
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- ✓ ASTM F1487-11
- ✓ CPSC #325



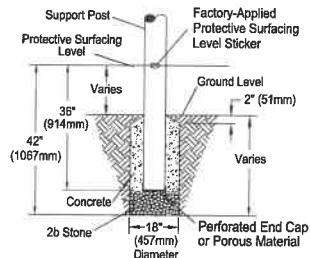
PROJECT NO: 350-1970	SCALE: 1/4"=1'-0"
DRAWN BY: M. MERTZ	Paper Size B
DATE: 03-JUN-19	

350-1970
CATALOG PRE-DESIGN

October 26, 2020
Agenda Item 114

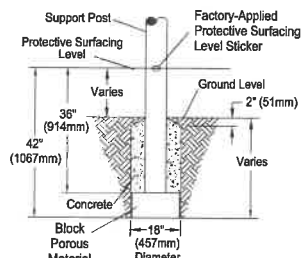
DETAIL 1

Support Post, Spiral Slide and RockBlocks Post Footing Detail



STONE OPTION

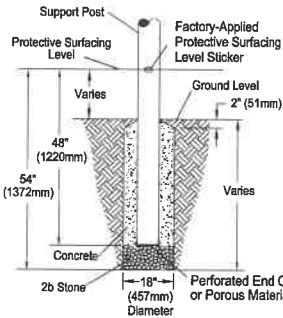
OR



BLOCK OPTION

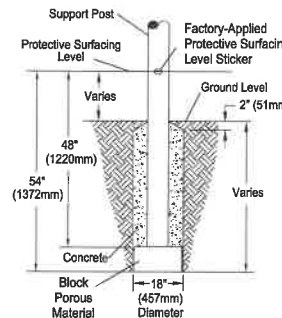
DETAIL 2

GroundZero, Cantilever and "T" Post Footing Detail



STONE OPTION

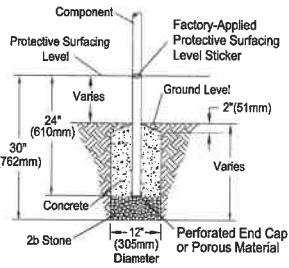
OR



BLOCK OPTION

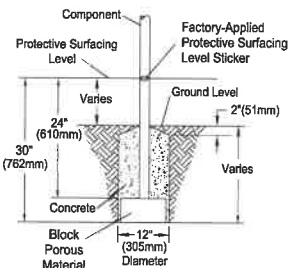
DETAIL 3

Component Footing Detail



STONE OPTION

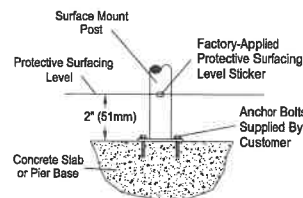
OR



BLOCK OPTION

DETAIL 4

Surface Mount Detail



INSTALLATION NOTES:

- 1) Paved surfaces, such as asphalt and concrete, are not acceptable for use under your structure.
- 2) It is the consumer's responsibility to check with local utilities prior to excavating footings for any underground utility lines that may exist within the installation area.
- 3) It is the consumer's responsibility to check local soil conditions and drainage within the site area. Inquire with local contractors for appropriate recommendations.
- 4) If the structure is to be installed across uneven terrain, maintain the support post mark for protective surfacing level at the lowest grade. Adjust other footings accordingly.
- 5) The base of footings must be below frost lines.
- 6) Do not encase the bottom of support posts in concrete. Place all posts directly on packed stone.
- 7) Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.
- 8) Read completely the installation instructions provided with your structure prior to beginning construction.

SITE NOTES:

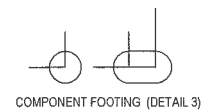
- 1) The site plan provided must be checked against the actual site area to ensure that placement of your structure meets required clearances.
- 2) The dimensions labeled are for location of footing holes, not exact placement of equipment. Assemble, plumb, and level equipment before pouring concrete.
- 3) There must be a minimum distance of 6' (1830mm) between any obstacle, sidewalk, etc., and your structure.
- 4) Slides must have a use zone that extends out from the lower exit section of the slide a distance that is at least 6' (1830mm) or equal to the vertical distance from the highest point of the sliding surface to the top of the protective surfacing, whichever is greater. The slide use zone should not extend greater than 6' (2438mm) from the end of the lower exit section.
- 5) The complete area, including the space under and around the equipment, must be covered with an impact attenuating material. See the 1997 publication, "Handbook for Public Playground Safety", published by the U.S. Consumer Product Safety Commission, for guidelines and recommendations on the type and depth of surfacing material. For a copy of the "Handbook for Public Playground Safety", write to: U.S. Consumer Product Safety Commission, Office of Information and Public Affairs, Washington, D.C. 20207
- 6) Supervise children as they play.



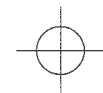
PLAYWORLD SYSTEMS, INC.

