

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / ORGANIZATIONAL MEETING
Monday, January 8, 2024
6:00 p.m.
Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allison Sparks, Secretary
Thomas Rollins, Treasurer
Matt Bentley, Trustee
Lauren Smith, Trustee
Jason Moore, Trustee

ADMINISTRATORS PRESENT

Karena Smith, Curriculum & Instruction Director
Paula Robinette, Human Resources Director

OTHERS PRESENT

Cassandra Coker

1.0 CALL TO ORDER

President Mrs. Czachorski called the meeting to order at 6:03 p.m.

2.0 ROLL CALL

Roll call showed all Board members present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members

5.0 PUBLIC COMMENT

5.1 Previous Public Comment

- No prior Public Comment

5.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- Mike McVey, Saline Board of Education Trustee, attended to invite Lincoln's Board to upcoming events.

6.0 ORGANIZATIONAL ITEMS

6.1 Statement of Organization

It was moved by LaBombarbe and seconded by Sparks that we declare the official name of the school district to be Lincoln Consolidated Schools, Washtenaw County and the district operates as a general powers school district. It was further moved that we approve the Bylaws as contained in Section 1000 of the Board Policy Manual and seven Board members, each serving six-year terms, are the governing body of the district.

Ayes: 7

Nays: 0

Motion carried 7-0

6.2 Election of Officers

President

LaBombarbe nominated Jennifer Czachorski for the office of President of the Board of Education. Rollins supported the nomination.

With no further nominations, it was moved by LaBombarbe and seconded by Rollins that we close nominations and elect Jennifer Czachorski to the office of President of the Lincoln Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

Vice President

Bentley nominated Jennifer LaBombarbe for the office of Vice President of the Board of Education. Moore supported the nomination.

With no further nominations, it was moved by Bentley and seconded by Moore that we close nominations and elect Jennifer LaBombarbe to the office of Vice President of the Lincoln Board of Education by acclamation.

Ayes: 7

Nays: 0

Motion carried 7-0

Secretary

LaBombarbe nominated Allison Sparks for the office of Secretary of the Board of Education. Moore supported the nomination.

With no further nominations for the office of Secretary, it was moved by LaBombarbe and seconded by Moore that we close nominations and elect Allison Sparks to the office of Secretary of the Board of Education by acclamation.

Ayes: 7
Nays: 0
Motion carried 7-0

Treasurer

LaBombarbe nominated Thomas Rollins for the office of Treasurer of the Board of Education. Bentley supported the nomination.

With no further nominations for the office of Treasurer, it was moved by LaBombarbe and seconded by Bentley that we close nominations and elect Thomas Rollins to the office of Treasurer of the Board of Education by acclamation.

Ayes: 7
Nays: 0
Motion carried 7-0

WASB (Washtenaw Association of School Boards) Representative

LaBombarbe nominated Thomas Rollins to serve as the Lincoln representative for the Washtenaw Association of School Boards. Bentley supported the nomination.

With no further nominations for WASB Representative, it was moved by LaBombarbe and seconded by Bentley that we close nominations and elect Thomas Rollins to serve as the Lincoln WASB Representative by acclamation.

Ayes: 7
Nays: 0
Motion carried 7-0

LRN (Legislative Relations Network) Representative

LaBombarbe nominated Allison Sparks to serve as the Lincoln representative for the Legislative Relations Network. Bentley supported the nomination.

With no further nominations for LRN Representative, it was moved by LaBombarbe and seconded by Bentley that we close nominations and elect Allison Sparks to serve as the Lincoln LRN Representative by acclamation.

The final slate of officers included:

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allison Sparks, Secretary & LRN Representative
Thomas Rollins, Treasurer & WASB Representative
Jason Moore, Trustee
Matt Bentley, Trustee
Lauren Smith, Trustee

- 6.3 Designation of Meeting Dates, Times, and Place
Board members were provided with the resolution establishing the schedule of 2024 Board meetings.