1000 Buffalo Road
Lewisburg, PA
17837-9795 USA

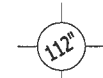
FOOTING LEGEND



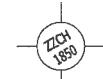
COMPONENT FOOTING (DETAIL 3)



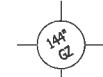
SPIRAL SLIDE CENTER POST FOOTING (DETAIL 1)



SUPPORT POST FOOTING (DETAIL 1 or 4)
(112" INDICATES POST LENGTH)



CANTILEVER, "T" POST, AND COMPONENT
POST FOOTING (DETAIL 2)
(ZZCH1850 INDICATES PART NUMBER)



GROUND ZERO POST FOOTING (DETAIL 2)
(144" INDICATES POST LENGTH)

FOOTING DETAIL

SCALE:
NOT TO SCALE

DRAWN BY:
TECH SALES

Paper Size

DATE:
28-JUNE-13

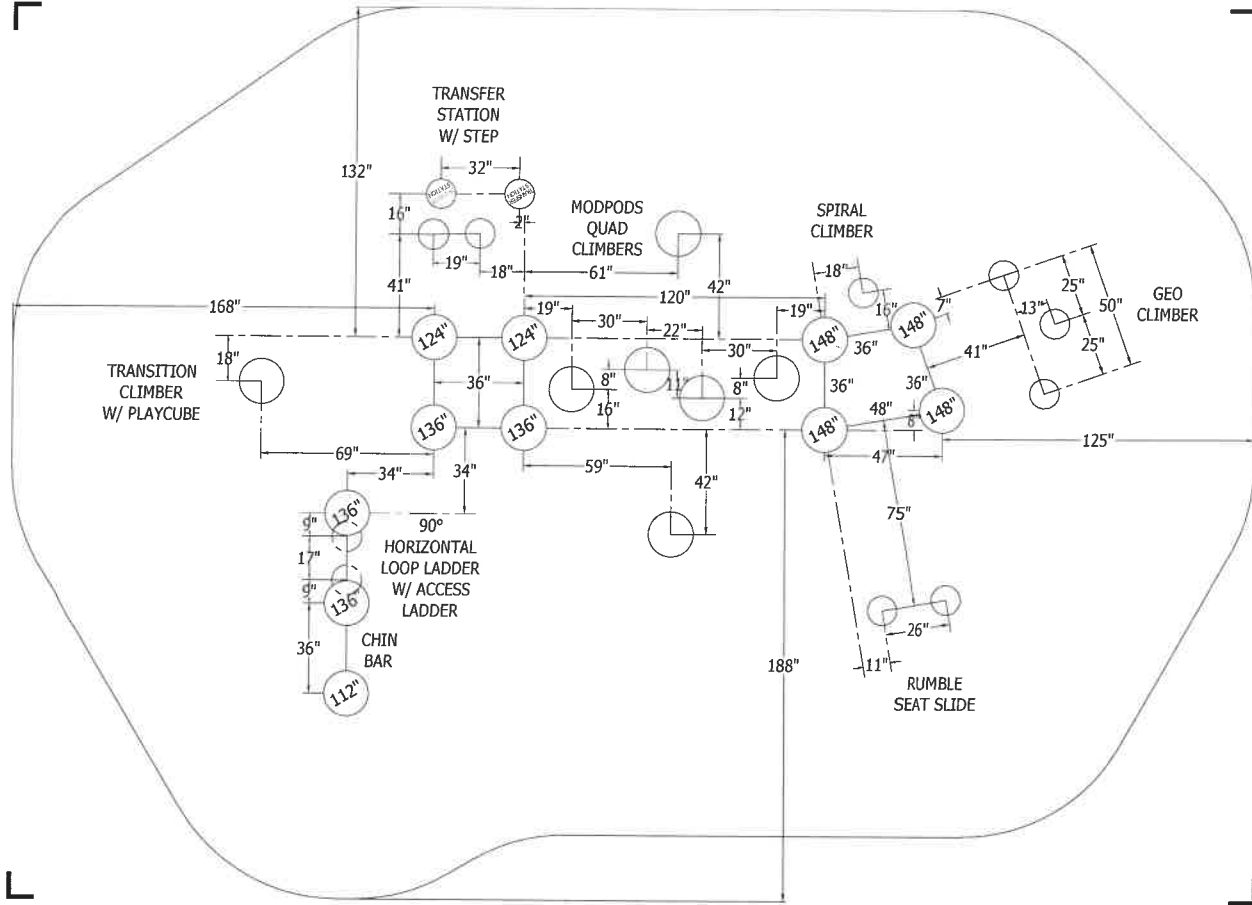
B

*PLAYGROUND SUPERVISION REQUIRED

POST FOOTING DETAILS

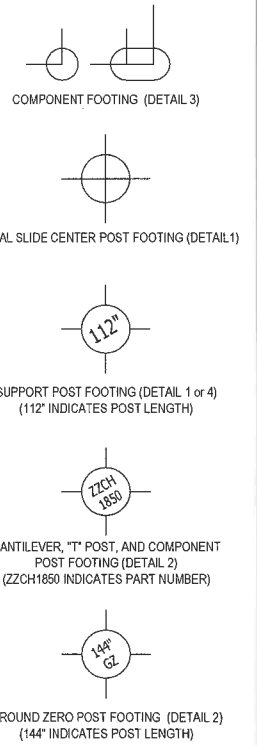
PLAYMAKERS / CHALLENGERS

October 26, 2020
1-14
Agenda Item



PLAYWORLD SYSTEMS, INC.
 1000 Buffalo Road
 Lewisburg, PA
 17837-9795 USA

FOOTING LEGEND



PROJECT NO:
350-1970

DRAWN BY:
M. MERTZ

DATE:
03-JUN-19

SCALE:
1/4"=1'-0"

Paper Size
B

*PLAYGROUND SUPERVISION REQUIRED

350-1970
 CATALOG PRE-DESIGN

Agenda Item
 114
 October 26, 2020

350-1970

Design Number: 350-1970 - Bill Of Material

Ref. No.	Part No.	Description	Quantity
Posts			
1	ZZCH0009	3.5in OD x 112in STEEL POST W/RIVETED CAP	1
2	ZZCH0018	3.5in OD x 124in STEEL POST W/RIVETED CAP	2
3	ZZCH0028	3.5in OD x 136in STEEL POST W/ RIVETED CAP	4
4	ZZCH0038	3.5in OD x 148in STEEL POST W/ RIVETED CAP	4
Decks & Kick Plates			
5	ZZCH0616	SQUARE COATED DECK ASSEMBLY	1
6	ZZCH0636	DOUBLE SLIDE COATED DECK ASSEMBLY	1
ADA Items			
7	ZZCH2007	TRANSFER STATION w/TALL GUARDRAIL (36in DECK)	1
8	ZZUN2019	APPROACH STEP FOR TRANSFER STATION	1
Slides			
9	ZZCH2737	RUMBLE SEAT (60in DECK)	1
Barriers			
10	ZZCH4288	ACCESS GATE	2
Climbers			
11	ZZCH6757	5ft GEO CLIMBER	1
12	ZZCH8160	SPIRAL CLIMBER (60in DECK)	1
13	ZZCH8939	TRANSITION CLIMBER- CHALLENGER	1
14	ZZUN6840	MODPODS QUAD- VERTICAL	2
15	ZZUN8727	PLAYCUBE- GROUND LEVEL	1
Overhead Events			
16	ZZCH5736	CHINNING - TURNING BAR	1
17	ZZCH5850	90 DEGREE HORIZONTAL LOOP LADDER	1
18	ZZCH5970	OVERHEAD EVENT ACCESS LADDER (36in DECK)	1
Audible Activities			
19	ZZCH4467	GROUND TO GROUND BABBLE-ON	1
Additional Tool & Maintenance Kits			
20	ZZUN1471	INSTALLER HARDWARE KIT	1
21	ZZUN9910	SURFACING WARNING LABEL KIT	1
22	ZZUN9930	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	1
23	ZZXX0678	LABEL KIT- COMPOSITE STRUCTURE - ASTM	1
24	ZZXXGNGUIC	GENERAL INSTALLERS GUIDE	1



350-1970

Design Number: 350-1970 - Compliance and Technical Data

Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	Post-Consumer Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
1	ZZCH0009	1	3.5in OD x 112in STEEL POST W/RIVETED CAP	Certified	35.40			49	0	1.00	0.13	0
2	ZZCH0018	2	3.5in OD x 124in STEEL POST W/RIVETED CAP	Certified	77.82			108	0	2.00	0.25	0
3	ZZCH0028	4	3.5in OD x 136in STEEL POST W/ RIVETED CAP	Certified	174.04			234	0	4.00	0.50	0
4	ZZCH0038	4	3.5in OD x 148in STEEL POST W/ RIVETED CAP	Certified	188.44			253	0	4.00	0.50	0
5	ZZCH0616	1	SQUARE COATED DECK ASSEMBLY	Certified	54.86			174	3	1.00	0.00	0
6	ZZCH0636	1	DOUBLE SLIDE COATED DECK ASSEMBLY	Certified	63.86			185	3	1.00	0.00	0
7	ZZCH2007	1	TRANSFER STATION w/TALL GUARDRAIL (36in DECK)	Certified	148.40			310	2	2.00	0.09	0
8	ZZUN2019	1	APPROACH STEP FOR TRANSFER STATION	Certified	35.83			72	1	1.00	0.04	0
9	ZZCH2737	1	RUMBLE SEAT (60in DECK)	Certified	201.86			762	4	3.00	0.06	1
10	ZZCH4288	2	ACCESS GATE	Certified	34.68			131	0	1.00	0.00	0
11	ZZCH6757	1	5ft GEO CLIMBER	Certified	120.46			535	2	2.00	0.09	1
12	ZZCH8160	1	SPIRAL CLIMBER (60in DECK)	Certified	92.33			207	2	1.00	0.03	1
13	ZZCH8939	1	TRANSITION CLIMBER- CHALLENGER	Certified	55.14			214	2	2.50	0.00	1
14	ZZUN6840	2	MODPODS QUAD- VERTICAL	Certified	648.18			831	8	6.00	0.78	2
15	ZZUN8727	1	PLAYCUBE- GROUND LEVEL	Certified	151.62			429	4	1.50	0.12	1
16	ZZCH5736	1	CHINNING - TURNING BAR	Certified	5.95			41	1	0.50	0.00	1
17	ZZCH5850	1	90 DEGREE HORIZONTAL LOOP LADDER	Certified	67.90			198	2	1.00	0.00	1
18	ZZCH5970	1	OVERHEAD EVENT ACCESS LADDER (36in DECK)	Certified	25.12			71	1	1.50	0.06	0
19	ZZCH4467	1	GROUND TO GROUND BABBLE-ON	Certified	43.15			240	2	1.50	0.00	1
20	ZZUN1471	1	INSTALLER HARDWARE KIT	N/A				57				
21	ZZUN9910	1	SURFACING WARNING LABEL KIT	Certified	0.05			1	0	0.25	0.00	0
22	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	N/A				90				
23	ZZXX0678	1	LABEL KIT- COMPOSITE STRUCTURE - ASTM	N/A	0.04			TBD	0	0.08	0.00	0

86



350-1970

Design Number: 350-1970 - Compliance and Technical Data
 Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	Post-Consumer Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
24	ZZXXGNGUID	1	GENERAL INSTALLERS GUIDE	N/A					1			
Totals:					2,225.13	311	647	5,190	37	37.83	2.64	10
					1,001.31 Kg	140 Kg	291 Kg	5 Metric Tons			2.01 m3	

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350-1970

Design Number: 350-1970 - Compliance and Technical Data

Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	Post-Consumer Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
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ASTM F1487

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Installation Times

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** The amount of Post-Consumer recycled steel fluctuates daily based on the availability of the recycled steel.