It was moved by LaBombarbe and seconded by Rollins that we adopt the resolution establishing the 2024 Board meetings as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.4 Establishment of Legally Required Committees
It was moved by LaBombarbe and seconded by Sparks that we establish standing Board committees to include the Board Executive Committee, Board Planning Committee, Board Performance Committee, and Board Finance Committee.

Ayes: 7
Nays: 0
Motion carried 7-0

Mrs. Czachorski finalized committees and other appointments as follows:

Board Executive Committee

Jennifer Czachorski, Chair
Jennifer LaBombarbe
Matt Bentley

Board Planning Committee

Jennifer LaBombarbe, Chair
Allison Sparks
Lauren Smith

Board Performance Committee

Matt Bentley, Chair
Thomas Rollins
Jason Moore

Board Finance Committee

Thomas Rollins, Chair
Jason Moore
Jennifer LaBombarbe

School Board Representative

Bishop- Thomas Rollis
Childs- Jason Moore
Model- Lauren Smith
Brick- Jennifer LaBombarbe
Middle School- Matt Bentley
High School- Allison Sparks
District/Virtual Academy- Jennifer Czachorski

Applicant Review Committee

Matt Bentley
Allison Sparks
Lauren Smith

- 6.5 Designation of School Legal Counsel
It was moved by LaBombarbe and seconded by Sparks that we designate Beier Howlett, Miller Johnson and Thrun Law Firm to serve as the district's legal counsel as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.6 Designation of District Auditors
It was moved LaBombarbe by and seconded by Sparks that we appoint the accounting firm Lewis & Knopf to perform the annual audit as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.7 Designation of Depositories

It was moved by LaBombarbe and seconded by Moore the below indicated agencies are designated as the depositories for the funds and (accounts) as indicated:

MICHIGAN LIQUID ASSET FUND

General Operating Fund (Checking/Savings)
General Operating Fund (Payroll Checking)
General Operating Fund-Flex Spending/Employee Healthcare (Checking)
Community Services Fund (Savings)
Debt Retirement Funds (Savings)
School Service Fund-Athletics (Checking/Savings)
School Service Fund-Food Service (Savings)
Capital Projects Funds (Savings)
Trust/Agency Fund (Checking)
General Operating Fund Investments
Debt Retirement Funds Investments
Capital Projects Fund Investments
Trust/Agency Fund Investments

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.8 Designation of Signatories
Board members were provided with a resolution designating signatories.

It was moved by LaBombarbe and seconded by Sparks that we adopt the resolution designating signatories as presented.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.9 Appointment of School Administrator to Administer School Elections
Constitutional Oath of Office Elections Administrator was administered to Mr. Robert Jansen, Superintendent.

It was moved by LaBombarbe and seconded by Sparks that we appoint Robert Jansen to serve as administrator for school elections.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.10 Appointment of School Administrator to Assume Specified Responsibilities of the Board Secretary
It was moved by LaBombarbe and seconded by Rollins that we appoint the Administrative Assistant to the Superintendent to assume specified responsibilities of the Board Secretary as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.11 Determination of Fee Charged to Individuals Requesting Notice of Board Meetings
It was moved by LaBombarbe and seconded by Sparks that we utilize the FOIA fee structure to charge individuals requesting notice of Board meetings as recommended.

Ayes: 7
Nays: 0
Motion carried 7-0

- 6.12 Designation of Electronic Transfer Officer (ETO)

It was moved by LaBombarbe and seconded by Sparks that we designate the Director of Finance to serve as the District Electronic Transfer Officer (ETO) as recommended.

Ayes: 7

Nays: 0

Motion carried 7-0

6.13 Reaffirm Board of Education Code of Conduct

Each Board of Member Trustee shall reaffirm the Board of Education Code of Conduct yearly.

It was moved by LaBombarbe and seconded by Sparks that we reaffirm the Board of Education Code of Conduct as presented.

Ayes: 7

Nays: 0

Motion carried 7-0

8.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Smith that we adjourn the meeting at 6:34 p.m.

Ayes: 7

Nays: 0

Motion carried 7-0