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LINCOLN CONSOLIDATED SCHOOLS

Schedule of Revenues and Expenditures

Budget and Actual - General Fund

For the Month Ended September 30, 2020

	Original Budget	Amended Budget	Actual	Actual Over (Under) Original Budget	Percent Actual of Budget
Revenues					
Local sources:					
Property taxes	\$ 3,687,000	\$ -	\$ 3,006,977	\$ 3,006,977	81.6%
Other local sources	300,000	-	44,624	44,624	14.9%
State sources	31,217,808	-	-	-	0.0%
Federal sources	3,167,564	-	-	-	0.0%
Interdistrict revenue	7,291,280	-	-	-	0.0%
Total revenues	45,663,652	-	3,051,601	3,051,601	6.7%
Expenditures					
Instruction:					
Basic programs	21,631,038	-	2,343,146	2,343,146	10.8%
Added needs	8,684,428	-	1,003,215	1,003,215	11.6%
Total instruction	30,315,466	-	3,346,361	3,346,361	11.0%
Support services:					
Pupil	5,365,195	-	495,129	495,129	9.2%
Instructional support	1,490,704	-	274,131	274,131	18.4%
General administration	480,813	-	134,710	134,710	28.0%
School administration	1,885,383	-	255,831	255,831	13.6%
Business	934,747	-	210,867	210,867	22.6%
Maintenance	3,759,403	-	883,955	883,955	23.5%
Transportation	3,373,030	-	284,388	284,388	8.4%
Central services	1,412,988	-	223,982	223,982	15.9%
Total support services	18,702,263	-	2,762,993	2,762,993	14.8%
Athletics	909,665	-	67,457	67,457	7.4%
Community service	77,236	-	11,761	11,761	15.2%
Debt service:					
Principal	36,576	-	16,592	16,592	45.4%
Interst and fiscal charged	11,873	-	4,553	4,553	38.3%
Total debt service	48,449	-	21,145	21,145	43.6%
Total expenditures	50,053,079	-	6,209,717	6,209,717	12.4%
Other financing sources					
Transfers in	27,000	-	7,000	(20,000)	25.9%
Transfers out	-	-	-	-	0.0%
Total other financing sources	27,000	-	7,000	(20,000)	25.9%
Revenues over (under) expenditures	\$ (4,362,427)	\$ -	\$ (3,151,116)		

For internal use only. These financial statements have not been audited, and no assurance is provided.

**Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2020**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Instruction	1111	Salary	4,849,852	-	357,475
		Fringes	3,379,238	-	409,141
		Non-payroll	262,955	-	26,592
	1111 Total		8,492,045	-	793,208
	1112	Salary	2,337,842		183,528
		Fringes	1,673,832		214,518
		Non-payroll	120,206		12,103
	1112 Total		4,131,880		410,149
	1113	Salary	2,817,147		203,983
		Fringes	1,942,595		249,717
		Non-payroll	3,120,631		569,904
	1113 Total		7,880,373		1,023,604
	1118	Salary	611,120		44,948
		Fringes	515,570		71,212
Non-payroll		-		-	
1118 Total		1,126,690		116,160	
1119	Non-payroll	-		25	
1119 Total		-		25	
Instruction Total			21,630,988	-	2,343,146
Added needs	1122	Salary	3,671,936		256,048
		Fringes	2,957,921		432,789
		Non-payroll	149,382		28,783
	1122 Total		6,779,239		717,620
	1125	Salary	1,054,705		120,561
		Fringes	729,284		102,630
		Non-payroll	121,200		61,627
	1125 Total		1,905,189		284,818
	1222	Fringes	-		777
	1222 Total		-		777
Added needs Total			8,684,428		1,003,215

**Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2020**

F/S Caption	Function	Code	Values		
			Sum of Orig. Budget	Sum of Amended	Sum of Final
Student services	1212	Salary	573,206		60,572
		Fringes	458,910		71,015
		Non-payroll	758		-
	1212 Total		1,032,874		131,587
	1213	Salary	-		-
		Fringes	-		-
		Non-payroll	413,400		10,808
	1213 Total		413,400		10,808
	1214	Salary	350,895		23,439
		Fringes	247,023		25,876
		Non-payroll	-		-
	1214 Total		597,918		49,315
	1215	Salary	422,553		33,078
		Fringes	267,601		32,325
		Non-payroll	254,016		7,036
	1215 Total		944,170		72,439
	1216	Salary	497,447		41,463
		Fringes	404,861		54,841
		Non-payroll	129,000		740
	1216 Total		1,031,308		97,044
1218	Salary	527,478		41,564	
	Fringes	398,846		52,717	
	Non-payroll	4,899		-	
1218 Total		931,223		94,281	
1219	Salary	254,860		12,329	
	Fringes	159,442		27,326	
	Non-payroll	-		-	
1219 Total		414,302		39,655	
Student services Total		5,365,195		495,129	
Instructional support	1221	Salary	-		7,770
		Fringes	-		3,706
		Non-payroll	137,300		2,275
	1221 Total		137,300		13,751
	1222	Salary	147,857		9,781
		Fringes	95,983		11,385
		Non-payroll	-		-
	1222 Total		243,840		21,166
	1226	Salary	419,096		82,531
		Fringes	303,905		59,461
		Non-payroll	386,563		96,990
	1226 Total		1,109,564		238,982
1225	Non-payroll	-	-	232	
1225 Total		-	-	232	
Instructional support Total		1,490,704	-	274,131	

**Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2020**

F/S Caption	Function	Code	Values			
			Sum of Orig. Budget	Sum of Amended	Sum of Final	
Business Admin	1252	Salary	57,813		10,734	
		Fringes	46,389		9,458	
		Non-payroll	585,700		157,362	
	1252 Total		689,902		177,554	
	1259	Fringes	-		-	
Non-payroll		244,845		33,313		
	1259 Total		244,845		33,313	
Business Admin Total			934,747		210,867	
General Admin	1231	Non-payroll	123,750		38,516	
		1231 Total		123,750		38,516
	1232	Salary	201,863		53,122	
		Fringes	139,950		42,653	
		Non-payroll	15,250		419	
	1232 Total		357,063		96,194	
	1230	Fringes	-	-	-	
	1230 Total		-		-	
General Admin Total			480,813		-	134,710
Principal Admin	1241	Salary	1,130,581		133,823	
		Fringes	754,802		122,008	
		Non-payroll	-		-	
	1241 Total		1,885,383		255,831	
Principal Admin Total			1,885,383		255,831	
Central	1282	Salary	51,102		12,277	
		Fringes	45,636		11,490	
		Non-payroll	118,250		47,248	
		1282 Total		214,988		71,015
	1283	Salary	131,030		26,759	
		Fringes	96,639		22,233	
		Non-payroll	52,774		69,216	
		1283 Total		280,443		118,208
1284	Salary	-		-		
	Fringes	-		-		
	Non-payroll	917,557		34,759		
	1284 Total		917,557		34,759	
Central Total			1,412,988		223,982	

**Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2020**

F/S Caption	Function	Code	Values	
			Sum of Orig. Budget	Sum of Amended Sum of Final
Operations and maint	1261	Salary	275,075	43,596
		Fringes	188,878	49,018
		Non-payroll	3,130,450	791,341
	1261 Total		3,594,403	883,955
	1266	Non-payroll	165,000	-
	1266 Total		165,000	-
Operations and maint Total			3,759,403	883,955
Transportation	1271	Salary	1,238,574	85,239
		Fringes	1,075,880	115,067
		Non-payroll	1,058,576	84,082
	1271 Total		3,373,030	284,388
Transportation Total			3,373,030	284,388
Athletics	1293	Salary	240,754	24,694
		Fringes	145,411	22,291
		Non-payroll	523,500	20,472
	1293 Total		909,665	67,457
Athletics Total			909,665	67,457
Comm Ed Exp	1331	Salary	38,000	4,360
		Fringes	39,236	7,401
		Non-payroll	-	-
	1331 Total		77,236	11,761
	1361	Non-payroll	-	-
	1361 Total		-	-
Comm Ed Exp Total			77,236	11,761
Principal	1252	Non-payroll	36,576	16,592
	1252 Total		36,576	16,592
Principal Total			36,576	16,592
Interest exp	1252	Non-payroll	11,873	4,553
	1252 Total		11,873	4,553
Interest exp Total			11,873	4,553
Grand Total			50,053,029	- 6,209,717

Lincoln Consolidated Schools
Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
<u>Check</u>									
119697	09/04/2020	Open			Accounts Payable	A&S SEAL COATING, LLC.	\$6,300.00		
119698	09/04/2020	Open			Accounts Payable	BERNDT, BEACH & ASSOCIATES, P.C.	\$241.96		
119699	09/04/2020	Open			Accounts Payable	CHARTER TOWNSHIP OF YORK	\$195.00		
119700	09/04/2020	Open			Accounts Payable	DTE ENERGY	\$3,502.33		
119701	09/04/2020	Open			Accounts Payable	FLEETPRIDE, INC.	\$246.36		
119702	09/04/2020	Open			Accounts Payable	FOX AUTO PARTS, INC.	\$2,143.64		
119703	09/04/2020	Open			Accounts Payable	HURON VALLEY TELECOMMUNICATIONS, INC.	\$3,427.77		
119704	09/04/2020	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$3,666.67		
119705	09/04/2020	Open			Accounts Payable	LAW OFFICES OF PATRICK MCDONALD, PC	\$615.00		
119706	09/04/2020	Open			Accounts Payable	MiSDU	\$1,180.85		
119707	09/04/2020	Open			Accounts Payable	ROSETTA STONE, LTD.	\$990.00		
119708	09/04/2020	Open			Accounts Payable	SALINE AREA SCHOOLS	\$4,354.56		
119709	09/04/2020	Open			Accounts Payable	SCHOOLMATE	\$478.50		
119710	09/04/2020	Open			Accounts Payable	SUPERIOR GROUNDCOVER INC	\$11,610.00		
119711	09/04/2020	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
119712	09/04/2020	Open			Accounts Payable	TECUMSEH PUBLIC SCHOOLS	\$200.00		
119713	09/04/2020	Open			Accounts Payable	WASHTENAW CTY ENVIRNMNTAL HEALTH	\$6,035.00		
119714	09/04/2020	Open			Accounts Payable	WASTE MANAGEMENT	\$920.01		
119715	09/04/2020	Open			Accounts Payable	WINTERS, JESSICA	\$190.93		
119716	09/04/2020	Open			Accounts Payable	Brooks, Jessica	\$197.50		
119717	09/11/2020	Open			Accounts Payable	BURKHOLDER BROTHERS TRACTOR, LLC.	\$13,500.00		
119718	09/10/2020	Open			Accounts Payable	Adrian Public Schools	\$150.00		
119719	09/10/2020	Open			Accounts Payable	AMAZON.COM #6045787810325411	\$3,660.84		
119720	09/10/2020	Open			Accounts Payable	BERNDT, BEACH & ASSOCIATES, P.C.	\$233.90		
119721	09/10/2020	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$367.06		
119722	09/10/2020	Open			Accounts Payable	DTE ENERGY	\$51,969.47		
119723	09/10/2020	Open			Accounts Payable	EMPIRICAL RESOLUTIONS	\$900.00		
119724	09/10/2020	Open			Accounts Payable	GRAND BLANC PRINTING	\$4,648.79		
119725	09/10/2020	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$571.65		
119726	09/10/2020	Open			Accounts Payable	JENNIFER KEGLEY	\$70.00		
119727	09/10/2020	Open			Accounts Payable	KOCH & WHITE	\$2,689.00		
119728	09/10/2020	Open			Accounts Payable	MICHIGAN VIRTUAL UNIVERSITY	\$115.00		
119729	09/10/2020	Open			Accounts Payable	MiSDU	\$1,180.85		
119730	09/10/2020	Open			Accounts Payable	MLIVE MEDIA GROUP	\$4,882.50		
119731	09/10/2020	Open			Accounts Payable	NASSP	\$385.00		
119732	09/10/2020	Open			Accounts Payable	NAVIANCE INC.	\$9,054.99		
119733	09/10/2020	Open			Accounts Payable	SCHOLASTIC MAGAZINES	\$2,701.65		
119734	09/10/2020	Open			Accounts Payable	SCHOOLSOPEN LLC	\$1,655.10		
119735	09/10/2020	Open			Accounts Payable	SOUTHEASTERN CONFERENCE	\$700.00		
119736	09/10/2020	Open			Accounts Payable	TAMMY J. TERRY	\$1,346.92		
119737	09/10/2020	Open			Accounts Payable	VERIZON WIRELESS	\$572.08		
119738	09/10/2020	Open			Accounts Payable	WOLVERINE SUPPLY INC	\$108.75		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
119739	09/25/2020	Open			Accounts Payable	MACOMB ST CLAIR PSYCHOLOGICAL ASSOC	\$740.00		
Type Check Totals:					43 Transactions		\$150,046.55		
<u>EFT</u>									
5151	09/04/2020	Open			Accounts Payable	1ST AYD CORP	\$2,726.32		
5152	09/04/2020	Open			Accounts Payable	ANN ARBOR RADIO - CUMULUS	\$2,800.00		
5153	09/04/2020	Open			Accounts Payable	ARAMARK	\$16,186.37		
5154	09/04/2020	Open			Accounts Payable	ATLAS OIL COMPANY	\$2,209.08		
5155	09/04/2020	Open			Accounts Payable	BADER & SONS CO.	\$7,513.12		
5156	09/04/2020	Open			Accounts Payable	BEARCOM	\$799.26		
5157	09/04/2020	Open			Accounts Payable	BOILERS CONTROLS & EQUIP	\$3,771.00		
5158	09/04/2020	Open			Accounts Payable	Boomerang Project	\$1,000.00		
5159	09/04/2020	Open			Accounts Payable	BRUNELL, DEBORAH	\$70.00		
5160	09/04/2020	Open			Accounts Payable	CAYMAN SPORTS CO.	\$638.00		
5161	09/04/2020	Open			Accounts Payable	CENTRAL MICHIGAN PAPER	\$1,060.00		
5162	09/04/2020	Open			Accounts Payable	CINTAS LOCATION #300	\$2,651.36		
5163	09/04/2020	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$3,616.70		
5164	09/04/2020	Open			Accounts Payable	CRISIS PREVENTION INSTITUTE	\$150.00		
5165	09/04/2020	Open			Accounts Payable	CURRENT ELECTRIC MOTOR SUPPLY	\$5,463.00		
5166	09/04/2020	Open			Accounts Payable	EDMENTUM, INC	\$15,959.65		
5167	09/04/2020	Open			Accounts Payable	ENVIRO-CLEAN	\$10,499.97		
5168	09/04/2020	Open			Accounts Payable	FBM INC	\$1,780.16		
5169	09/04/2020	Open			Accounts Payable	FOXBRIGHT SOLUTIONS LLC	\$5,450.00		
5170	09/04/2020	Open			Accounts Payable	FPS Services LLC	\$39,032.21		
5171	09/04/2020	Open			Accounts Payable	INSECTECH INC.	\$901.00		
5172	09/04/2020	Open			Accounts Payable	INTEGRATED DESIGNS, INC.	\$19,207.50		
5173	09/04/2020	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$126.00		
5174	09/04/2020	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$4,037.34		
5175	09/04/2020	Open			Accounts Payable	NEOLA, INC.	\$650.00		
5176	09/04/2020	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$180.24		
5177	09/04/2020	Open			Accounts Payable	ON THE SPOT CPR TRAINING LLC	\$2,365.00		
5178	09/04/2020	Open			Accounts Payable	PAPA'S PAINTING, LLC.	\$1,100.00		
5179	09/04/2020	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$1,450.00		
5180	09/04/2020	Open			Accounts Payable	QUADIENT	\$1,349.19		
5181	09/04/2020	Open			Accounts Payable	QUILL CORPORATION	\$2,237.60		
5182	09/04/2020	Open			Accounts Payable	REHMANN	\$48,899.04		
5183	09/04/2020	Open			Accounts Payable	School Datebooks	\$3,839.50		
5184	09/04/2020	Open			Accounts Payable	SEHI-PROCOMP COMPUTERS	\$6,479.00		
5185	09/04/2020	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$2,318.99		
5186	09/04/2020	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$398.70		
5187	09/04/2020	Open			Accounts Payable	SMITH, TY	\$208.44		
5188	09/04/2020	Open			Accounts Payable	STANDARD PRINTING	\$83.00		
5189	09/04/2020	Open			Accounts Payable	STRAIGHT FORWARD PERFORMANCE L.L.C.	\$2,500.00		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
5190	09/04/2020	Open			Accounts Payable	TEACHERS CURRICULUM INST. LLC	\$489.00		
5191	09/04/2020	Open			Accounts Payable	TEAM SPORTS, INC	\$2,663.10		
5192	09/04/2020	Open			Accounts Payable	TENURGY, LLC.	\$690.37		
5193	09/04/2020	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$388.39		
5194	09/04/2020	Open			Accounts Payable	VESCO OIL CORPORATION	\$112.25		
5195	09/04/2020	Open			Accounts Payable	WILLIAMS, MICHELE, D.	\$608.00		
5197	09/04/2020	Open			Accounts Payable	HEALTH EQUITY, INC	\$6,661.58		
5198	09/10/2020	Open			Accounts Payable	AFFINETY SOLUTIONS INC	\$450.00		
5199	09/10/2020	Open			Accounts Payable	ALLEN, SUZANNE	\$50.00		
5200	09/10/2020	Open			Accounts Payable	ANN ARBOR T-SHIRT COMPANY LLC	\$1,273.02		
5201	09/10/2020	Open			Accounts Payable	BARNES & NOBLE COLLEGE BOOKSELLERS, LLC	\$249.80		
5202	09/10/2020	Open			Accounts Payable	BEAVER RESEARCH COMPANY	\$240.25		
5203	09/10/2020	Open			Accounts Payable	BEIER HOWLETT, P.C.	\$2,384.76		
5204	09/10/2020	Open			Accounts Payable	CDW-GOVERNMENT INC	\$23,111.22		
5205	09/10/2020	Open			Accounts Payable	CINTAS LOCATION #300	\$12,446.24		
5206	09/10/2020	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$21.87		
5207	09/10/2020	Open			Accounts Payable	ELECTROCOMM	\$535.15		
5208	09/10/2020	Open			Accounts Payable	EMS LINQ INC	\$8,689.08		
5209	09/10/2020	Open			Accounts Payable	ENVIRO-CLEAN	\$97,446.25		
5210	09/10/2020	Open			Accounts Payable	FPS Services LLC	\$36,272.21		
5211	09/10/2020	Open			Accounts Payable	FRECKLE EDUCATION, INC.	\$769.95		
5212	09/10/2020	Open			Accounts Payable	FRONTLINE EDUCATION	\$2,806.07		
5213	09/10/2020	Open			Accounts Payable	HI-LINE ELECTRIC COMPANY, INC.	\$553.11		
5214	09/10/2020	Open			Accounts Payable	HOUGHTON MIFFLIN CO	\$13,190.72		
5215	09/10/2020	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$126.00		
5216	09/10/2020	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$515.30		
5217	09/10/2020	Open			Accounts Payable	LEARNING A-Z	\$883.49		
5218	09/10/2020	Open			Accounts Payable	LOWE'S	\$738.80		
5219	09/10/2020	Open			Accounts Payable	LRP PUBLICATIONS, INC.	\$2,950.00		
5220	09/10/2020	Open			Accounts Payable	LUKER, HEATHER	\$77.00		
5221	09/10/2020	Open			Accounts Payable	MULTI-HEALTH SYSTEMS INC	\$4,675.00		
5222	09/10/2020	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$169.00		
5223	09/10/2020	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$16,394.00		
5224	09/10/2020	Open			Accounts Payable	PROJECT LEAD THE WAY, INC.	\$60.75		
5225	09/10/2020	Open			Accounts Payable	QUADIENT	\$1,185.40		
5226	09/10/2020	Open			Accounts Payable	QUILL CORPORATION	\$26.36		
5227	09/10/2020	Open			Accounts Payable	RED SKY TECHNOLOGIES INC.	\$100.00		
5228	09/10/2020	Open			Accounts Payable	SAVVAS LEARNING COMPANY LLC	\$8,591.00		
5229	09/10/2020	Open			Accounts Payable	SCHOOL HEALTH	\$430.80		
5230	09/10/2020	Open			Accounts Payable	SCHOOL SPECIALTY INC.	\$4,995.83		
5231	09/10/2020	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$1,365.15		
5232	09/10/2020	Open			Accounts Payable	SHRADER TIRE & OIL	\$2,458.50		
5233	09/10/2020	Open			Accounts Payable	STANDARD PRINTING	\$1,853.00		
5234	09/10/2020	Open			Accounts Payable	SUNBELT STAFFING, LLC	\$18,500.00		

Lincoln Consolidated Schools

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
5235	09/10/2020	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$18,340.50		
5236	09/10/2020	Open			Accounts Payable	UNITY SCHOOL BUS PARTS	\$404.36		
5237	09/10/2020	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$450,386.02		
5238	09/10/2020	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$20.00		
5239	09/10/2020	Open			Accounts Payable	WEATHERS, NANCY	\$13.63		
5240	09/10/2020	Open			Accounts Payable	WILLIAMS, MICHELE, D.	\$504.00		
5241	09/10/2020	Open			Accounts Payable	WINDSTREAM	\$2,687.56		
5242	09/10/2020	Open			Accounts Payable	WOLGAST CORPORAION	\$2,095,118.26		
5243	09/10/2020	Open			Accounts Payable	ZIP MEDICAL SUPPLIES, LLC	\$3,207.68		
5244	09/25/2020	Open			Accounts Payable	JOHNSON CONTROLS SECURITY SOLUTIONS LLC	\$6,790.25		
5245	09/18/2020	Open			Accounts Payable	HEALTHEQUITY, INC	\$9,885.46		
5246	09/14/2020	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$272,969.72		
5295	09/28/2020	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$294,837.23		
Type EFT Totals:					96 Transactions		\$3,655,069.18		
7163944775 - A/P Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	43	\$150,046.55	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	43	\$150,046.55	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	96	\$3,655,069.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	96	\$3,655,069.18	\$0.00

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Grand Totals:									
All				Status	Count		Transaction Amount	Reconciled Amount	
				Open	139		\$3,805,115.73	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Stopped	0		\$0.00	\$0.00	
				Total	139		\$3,805,115.73	\$0.00	
Checks				Status	Count		Transaction Amount	Reconciled Amount	
				Open	43		\$150,046.55	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Stopped	0		\$0.00	\$0.00	
				Total	43		\$150,046.55	\$0.00	
EFTs				Status	Count		Transaction Amount	Reconciled Amount	
				Open	96		\$3,655,069.18	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Total	96		\$3,655,069.18	\$0.00	
All				Status	Count		Transaction Amount	Reconciled Amount	
				Open	139		\$3,805,115.73	\$0.00	
				Reconciled	0		\$0.00	\$0.00	
				Voided	0		\$0.00	\$0.00	
				Stopped	0		\$0.00	\$0.00	
				Total	139		\$3,805,115.73	\$0.00	

Lincoln Consolidated Schools

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
<u>Check</u>									
21981	09/04/2020	Open			Accounts Payable	CHAPMAN UNIVERSITY	\$1,000.00		
21982	09/18/2020	Open			Accounts Payable	McGuire, Constance	\$96.00		
Type Check Totals:									
							2 Transactions	\$1,096.00	
<u>EFT</u>									
960	09/04/2020	Open			Accounts Payable	SOOS, NATHAN	\$547.25		
961	09/04/2020	Open			Accounts Payable	TEAM SPORTS, INC	\$270.25		
962	09/04/2020	Open			Accounts Payable	VEIHL, LORI	\$172.48		
963	09/18/2020	Open			Accounts Payable	ALLSHRED SERVICES	\$48.35		
964	09/18/2020	Open			Accounts Payable	MYSTERY SCIENCE INC.	\$9.00		
965	09/25/2020	Open			Accounts Payable	PCMI	\$1,206.90		
966	09/25/2020	Open			Accounts Payable	TEAM SPORTS, INC	\$546.00		
967	09/25/2020	Open			Accounts Payable	THE PRINT GIANTS	\$1,589.94		

Payment Register

From Payment Date: 9/1/2020 - To Payment Date: 9/30/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
968	09/25/2020	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$13.25		
Type EFT Totals:									
7163945137 - Trust & Agency Checking Totals							\$4,403.42		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$1,096.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$1,096.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$4,403.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$4,403.42	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$5,499.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$5,499.42	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$1,096.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	2	\$1,096.00	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$4,403.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$4,403.42	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$5,499.42	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	11	\$5,499.42	\$0.00

LINCOLN CONSOLIDATED SCHOOLS PERSONNEL TRANSACTIONS SUMMARY

ACTION ITEMS

Name	Position/Building	Effective Date	Status	Major/Step
Tasha Rogowski	Noon Supervisor/Childs Elementary	8/31/2020	Resigned	
Barbara Lock	Paraprofessional/Model Elementary	10/6/2020	Retirement	
Sandra Black	Paraprofessional/Childs Elementary	10/1/2020	Retirement	
Kevin Davis	Paraprofessional/Lincoln Middle School	10/13/2020	Resigned	
Keyla Shillingford	Paraprofessional/Model Elementary	10/09/2020	Resigned	
Leslee Markose	Spanish Immersion Teacher/Bishop Elementary	8/24/2020	Transfer	
JC Kelley	Bus Aide/Transportation	10/15/2020	Resigned	
Amanda Tatro	Noon Supervisor/Bishop Elementary	9/29/2020	Resigned	
Jospeh Weaver	Bus Driver/Transportation	11/02/2020	New hire	
Jeanette Spivey	GSRP Paraprofessional/Model Elementary	10/26/2020	New hire	

Name	Position/Building	Return to Work Date	Status	Approved/Not Approved
Sarah Minch	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Jamie Gallup	Teacher/Lincoln Middle School	12/31/2020	EFMLA	Approved
Karen Nowak-Rochford	Teacher/Lincoln High School	1/4/2020	FMLA	Approved
Jessica Trela	Paraprofessional/Lincoln Middle School	12/31/2020	EFMLA	Approved
Jennifer Pocock	Teacher/Lincoln Middle School	12/31/2020	EFMLA	Approved
Shaloea James-Harrison	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Donald Scott	Paraprofessional/Model Elementary	12/31/2020	EFMLA	Approved
Coretta Foster	Bus Driver/Transportation	12/31/2020	EFMLA	Approved
Anna Marie Allen	Secretary/Bishop Elementary	12/4/2020	FMLA	Approved